



Legislation Details (With Text)

File #: 22-0236 **Version:** 1 **Name:**
Type: Tax Letters **Status:** Passed
File created: 3/8/2022 **In control:** County Council
On agenda: 3/22/2022 **Final action:** 3/22/2022
Title: Returned Check Adjustments

Sponsors:

Indexes:

Code sections:

Attachments: 1. Staff Report, 2. Returned Check Adjustments

Date	Ver.	Action By	Action	Result
3/22/2022	1	County Council	approved	Pass

Requested Agenda Date:
3/22/2022

Requested Agenda Title:
Returned Check Adjustments

Requested Agenda Item Description: Four uncollectible checks totaling \$233.00 due to bankruptcy and statute of limitations have been received from the District Attorney's Office. We are requesting authorization to close the collection files, purge the 4 items from our records, and transmit the items and related files to archives for destruction.

Requested Action: Consent

Presenter(s) (with titles): Carrie Brown, Accounting Div Director

Time Needed: Less than 5 MINS

Is this Item Time-Sensitive and/or Requesting a Time-Certain? No

Requesting Staff Member: Lisa Daniels, Admin Asst

Are Supporting Documents Needed for this Agenda Item Request? Yes

Please attach supporting documentation, including presentations, to the Legistar file.

Agenda item requests must be complete and submitted via Legistar Approval Sequence to the Council Administrative & Communications Coordinator by the Wednesday before the upcoming Tuesday meeting at 3:00 PM. Please note that some offices have earlier, internal Approval Sequence deadlines.

Items without necessary supporting documentation may be withheld from consideration for the desired meeting

date.