



Legislation Text

File #: 22-1211, **Version:** 1

Requested Agenda Date:

12/27/2022

Requested Agenda Title:

Returned Check Adjustments

Requested Agenda Item Description: We are requesting your authorization to close 2 collection files due to bankruptcy, purge them from our records, and transmit the items and related files to archives for destruction. The District Attorney has advised us that no other legal collection attempts are appropriate and the that the files should be closed, and the items removed from the Treasurer's records.

Requested Action: Consent

Presenter(s) (with titles): Carrie Brown, Accounting Division Director

Time Needed: Less than 5 MINS

Is this Item Time-Sensitive and/or Requesting a Time-Certain? No

Requesting Staff Member: Lisa Daniels, Admin Asst

Are Supporting Documents Needed for this Agenda Item Request? Yes