

# **SALT LAKE COUNTY**

*2001 So. State Street  
Salt Lake City, UT 84114  
(385) 468-7500 TTY 711*



## **Meeting Minutes**

**Tuesday, August 11, 2020**

**1:30 PM**

**Room N2-800**

## **Committee of the Whole**

**1. CALL TO ORDER**

**Present** Council Member Shireen Ghorbani  
Council Member Arlyn Bradshaw

**Excused** Council Chair Max Burdick

**Call In** Council Member Richard Snelgrove  
Council Member Jim Bradley  
Council Member Michael Jensen  
Council Member Aimee Winder Newton  
Council Member Ann Granato  
Council Member Steve DeBry

**1.1 Statement of Council Chair Max Burdick Concerning the [20-0763](#)  
Temporary Conduct of Electronic Meetings of the Council  
Consistent with the Utah Open and Public Meetings Act**

**Attachments:** [Staff Report](#)  
[OPMA Findings](#)

**Mr. Mitchell Park**, Legal Counsel, Council Office, referred to a the Temporary Conduct of Electronic Meetings of the Committee of the Whole that is consistent with the Utah Open and Public Meeting Act, which was read during the July 21, 2020, Committee of the Whole meeting. This allows the Council to hold electronic meetings without a physical anchor location.

**2. CITIZEN PUBLIC INPUT****3. DISCUSSION ITEMS:**

**3.1 Budget Adjustment: Mountain America Expo Center's [20-0752](#)  
Request to Appropriate \$501 Relating to Capital Projects  
That Was Previously Cut**

**Attachments:** [14961 Mountain America Expo Center](#)

Presenter: Brad Kendrick, Council Budget and Policy Analyst  
Discussion/Direction

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the interim budget adjustment.

A motion was made by Council Member Bradshaw, seconded by Council

Member Bradley, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, and Council Member DeBry

**Excused:** Council Chair Burdick

**3.2 Budget Adjustment: Salt Palace Convention Center's Request to Appropriate \$33,822 Relating to Capital Projects That Was Previously Cut** [20-0753](#)

**Attachments:** [14960 Salt Palace Convention Center](#)

Presenter: Brad Kendrick, Council Budget and Policy Analyst  
Discussion/Direction

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the interim budget adjustment.

A motion was made by Council Member Bradshaw, seconded by Council Member Bradley, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, and Council Member DeBry

**Excused:** Council Chair Burdick

**3.3 Budget Adjustment: Library's To Transfer Funds Between Projects and Create an Additional Project - Parking Lot at Sandy Library (Budget Neutral)** [20-0754](#)

**Attachments:** [15029 Library](#)

Presenter: Brad Kendrick, Council Budget and Policy Analyst  
Discussion/Direction

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the interim budget adjustment.

A motion was made by Council Member Bradshaw, seconded by Council Member Bradley, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, and Council Member DeBry

**Excused:** Council Chair Burdick

**3.4 Budget Adjustment: ZAP’s Request to Unrestrict and Appropriate \$14,000 for the West Jordan Local Arts Agency Advancement Approved by the Council on June 30, 2020** [20-0755](#)

**Attachments:** [14958 ZAP](#)  
[SLCo COW Minutes 6-30-2020](#)

Presenter: Brad Kendrick, Council Budget and Policy Analyst  
Discussion/Direction

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the interim budget adjustment.

A motion was made by Council Member Bradshaw, seconded by Council Member Bradley, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, and Council Member DeBry

**Excused:** Council Chair Burdick

**3.5 Update on Salt Lake County’s Coordinated Response to COVID-19** [20-0756](#)

**The Council may Take Action, Including Votes, on any Necessary Legislative Matters Related to the Ongoing State of Emergency**

**Attachments:** [Staff Report](#)  
[County Council Briefing -- August 11 2020](#)

Presenters: Clint Mecham, Salt Lake County Emergency Manager; David Schuld, Intelligence Section Chief, Salt Lake County COVID-19 Response; Gary Edwards, Director, Health Department (Approx. 30 mins).

Discussion/Direction

**Mr. Gary Edwards**, Director, Salt Lake County Health Department, stated the County's Covid-19 cases have stabilized over the last couple of weeks. Testing rates are similar to the June/July period and urgent care facilities are seeing fewer people presenting with Covid symptoms. He expected an increase in cases once school begins next week. Mortalities are not reported as regularly as new Covid cases. They are reported when death certificates are issued. He also reviewed testing capabilities and challenges.

**Mr. David Schuld**, Intelligence Section Chief for COVID-19, delivered a PowerPoint presentation showing the daily case count tracker, today's snapshot and a snapshot of trends, and active/recovered trendlines.

**Council Member Granato** asked about communicating test results and how long contact tracing will continue.

**Mr. Edwards** stated all people who take a Covid test are called with results, whether positive or negative. Contact tracing will continue indefinitely.

**Council Member Snelgrove** asked about risk factors for first responders.

**Mr. Edwards** stated he cannot say there is an increase in Covid cases among first responders because there is no baseline with which to work. The Health Department did not see large numbers within those groups because of masking and hygiene.

**Ms. Erin Litvack**, Deputy Mayor & Chief Administrative Officer, stated she would forward figures on police and fire fighter cases to Council Members.

**3.6 Salt Lake County COVID Economic Impact Working [20-0757](#)  
Group/Small Business Impact Grant Program Update**

**Attachments:** [Staff Report](#)  
[SBIG Data - presentation for week of 8.11.20](#)

Presenter: Dina Blaes, Director of Economic Impact Working Group (Approx. 15 mins).

Informational

**Ms. Dina Blaes**, Director, Regional Development Division, delivered a PowerPoint presentation updating the Council on the Small Business Impact Grant Program. She reviewed current applications and approvals, communication methods, website visits, outreach, the business relief hotline, the application process, and current applications and approvals by city. She also noted the Economic Development Directors in Sandy and Millcreek are actively involved in the process, resulting in increased grants to their cities.

### 3.7 Website Redesign Update

[20-0751](#)

**Attachments:** [Staff Report](#)  
[SLCo Design Thinking Overview \(7\)](#)

Presenters: Remy Fowles, Niftic Agency; Megan Hillyard, Administrative Services Department Director; Lisa Hartman, Senior Policy Advisor (Approx. 60 mins).

Informational

**Ms. Megan Hillyard**, Associate Deputy Mayor, stated the Covid-19 pandemic has underscored the need for more and better information on the County website. Information needs to be easy to find, mobile, and compatible with various platforms.

**Ms. Lisa Hartman**, Senior Policy Advisor, Council Office, reviewed the members of the website redesign team. The current County website was done piecemeal based on individual needs, not holistically. Data taken from the end user has driven the new design.

**Ms. Remy Fowles**, Niftic Agency, delivered a PowerPoint presentation updating the Council on the “Phase 1: Design Thinking” portion of the project. She reviewed a brief background on design thinking, process and methodology for this project, some of the significant findings, and listening/understanding users.

**3.8 Request Approval to Hire a Communications Director for the Sheriff's Office** [20-0744](#)**Attachments:** [Staff Report](#)

Presenter: Sheriff Rosie Rivera (Approx. 15 mins).

Discussion/Direction

**Sheriff Rosie Rivera** stated she was here today asking for the Council's support in hiring a communications director for the Sheriff's Office. Currently, her office is using contract services to deal with Covid-19 and the civil unrest. It is important to communicate with citizens in both writing and speaking. She proposed using funds from her existing budget to pay for this FTE for the remainder of the year. She will be asking for additional funding for 2021.

**Council Member Newton** asked if this was the best use of extra funds.

**Sheriff Rivera** stated it is important for her office to communicate with citizens. She has tried for over a year to do this job with existing staff, but it is not possible.

**Council Member DeBry** stated the money is in the Sheriff's budget and it cannot be moved to help anyone else.

**Mr. David Delquadro**, Chief Financial Manager, Council Office, reviewed the source of funding for this position.

**Ms. Carrie Hackworth**, Fiscal Manager, Sheriff's Office, estimated the cost for this position will be \$138,000 for salary and benefits in 2021.

**Council Member Snelgrove** asked if any of the Public Information Officers (PIO) at the Unified Police Department (UPD) had the capacity to be subcontracted to the Sheriff's Office.

**Sheriff Rivera** stated no. They are all police officers with no training in communication issues. In addition, the UPD board has been clear that she cannot use UPD to supplement the Sheriff's Office. If this new position is approved, the contract with the outside agency currently doing communications will be cancelled.

A motion was made by Council Member DeBry, seconded by Council Member Ghorbani, to approve the hiring of a communications director for the Sheriff’s Office until the end of the year, and then revisit the issue for the 2021 budget, and to forward the matter to the 4:00 PM Council meeting for ratification. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, and Council Member DeBry

**Excused:** Council Chair Burdick

**3.9 An Ordinance Amending Chapter 14.17, Entitled “Excavation Permits for Monuments” of the Salt Lake County Code of Ordinances, 2001 [20-0745](#)**

**Attachments:** [Staff Report](#)  
[Excavation Permits for Monuments](#)

Presenter: Surveyor Reid Demman (Approx. 5 mins)  
Discussion/Direction

**Mr. Reid Demman**, County Surveyor, stated this ordinance requires any person or entity to obtain a permit from the Surveyor’s Office prior to disturbing a survey monument. Since this ordinance was only enforceable in unincorporated Salt Lake County, its effectiveness has diminished as more and more areas incorporate. The newly enacted SB 104 enables the County legislative body to enact an ordinance that applies and is enforceable across all jurisdictional boundaries. Passing this ordinance will allow the Surveyor’s Office to protect the integrity of property and tax law systems from harm.

This ordinance was forwarded to the 4:00 p.m. Council meeting to be introduced.

- 4. **CONSENT ITEMS:**
- 5. **ITEMS FROM COUNCIL MEMBERS**
- 5.1. Internal Business
- 6. **APPROVAL OF MINUTES**



**ADJOURN**

The meeting was adjourned at 3:13 PM.

SHERRIE SWENSEN, COUNTY CLERK

By \_\_\_\_\_  
DEPUTY CLERK

By \_\_\_\_\_  
VICE CHAIR, SALT LAKE COUNTY COUNCIL