

# **SALT LAKE COUNTY**

*2001 So. State Street  
Salt Lake City, UT 84114  
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## **Meeting Minutes**

**Tuesday, June 16, 2020**

**1:30 PM**

**Amended Agenda**

**Room N2-800**

**Committee of the Whole**

**1. CALL TO ORDER**

**Present** Council Member Shireen Ghorbani  
Council Chair Max Burdick

**Call In** Council Member Richard Snelgrove  
Council Member Jim Bradley  
Council Member Arlyn Bradshaw  
Council Member Michael Jensen  
Council Member Aimee Winder Newton  
Council Member Ann Granato  
Council Member Steve DeBry

**2. CLOSED SESSION: Possible Litigation Discussion (Approx. 15 mins).**

A motion was made by Council Member Winder Newton, seconded by Council Member Granato, to close the Committee of the Whole meeting to discuss possible litigation. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Bradley, Council Member Winder Newton, Council Member Granato, and Council Chair Burdick

**Absent:** Council Member Snelgrove, Council Member Bradshaw, Council Member Jensen, and Council Member DeBry

The Committee of the Whole was reopened by vote during the closed session.

**3. 1:45 PM TIME CERTAIN: CITIZEN PUBLIC INPUT****4. DISCUSSION ITEMS:****4.1 Update on Salt Lake County's Coordinated Response to [20-0564](#)  
COVID-19**

**The Council may Take Action, Including Votes, on any Necessary Legislative Matters Related to the Ongoing State of Emergency**

**Attachments:** [Staff Report](#)  
[County Council Briefing -- June 16 2020](#)

Presenters: Mayor Jenny Wilson, Jill Miller, Associate Deputy Mayor; Clint Mecham, Salt Lake County Emergency Manager; David Schuld, Intelligence Section Chief, Salt Lake County COVID-19 Response; Gary Edwards, Director, Health Department (Approx. 15 mins).

Discussion/Direction

**Mayor Jennifer Wilson** updated the Council on the County's Covid response, noting the work of the Command Center over the past 12 weeks. She also noted the County experienced a data breach on its Covid dashboard. Addresses and test results were exposed. The Mayor's Office is investigating how deep the impact was and the District Attorney's Office is working to understand any liability.

**Mr. Gary Edwards**, Director, Salt Lake County Health Department, stated Covid cases have been rising since Memorial Day. The County has gone into lower restrictions, but not lower risk. The County currently tests 13,000 people per week. He described the current testing efforts and future plans.

**Mr. David Schuld**, Special Assistant to the Mayor, delivered a PowerPoint presentation reviewing the last 100 days, ongoing challenges, daily case count tracker, overall trends, sustained responses, and his role as Covid policy advisory to the Mayor.

**Mr. Edwards** stressed that the public must not let its guard down. Paying attention to distancing, disinfecting, and wearing face masks is essential.

#### 4.2 Salt Lake County Economic Impact Working Group Update [20-0565](#) for COVID-19 Response

**Attachments:** [Staff Report](#)

Presenter: Dina Blaes, Director of Economic Impact Working Group (Approx. 15 mins).

Informational

**Ms. Dina Blaes**, Director of Regional Development, updated the Council on the Covid economic impact. The Small Business Impact Grant launched this morning and has been well received. Forty-four applications have already been completed requesting about \$1.5 million.

**Mayor Jennifer Wilson** stated the County continues to monitor federal government guidelines for additional information. She has asked her team to collect data on those who applied for funding, but did not qualify. If guidelines change in the future, those people might become eligible for funding.

**Ms. Blaes** stated the Office of Data Innovation has set up her team with sophisticated back-end data gathering to do that very thing. Not only does the program track those who applied and were found ineligible, they will know why they were ineligible for the program. If there is an opportunity in the future, her team could reach out to those businesses.

#### 4.3 **Update on Salt Lake County's Spending on [20-0556](#) COVID-19/CARES Act Funding**

**Attachments:** [Staff Report - CARES Act Funding Monthly Update](#)  
[COVID Costs Update 6-16-20](#)

Presenters: Darrin Casper, Deputy Mayor of Finance & Chief Financial Officer; Shanell Beecher, Director of Accounting and Ops, Mayor's Finance; and Greg Folta, Director of Finance and Payroll, Mayor's Finance (Approx. 15 mins).  
Informational

**Mr. Darrin Casper**, Deputy Mayor of Finance & Administration, stated this presentation will explain how CARES Act funding is tracked and categorized.

**Ms. Shanell Beecher**, Director of Accounting & Operations, Mayor's Financial Administration, delivered a PowerPoint presentation reviewing how costs were tracked starting with the County's Emergency Declaration. She also covered the process for moving costs into Fund 140, with detailed coding, and the overall budget for CARES and FEMA funding.

**Mr. Greg Folta**, Director of Finance & Payroll, Mayor's Financial Administration, stated there is a similar process on the payroll side. Employees will start reporting their time on 32 new Time Reporting Codes.

**Mr. Casper** suggested his office will come back to the Council on a monthly basis with an update.

**Mayor Jennifer Wilson** stated the CARES Act is a new benefit and Mayor's Finance has put in many hours to determine how to work with the the funds.

- 4.4 A Resolution of the Salt Lake County Council Approving the Attached Amendment One to the Interlocal Agreement between Salt Lake County and Magna Metro Township Increasing the Amount Paid Under the Agreement by an Additional \$500,000.00** [20-0557](#)

**Attachments:** [Staff Report](#)  
[Magna #2174\\_RES\\_Amendment#1](#)

Presenter: Helen Peters, Transportation Program Manager, Regional Planning & Transportation (Approx. 5 mins).

Discussion/Direction

**Ms. Helen Peters**, Program Manager, Regional Transportation, Housing & Economic Development, stated in 2018, the State Legislature passed SB 234 requiring Salt Lake County to provide a match to the Utah Department of Transportation's \$4 million for Magna Metro Township and West Valley City. These funds would be put toward the construction of a new road at 2550 South. To date, the County has paid Magna \$1.5 million. This amendment will provide an additional \$500,000 to Magna Metro Township.

A motion was made by Council Member Jensen, seconded by Council Member Snelgrove, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

- 4.5 A Resolution of the Salt Lake County Council Approving the Attached Amendment One to the Interlocal Agreement between Salt Lake County and West Valley City Increasing the Amount Paid Under the Agreement by an Additional \$500,000.00** [20-0558](#)

**Attachments:** [Staff Report](#)  
[WVC #2173\\_RES\\_Amendment #1](#)

Presenter: Helen Peters, Transportation Program Manager, Regional Planning & Transportation (Approx. 5 mins).

Discussion/Direction

**Ms. Helen Peters**, Program Manager, Regional Transportation, Housing & Economic Development, stated in 2018, the State Legislature passed SB 234 requiring Salt Lake County to provide a match to the Utah Department of Transportation's \$4 million for Magna and West Valley City. These funds would be put toward the construction of a new road at 2550 South. To date the County has paid West Valley City \$1.5 million. This amendment will provide an additional \$500,000 to West Valley City.

A motion was made by Council Member Jensen, seconded by Council Member Snelgrove, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

**4.6 A Resolution of the Salt Lake County Council Approving Execution of an Interlocal Cooperation Agreement with the Wasatch Front Regional Council Providing for an Appropriation of \$5,000.00 for the Seven Greenways Visioning Plan** [20-0559](#)

**Attachments:** [Staff Report](#)  
[WFRC Visioning 7 Greenways](#)

Presenter: Helen Peters, Transportation Program Manager, Regional Planning & Transportation (Approx. 5 mins).

Discussion/Direction

**Ms. Helen Peters**, Program Manager, Regional Transportation, Housing & Economic Development, stated the County received a grant from the Wasatch Front Regional Council for the Seven Greenways Visioning Plan, which is an effort to create a visioning plan for the long term potential improvements of the greenway corridors along the seven major waterways flowing out of the Wasatch Range into Salt Lake County. Each participating city has provided \$5,000; this will represent the County's \$5,000 portion.

A motion was made by Council Member Jensen, seconded by Council Member Snelgrove, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

- 4.7 **A Resolution of the Salt Lake County Council Approving the Attached Letter of Understanding between Salt Lake County Regional Planning and Transportation and Salt Lake County Public Works for the Use of \$77,500 from the Regional Transportation Choice fund (4th quarter)** [20-0560](#)

**Attachments:** [Staff Report](#)  
[Letter of Agreement Public Works Parking lots](#)  
[ILA Park and Ride UDOT UTA Cottonwood Heights](#)  
[ILA Park and Ride Resorts](#)

Presenters: Mike Reberg, Associate Deputy Mayor of Regional Operations; Scott Baird, Public Works Department Director; and Helen Peters, Transportation Program Manager, Regional Planning & Transportation (Approx. 5 mins).

Discussion/Direction

**Mr. Mike Reberg**, Associate Deputy Mayor of Regional Operations, stated about 30 years ago, Salt Lake County entered into an agreement with the four ski resorts, the Utah Department of Transportation (UDOT), and the Utah Transit Authority (UTA) to build and maintain Park & Ride lots at the mouths of Big & Little Cottonwood Canyons. Later, another lot on Wasatch Boulevard was added to the agreement. The new agreement will include Cottonwood Heights, which became an incorporated city since the last agreement. The agreement will be for five years and includes the ski resorts, UTA, and UDOT. The County will contribute \$77,500 as its portion for maintaining the Park & Ride lots.

A motion was made by Council Member Jensen, seconded by Council Member Snelgrove, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

**4.8 Update on Room N2-800 (C.O.W. Room) Remodel**

[20-0574](#)

**Attachments:** [Staff Report](#)  
[COW Technical Upgrades](#)

**Sponsors:** Council Member Michael Jensen and Council Member Shireen Ghorbani

**Presenters:** Megan Hillyard, Director of Administrative Services and Zach Posner, Chief Information Officer (Approx. 20 mins)

**Discussion/Direction**

**Council Member Jensen** stated during this pandemic, it became clear the County was ill-prepared to deal with video conferencing and allowing the public to view and participate in public meetings. The Council appropriated \$150,000 for technology upgrades prior to the pandemic. The Administrative Services Department is now ready to begin upgrades to the Committee of the Whole (COW) room, and the experience of the past few months shows that this is a much-needed project.

**Council Member Burdick** stated there may be ways to use some CARES Act funding for this project.

**Ms. Megan Hillyard**, Director, Administrative Services Department, stated there had been talk of doing some upgrades to the COW room, but that was put on hold due to the pandemic and the sudden need to telecommute and to conduct public meetings electronically. Administrative Services and Information Technology (IT) were asked to put together a proposal to upgrade the COW room with the technology needed to conduct more seamless public meetings. The proposal put forth is a very standard package that will add some screens, cameras, a one-touch type of setup for whoever is running the meeting. It will make interaction with Council Members, presenters, and the public as easy as possible. She is hoping to get some direction today to move forward and install this upgrade.

**Council Member DeBry** stated although he understood the argument and he believed in technology, now was not the time to spend money on this



project. Money should go elsewhere, maybe helping small businesses or employees. The current set up is not perfect but is functioning okay.

**Council Member Granato** stated the current system is not working. This is not a project about massage chairs for the Council; it is a bare bones system that will allow public participation. Constituents have complained about the current set up.

**Council Member Ghorbani** stated she has had numerous problems with the audio.

**Council Member Newton** stated transparency and access are very important. She is supportive of this project. It may also allow employees to come into the meeting when they are needed, instead of wasting hours sitting in the audience waiting their turn.

**Mr. Mitchell Park**, Legal Counsel, Council Office, stated Administrative Services and IT are looking for direction.

The Council then discussed the need to vote on this measure. It was determined funding had already been appropriated and a vote was not necessary.

**Ms. Hillyard** stated she will take that as direction to move forward and get the project implemented.

**4.9 Mid-Year Budget Discussion:**

[20-0571](#)

1. Proposed ad valorem tax rates
2. Revenue-related items
3. Expenditure-related items
4. Other

**Attachments:** [Staff Report](#)

Presenters: Dave Delquadro, Council Fiscal Manager; Brad Kendrick, Council Budget and Policy Analyst; Rod Kitchens, Director of Budget and Planning, Mayor's Finance; and Bob Reed, Senior Associate Budget Administrator, Mayor's Finance (Approx. 20 mins).

Discussion/Direction

**Mr. Bob Reed**, Senior Associate Budget Administrator, Mayor's Financial Administration, delivered a PowerPoint presentation regarding the June budget. He reviewed taxable values, new growth in taxable values, 2020 Countywide tax rates, 2020 other property tax rates, and June adjusted property tax revenues.

**Mr. Rod Kitchens**, Director of Budget & Planning, Mayor's Financial Administration, continued the PowerPoint presentation covering fund balances for the General Fund, as well as Flood Control, Health, the Planetarium, Tax Administration, the Library, and the TRCC Funds.

**Mr. Mitchell Park**, Legal Counsel, Council Office, stated the resolution will be adopted at tonight's budget hearing, along with the exhibits.

## 5. CONSENT ITEMS:

A motion was made by Council Member Bradshaw, seconded by Council Member Ghorbani, that the consent agenda be approved and forwarded to the 4:00 p.m. Council meeting for ratification. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

**5.1 A Resolution of the Salt Lake County Council Approving Execution of an Interlocal Cooperation Agreement with the City of South Jordan to Establish the Bingham Creek Regional Park Authority** [20-0551](#)

**Attachments:** [Staff Report](#)  
[SLCO Bingham Creek Park Authority Agreement](#)

This consent item was approved and forwarded.

**5.2 Approval of Changes to Salt Lake County's Overtime Policy 5-300 - Payroll** [20-0567](#)

**Attachments:** [1-200 Definitions ZLL 8June20.pdf](#)  
[5-300 Payroll ZLL 8June20.pdf](#)

This consent item was approved and forwarded.

- 5.3 **Appointment of Council Member Shireen Ghorbani as the Council’s Representative on the Clark Planetarium Advisory Board. Her First Term Will Begin on July 1, 2020 and Expire on June 30, 2023** [20-0568](#)

**Attachments:** [Ghorbani - Board Appointment Approval Staff Report](#)

This consent item was approved and forwarded.

**6. ITEMS FROM COUNCIL MEMBERS**

- 6.1. Internal Business

**7. APPROVAL OF MINUTES**

- 7.1 **Approval of Committee of the Whole Minutes for June 2, 2020** [20-0552](#)

**Attachments:** [060220 - COW Minutes](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Ghorbani, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

**ADJOURN**

The meeting was adjourned at 3:58 PM.

SHERRIE SWENSEN, COUNTY CLERK

By \_\_\_\_\_  
DEPUTY CLERK

By \_\_\_\_\_  
CHAIR, SALT LAKE COUNTY COUNCIL