

SALT LAKE COUNTY

*2001 So. State Street
Salt Lake City, UT 84114
(385) 468-7500 TTY 711*



Meeting Minutes

Tuesday, April 7, 2020

2:00 PM

Room N2-800

Committee of the Whole

1. CALL TO ORDER

Present Council Member Shireen Ghorbani
Council Chair Max Burdick

Call In Council Member Richard Snelgrove
Council Member Jim Bradley
Council Member Arlyn Bradshaw
Council Member Michael Jensen
Council Member Aimee Winder Newton
Council Member Ann Granato
Council Member Steve DeBry

2. CITIZEN PUBLIC INPUT

Comments are limited to 3 minutes unless otherwise approved by the Council. To comment by phone, please call (385-468-7480) by the beginning of the meeting.

Mr. George Zinn asked if the County could equip everyone with services to be able to access the Council's conference meetings. Not everyone has access to outside communication.

3. DISCUSSION ITEMS:**3.1 Proposed Hire Report** [20-0365](#)

Attachments: [Proposed Hire Report 4-1-2020 Hiring Freeze](#)

Mr. Brad Kendrick, Budget & Policy Analyst, Council Office, reviewed the proposed hires.

3.2 2019 Budget Adjustment: Government Center Request for Technical Adjustment to Recognize OPEB, Pension, and Compensated Absences [20-0374](#)

Attachments: [690000YE01 Government Center OPEB Pension Comp Abs](#)

Mr. Brad Kendrick, Budget & Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Jensen, seconded by Council Member

Ghorbani, that this agenda item be approved and forwarded to the 4:00 p.m. Council meeting for ratification. The motion carried by the following vote:

Aye: Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

Non-Voting:

3.3 2019 Budget Adjustment: Golf's Request for Technical Adjustment to Recognize OPEB, Pension, and Compensated Absences [20-0375](#)

Attachments: [382000YE01 Golf Course OPEB Pension and Comp Abs 4-6-20](#)

Mr. Brad Kendrick, Budget & Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Jensen, seconded by Council Member Ghorbani, that this agenda item be approved and forwarded to the 4:00 p.m. Council meeting for ratification. The motion carried by the following vote:

Aye: Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

Non-Voting:

3.4 Update on Salt Lake County's Coordinated Response to COVID-19 [20-0370](#)

The Council may Take Action, Including Votes, on any Necessary Legislative Matters Related to the Ongoing State of Emergency

Attachments: [Staff Report](#)

Presenters: Mayor Jenny Wilson, Jill Miller, Associate Deputy Mayor; Clint Mecham, Salt Lake County Emergency Manager; and Gary Edwards, Director Salt Lake County Health Department (Approx. 20 mins.)

Informational

COVID-19

Mayor Jennifer Wilson reviewed the efforts made by the Mayor's Office regarding the COVID-19 crisis. She stated the County's health order expires April 13, 2020. Revisions to that will be available on Thursday, but the public will be asked to continue to support social distancing. Social distancing is working; the curve has flattened.

Mr. Gary Edwards, Director, Salt Lake County Health Department, reviewed statistics. There are now over 800 cases in Salt Lake County. The 20-40 age group represents almost 50 percent of all cases. Only 12 percent of the cases are 65 and older, and the 0-19 age group represents only 4 percent of cases. The death rate is at .9 percent. There have been 7 deaths, 5 of which were in the 65 and older age group. A number of outbreaks were in group living centers. One long-term care facility where there was an outbreak has become a COVID positive facility. Those who are COVID positive and need long-term care are being sent to that facility. Those not COVID positive were removed to another facility and are in quarantine.

Testing has been expanding. Of the 26,000 individuals tested, 18,000 individuals tested negative. So, over 800 have tested positive, which is under 5 percent of the population tested. The Health Department has received reports of anywhere from 30 to the high of 80 cases in a day. It is having to identify all of the contacts of the people testing positive and follow up with them on a regular basis.

Ms. Jill Miller, Associate Deputy Mayor, gave an update on the COVID-19 internal task force. It has been meeting weekly and is given updates by the Unified Command, Mayor's Finance, and various County divisions. Information Services (IS) has been dealing with employee needs as they transition to working from home, and Human Resources has been holding bi-weekly forums to help managers navigate the changes. Then, the Office of Data and Innovation and IS have put together a portal for managers to help address COVID issues.

Earthquake

Mr. Clint Mecham, Salt Lake County Emergency Manager, updated the

Council on the Magna Earthquake. Currently, there have been hundreds of aftershocks; the last one was a 2.2 earthquake recorded at 10:00 p.m. last night. Salt Lake County has spent approximately \$970,000 in direct support dollars. Severe damage was done to older structures on Magna Main Street and Cyprus High School, and West Lake Junior High suffered a total loss. Roughly 145 historic buildings within Salt Lake County were damaged, 107 governmental structures with losses of about \$48.4 million, and 570 private structures with estimated losses of \$1.9 million. Damage assessments and other required processes have to be done in order to submit a major disaster declaration to FEMA for the earthquake. The deadline for that is April 22, 2020.

3.5 Salt Lake County Resolution:

[20-0366](#)

Extension of the Public Health Emergency Declared by the Salt Lake County Mayor and the Executive Director of the Salt Lake County Health Department COVID-19 Pandemic of 2020

Attachments: [Staff Report - Extention of Emergency Declaration](#)
[Resolution to extend Declaration of Health](#)
[Emergency\(4-7-20\)](#)

Presenter: Mayor Jenny Wilson; Gary Edwards, Director Salt Lake County Health Department; and Ralph Chamness, Chief Deputy Civil Division, District Attorney's Office (Approx. 10 mins.)

Discussion/Direction

Mayor Wilson reviewed the resolution extending the Public Health Emergency declared by the Salt Lake County Mayor and the Executive Director of the Salt Lake County Health Department COVID-19 Pandemic of 2020, to July 6, 2020, asking for the Council's support. The Public Health Emergency declaration allows the County to capture upcoming expenses and continue to operate. This is not the order in place requiring social distancing, the closure of bars and restaurants, or any action surrounding businesses able to stay open without restrictions

Mr. Ralph Chamness, Deputy District Attorney, stated the Mayor's emergency declaration expires at the end of 30 days by ordinance and statute. In order for the County to continue to try to recover money from the Federal Emergency Management Agency (FEMA) and other available funds,

the County has to have an emergency declaration in effect. There is no limitation on the Council's ability to extend the declaration.

Council Member Jensen stated if the Council does not think it needs to go to July 6th, it can undo this action.

A motion was made by Council Member Jensen, seconded by Council Member Granato, that this agenda item be approved and forwarded to the 4:00 p.m. Council meeting for ratification.

Mr. Mitchell Park, Legal Counsel, Council Office, stated there is an error on the date above the witness.

A motion was made by Council Member Jensen, seconded by Council Member Granato, that this agenda item be approved and forwarded to the 4:00 p.m. Council meeting for ratification. Council Member Jensen amended the motion to correct the date. The motion carried by the following vote:

Aye: Council Member Ghorbani, Council Member Snelgrove, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

Absent: Council Member Bradley

Non-Voting:

3.6 COVID-19 Response Update from Salt Lake County Sheriff's Office [20-0376](#)

Attachments: [Staff Report](#)

Presenter: Sheriff Rosie Rivera (Approx. 15 mins.)
Informational

Sheriff Rosie Rivera stated the Sheriff's Office has had six positive cases of COVID-19 involving inmates and five who are awaiting testing. Then, four sworn officers and one civilian out of Oxbow Jail tested positive, and two civilians in the Metro Jail tested positive. Some employees have sought testing on their own, but have not shared that information with the Sheriff's Office. The Sheriff's Office has a Continuity of Operations Plan (COOP) in

place and is currently managing an in-house facility for individuals who are quarantined.

Chief Matt Dumont stated the Sheriff's Office has had to limit the amount of exposure at the jail by restricting visits and it is practicing social distancing by limiting the number of people in areas. It is also trying to clear as much space as possible and is releasing some non-violent prisoners, within the limitations it has to do that.

3.7 COVID-19 Salt Lake County Budgetary Impact Update

[20-0377](#)

Attachments: [Staff Report](#)

Presenter: Darrin Casper, Deputy Mayor of Finance & Chief Financial Officer (Approx. 5 mins.)

Informational

Mr. Darrin Casper, Deputy Mayor of Finance & Administration, stated his office is projecting County revenues to be down in 2020 by \$78.5 million total. That includes a property tax reduction on countywide funds of \$6.3 million, a decrease in operating revenues primarily for the General Fund of \$5.8 million, Salt Palace and South Towne of \$5.9 million, and a decline in sales taxes of \$60.5 million, which can be broken down to \$19 million in the General Fund, \$21.7 million in the Tourism, Recreation Cultural, and Convention (TRCC) Fund, \$.8 million in the Visitor Promotion Fund, \$4.6 million in Zap funds, and \$3.2 million in transportation funds.

Over the past 5 weeks, several projects have been paused to deal with this anticipated loss. Those include a reduction in capital projects at the Salt Palace and South Towne of \$13.2 million, TRCC related projects of \$8.7 million, TRCC related contributions to other entities of \$9 million, the elimination of all energy projects of \$1 million, reduced visitor and promotion spending, not including the Visit Salt Lake reductions, of \$900,000, and a reduction in TRCC operating subsidies to the Salt Palace, Center for the Arts, Equestrian Park, and open space of \$5.7 million.

To help on the revenue side, the County has closed out two bond funds at \$2.5 million and will reimburse the General Fund \$6.2 million for the purchase of land made in December 2018. Then, the County will need to come up with another \$17 million, some of which will come from market

adjustments built into each of the respective countywide funds totaling \$1 million, and about \$6 million from the hiring freeze. That means about \$10 million of additional cuts will need to be made. If everyone cooperates, the County will be in good shape to address further reductions next year. These projections assume that the County will not alter the capital improvement tax rates, and as per policy, the funds will go toward deferred maintenance.

3.8 COVID-19 Salt Lake County Economic Impact Working Group Update [20-0378](#)

Attachments: [Staff Report](#)

Presenter: Dina Blaes, Director of Economic Impact Working Group (Approx. 10 mins.)

Informational

Ms. Dina Blaes, Director, Office of Regional Development, updated the Council on what was being done for businesses. A business relief hotline was set up last week, and the County has received calls from almost 120 businesses. More than 90 percent of those businesses have fewer than 50 employees, and the majority of them do not have a Small Business Administration (SBA) loan with their local lender, so they are navigating new territory. Predatory practices are occurring regarding SBA loans, so the County will send out a press release in several languages warning about that, and it has connected with the State's Division of Multi-Cultural Affairs to make sure information is being sent out. The SBA program information will also be translated into various languages.

The Office of Regional Development has forged partnerships with the State Division of Arts and Museums and the Utah Cultural Alliance to decide how to support the arts and culture community as well as the non-profit sector. It has also asked the World Trade Center, a program to establish a rapid response team designed to assist with the technical support to businesses, i.e. tax, legal, and financial support, to expand to address tax and legal support for the non-profit sector. Then, it is coordinating with county and city housing providers and housing authorities to maximize the use of the federal funds coming to various organizations.

3.9 COVID-19 Impact on Salt Lake County Vulnerable Populations Update [20-0379](#)

Attachments: [Staff Report](#)

Presenter: Erin Litvack, Deputy Mayor/Chief Administrative Officer (Approx. 10 mins.)

Informational

Ms. Erin Litvack, Deputy Mayor of County Services, updated the Council on the work around vulnerable populations. Last week, the Homeless Outreach Program was launched whereby teams are deployed throughout Salt Lake County to track unsheltered homeless and provide them with basic necessities, information on how they can protect themselves, and make sure they are social distancing. Encampments are only being mitigated if they are larger than ten people.

The Mayor's Office is supporting service providers from the community to improve screening and testing for those accessing the homeless resources centers and to ensure the clients there are receiving the medical observation, support, and clearance they need. It is also working on a program to provide transportation to different things, such as test sites. Then, it is launching a program called the Stay Home Stay Safe program, which is an alternative housing program for the most vulnerable population, including those staying in the homeless resource centers who are 60 years old and over and those with pre-existing conditions. Lastly, it is trying to create a better connection to the Emergency Operations Center to better serve the refugee and minority community members.

4. CONSENT ITEMS:

A motion was made by Council Member Bradshaw, seconded by Council Member Jensen, that the consent agenda be approved and forwarded to the 4:00 p.m. Council meeting for ratification. The motion carried by the following vote:

Aye: Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

Non-Voting:

- 4.1 A Resolution of the Council of Salt Lake County Approving and Authorizing Execution of an Interlocal Cooperation** [20-0354](#)

Agreement Between the State of Utah Division of Forestry, Fire and State Lands and Salt Lake County for the Award of \$120,000 in Funding for a Variety of Projects Along the Jordan River Corridor

Attachments: [Staff Report](#)
[Jordan River Trail Const. Grant](#)

This consent item was approved and forwarded.

- 4.2 A Resolution of the Council of Salt Lake County Approving and Authorizing Execution of an Interlocal Cooperation Agreement Between the State of Utah Division of Forestry, Fire and State Lands and Salt Lake County for the Award of \$250,000 in Funding for a Variety of Projects Along the Jordan River Corridor** [20-0355](#)

Attachments: [Staff Report](#)
[Jordan River Vegetation Mgt. Grant](#)

This consent item was approved and forwarded.

- 4.3 A Resolution of the Council of Salt Lake County Approving Execution of an Interlocal Cooperation Agreement with the City of Cottonwood Heights Providing for the Installation and Maintenance of a Bicycle Repair Station** [20-0363](#)

Attachments: [Staff Report](#)
[CHC_Bicycle Repair Installation Resolution](#)
[CHC_Bicycle Repair Station Installation](#)

This consent item was approved and forwarded.

- 4.4 A Resolution of the Council of Salt Lake County Approving the Attached Letter of Understanding Between Salt Lake County Regional Planning and Transportation and Salt Lake County Parks and Recreation for the Use of Twenty-five Thousand Dollars (\$25,000.00) from the Regional Transportation Choice fund (4th Quarter)** [20-0364](#)

Attachments: [Staff Report](#)
[Parks&Rec_Letter_Trail Connector_Resolution](#)
[Parks&Rec_Letter_Trail Connector_\\$25,000](#)

This consent item was approved and forwarded.

4.5 Board Appointment: Member Change for SLCo Planning Commission [20-0362](#)

Attachments: [Staff Report](#)
[Documentation1](#)
[Christopher Collard - 2020 Board Appointment Approval form.pdf](#)

This consent item was approved and forwarded.

4.6 2020 June Budget Calendar [20-0367](#)

Attachments: [Staff Report](#)
[2020 June Budget Calendar - Draft](#)

This consent item was approved and forwarded.

4.7 Declaration of Gift from the Jordan River Commission of Three Interpretive Signs to be Placed Along the Jordan River Nature Trail [20-0353](#)

Attachments: [Staff Report](#)
[Declaration of Gift Jordan River Commission](#)

This consent item was approved and forwarded.

4.8 Approval of One-time Donation of \$10,000 Worth of Items from Utah DCFS to Help Youth Services During COVID-19 Pandemic [20-0381](#)

Attachments: [Staff Report](#)

This consent item was approved and forwarded.

5. ITEMS FROM COUNCIL MEMBERS

5.1. Internal Business

Meeting Format

Council Member Bradshaw suggested Council Members all participate in the Council meetings using the Webex format, provided it works with the Granicus recording system. He had a hard time hearing some Council Members with the call-in format.

Council Member Burdick stated that should not be a problem, but he would explore if that could be done.

5.1.1 Notice of Cancellation of Committee of the Whole for Tuesday, April 14, 2020

A motion was made by Council Member Bradshaw, seconded by Council Member Jensen, to approve the cancellation of the Committee of the Whole meeting on April 14, 2020.

Council Member Bradley stated it might be prudent to hold a meeting Tuesday to get information on where everything stands. There are a lot of moving pieces and he wanted to make sure the Council stayed ahead of the curve.

Mr. Mitchell Park, Legal Counsel, Council Office, stated under the County's ordinances, the Council will have a meeting unless it cancels a meeting and provides notice. The Council always has the option of convening a meeting with a 24-hour notice to handle emergency matters. The Council could also schedule a regular Council meeting by Thursday so there is time to get items in and an agenda prepared.

A motion was made by Council Member Bradshaw, seconded by Council Member Jensen, to approve the cancellation of the Committee of the Whole meeting on April 14, 2020, recognizing the Chair can call a meeting in consultation with the Mayor's Office and other departments if needed. The motion carried by the following vote:

Aye: Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

Nay: Council Member Ghorbani

Non-Voting:

Council Member Burdick stated these are difficult times and updates are pretty important, so there is a good chance he will call a meeting.

6. APPROVAL OF MINUTES

6.1 Approval of the Committee of the Whole Minutes for March 24, 2020 [20-0369](#)

Attachments: [032420 - COW Minutes](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Jensen, that this agenda item be approved. The motion carried by the following vote:

Aye: Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

Non-Voting:

ADJOURN 3:45 P.M. FOR BOARD OF EQUALIZATION

The meeting was adjourned at 3:55 PM.

SHERRIE SWENSEN, COUNTY CLERK

By _____
DEPUTY CLERK

By _____
CHAIR, SALT LAKE COUNTY COUNCIL