

# **SALT LAKE COUNTY**

*2001 So. State Street  
Salt Lake City, UT 84114  
(385) 468-7500 TTY 711*



## **Meeting Minutes**

**Tuesday, March 17, 2020**

**2:00 PM**

**Room N2-800**

## **Committee of the Whole**

**1. CALL TO ORDER**

**Present** Council Member Shireen Ghorbani  
Council Member Richard Snelgrove  
Council Chair Max Burdick

**Call In** Council Member Jim Bradley  
Council Member Arlyn Bradshaw  
Council Member Michael Jensen  
Council Member Aimee Winder Newton  
Council Member Ann Granato  
Council Member Steve DeBry

**2. CITIZEN PUBLIC INPUT**

Comments are limited to 3 minutes unless otherwise approved by the Council. To comment by phone, please call (385-468-7480) by the beginning of the meeting. Those who are present may be asked to speak first.

**Mr. Lawrence Horman** asked what was being done for the homeless population with regard to medical needs, food, and shelter in the midst of the Coronavirus.

**Council Member Burdick** stated Volunteers of America and other organizations are out seeking to locate the unsheltered homeless. That has not changed.

**Council Member Ghorbani** stated the Salt Valley Coalition to End Homelessness has put together plans in terms of how to respond and is continuing outreach to unsheltered individuals who refuse to go into resource centers. The Fourth Street Clinic has also started outreach, and she believed it was also screening for the Coronavirus. Additional efforts are being made to prioritize the homeless in shelters.

**3. DISCUSSION ITEMS:****3.1 Proposed Hire Report** [20-0307](#)

**Attachments:** [Proposed Hire Report 3-11-2020](#)

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the proposed hires.

**3.2 Budget Adjustment: Parks and Recreation's Request to Allocate \$1,720,000 for the Mount Olympus Trailhead** [20-0309](#)

**Project Approved by the Council on January 28, 2020**

**Attachments:** [107099IA01 Parks and Rec Regional Choice Mt Olympus Trailhead](#)

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Snelgrove, seconded by Council Member Ghorbani, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Member Jensen was absent for the vote.

**3.3 Budget Adjustment: Fleet Management’s Request to Transfer \$216,189 in Fund Balance Related to Vehicle That Were Sold** [20-0313](#)

**Attachments:** [680000YE01 Fleet Fund Transfer Replacement Fund](#)

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Snelgrove, seconded by Council Member Ghorbani, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Member Jensen was absent for the vote.

**3.4 Budget Adjustment: Recorder’s Request to Consolidate \$550,000 Into the Capital Project Sub-Department for the Recording Software Replacement Project** [20-0314](#)

**Attachments:** [880000IA01 Recorder Fund Transfer to Sub Dept](#)

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Snelgrove, seconded by Council Member Ghorbani, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Member Jensen was absent for the vote.e.

**3.5 Budget Adjustment: Public Works' Request to True-up the** [20-0315](#)  
**GSLMSD Mesa Drive Sidewalk Capital Project**

**Attachments:** [451000IA04 Public Works Mesa Drive True-up](#)

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the budget adjustment.

A motion was made by Council Member Snelgrove, seconded by Council Member Ghorbani, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Member Jensen was absent for the vote.

**3.6 Legislative Update** [20-0312](#)

Presenter: Kara Trevino, Council Legislative Director (Approx. 20 mins.)  
Discussion/Direction

**Ms. Kara Trevino**, Intergovernmental Relations Manager, Council Office, updated the Council on the following legislative bills that the Council took a position on:

- HB 32 3rd Sub - Crisis Services Amendments

**Ms. Trevino** stated this is a very positive bill, wherein money was appropriated for grants for a receiving center. It is likely Salt Lake County will be a location for one of those. She will know for sure in the next few weeks.

- HB 35 4th Sub - Mental Health Treatment Access Amendments

**Ms. Trevino** stated this bill passed. It frees up 30 hospital beds, which will be helpful for the County's system.

- HB 206 3rd Sub - Bail and Pretrial Release Amendments

**Ms. Trevino** stated this bill passed. The main opposition was the bail bonds companies. Law enforcement and attorney agencies were on board.

- HB 271 1st Sub - Firearm Preemption Amendments

**Ms. Trevino** stated this bill failed; it did not receive a hearing in the Senate at all.

- HB 305 5th Sub - Impact Fee Amendment

**Ms. Trevino** stated this bill passed, but it was significantly watered down. It did not have the impact fees in it. Basically, Salt Lake County is just going to have to provide notice to municipalities if there is any development in the unincorporated area that is one of the municipality's expansion areas, and that would just be for zoning changes rather than land use regulation.

**Mr. Mitchell Park**, Legal Counsel, Council Office, stated the scope was reduced to overall zone changes rather than individual applications, and it would be for new big development that required an overall rezone.

- HB 347 2nd Sub - Inland Port Modifications

**Ms. Trevino** stated this bill passed with very few no votes.

- HB 309 1st Sub - Amendments to Asset Forfeiture

**Ms. Trevino** stated this bill did not get out of the House committee.

- HB 394 4th Sub - Homeless and Transitional Housing Program Amendments

**Ms. Trevino** stated this bill failed in the Senate on the last night. It would have delayed the effective date of the homeless czar at the state level.

- SB 39 4th Sub - Affordable Housing Amendments

**Ms. Trevino** stated this bill passed with a \$10 million one-time appropriation.

- SB 83 5th Sub - Voter Information Registration Amendments

**Ms. Trevino** stated this bill passed allowing parties and candidates to have access to name, address, year of birth, party affiliation, and voting history. It grandfathered in those who have requested their records be made private, and excludes domestic violence victims, law enforcement, and public leaders.

- SB 134 3rd Sub - Property Tax Exemption for Wildfire Prevention

**Ms. Trevino** stated this bill failed in the House. It had the parameters in it that the County put in, but the pushback was the shift. The House was worried about the school districts.

- SB 163 - Community Reinvestment Agency Amendments

**Ms. Trevino** stated this bill will be studied over the interim.

- SB 244 2nd Sub - Homeless Shelter and Services Sharing Amendments

**Ms. Trevino** stated this bill creates a statewide case management system for homeless data. It passed unanimously.

She will be putting together a comprehensive summary of bills the County was tracking and will do a deeper dive into the budget. She will also find out what is to be studied in interim meetings, which start in May.

### **3.7 Update on Salt Lake County's Coordinated Response to [20-0311](#) COVID-19**

**The Council may Take Action, Including Votes, on any  
Necessary Legislative Matters Related to the Ongoing State  
of Emergency**

**Attachments:** [Staff Report](#)

Presenters: Mayor Jenny Wilson, Jill Miller, Associate Deputy Mayor; Clint Mecham, Salt Lake County Emergency Manager; Gary Edwards, Director, Health Department (Approx. 20 mins.)

Informational

**Mayor Wilson** updated the Council on the COVID-19 efforts stating senior leadership has been moved to a unified command structure, which is holding meetings every day. Information is being filtered to the unified command organization through the media, reputable sources, and the Centers for Disease Control and Prevention (CDC). Yesterday, at the recommendation of the Salt Lake County Health Department, she made the decision to close restaurants and bars. It was one of the most difficult decisions she has had to make. Her office is working on the economic impact now.

**Mr. Gary Edwards**, Director, Salt Lake County Health Department, stated the purpose in closing restaurants and bars was to try to flatten the peak of cases, so they did not put too much of a strain on healthcare resources. The Health Department is tracking two different numbers - the laboratory confirmed cases and those who had direct close contact with laboratory confirmed cases who have the same symptoms, but were not tested. His staff of epidemiologists and infectious disease specialists are looking at each case trying to identify who had contact with them so those people can be notified. If a cluster of diseases emerges, the Health Department will do some specific work in that area. He also presented some COVID-19 cases and the mortality rate.

**Mr. Clint Meham**, Emergency Manager, stated the incident command system has given the County the backbone to start this event correctly. It is moving slowly now, but there will potentially be a greater impact. Closures in the private sector will be expanded, but the County has the public's best interest at heart in doing this.

**Mr. Darrin Casper**, Deputy Mayor of Finance & Administration, stated an economic group has been established to look at how small business administration loans are structured and rolled out and how to communicate with small businesses, as well as other possible development systems, such as private contributions. In addition, the group is looking at the economic impact to 48 funds that the County manages. The impact to revenues with this incident is estimated to be about \$60 million.

Yesterday, the Mayor's Office instituted a hiring freeze at the County. The goal is to reduce the structural expenditures down to the structural revenues, and it is better to have natural turnover rather than a reductions in force. His staff is looking at all sources of fund balance and implementing budget reductions in all organizations. He thought the County would need \$10

million immediately in budget cuts in the General Fund.

The Mayor's Office has opened up an emergency organization with \$2 million in funding. The first purchase authorized was for medical screening and tent set ups. Per policy, any spending has to be justified to be potentially reimbursed by FEMA, and it has to come back to the Council in a formal budget adjustment request. Any time spent working on the COVID-19 needs to be registered so the County can be eligible for reimbursement from FEMA, and it has to spend \$3.9 million prior to being eligible for FEMA.

**Mayor Wilson** stated Jill Miller, Associate Deputy Mayor, is dealing with a task force around work force issues and is working to get independent elected officials to support modified operations.

**Ms. Jill Miller**, Associate Deputy Mayor, stated her team has put together a dashboard and digital resources regarding Human Resources policies, and she can send Council Members a document with that data. Human Resources is also putting together meetings where managers can call in and get guidance on how to implement new policy.

**Mr. Mitchell Park**, Legal Counsel, Council Office, stated the original emergency declaration issued by the Mayor a week ago Friday, was changed yesterday to public health emergency. Under County ordinance, that can continue up to 30 days. However, it is expected this event will continue beyond that, so the Council will need to ratify that for a longer period of time.

### 3.8 Closed Session Regarding Council Personnel Matters

[20-0318](#)

**Attachments:** [Staff Report](#)

Sponsors: Council Member Jensen and Council Member Bradshaw (Approx. 30 mins)

This matter was pulled from the agenda.

## 4. CONSENT ITEMS:

A motion was made by Council Member Bradshaw, seconded by Council Member Granato, that the consent agenda be approved and forwarded to the 4:00 PM Council meeting for

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ratification. The motion carried by a unanimous vote.

- 4.1 Approval of Technical Changes to the ZAP Countywide Policy Section 6.1** [20-0306](#)

**Attachments:** [Staff Report](#)  
[ZAP Policy 1031 March 2020 - Clean and Redline](#)

This consent item was approved and forwarded.

- 4.2 Approval of New Rate Structure for the Salt Lake County Equestrian Park's Shower Usage** [20-0294](#)

**Attachments:** [Staff Report](#)  
[EPEC Shower Rates](#)

This consent item was approved and forwarded.

- 4.3 A Resolution of the Salt Lake County Council Authorizing Execution of an Interlocal Cooperation Agreement with Riverton City and a Related Quitclaim Deed Conveying Real Property to Riverton City** [20-0301](#)

**Attachments:** [Staff Report](#)  
[3830 Riverton City Tax Deed](#)

This consent item was approved and forwarded.

- 4.4 Board Appointment: Ms. Saolo Betham (District 1) to the ZAP Tier II Advisory Board** [20-0295](#)

**Attachments:** [Staff Report](#)  
[Saolo Betham - application\\_Redacted.pdf](#)  
[Saolo Betham - resume\\_Redacted.pdf](#)  
[Saolo Betham - 2020 Board Appointment Approval form](#)

This consent item was approved and forwarded.

- 4.5 Board Appointment: Mr. Sufhan Majid (District 4) to the** [20-0297](#)

**ZAP Tier II Advisory Board**

**Attachments:** [Staff Report](#)  
[Sufhan Majid - Application\\_Redacted.pdf](#)  
[Sufhan Majid - Resume\\_Redacted.pdf](#)  
[Sufhan Majid - 2020 Board Appointment Approval form.pdf](#)

This consent item was approved and forwarded.

**4.6 Board Re-appointment: Ms. Erin Litvack to the Housing Connect Board** [20-0298](#)

**Attachments:** [Memo - request for reappointment to Housing Connect Board - E. Litvack.pdf](#)  
[Erin Litvack - 2020 Board Appointment Approval form.pdf](#)

This consent item was approved and forwarded.

**4.7 Board Re-Appointment: Dr. James Ashworth (District 4) to the Behavioral Health Services Advisory Council** [20-0299](#)

**Attachments:** [Staff Report](#)  
[BHSAC Reappointment Request - James Ashworth\\_Redacted.pdf](#)  
[Dr. James Ashworth - 2020 Board Appointment Approval form.pdf](#)

This consent item was approved and forwarded.

**4.8 Mayor's Contribution: Multicultural Youth Leadership Program \$500** [20-0303](#)

**Attachments:** [Staff Report](#)  
[Utah STEM Foundation & Division of Multicultural Affairs.pdf](#)

This consent item was approved and forwarded.

**4.9 Mayor's Contribution: Guadalupe School \$400** [20-0310](#)

**Attachments:** [Staff Report](#)  
[Guadalupe School.pdf](#)

This consent item was approved and forwarded.

**5. ITEMS FROM COUNCIL MEMBERS**

5.1. Internal Business

**6. APPROVAL OF MINUTES**

**6.1 Acceptance of Committee of the Whole Minutes for March 3, [20-0317](#)  
2020**

**Attachments:** [030320 COW Minutes](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Granato, that this agenda item be approved. The motion carried by a unanimous vote.

**ADJOURN 3:30 PM FOR BOARD OF EQUALIZATION**

The meeting was adjourned at 3:30 PM.

SHERRIE SWENSEN, COUNTY CLERK

By \_\_\_\_\_  
DEPUTY CLERK

By \_\_\_\_\_  
CHAIR, SALT LAKE COUNTY COUNCIL