

# **SALT LAKE COUNTY**

*2001 So. State Street  
Salt Lake City, UT 84114  
(385) 468-7500 TTY 711*



## **Meeting Minutes**

**Tuesday, October 8, 2019**

**3:00 PM**

**Room N2-800**

## **Committee of the Whole**

**1. CALL TO ORDER**

<b>Present</b>	Council Member Shireen Ghorbani Council Chair Richard Snelgrove Council Member Jim Bradley Council Member Arlyn Bradshaw Council Member Aimee Winder Newton Council Member Ann Granato Council Member Steve DeBry
<b>Excused</b>	Council Member Michael Jensen
<b>Call In</b>	Council Member Max Burdick

**2. CITIZEN PUBLIC INPUT**

Comments are limited to 3 minutes unless otherwise approved by the Council. To comment by phone, please call (385-468-7480) by the beginning of the meeting. Those who are present may be asked to speak first.

**Ms. Barbara Cameron**, Big Cottonwood Community Council, thanked the County for drafting the resolution designating a recreational area in the Wasatch Mountains for public safety services funding, as well as for funding for the Silver Lake restroom, which opened July 4th. The Utah Department of Transportation, Salt Lake City, and the Forest Service have now extended offers to update restrooms at Lake Blanche and Storm Mountain. Also, Big Cottonwood Canyon will have faster internet fiber service within the next two weeks.

**3. DISCUSSION ITEMS:****3.1 Proposed Hire Report** [19-1172](#)

**Attachments:** [Proposed Hire Report 10-2-2019](#)

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the proposed hires.

**3.2 Budget Adjustment: Recorders Request to Transfer \$200,000 from the Operational Department to the Capital Project Department** [19-1178](#)

**Attachments:** [880099YE01 Recorder Capital Projects](#)

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed

the interim budget adjustment.

A motion was made by Council Member DeBry, seconded by Council Member Newton, that this agenda item be approved and forwarded to the 4:00 p.m. Council meeting for ratification. The motion carried by a unanimous vote.

- 3.3 Budget Adjustment: Mayor Financials' Request to Revise the 2019 Indirect Cost Allocation Plan to Account for Mainframe Usage Mirroring 2018 Rates** [19-1179](#)

**Attachments:** [102200YE06 Mayor Financial Administration](#)

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the interim budget adjustment.

A motion was made by Council Member DeBry, seconded by Council Member Newton, that this agenda item be approved and forwarded to the 4:00 p.m. Council meeting for ratification. The motion carried by a unanimous vote.

- 3.4 Budget Adjustment: Capital Improvements Request to Transfer \$600,000 in Under-expend to New Capital Project ADC Heat Exchange Replacement** [19-1181](#)

**Attachments:** [505000YE07 Capital Improvements](#)

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the interim budget adjustment.

A motion was made by Council Member DeBry, seconded by Council Member Newton, that this agenda item be approved and forwarded to the 4:00 p.m. Council meeting for ratification. The motion carried by a unanimous vote.

- 3.5 Budget Adjustment: Capital Improvements Request to Transfer \$446,336 in Under Expend to Phase 2 of the SOB HVAC Repair / Upgrade Project** [19-1182](#)

**Attachments:** [505000YE08 Capital Improvements](#)

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the interim budget adjustment.

A motion was made by Council Member DeBry, seconded by Council Member Newton, that this agenda item be approved and forwarded to the 4:00 p.m. Council meeting for ratification. The motion carried by a unanimous vote.

- 3.6 Budget Adjustment: Capital Improvements Request to Transfer \$45,000 in Under Expend to New Capital Project County Government Center Carpenter's Paint Booth Remodel** [19-1183](#)

**Attachments:** [505000YE09 Capital Improvements](#)

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the interim budget adjustment.

A motion was made by Council Member DeBry, seconded by Council Member Newton, that this agenda item be approved and forwarded to the 4:00 p.m. Council meeting for ratification. The motion carried by a unanimous vote.

- 3.7 Budget Adjustment: Sheriff Office's Request for \$20,000 Appropriation Unit Shift (Operations to Capital) to Purchase a UTV for the Search and Rescue Team** [19-1184](#)

**Attachments:** [913000YE02 Sheriff Countywide](#)

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the interim budget adjustment.

A motion was made by Council Member DeBry, seconded by Council Member Newton, that this agenda item be approved and forwarded to the 4:00 p.m. Council meeting for ratification. The motion carried by a unanimous vote.

- 3.8 Budget Adjustment: Aging and Adult Services Request for Increase to the Alternatives In-Services Program (\$66,000 in Revenue and Expense)** [19-1185](#)

**Attachments:** [230000YE01 Aging and Adult Services](#)

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the interim budget adjustment.

A motion was made by Council Member DeBry, seconded by Council Member

Newton, that this agenda item be approved and forwarded to the 4:00 p.m. Council meeting for ratification. The motion carried by a unanimous vote.

- 3.9 A Resolution of the County Council of Salt Lake County, Utah, Designating a Recreational Area for the Funding of Public Safety Services in the Wasatch Mountains; Providing for the use of County General Funds to Support Public Safety Services; Establishing the Boundaries of the Area; and Adopting Related Matters** [19-1163](#)

**Attachments:** [Staff Report](#)  
[Wasatch Canyon Findings Report](#)  
[Resolution - Create Recreational Area](#)

Presenter: Catherine Kanter, Deputy Mayor of Regional Operations; and Rick Graham, County Emergency Manager (Approx. 15 min.)

Discussion/Direction

**Ms. Catherine Kanter**, Deputy Mayor of Regional Operations, reviewed a resolution designating a recreational area for the potential funding of public safety services in the Wasatch Mountains; providing for the use of County general funds to support such public safety services; and establishing the boundaries of the area.

A memorandum was sent to the Council, providing the findings on how this recommendation was arrived at. A statutory provision allows the Council to designate the recreation area as long as certain conditions are met, i.e. the area have fewer than 1,500 residents, be used primarily for recreational purposes, and be used by residents of unincorporated and incorporated areas. The Mayor's Office, in consultation with the District Attorney's Office concluded those conditions were met.

This is the first step in a two-step process. The next step would be to appropriate funding, which could be part of the upcoming budget process.

A motion was made by Council Member Bradshaw, seconded by Council Member Newton, that this agenda item be approved and forwarded to the 4:00 p.m. Council meeting for ratification. The motion carried by a unanimous vote.

- 3.10 Appointment of Mr. Tracy Taggart as a member of the Salt Lake County Career Service Council. His first, three-year term began July 1, 2019 and will end June 30, 2022.** [19-1164](#)

**Attachments:** [Staff Report](#)  
[Tracy Taggart - application, resume, approval form](#)  
[Taggart Approval Letter](#)

**Ms. Kathleen Johnston**, Director, Human Resources Division, introduced Mr. Tracy Taggart, an appointee to the Career Service Council whose term would end June 30, 2022. She also explained the purpose of the Career Service Council.

**Mr. Tracy Taggart** reviewed his qualifications to be a member of the Career Service Council.

A motion was made by Council Member Bradley, seconded by Council Member Ghorbani, that this agenda item be approved and forwarded to the 4:00 p.m. Council meeting for ratification. The motion carried by a unanimous vote.

**3.11 Overview of Clerk's Portfolio** [19-1146](#)

**Attachments:** [Staff Report](#)  
[Clerks Presentation](#)

Presenter: Clerk Sherrie Swensen (Approx. 30 min.)  
Informational

**Ms. Sherrie Swensen**, County Clerk, delivered a PowerPoint presentation on the Clerk's Office, explaining the mission, duties, and accomplishments of the Council Clerk Division, Marriage/Passport Division, and Election Division, as well as the challenges for 2020 and the challenges in hiring and retaining employees.

**4. CONSENT ITEMS:**

A motion was made by Council Member Bradshaw, seconded by Council Member DeBry, that the consent agenda be approved and forwarded to the 4:00 p.m. Council meeting for ratification. The motion carried by a unanimous vote.

**CONSENT ITEMS:**

**4.1 Appointment of Ms. Melissa Hall as an Alternate member on the Salt Lake County Career Service Council. Ms. Hall previously served as a full member on this Council. Her first,** [19-1177](#)

one-year term as an Alternate member began October 1, 2019 and will end September 30, 2020.

**Attachments:** [Staff Report](#)  
[Melissa Hall - application \(2019\)\\_Redacted](#)  
[Melissa Hall - Resume, approval form](#)  
[Hall Approval Letter](#)

This consent item was approved and forwarded.

- 4.2 **Contribute \$300.00 (in kind) from the Mayors Contribution Fund to Discovery Gateway to support the 2019 Bumble Bee Bash. The mission of Discovery Gateway is “to inspire children of all ages and abilities to imagine, discover, and connect with their world to make a difference.” This is annual fundraiser. This contribution includes 2 ArtTix gift certificates (\$100 each) and 2 Clark Planetarium gift cards (\$50 each)** [19-1165](#)

**Attachments:** [Staff Report](#)  
[Discovery Gateway - application, 501c3, approval form](#)

This consent item was approved and forwarded.

- 4.3 **Contribute \$300.00 (in kind) from the Mayor's Contribution Fund to People Helping People to support the 2020 Chili Open. Proceeds from the fundraiser will help low-income, single mothers served in the PHP Employment Program. This contribution includes 2 ArtTix gift certificates (\$100 each) and 2 Clark Planetarium gift cards (\$50 each)** [19-1166](#)

**Attachments:** [Staff Report](#)  
[People Helping People - application, 501c3, approval form](#)

This consent item was approved and forwarded.

- 4.4 **A Resolution of the Salt Lake County Council Granting a Fee Waiver for Spy Hop Productions, Inc.** [19-1159](#)

**Attachments:** [Staff Report](#)  
[Resolution Spy Hop Fee Waiver -County Council](#)  
[Spy Hop Project CoverFill 0919](#)

This consent item was approved and forwarded.

**4.5 Girl Scouts-Highland Park Brownie Troop-Fee Waiver Request** [19-1173](#)

**Attachments:** [Staff Report](#)  
[Girls Scouts Information](#)

This consent item was approved and forwarded.

**5. ITEMS FROM COUNCIL MEMBERS**

5.1. Internal Business

**6. APPROVAL OF MINUTES**

**6.1 Acceptance of Committee of the Whole Minutes for September 24, 2019** [19-1175](#)

**Attachments:** [092419 COW Minutes](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Debry, that this agenda item be approved. The motion carried by a unanimous vote.

**ADJOURN**

The meeting was adjourned at 3:45 PM.

SHERRIE SWENSEN, COUNTY CLERK

By \_\_\_\_\_  
DEPUTY CLERK

By \_\_\_\_\_  
CHAIR, SALT LAKE COUNTY COUNCIL