

# Salt Lake County Council

## Committee of the Whole

### ~MINUTES~

Tuesday, September 12, 2017

[2:07:56 PM](#)

#### Committee Members

##### Present:

Jennifer Wilson  
Jim Bradley  
Arlyn Bradshaw  
Michael Jensen  
Aimee Winder Newton<sup>1</sup>  
Max Burdick  
Steven DeBry, Chair

#### Committee Members

##### Excused:

Richard Snelgrove  
Sam Granato

#### Citizen Public Input ([2:08:38 PM](#))

No one appeared for Citizen Public Input.



#### Review of New Hires ([2:08:50 PM](#))

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the following proposed hires:

##### Agency

##### Position

##### *Sheriff's Office*

Office Coordinator 12  
Warehouse/Dockworker 10  
Jail Assessment Specialist 10  
Construction and Maintenance Specialist 11

##### *Salt Lake County Health Department*

Environmental Health Scientist 14/15  
Office Specialist 10  
2 Health Educators 14

##### *Parks and Recreation Division*

2 Program Coordinators 13  
Construction & Maintenance Specialist 10

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<sup>1</sup> Participated electronically for the interim budget adjustments; present for the remainder of the meeting.

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<i>Fleet Management Division</i>	Fleet Shop Supervisor 13
<i>Facilities Services Division</i>	Electrical Supervisor 14
<i>Aging &amp; Adult Services Division</i>	2 Center Program Coordinators 13 Office Specialist 10 (part-time)
<i>Library Services Division</i>	Librarian 14 Acquisition Librarian 15
<i>Auditor's Office</i>	Audit Manager 17
<i>Youth Services Division</i>	2 Youth Services Case Manager 14 Group Home Supervisor 15 Youth Worker 12 Family Therapist 14/15
<i>Surveyor's Office</i>	Assistant Field Operations Manager 16
<i>District Attorney's Office</i>	Office Specialist 10
<i>Solid Waste Management Division</i>	3 Heavy Equipment Operators 10
<i>Criminal Justice Services Division</i>	Treatment Specialist 14 Treatment Specialist 15
<i>Assessor's Office</i>	Residential Ad Valorem Tax Appraiser 13
<i>Recorder's Office</i>	GIS Cadastral Tech 13

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Budget Adjustments ([2:09:06 PM](#))

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the following budget adjustment requests:

*Sheriff's Office*

Interim budget adjustment to transfer the Sheriff Cell Towers from the Public Works Enterprise Fund to the General Fund.

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*Parks & Recreation Division*

Interim budget adjustment of \$925,783.85 in revenues and expenses for Salt Lake City and Parley's Rails, Trails and Tunnels' contributions for the construction of the Parley's Trail artistic element.

Interim budget adjustment of \$50,000 to modify the irrigation system at Constitution Park in order for Real Salt Lake Foundation to install futsal mini pitches, and to address an insect infestation in one of Central City Recreation Centers' recreation rooms. The request will entail transferring funds from the Western Springs Park project.

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*Salt Palace Convention Center*

Interim budget adjustment of \$22,026 to enhance safety features of the Security Gate project at the Salt Palace Convention Center. This will entail using available funds from the Overhang project.

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*Salt Lake County Health Department*

Interim budget adjustment to reclassify a Nurse Practitioner to a Public Health Nurse.

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*Fleet Management Division*

Interim budget adjustment to reclassify a Lead Fleet Technician 12 to an Apprentice Fleet Technician 11.

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*Public Works Engineering Division*

Interim budget adjustment of \$6,272 to contribute to a study of the feasibility of a 3900 South railroad overpass bridge. This will entail using funds from the Excise Tax Bond.

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*Mayor's Office*

Interim budget adjustment to reclassify an accounting position to a Budget Analyst.

**Council Member Jensen, seconded by Council Member Burdick, moved to approve the interim budget adjustment requests and forward them to the 4:00 p.m. Council meeting for ratification. The motion passed unanimously.**

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*Office of Regional Transportation, Housing & Economic Development*

Interim budget adjustment of \$75,200 to purchase software for tracking COOP plans for County agencies and other partners.

This item was not discussed.

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Opioid Task Force Update ([2:12:48 PM](#))

**Council Member Wilson** updated the Council on the first Opioid Task Force meeting, which was held last week. Items discussed included Behavioral Health's analysis on the moving pieces, such as the expansion of programs; security and expansion of drug drop boxes; the cost of shipping unused or confiscated medications out of state; and the jail having to modify its operations to manage the considerable number of inmates in the detox unit.

Everyone recognizes this is a national crisis. The County and other agencies are taking steps to improve this; Operation Rio Grande is one example of what is being done. The task force will be looking at what is being done well, where the gaps are, and what the County can do to impact this. At the next meeting Behavioral Health Services will be talking about ways to track things, and both the District Attorney's Office and Drug Enforcement Agency will give a presentation. The task force also needs to decide how often it wants to meet.

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ORE Sampling Mill Community CRA – Reinvestment Project Area Plan ([2:19:18 PM](#))

**Mr. David Delquadro**, Chief Financial Manager, Council Office, stated the Redevelopment Agency (RDA) of Murray City is requesting the Taxing Entity Committee approve the proposed Ore Sampling Mill Community Redevelopment Area (CRA). Murray City conducted a blight study and has chosen to utilize the Taxing Entity Committee for project approval rather than through interlocal agreements with each taxing entity. Since he is the Council's representative on this committee, he is looking for direction on how to vote.

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**Mr. Tim Tingey**, Director, Administrative Development Services, Murray City, stated the RDA of Murray City conducted a blight study and held a hearing on this 23-acre site, located just south of 5300 South and approximately 300 West, along the Frontrunner and TRAX corridors next to I-15. It was determined that 70 percent of the properties are blighted. The proposed CRA would be for 20 years with an immediate trigger date. The current base value of the area is approximately \$19 million. The CRA would set aside 20 percent for low-income housing. Murray City is only anticipating \$5 to \$6 million of increments over the 20-year time frame. The increment would be capped at \$8 million.

**Council Member DeBry** stated the County's 20-year commitment would come to \$1.1 million. He asked for more information relating to the proposed \$5.2 million pedestrian bridge and if there were other alternatives that would cost less.

**Mr. Tingey** stated one of the main impediments to this area is the Frontrunner line that runs down the middle with a retail component on the west side. The bridge would connect people from the retail area to the TRAX and Frontrunner station. It would enhance the site and provide a better connection.

**Council Member Bradshaw** asked what the commitments were from the other taxing entities.

**Mr. Tingey** stated he has met with all the taxing entities, which have given direction to their representatives to vote in favor of this CRA. The commitment is for the full value with no pass through.

**Mr. Stuart Clason**, Associate Director, Economic Development Division, stated he is the Mayor's representative on this committee and has been given direction to vote in favor of this request. The Mayor's Office feels comfortable with the cap as well as the affordable housing monies, which will be set aside. This is a legitimately blighted area.

**Council Member Newton** asked if the affordable housing monies would go into the fund the Council created a couple of weeks ago.

**Mr. Tingey** stated Murray City has an agreement with NeighborWorks to use tax increment dollars for low to moderate income housing projects within Murray City. The 20 percent allocation would go to Neighbor Works.

**Council Member Newton, seconded by Council Member Burdick, moved to direct the Council's representative on the Taxing Entity Committee, David Delquadro, to vote in favor of the Ore Sampling Mill CRA, and to forward this request to the 4:00 p.m. Council meeting for ratification.**

**Mr. Delquadro** stated the estimated cost of the project is \$8 million, with 20 percent set aside for affordable housing. That leaves only \$6.4 million for the project, including

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the \$5.2 million for the bridge. There is a 60 percent bump over the original project budget to get to \$8 million. He asked why there was such a big difference.

**Mr. Tingey** stated Murray City is projecting 180,000 square feet of new development that will come to this site and \$8 million in project costs. That is the reason the cap is set where it is.

**Council Member Bradley** asked how affordable housing is defined.

**Mr. Delquadro** stated affordability is dependent upon the income that a family unit can direct toward housing expenses. The County's definition is no more than 50 percent of the household budget. The Housing and Urban Development's (HUD) definition is 80 percent.

**Mr. Carlton Christensen**, Director, Regional Planning, Housing, and Economic Development Department, stated as a general rule, the County follows HUD's guidelines of 80 percent or below of the area median income.

**Council Member Bradley** stated that is what has always troubled him. The free market cannot be regulated. It does not need to be subsidized from RDAs. At some point, the County needs to reevaluate how it uses RDAs to help deal with the housing issues.

**Council Member Burdick** stated there are a lot of different programs besides HUD that help people get into homes.

**Council Member Newton**, seconded by **Council Member Burdick**, moved to direct the Council's representative on the Taxing Entity Committee, David Delquadro, to vote in favor of the Ore Sampling Mill CRA and to forward this request to the 4:00 p.m. Council meeting for ratification. The motion passed unanimously.

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Interim Budget Adjustment - Specialty Court Funding ([2:40:14 PM](#))

The Council reviewed the request by Karen Crompton, Director, Human Services Department, for an interim budget adjustment of \$132,786 to fund a specialty court to help with the Rio Grande and surrounding areas. This would entail approval of 5.5 FTEs (1 Treatment Specialist, 3 Case Managers, and a 1.5 Peer Mentors). The budget is neutral as the State is anticipated to reimburse the County costs.

**Ms. Karen Crompton**, Director, Human Services Department, stated as part of Operation Rio Grande, the State decided to move forward with an additional drug court to help on the treatment side of the project. The County has no choice but to participate and to hire the additional FTEs since the current employees cannot handle the additional case load. The State has indicated a willingness to reimburse the County for its cost in this additional court.

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**Mr. Darrin Casper**, Deputy Mayor of Finance and Administration, stated there are two stress points for the whole financial plan to come together and for the County to receive the reimbursement. The first point is the approval from the Federal Government regarding the proposed funding plan for Medicaid expansion. The State should hear back the first part of November. The second point is the appropriation of funds from the State to cover this program. The County will know if this occurs during the legislative session that begins in January.

**Council Member DeBry** asked if there was a contingency plan if the funding was not received.

**Mr. Casper** stated if federal funding does not come through, it would cost the County \$132,000 for the first four months. If State funds do not come through, it would be an additional \$132,000 through the end of April. There is some risk to the County, but it can reevaluate its participation at each of the stress points.

**Ms. Crompton** asked for permission to proceed with the hiring process, given the amount of time it takes to put up the notice and get people hired. The Criminal Justice Services Division has trouble recruiting qualified individuals.

**Council Member Jensen** stated he would feel better if the positions were time-limited. There are too many unknowns. He would hate to hire someone just to let them go.

**Council Member Wilson** stated that would make the recruitment process harder. She asked if this was not funded by the State, if it would be a priority in the upcoming budget.

**Council Member Bradshaw** asked for more information on why this court is needed in addition to the existing drug courts.

**Ms. Kele Griffone**, Director, Criminal Justice Services Division, stated the recruitment process would be a lot tougher with time limited positions. The drug court needs people with experience as case managers and therapists. The FTEs would be dealing with the high risk, high need population. The additional court is needed because there are only three openings in the three drug courts. The drug courts are operating at capacity now without the additional stress from the Rio Grande area.

**Mr. Tim Whalen**, Director, Behavioral Health Services Division, stated this population is defined in the Medicaid eligibility waiver as high risk/high need. Therefore, one of the primary strategies for starting a new drug court was the possibility of leveraging the Medicaid expansion dollars for all participant treatment services. That was one of the driving forces behind this decision.

**Council Member Bradshaw** asked if this was an expansion of the current drug court or if it had a separate administration.

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**Mr. Sim Gill**, District Attorney, stated it is both. The current capacity is maxed out in terms of what the need is. This is a subset of that population – individuals are high risk, high need, and qualify under the Medicaid expansion as a need that is not being met. If this expansion does not take place, individuals will still be in line for services.

**Council Member Bradshaw** stated it is not exclusively for individuals arrested in the Rio Grande area, but most of those individuals will meet the criteria.

**Ms. Crompton** stated yes; most individuals in the Rio Grande area would meet this criteria. This is a high priority in the upcoming budget.

**Council Member DeBry** stated this is a good plan, but he wanted to caution everyone. There is an end to funding; this is not an open-ended project that the Council will keep putting money towards. It will need to be prioritized with all the other projects within Salt Lake County.

**Council Member Wilson** stated this is something the Council will deliberate about during the budget workshop sessions looking to see if the County got the federal and state monies. She would be supportive of this adjustment today, but before going further she would need additional information.

**Council Member DeBry** stated the Council has talked about its word being its bond. He would hope that before the Mayor commits the Council to allocating money; he would involve the Council more. The Council has the fiduciary responsibility, not the Mayor. Communication is the key when it comes to funding.

**Council Member Newton, seconded by Council Member Jensen, moved to approve the budget adjustment with the stipulation that the positions be two-year time limited positions.**

**Council Member Wilson** stated she would prefer the position not be time-limited because of the recruitment difficulties of a time-limited position.

**Council Member Jensen** stated if the Council says yes, it is saying yes to these positions permanently. He did not like firing people or reassigning people to other positions.

**Council Member Bradshaw** stated this is a high enough priority in the budget that even if the money does not come through, it will likely be recommended over something else.

**Ms. Giffone** stated the Criminal Justice Services Division has one therapist position open since February. Right now, it has three to four openings in its division that these new FTEs could move into.



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**Council Member Newton** stated if Criminal Justice feels comfortable that there are positions available that these new hires could move into, she would be willing to drop time-limited from the motion.

**Council Member Newton, seconded by Council Member Jensen, moved to approve the budget adjustment and forward it to the 4:00 p.m. Council meeting for ratification. The motion passed unanimously.**

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Legislative Audit and Internal Controls Ordinance and Staffing Issues ([3:03:49 PM](#))

**Mr. David Delquadro**, Chief Financial Manager, Council Office, asked if the Council would like to fund the two FTE Council Audit positions within its 2018 budget. He would recommend the Council consider funding at least one of these positions with an associated cost of approximately \$105,000, of which \$100,000 would be used for pay and benefits and \$5,000 for operating expenses. This allocation could be used in the budget process, weighing it against other allocations to determine which one is more appropriate.

**Council Member Newton** stated this position could end up saving the County a lot of money. If savings are found, it would be worth the expense. She asked if the Council could contract for a few audits before hiring staff.

**Council Member Bradley** stated the Council has always thought that it would be a good idea to have its own auditor. There is never a good time to do it. The Council should fund this position.

**Council Member Jensen, seconded by Council Member Bradley, moved to allocate \$120,000 for this position and to amend the ordinance as recommended.**

**Council Member Burdick** stated he was concerned the ordinance requires the audit of all County officers. This should be optional, not mandatory.

**Mr. Jason Rose**, Legal Counsel, Council Office, stated the ordinance just gives the Council the authority to audit all officers. It is not a requirement.

**Council Member Newton** asked if the ordinance required a separate Legislative Audit Committee, or if audits could be discussed as part of the Committee of the Whole meeting.

**Mr. Rose** stated this does not change the way it is currently done.

**Council Member Newton** asked if the Council could do away with the Legislative Audit Committee. It would be easier to have audit discussions as part of the Committee of the Whole meeting.

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**Mr. Rose** stated the Council can change it to be part of the Committee of the Whole discussions.

**Council Member DeBry** asked if the new audit position would report directly to the chair like the rest of the central staff.

**Mr. Rose** stated he would envision this position to be like the rest of the central staff and the chain of command would be the same.

**Council Member Wilson** stated if the Council is going to expand its central staff she would like to see a more active and formal process of management within the executive committee. She wanted to make sure at this point it is not making a decision on how the governance would be.

**Mr. Rose** stated the Council can certainly have that discussion. There is nothing in this ordinance that would lock the Council into the current form of governance.

**Council Member DeBry** stated his concern is the growth of government. He questioned what the Council auditor would do when not actively involved in an audit. This ordinance would not lock the Council into a decision today. It just sets the money aside for this purpose. He will put this discussion on a future agenda.

**Council Member Jensen, seconded by Council Member Bradley, moved to allocate \$120,000 for this position, to amend the ordinance as recommended, and cancel the Legislative Audit Committee, and forward this matter to the 4:00 p.m. Council meeting for ratification. The motion passed unanimously.**

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#### Update on the Current State of Information Security and Report on 2017 Risk Assessment

**Council Member Jensen, seconded by Council Member Newton, moved to close the open session of the Committee of the Whole meeting to discuss the security issues. The motion passed unanimously.**

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The Council reopened the meeting by motion during the closed session.

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**CONSENT AGENDA** ([3:27:35 PM](#))

#### Board Appointments

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Mayor Ben McAdams submitted a letter requesting the Council's advice and consent to the reappointment of **Danny Harris** as a member of the Council for Aging and Adult Services Advisory Board to serve a three-year term. His term will begin in September 2017, and end August 31, 2020.

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Mayor Ben McAdams submitted a letter requesting the Council's advice and consent to the reappointment of **CiCi Compton** as a member of the Clark Planetarium Advisory Board to serve a three-year term. Her term will end May 1, 2020.

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Mayor Ben McAdams submitted a letter requesting the Council's advice and consent to the appointment of **Bing Fang** as a member of the Center for the Arts Advisory Board to serve a partial term. His term will begin in September 2017, and end December 31, 2017.

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Mayor Ben McAdams submitted a letter requesting the Council's advice and consent to the appointments of **Tammy Pett** and **Ronnie Daniels** as members of the Council for Aging and Adult Services Advisory Board to serve three-year terms. Their terms will begin in September 2017, and end August 31, 2020.

**Council Member Bradshaw, seconded by Council Member Jensen, moved to approve the appointments and forward them to the 4:00 p.m. Council meeting for ratification. The motion passed unanimously.**

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#### Tax Matters

The Council reviewed the tax matters, which have been placed on the Council agenda for final approval and execution.

**Council Member Bradshaw, seconded by Council Member Jensen, moved to approve the tax matters and forward them to the 4:00 p.m. Council meeting for ratification. The motion passed unanimously.**

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Resolutions

The Council reviewed the following resolutions, which have been placed on the Council agenda for final approval and execution:

*Bonds*

Amendment to Loan Agreement and an Amendment to Indenture, relating to the County's *Research Facility Revenue Bonds*, Series 2013-A (Huntsman Cancer Foundation).

Issuance and the sale of up to \$30,000,000 of the County's *Excise Tax Road Revenue Refunding Bonds* for the purpose of refunding certain outstanding Excise Tax Road Revenue Refunding Bonds and authorizing the execution and delivery of a second Supplemental Indenture of Trust to secure said bonds.

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*Surplus Property*

Declaring property located at 12947 S. Redwood Road as surplus and conveying it to the Utah Department of Transportation.

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*Interlocal Agreement*

Support for the *Unified Fire Authority* to launch and market the S.A.F.E. (Schools Assist Family in Emergencies) Neighborhoods program throughout Salt Lake County.

**Council Member Bradshaw, seconded by Council Member Jensen, moved to approve the resolutions and forward them to the 4:00 p.m. Council meeting for ratification. The motion passed unanimously.**

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Declaration of Gifts

The Council reviewed the following gifts to Salt Lake County. The Declaration of Gift forms have been placed on the Council agenda for final approval and execution:

*Aging & Adult Services Division*

*Equitable Life & Casualty* has offered to donate \$2,323.45 to be used for the Meals on Wheels Program.

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*Ray & Susan Martinez* have offered to donate \$1,437.20 worth of plaster craft figures to be used by the Taylorsville Senior Center for senior's craft projects.

*Warren Trulson* has offered to donate \$1,000.00 to be used by the Tenth East Senior Center.

*Tacofest* has offered to donate \$7,500.00 to be used for the Meals on Wheels program.

**Council Member Bradshaw, seconded by Council Member Jensen, moved to accept the donations and forward the Declaration of Gift forms to the 4:00 p.m. Council meeting for ratification. The motion passed unanimously.**

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#### Mayor's Community Contributions

The Council reviewed the recommendation of the Contribution Review Committee for the following community contributions to be appropriated from the Mayor's 2017 budget:

#### **Carmel of the Immaculate Heart of Mary:**

- 4 Coffee Table Books (\$100 value)**
- 3 Golf Gift Cards (\$300 value)**
- 4 Clark Planetarium Gift Cards (\$200 value)**

**Council Member Bradshaw, seconded by Council Member Jensen, moved to approve the recommendation, finding the County received fair and adequate consideration for the contributions, and forward it to the 4:00 p.m. Council meeting for ratification. The motion passed unanimously.**

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#### Other Business ([3:27:35 PM](#))

#### *Approval of Minutes*

**Council Member Bradshaw, seconded by Council Member Jensen, moved to approve minutes of the Salt Lake County Committee of the Whole meetings held on Tuesday, August 22, 2017, and Tuesday, August 29, 2017. The motion passed unanimously.**

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The meeting adjourned at 3:50 PM.

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Chair, Committee of the Whole

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Deputy Clerk

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