

# Salt Lake County Council

Committee of the Whole

## ~MINUTES~

Tuesday, November 21, 2017

[1:13:09 PM](#)

### Committee Members

Present:

Jennifer Wilson  
Richard Snelgrove  
Jim Bradley  
Arlyn Bradshaw  
Michael Jensen<sup>1</sup>  
Aimee Winder Newton  
Sam Granato  
Max Burdick  
Steven DeBry, Chair

### Citizen Public Input ([1:13:46 PM](#))

No one appeared for Citizen Public Input.



### Review of Proposed Hires ([1:13:57 PM](#))

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the following proposed hires:

| <u>Agency</u>                              | <u>Position</u>  |
|--|--|
| <i>Aging &amp; Adult Services Division</i> | Program Manager 16<br>Refugee Case Worker 13                         |
| <i>Center for the Arts</i>                 | Marketing & Communications Coordinator 14                            |
| <i>Criminal Justice Services Division</i>  | Jail Screener 14   |
| <i>District Attorney's Office</i>          | Paralegal 13   |
| <i>Facilities Management Division</i>      | Construction Project Manager 16                                      |
| <i>Salt Lake County Health Department</i>  | Community Health Education Coordinator<br>STD Health Investigator 14 |

---

<sup>1</sup> Participated electronically.

Committee of the Whole  
& Budget Workshop Session  
Tuesday, November 21, 2017

*Sheriff's Office*

Jail Warehouse/Dock Worker 10

*Assessor's Office*

Personal Property Specialist 12

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Interim Budget Adjustments ([1:14:20 PM](#))

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the following interim budget adjustment requests, which have been placed on the Council agenda for ratification:

*Recorder's Office*

Interim budget adjustment of \$35,000 to cover a settlement for Gary Ott, former County Recorder, upon his retirement. This will entail transferring funds from the Governmental Immunity Fund's fund balance to the Recorder's personnel budget.

-----

*Mayor's Finance*

Interim budget adjustment of \$500 in the Employee Services Reserve Fund to pay for increased costs for a Boxmaster Complete Quad machine for the Fitness Center.

-----

*Salt Palace Convention Center*

Interim budget adjustment of \$66,579 to pay for the Salt Palace Convention Center restroom upgrade.

Interim budget adjustment of \$27,847,148 for refunding 2014 Excise Tax Road Revenue Bonds

-----

*Facilities Management Division*

Interim budget adjustment to reclassify an Office Specialist 10 to a Construction & Maintenance Specialist I 10.

Committee of the Whole  
& Budget Workshop Session  
Tuesday, November 21, 2017

Interim budget adjustment to reclassify a Facilities Services Supervisor 14 to a Facilities Manager II 16.

-----

*Sheriff's Office*

Interim budget adjustment of \$5,900 to recognize a donation to provide pillows to prisoners at the Salt Lake County Jail.

-----

*Community Resources & Development Division*

Interim budget adjustment of \$431,892 for the Community Development Block Grant (CDBG) program. That entails \$81,892 for a CDBG Economic Development Loan Loss Reserve distribution due to two loans in default, and \$350,000 to comply with a CDBG public service grant expenditure limit requirement.

**Council Member Snelgrove, seconded by Council Member Granato, moved to approve the requests and forward them to the 4:00 p.m. Council meeting for ratification. The motion passed unanimously. Council Members Jensen and Bradshaw were absent for the vote.**

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Countywide Policy and Procedure ([1:16:39 PM](#))

The Council reviewed the following Countywide policy and procedure, which has been placed on the Council agenda for ratification:

**#1006 – Donation of Property or Funds to Salt Lake County**

**Ms. Kimberly Barnett**, Associate Deputy Mayor, stated this policy is currently called a “gift policy,” and is used frequently because members of the community want to support the work done at the County. A concern voiced by corporations and organizations that sponsor work donation programs sparked a review of this policy. The feedback received was that the current policy was making it unnecessarily difficult for the County to accept these types of donations. The revised policy provides greater clarity and efficiency, ensures that the County is complying with all relevant requirements, and makes a positive and relatively easy experience for those who want to donate to Salt Lake County.

**Mr. David Johnson**, Deputy District Attorney, reviewed the following major changes to the policy:

*Definitions*

Multiple changes and additions were made. Anything of value will be considered a donation.

*Acceptance Section*

The Mayor and elected officials have the authority to accept donations up to \$5,000 in cash and up to \$1,000 for personal property. All real property has to come to the council. There is also clarification that the authority to accept is not the authority to appropriate or budget.

*Donations*

Donations are to be aggregated. Before there were a lot of questions about what to do with those kinds of donations; now that is very clear. Processing is still similar.

*List of Exclusions*

This policy does not apply to grants, donations from other governmental entities, or sponsorship agreements.

**Council Member Jensen** asked if the Council has to be notified of all donations made to other elected officials.

**Mr. Johnson** stated yes. The policy indicates that “a full explanation in writing of the donation and donor shall be prepared and forwarded to the County Council.”

**Council Member Newton, seconded by Council Member Snelgrove, moved to approve the policy and procedure and forward it to the 4:00 p.m. Council meeting for ratification. The motion passed unanimously.**

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

South Salt Lake Streetcar CDA ([1:22:13 PM](#))

**Mr. Stuart Clason**, Associate Director, Department of Transportation, Housing, and Economic Development, stated the County has been negotiating this CDA with South Salt Lake since January 2017. The terms are for 60 percent participation, which is 15 percent lower than the County policy allows for. South Salt Lake is also asking for a 15 year participation period, which is five years below the County maximum of 20 years. The total amount of countywide levy is \$400,544, and the library tax levy is \$107,950. The County’s participation is going solely toward infrastructure to bury the power lines supporting the double lining of the S Line.

Committee of the Whole  
& Budget Workshop Session  
Tuesday, November 21, 2017

**Mr. Jason Rose**, Legal Counsel, Council Office, stated a public hearing will have to be held regarding this proposal.

**Council Member Bradshaw, seconded by Council Member Snelgrove, moved to set a public hearing for Tuesday, December 5, 2017, during the 4:00 p.m. Council meeting. The motion passed unanimously.**

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Maximum Operational Capacity in the Salt Lake County Jail ([1:26:13 PM](#))

**Undersheriff Scott Carver** stated the purpose of this item is to get approval for the resolution setting forth the maximum operational capacity of the Salt Lake County jail, which is an annual requirement.

**Chief Kevin Harris**, Chief Deputy, Sheriff's Office, explained the three categories of jail bed capacity. Design capacity is how many beds the architect designed for the buildings. The Adult Detention Center (ADC) and Oxbow jail have a combined design capacity of 2,730 beds. Rated capacity takes away any unfunded beds. There are currently 368 unfunded beds at the Oxbow jail, and 91 beds have been removed for operational purposes. That results in a rated capacity of 2,271 beds.

**Undersheriff Scott Carver** stated in Oxbow those beds still exist. In the ADC, those 91 beds do not exist.

**Chief Harris** stated operational capacity reduces specialty beds. There are currently 257 specialty beds. Last year the jails had an operational capacity of 2,050, but 64 have been reduced by the Competency Restoration Unit, resulting in 1,986 beds.

**Undersheriff Carver** stated there are inmates in all of these beds. The beds are not identified in rated capacity because they are specialty beds. Specialty beds are for such things as acute medical, acute mental health, sub-acute mental health, restrictive housing (behavioral issues), and competency restoration. Once the jail hits 80 percent of the operational capacity, the resolution kicks in.

**Council Member DeBry** asked how prisoners were classified.

**Chief Harris** stated the Sheriff's Office has a Classification Unit that works under the standards of the National Institute of Corrections guidelines. Ultimately, the Sheriff will make the determination.

**Council Member Burdick** asked if an inmate in general population was moved to acute medical, whether that freed up the general population bed or if it would be held open for that inmate.

**Chief Harris** stated no. The jail beds run on a one-out one-in rotation.

**Undersheriff Carver** stated specialty beds have a rotation or flow. As inmates in medical become well, they are moved back to general population.

**Council Member Snelgrove** asked how many inmates were hospitalized at any given time.

**Undersheriff Carver** stated between 5 and 10 inmates. The Acute Medical Unit was established so inmates could get out of the hospital sooner and be treated in the jail. This has saved huge amounts of money.

**Council Member DeBry** asked what happens when officers bring in people and there is no room for them.

**Chief Harris** stated the jail will then start going up in the uniform admission policy and will start doing over-crowded releases (OCR).

**Undersheriff Carver** stated being accepted means the individuals will be booked, but not necessarily housed.

**Chief Harris** stated once the jail knows it has to start releasing inmates, those people will be released into some kind of a program.

**Council Member DeBry** asked how the jail is doing on staffing.

**Undersheriff Carver** stated the jail is about 45 employees short right now. The wage increase proposed by the Council will help tremendously with recruitment.

**Council Member DeBry** asked if jail deputies were on mandatory overtime.

**Chief Harris** stated currently, jail deputies are mandated for eight hours of overtime per month. If they do up to 24 hours of overtime, it will not be mandatorily assigned, which occurs all the time.

**Council Member Newton, seconded by Council Member Burdick, moved to approve the maximum operational capacity for the Salt Lake County Jail at 1,986. The motion passed unanimously.**

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Signage at Mountain America Expo Center ([1:38:32 PM](#))

**Mr. Carlton Christensen**, Director, Transportation, Housing and Economic Development Department, delivered a PowerPoint presentation reviewing the logo and signage

Committee of the Whole  
& Budget Workshop Session  
Tuesday, November 21, 2017

for the proposed name change of the South Towne Exposition Center to the Mountain America Exposition Center. The words "A Salt Lake County Facility" will be on all signage, including doors.

**Council Member Snelgrove** asked if this would affect signage on the two electronic message centers on the property.

**Mr. Dan Hayes**, General Manager, South Towne Exposition Center, stated there are currently logos on top of those two signs that would be redone.

**Council Member Wilson** asked if the County designation was used on logos for media purposes.

**Mr. Hayes** stated when the reference to Salt Lake County is dropped it is typically done by sponsors or licensees when they advertise an event. That is a pragmatic decision based on advertising space.

**Council Member Wilson** asked if the County had any say over that or whether the contract spelled out responsibility.

**Mr. Hayes** stated the contract spells out some flexibility between a primary logo and a secondary one.

**Ms. Erin Litvack**, Deputy Mayor of County Services, stated the facility names are typically shortened due to space for advertising, such as with the Center for the Arts facilities.

**Council Member Wilson** stated it would make sense for the County to have consistent logos for branding purposes.

**Council Member DeBry** stated this situation was unique in that the County will be getting money from Mountain America Credit Union to have its name on a County facility. He was concerned that several facilities still do not indicate that they are Salt Lake County facilities.

**Council Member Burdick, seconded by Council Member Newton, moved to approve the signage and logos as presented and forward the matter to the 4:00 p.m. Council meeting for ratification.**

**Council Member Burdick** asked if County staff could give the Council a report on which facilities had signage including the words "A Salt Lake County Facility."

**Ms. Erin Litvack**, Deputy Mayor of County Services, stated she would be happy to provide an inventory. When this policy was passed a number of years ago, there were no

Committee of the Whole  
& Budget Workshop Session  
Tuesday, November 21, 2017

funds included specifically for signs. Therefore, the County facility signs have been updated over time. She would be happy to provide an updated list in December or January.

**Council Member Burdick, seconded by Council Member Newton, moved to approve the signage and logos as presented, and requested County staff to provide an inventory of signs that do or do not include the County designation to the Council by January 31, 2018, and to forward the matter to the 4:00 p.m. Council meeting for ratification. The motion passed unanimously.**

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Recruitment of New Chair for Property Tax Committee ([1:53:53 PM](#))

**Council Member DeBry** stated Liz Fehrmann, Chair, Property Tax Committee, is retiring. The search for her replacement should be open, transparent, and cast a wide net for applicants.

**Council Member Wilson** stated this is a merit position and policies dictate how it is handled.

**Council Member Bradshaw** stated the Council should go through the regular merit hiring process. The Council should also review the job description before the opening is posted.

**Mr. Jason Rose**, Legal Counsel, Council Office, stated he and Council fiscal staff will review the job description and bring it before the Council for approval.

**Council Member Snelgrove, seconded by Council Member Bradshaw, moved to open the position of Council Tax Administrator within the merit process, and to review the job description. The motion passed unanimously.**

**Council Member Snelgrove** recognized Liz Fehrmann for her almost 30 years of service to Salt Lake County. She is a true professional and dedicated public servant.

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

**CONSENT AGENDA** ([1:59:28 PM](#))

Council Contribution

The Council reviewed a request for a \$4,000 contribution from the Council's contribution fund to Girls on the Run Utah.

**Council Member Bradshaw, seconded by Council Member Newton, moved to approve the request and forward it to the 4:00 p.m. Council meeting for ratification,**



Committee of the Whole  
& Budget Workshop Session  
Tuesday, November 21, 2017

**and found the County received fair and adequate consideration for the contribution. The motion passed unanimously.**

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

#### Tax Matters

The Council reviewed the tax matters, which will be placed on the Council agenda for ratification.

**Council Member Bradshaw, seconded by Council Member Newton, moved to approve the tax matters and forward them to the 4:00 p.m. Council meeting for ratification. The motion passed unanimously.**

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

#### Resolutions

The Council reviewed the following resolutions and agreements. The resolutions authorizing execution of the agreements have been placed on the Council agenda for ratification:

##### *Resolution and Road Dedication Plat Agreement*

*Camp Kearns* regarding formal dedication of roads and as public rights-of-way and to permit road construction.

-----

##### *Resolutions and Interlocal Agreements*

*Greater Salt Lake Municipal Services District* regarding transfer of First Class Highway Projects Funds for road construction and infrastructure projects.

*Herriman City* regarding transfer of Corridor Preservation Funds for the acquisition of property for transportation purposes.

*Cities of Herriman, Holladay, Midvale, Riverton, and Taylorsville* regarding transfer of County Transportation Funds.

Committee of the Whole  
& Budget Workshop Session  
Tuesday, November 21, 2017

**Council Member Bradshaw, seconded by Council Member Newton, moved to approve the resolutions and agreements and to forward them to the 4:00 p.m. Council meeting for ratification. The motion passed unanimously.**

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Mayor's Community Contribution

The Council reviewed the recommendation of the Contribution Review Committee for the following community contributions to be appropriated from the Mayor's 2017 budget:

|                                       |       |
|---------------------------------------|-------|
| Frank Cordova Foundation Turkey Drive | \$500 |
| Chabad Lubavitch of Utah              | \$750 |
| Young Women's Leadership Council      | \$500 |

**Council Member Bradshaw, seconded by Council Member Newton, moved to approve the recommendations and forward them to the 4:00 p.m. Council meeting for ratification, and found the County received fair and adequate consideration for the contribution. The motion passed unanimously.**

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Gift to Salt Lake County

The Council reviewed the following gift to Salt Lake County. The Declaration of Gift form has been placed on the Council agenda for ratification:

*Sheriff's Office*

*Ms. Cassandra Suite-Smith* has offered to donate \$5,900 to the Sheriff's Office to be used to purchase pillows for female inmates at the Salt Lake County Jail.

**Council Member Bradshaw, seconded by Council Member Newton, moved to accept the gifts and forward the Declaration of Gift forms to the 4:00 p.m. Council meeting for ratification. The motion passed unanimously.**

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Constable

Mr. Richard Jaussi, Council Aide, submitted a letter requesting approval of the appointments of *Aaron Selbrede* and *Gerald Allred* as deputy constables under Constable Larry Bringham.

**Council Member Bradshaw, seconded by Council Member Newton, moved to approve the appointments and forward them to the 4:00 p.m. Council meeting for formal ratification. The motion passed unanimously.**

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

[The Council recessed at [1:59:54 PM](#) and reconvened at [2:48:01 PM](#).]

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

#### BUDGET WORKSHOP

Appropriations for Enterprise Projects ([2:48:10 PM](#))

- *Economic Development Loan Revolving Fund*
- *Pay-for-Success*

**Mr. David Delquadro**, Chief Financial Manager, Council Office, stated the Council previously appropriated \$6 million towards the \$11.5 million commitment for the Pay-for-Success projects, i.e. homelessness and jail recidivism. Within the proposed budget is a recommendation to appropriate an additional \$5.5 million, which would satisfy the entire amount. Monies for the Pay-for-Success projects are in an escrow account. Any earnings from this account would benefit the County, and that is why he and Darrin Casper, Deputy Mayor of Finance and Administration, are recommending the Treasurer be asked to develop an investment strategy, which makes sure the money is secure and liquid when needed, but the County would get the best short-term rate of return as possible.

A public hearing will be held to receive public input on the appropriation of the additional \$5.5 million. After the public hearing, the Council can make the decision relating to the additional monies. He asked for a sense of the Council regarding this strategy.

Also, the Economic Development Revolving Loan Fund allows the County to address a gap in the market regarding financing for small and medium businesses by providing loans to the part of the County not covered by the CDBG Revolving Loan Fund.

**Council Member Bradshaw, seconded by Council Member Bradley, moved to follow the advice given by David Delquadro, Chief Financial Manager, as it relates to the Pay-for-Success monies, the Economic Development Revolving Loan Fund, and to set a public hearing for December 5, 2017, to receive public comment. The motion passed unanimously.**

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Committee of the Whole  
& Budget Workshop Session  
Tuesday, November 21, 2017

"The List"

*During the October 31, 2017, Budget Workshop Session, the Council decided to keep a list of items it wanted to consider if enough cuts were made elsewhere.*

➤ *E11 Reduction* ([2:53:16 PM](#))

**Mr. David Delquadro**, Chief Financial Manager, Council Office, asked the Council how it would like to handle ongoing funds that would have been designated for E11. This amounts to approximately \$315,000 a year starting in the 2019 budget.

**Council Member Jensen** stated since E11 was not funded; he assumed the ongoing funds would be moved out of the Transportation, Housing and Economic Development Department's budget into the General Fund.

**Mr. Delquadro** stated the only way the funds can be moved is by legislative intent of the Council.

**Council Member Jensen, seconded by Council Member Newton, moved to add legislative intent to reduce the \$1.5 million budget to approximately \$1.2 million due to the removal of the E11 funds. The motion passed unanimously.**

-----

BRASS Replacement (the budget system)  
SIRE Replacement (document management) [3:01:10 PM](#)

**Council Member Bradshaw seconded by Council Member Wilson, moved to use the funds designated for the E11 system towards the SIRE Software replacement. Any under expend will be encumbered and put towards the BRASS Software replacement.**

**Council Member Newton** stated this is a good idea; however, she would like to consider other possible cuts before voting on this motion.

**Council Member Bradshaw** withdrew his motion.

[Later in the meeting 3:34:06 PM]

**Council Member Bradshaw, seconded by Council Member Wilson, moved to take the one-time money that was previously designated for E11 and use it to fund the SIRE Software replacement. Any under expend from the SIRE Software replacement project would be encumbered and set aside to help fund the BRASS Software replacement system.**

**Council Member Snelgrove** stated he would be voting against this motion. There are more good ideas than there are funds to support them.

**Council Member Burdick** asked if the SIRE Software needed to be replaced.

**Council Member Bradshaw** stated the Technology Advisory Board recommended these two projects be funded. However, the two projects were not recommended for funding within the Mayor's proposed budget. The SIRE replacement system can be fully funded with this allocation. Any under expend can be put aside to help a future budget fund the replacement of the BRASS Software system.

**Council Member Wilson** stated these systems have to be replaced at some point, so when there is some flexibility within the budget it would be irresponsible for the Council not to fund them. These are not optional; the projects are necessary.

**Council Member Bradshaw, seconded by Council Member Wilson, moved to take the one-time money that was previously designated for E11 and use it to fund the SIRE Software replacement. Any under expend from the SIRE Software replacement project would be encumbered and set aside to help fund the BRASS Software replacement system. The motion passed 7 to 2 with Council Members Snelgrove and DeBry voting in opposition.**

-----

➤ *Public Education*

**Council Member Newton** asked if the Council was still interested in funding \$250,000 for the Salt Lake County Health Department to provide public education on opioids. The Council just allocated all of its one-time funding for the two software replacement systems.

**Council Member Wilson** stated the U.S. Department of Drug Enforcement Administration received a grant, part of the grant is a requirement to provide public education. It is not clear how that will be applied, so she might need to bring this request back in June for consideration.

-----

➤ *Project Manager Time-Limited (3:04:59 PM)*

**Council Member Newton** stated it was her understanding that the \$120,000 would be used to hire an executive director for Shelter the Homeless. She asked why the executive director would be a Salt Lake County employee and not an employee of Shelter the Homeless.

Committee of the Whole  
& Budget Workshop Session  
Tuesday, November 21, 2017

**Mayor Ben McAdams** stated currently this position is held by Janell Fluckiger, a Salt Lake County employee. The \$120,000 will pay the salary of Ms. Fluckiger for one year to help with the transition of the new executive director that Shelter the Homeless will hire. One of the recommendations from the stakeholders is that Shelter the Homeless work as an independent backbone of homeless services, independent of the County and the State, and that is why this transition is occurring. Shelter the Homeless is currently seeking to hire the executive director.

**Council Member Wilson** asked if Shelter the Homeless was a 501(c)3 non-profit organization.

**Mayor McAdams** stated yes, Shelter the Homeless has been a non-profit for years.

**Council Member Wilson** asked if there was a reason the County could not do a pass through if it wanted to support Shelter the Homeless.

**Mayor McAdams** stated this request is to fund Janell Fluckiger's position. She has been the executive director of Shelter the Homeless for the last year, but would move back to the County to continue working on homelessness. Shelter the Homeless will hire its own independent director.

**Council Member Newton** asked if this would end up creating a new FTE position at the County.

**Mayor McAdams** stated it would extend Ms. Fluckiger's position for one more year. Ms. Fluckiger does a great job and he would like to keep her in some capacity. There is a lot of work to be done with the design and construction of the new shelters and the whole data driven model. It is more than one person can do.

[Later in the meeting 3:30:06 PM]

**Mayor McAdams** stated the funds would be used to fund Ms. Fluckiger's position for next year. Ms. Fluckiger would work with the new executive director of Shelter the Homeless.

**Council Member Newton** stated Shelter the Homeless will be hiring for this position within the next couple of months. The County could limit this position to a six-month time-limited position to allow time to help transition the newly hired director.

**Mayor McAdams** stated he believes that Ms. Fluckiger needs to be working with the new director longer than six months. This position supports not only the transition of the

new director, but there is a lot of other work that needs to be done. The upcoming year will be very busy and it would set the County back if it lost someone through this process.

-----

➤ *Mayor's Administration Travel Budget (3:09:27 PM)*

**Council Member Snelgrove** stated he would like an explanation as to why the Mayor's travel budget has grown. In 2012, the last year that Mayor Peter Corroon was in office, his travel budget was \$43,000. The current request is \$92,000, which is more than a 100 percent increase. Since 2015, the travel budget has increased 62 percent from \$56,000 to \$92,000. This is an apple to apple comparison. He requested justification for such an astronomical increase.

**Mayor Ben McAdams** stated \$92,000 does not represent an increase of travel expense. The \$92,000 includes all the travel budgets within the divisions that were combined under Mayor's Administration. Most of the travel budget is related to grants - reporting and training.

-----

➤ *New America Grant Replacement (3:17:59 PM)*

**Council Member Newton** stated it is her understanding that this position is currently vacant and will not be filled unless the grant is received. She asked that the Council not fund this position now.

**Ms. Erin Litvack**, Deputy Mayor of County Services, stated the Mayor's Office was hoping to fund the position at the beginning of the year through a one-time, one-year appropriation to give Ze Xiao, Director, Office of Diversity & Inclusion, time to foster and receive another grant.

**Council Member Newton, seconded by Council Member Snelgrove, moved to cut the \$31,250 appropriation for the New American Grant replacement.**

**Council Member Bradshaw** stated cutting this appropriation sends the message that the Council does not support this program. This is a relatively small amount and allows time for Ms. Xiao to apply for additional grant money.

**Council Member Newton** stated this program is very important; however, the County has other pressing needs. There are other places, such as the Sheriff's Office where these funds can be better utilized.

Committee of the Whole  
& Budget Workshop Session  
Tuesday, November 21, 2017

**Council Member Jensen** stated this is not ongoing money. It is one-time money for this year, until the County knows if it will receive a grant. So he would vote in favor of the request.

**Council Member Newton, seconded by Council Member Snelgrove, moved to cut the \$31,250 appropriation for the New American Grant replacement. The motion failed 4 to 5 with Council Members Bradley, Bradshaw, Wilson, Granato, and Jensen voting in opposition to the motion and Council Members Snelgrove, Burdick, Newton, and DeBry voting in favor of the motion.**

-----

➤ *Oquirrh View Existing Conditions Plan (3:23:18 PM)*

**Council Member Snelgrove** stated he has received feedback from existing mayors and those who will be taking office shortly, that the outcome of the study did not matter. The mayors will do what is best for their own municipalities. There is a higher and better use for the \$200,000 than to do this study.

**Council Member Snelgrove, seconded by Council Member Newton, moved to cut the \$200,000 appropriated for the Oquirrh View Existing Conditions Plan.**

**Council Member Wilson** stated it is the role of Salt Lake County as a regional government to engage with municipalities to create connectivity. It is one of the most important things the County does.

**Council Member Newton** stated this study could be important for the west side of the County. However, with five newly elected mayors, she felt it was not the right time to do the study. The County needs to work with the mayors in a collaborative effort on this study.

**Council Member Jensen** asked why the County would spend \$200,000 for a study that mayors were not going to listen to. The County should let the Legislature know it needed some help with this.

**Mayor Ben McAdams** stated much of the property the study would look at is in unincorporated Salt Lake County. The County is the largest jurisdiction of undeveloped land in this area. A plan needs to be developed to determine what the County wants to do. The State is interested in this study and might contribute matching funds for it.

**Council Member Burdick** stated he wanted to be clear that these funds will be used for the study.

**Mayor McAdams** stated yes; this is a major area that no one is looking at. It is time to start these kinds of conversations.



**Council Member Snelgrove, seconded by Council Member Newton, moved to cut the \$200,000 appropriated for the Oquirrh View Existing Conditions Plan. The motion failed 5 to 4 with Council Members Bradley, Bradshaw, Granato, Wilson, and Burdick voting in opposition of the motion and Council Members Newton, Snelgrove, Jensen, and DeBry voting in favor of the motion.**

-----

➤ *Regional Director Administration Assistant (3:31:52 PM)*

**Council Member Newton, seconded by Council Member Snelgrove, moved to cut this position from the budget.**

**Mr. Brad Kendrick**, Budget and Policy Analyst, Council Office, stated the full cost of the FTE is approximately \$77,000. Most of the cost associated with this new position came from cuts within the budget. The proposed \$20,000 is needed to offset the remaining appropriation for this position. If the position was not funded, the money would probably need to be returned to this budget to offset cost that the new position would have handled.

**Council Member Newton** withdrew her motion.

-----

➤ *Utah Sports Commission (3:40:53 PM)*

**Council Member Newton** stated within the Transient Room Tax (TRT) Fund is a contribution of \$100,000 to the Utah Sports Commission to be used to promote sporting events in Salt Lake County. However, \$50,000 would be used to sponsor a golf tournament that is not held in Salt Lake County. She would like to reduce the \$100,000 by half, and then contribute \$25,000 of that to the Utah Restaurant Association for its Taste of Salt Lake County. This event highlights different restaurants throughout Salt Lake County with the goal of getting people to try the different restaurants.

**Council Member Newton, seconded by Council Member Snelgrove, moved to reduce the contribution to the Utah Sports Commission from \$100,000 to \$50,000 and use \$25,000 of that savings to go to the Utah Restaurant Association to promote its Taste of Salt Lake County.**

**Council Member Snelgrove** stated the contribution to the Utah Restaurant Association for its Taste of Salt Lake County is something that will come back to Salt Lake County more than a golf tournament held outside of the County. The tax revenue received from restaurants is considerable.

**Council Member Bradshaw** stated he did not have a problem contributing funds for a golf tournament held outside of the County because people attending the golf tournament would stay in hotel rooms within the County.

**Council Member Jensen** stated funding the golf tournament is a proper use of TRT funds and he does not have a problem funding this. The Restaurant Association is part of Tourism, Recreation, Cultural and Convention (TRCC) and should be funded out of that fund.

**Council Member Newton, seconded by Council Member Snelgrove, moved to reduce the contribution to the Utah Sports Commission from \$100,000 to \$50,000, and use \$25,000 of that savings to go to the Utah Restaurant Association to promote its Taste of Salt Lake County. The motion passed 8 to 1 with Council Member Jensen voting in opposition.**

-----

➤ *Council Communication FTE (3:44:48 PM)*

**Council Member Wilson** stated moving forward she would like to have a more open process with the Mayor on matters that have a countywide impact. The Council can do better on its end as well to help with this communication.

**Council Member Jensen** stated a lot of times he hears about an item after the press release has already gone out. The Council is the policymaker for the County and needs to be in the driver's seat. It needs to work on a policy on how it wants to handle communication issues.

-----

➤ *Ballot on Demand (3:48:44 PM)*

**Council Member Bradshaw** stated he would like to fund the \$26,000 for ballot on demand. Ms. Sherrie Swensen, County Clerk, indicated she would most likely need this at mid-year, especially if the ballot goes to two pages. This will help citizens vote.

**Council Member Bradshaw, seconded by Council Member Granato, moved to add in the \$26,000 within the Clerk's budget for Ballot on Demand.**

**Council Member Snelgrove** stated there may be a need for Ballot on Demand, but if it was a pressing need, the Clerk would be advocating for it.

**Council Member Granato** stated Ms. Swensen did advocate for this during her presentation on November 14, 2017.

**Council Member Newton** stated all of the one-time funds have been allocated and she was not willing to go over the amount set by the Mayor.

**Council Member Bradshaw** stated there is a fair amount within the fund balance for the Council to work with. There is no need to carry a full \$2 million forward.

**Council Member Snelgrove** stated the Council cannot afford to fund every good idea that comes along, even with a healthy fund balance.

**Council Member Bradshaw, seconded by Council Member Granato, moved to add the \$26,000 to the Clerk's budget for Ballot on Demand. The motion passed 7 to 2 with Council Members Snelgrove and Newton voting in opposition.**

-----

➤ *ADC Expansion Study* (3:55:15 PM)

**Council Member Bradley** stated with funds allocated to open Oxbow Jail and the Community Correction Center still being considered, he felt it was premature to spend money on a study to expand the jail.

-----

➤ *M/CIRT Officers* (3:56:47 PM)

**Council Member Newton** stated she wanted it on the record that she felt very strongly about the need to hire these officers. Unfortunately, none of her proposed cuts passed, so there is no money to hire additional officers.

**Mr. Darrin Casper**, Deputy Mayor of Finance and Administration, stated the fund balance is very healthy. The Council will end the budget process with a very solid budget.

[The Council recessed at 4:00:12 PM and reconvened at 4:28:06 PM]

**Council Member Newton, seconded by Council Member Jensen, moved to provide two FTEs for Youth Services, and take two of the five FTEs from the District Attorney's Office in the Sheriff's budget and move them to the Movement and Critical Incident Response Team (M/CIRT), and look at what the District Attorney's building needs when it opens.**

**Council Member Snelgrove** asked if the amount saved by cutting two protective services officers for the District Attorney building would fund the M/CIRT positions.

Committee of the Whole  
& Budget Workshop Session  
Tuesday, November 21, 2017

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, stated M/CIRT corrections officers are a few thousand dollars more than protective services officers (PSO), although there was an increase to PSO salaries, so there will be a difference of about \$14,000 to \$15,000.

**Council Member Granato** asked if three PSOs were enough for the District Attorney building.

**Mr. Ralph Chamness**, Deputy District Attorney, stated the District Attorney's Office asked for a 24/7 secured building, and three FTEs would not even provide security during normal business hours. The District Attorney's Office needs a PSO to monitor the magnetometer, the x-ray machine, as well as the video cameras at both the West Jordan and downtown buildings.

**Council Member DeBry** asked when the downtown District Attorney's building would be opening.

**Mr. Chamness** stated it opens March 9, 2018.

**Council Member Wilson** stated she was not in a position to know the right number of protective service officers that should be at the District Attorney's building, and would like to see a risk analysis done. There are still a few months to figure this out. There may be a need for more than three officers.

**Council Member Newton** stated there are a lot of unknowns, whereas Youth Services has no security at its facility now, and M/CIRT officers are a big priority. Some things could be looked at for the District Attorney building, such as whether sworn officers were necessary 24/7 or if other types of security officers would work.

**Council Member DeBry** stated no one covers the Youth Services facility now, but South Salt Lake would respond if needed.

**Sheriff Rosie Rivera** stated the Sheriff's Office has one officer at the Youth Services facility, but is asking for two more for back-up from 10:00 a.m. to 10:00 p.m.

**Council Member Debry** asked if those officers were more critical than M/CIRT being fully funded.

**Sheriff Rivera** stated right now, getting coverage for Youth Services is more critical, although M/CIRT is critical too. For example, the jail had to be locked down all of Saturday because there were 17 transports to the hospital. She will be announcing a new chief for the Protective Services Division who has been tasked with a risk assessment. He will be going to each building to ensure the Sheriff's Office is providing the best service possible. She will bring that assessment back to the Council when it is finished.

**Council Member Jensen** stated the District Attorney's building will be a new state of the art secure building, so three security officers should be plenty. The Council can address any other needs for the District Attorney after it sees the survey. Protective services at the Youth Services facility and M/CIRT officers were his priorities.

**Mr. Chamness** stated the District Attorney's Office did not make the request; it asked the Sheriff's Office for a recommendation. The Sheriff's Office recommended seven positions to provide adequate security for the District Attorney's employees and for the public. Then, the Mayor reduced that recommendation to five FTEs. If the Council takes that down to three, the District Attorney's employees may be in danger. The downtown building is plainly marked District Attorney's Office, and because of the kind of people it prosecutes, employees may not be safe there. He hoped the Council would reconsider that cut, at least until it had actual information to base it on.

**Council Member Burdick** stated the reduction from seven to three security officers was somewhat of a concern.

**Council Member Wilson** asked the District Attorney's Office to explain security operations, and asked if a study was done regarding the number of security officers needed.

**Mr. Chamness** stated his office did not have a study done.

**Council Member Snelgrove** asked if the Sheriff's Office's recommendation of seven FTEs was for 24/7 coverage.

**Mr. Scott Carver**, Undersheriff, stated when the Sheriff's Office did a security analysis of that building, it recommended security 24/7 based on the fact that attorneys work all hours. With regard to the magnetometer, one person could cover that, but would need backup if something were to happen. So five bodies would cover 24/7 security, and two would cover business hours. That is a basic relief factor staffing analysis and pattern, and is used for every building.

**Council Member Jensen** stated that may be the formula, but the Council does not necessarily follow that for every building.

**Mr. Carver** stated that is why there are shortages in coverage. The request for security at the Youth Services facility is because of the Justice Reinvestment Initiative, whereby juvenile offenders who normally would have gone to detention are now going to Youth Services and incidences have gone up, i.e. fights, runaways, assaults. The argument for more M/CIRT officers is because people kept in the jail have committed more serious, aggressive, and assaultive offenses than the people who used to be kept there. The jail had to kick out everyone who was a low risk because of limited jail bed space.

**Council Member Wilson**, seconded by **Council Member Granato**, made a substitute motion to fund the two M/CIRT FTEs and five FTEs for the District Attorney's

**building, and that the Council seek additional information in the next week to see if that was the right number.**

**Council Member Wilson** stated the responsible thing to do is err on the side of proper security rather than too few officers. The Council could pull that number back down once it got additional information.

**Council Member Jensen** stated he understood the need for safety; however, the County cannot afford to fund everything. The District Attorney's Office is a brand new state of the art building, which he hoped was designed for security. The jail is 20 years old and was not designed for today's standards. The Youth Services building was built before that and is not up to today's standards. Then, the last time he went to the West Jordan Justice Court, it only had one person at the magnetometer. He did not know that two were needed.

**Council Member Bradley** stated it may be appropriate to look at having an outside expert do a study in the near future.

**Council Member Newton** stated the substitute motion basically overextends the budget and uses some of the fund balance.

**Council Member Bradshaw** stated the motion keeps the fund balance structurally balanced and healthy. There are about \$500,000-\$600,000 of ongoing funds that are above the fund balance this year.

**Council Member DeBry** asked the District Attorney's Office what kind of work would be going on at the District Attorney building after hours.

**Mr. Chamness** stated some jury cases at the court continue after 5:00 p.m. on a regular basis, and in fact, have gone late into the night, and attorneys can be the last one out of there. The District Attorney's Office never knows when that is going to happen. Also, attorneys frequently work late when getting ready for a trial or preparing a brief.

**Council Member DeBry** stated a bailiff is in the court throughout a trial and is armed. He suggested adding an additional bailiff for extra security during a late trial. Also, citizens would not be going in and out of the District Attorney's building after hours because it would be locked down. So there are ways to deal with this and still have security without hiring a number of FTEs.

**Mr. Chamness** stated that alternative has not been considered, as bailiffs are not protective security officers. The Sheriff's Office would have to evaluate what needed to be done.

**Council Member Wilson, seconded by Council Member Granato, made a substitute motion to fund the two M/CIRT FTEs and five FTEs for the District Attorney's building, and that the Council seek additional information in the next week to see if that**

**was the right number. The motion failed 4 to 5 with Council Members Snelgrove, Jensen, Newton, Burdick, and DeBry voting in opposition and Council Members Granato, Wilson, Bradshaw and Bradley voting in favor of the motion.**

**Council Member Newton, seconded by Council Member Jensen, moved to provide two FTEs for Youth Services, and take two of the five FTEs from the District Attorney's Office in the Sheriff's budget and move them to the M/CIRT, and look at what the District Attorney's building needs when it opens. The motion passed unanimously.**



Legal Defenders Association ([4:59:45 PM](#))

**Council Member Bradley** stated the Legal Defender Association (LDA) requested \$1.5 million in new funding for 2018 and the Mayor granted about half of it - \$772,000. The majority of the request was for benefit cost increases. The LDA will also need funds to move into larger offices. This will involve both moving and IT expenses, as well as a more expensive lease.

The Mayor's proposed budget is an arbitrary figure and the Council can decide to allocate more or less funds. If the County provides a service, it is the Council's responsibility to see that the service operates effectively to the benefit of the taxpayers. Indigent legal services are a bit different because the County is mandated to provide legal services. This is a fundamental right and the Council has a legal and moral obligation to make sure that service works well. This year, the fund balance exceeded expectations and some real savings were realized.

The Council should make a direct increase to the LDA budget and reserve the right to look at the cost of the move as those numbers materialize. He also suggested the LDA submit a grant to the state to secure funding for a couple of new attorneys to handle capital cases. If that is not successful, the Council can deal with it mid-year. In addition, the County should ask David Jackson, who has consulted for the County on benefits, to review the benefits package for the LDA to find ways to improve upon the cost. That would benefit the County as well as the LDA.

Right now, the Council should allocate \$215,000 to the LDA, which is less than what it asked for, but more than the Mayor's recommended budget. The Council should also be prepared to deal with an increase regarding the move to new offices as those figures solidify. In addition, an extra \$5,000 should be added to the Council's budget to procure the services of David Jackson to look at the issue of benefits for the LDA. He asked if that would be a conflict for the Council to pay for such services for the LDA.

**Mr. Jason Rose**, Legal Counsel, Council Office, stated the County already has a contract with Mr. Jackson to do that kind of work. A slight amendment may have to be made to the contract, but this seems to be within the scope of work he performs for the County. He will move forward with reviewing the contract to determine if an amendment is needed.

Committee of the Whole  
& Budget Workshop Session  
Tuesday, November 21, 2017

**Council Member Bradley, seconded by Council Member Wilson, moved to allocate \$215,000 to the LDA budget and \$5,000 to the Council budget with the understanding that the Council will look at new numbers for moving expenses as they become available with the intent to make that work for the LDA.**

**Council Member Wilson** stated she will vote in favor of this motion because these are critical needs of the LDA. Some of these needs have accumulated year-to-year because there was never enough money to address them. This year the County has a healthy fund balance, and the Council has an opportunity to take another step with the LDA.

**Council Member Snelgrove** stated he is a nay because he is comfortable with the amount the Mayor recommended for the LDA budget. Today the Council seems to be flush with cash, but in the last few weeks, there was talk about how tight the budget was going to be. The Mayor used his best judgement on the budget proposal and it would be prudent to stay with the recommended budget.

**Council Member Bradley, seconded by Council Member Wilson, moved to allocate \$215,000 to the LDA budget and \$5,000 to the Council budget with the understanding that the Council will look at new numbers for moving expenses as they become available with the intent to make that work for the LDA. The motion passed 5 to 4 with Council Members Wilson, Bradshaw, Bradley, Granato, and Jensen voting in favor, and Council Members DeBry, Burdick, Newton, and Snelgrove voting in opposition of the motion.**

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

TRCC Trails Proposal ([5:11:30 PM](#))

*During the November 7, 2017, Committee of the Whole budget session, the Council voted to appropriate \$600,000 from the TRCC Fund as a placeholder for trails. The funds could also be spent on a new restroom if that is the highest priority. During the first quarter of 2018, the Council will work with Parks & Recreation and the collaborative team to determine the highest priority for the funding. That funding will be subject to subsequent Council appropriation.*

**Council Member Wilson** stated the TRCC Advisory Committee reviewed the proposal to appropriate \$600,000 for trail development. It did not recommend the \$600,000 at this time, but was supportive of the concept of putting TRCC funds into trail projects. The committee wanted to see more specific projects. She appreciated suggestions for using the funds for trails in the Oquirrh Mountains or west side canal system. Ultimately, the Advisory Council voted to do exactly what the TRCC Advisory Committee was looking for, which is specific projects. She is comfortable with that approach.



Committee of the Whole  
& Budget Workshop Session  
Tuesday, November 21, 2017

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, stated the TRCC Advisory Committee did not want to write a blank check even if it was dedicated for trails. It will review specific projects in light of how their budget is doing with ongoing projects. Its request was to bring back a list of projects, at which point it would make recommendations.

**Council Member Newton** stated if the funding went through the usual TRCC process that would alleviate a lot of her concerns.

**Council Member Wilson** stated her idea was to get in the driver's seat and start something now. TRCC has a healthy fund balance and that is the area the money should come from because it does not compete with General Fund needs. The Council will never get ahead of the need for trails because of the growing population and a lot of demand, but it can invest incrementally.

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Wrap Up Measure ([5:16:34 PM](#))

**Mr. David Delquadro**, Chief Financial Manager, Council Office, stated he needed one wrap up motion. The Council needed to acknowledge the rebudgeting of \$104,700 for the Council software, that there is going to be a bond in the neighborhood of \$66 million for the five new libraries and the operations center, and that the Mayor's recommended budget will be the default budget regarding fund balance transfers and ESR overhead, which will be trued up in June, and for the OPEB contributions.

**Council Member Bradshaw**, seconded by **Council Member Wilson**, moved to acknowledge the rebudgeting of \$104,700 for the Council software, the \$66 million bond for five new libraries and an operations center, and that the Mayor's recommended budget will be the default budget regarding fund balance transfers, ESR overhead, and OPEB contributions. The motion passed unanimously.

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

The meeting was adjourned at [5:17:19 PM](#).

---

Chair, Committee of the Whole

Committee of the Whole  
& Budget Workshop Session  
Tuesday, November 21, 2017

---

Deputy Clerk

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆  
◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆  
◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆