

Salt Lake County Council

Committee of the Whole

~MINUTES~

Tuesday, August 1, 2017

[1:32:39 PM](#)

Committee Members

Present:

Jennifer Wilson
Richard Snelgrove
Jim Bradley
Arlyn Bradshaw
Michael Jensen
Aimee Winder Newton
Max Burdick
Steven DeBry, Chair

Excused:

Sam Granato

Citizen Public Input ([1:32:42 PM](#))

Ms. Alexandra Eframo spoke under "Citizen Public Input, stating she attended the memorial service for Dingo, a K9 officer of the Unified Police Department, killed while trying to apprehend a fugitive. Every K9 officer should have a bullet proof vest. She donated \$4,000 to the County to purchase bullet proof vests for its K9 officers. She also stated she resented a raise being given to Amber Liechty, Administrative Coordinator, Council Office. That amount should also go to K9 officers.



Review of New Hires ([1:36:54 PM](#))

Mr. Brad Kendrick, Budget & Policy Analyst, Council Office, reviewed the following proposed hires:

Agency

Position

Youth Services Division

Case Manager 14

District Attorney's Office

Case Manager (time-limited)
Child and Family Specialist 11 (time-limited)
Legal Secretary 12

Library Services Division

Customer Service Specialist 10
Technical Services Supervisor 13
Library Shelver 7

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<i>Center for the Arts</i>	Division HR Coordinator 13 Database Administrator 16
<i>Fleet Management Division</i>	Fleet Shop Supervisor 13
<i>Salt Lake County Health Department</i>	WIC Dietician 14
<i>Solid Waste Management Division</i>	Lead Solid Waste Heavy Equipment Op 11
<i>Office of Regional Transportation, Housing & Economic Development</i>	Management Analyst (time-limited) Municipal Economic Development Director 17 (time-limited)
<i>Sheriff's Office</i>	Assistant Fiscal Manager 16 Medical Transcriptionist (part-time)
<i>Mayor's Office</i>	Special Projects Coordinator 13
<i>Criminal Justice Services Division</i>	Data Analyst 14
<i>Parks and Recreation Division</i>	Construction and Maintenance Specialist 11 Child Care Group Leader – Head Start 10
<i>Public Works & Municipal Services Department</i>	District Worker 9 Traffic Signal /Lineman Tech 13
<i>Justice Court</i>	Judicial Assistant 11
<i>Facilities Services Division</i>	Electrical Systems Manager 16

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Budget Adjustments ([1:37:10 PM](#))

Mr. Brad Kendrick, Budget & Policy Analyst, Council Office, reviewed the following budget adjustment requests:

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District Attorney's Office

Interim budget adjustment of \$17,400 for a comprehensive syringe exchange program offered through the Salt Lake County Health Department. This will entail using Asset Forfeiture funds.

Unincorporated Municipal Services

Interim budget adjustment to transfer \$18,132,575 from an incorrect account code in the Unincorporated Municipal Services budget to the correct account code.

Interim budget adjustment to transfer \$3,450,000 from Fund 235 in the Unincorporated Municipal Services budget from both revenues and expenses to the appropriate metro townships' budgets to account for the 911 surcharge and the District Attorney's prosecution/indigent legal services.

Council Member Jensen stated he wanted to make sure the interlocal agreement with the Salt Lake Valley Emergency Communications Center would allow the 911 funds to flow through the Greater Salt Lake Municipal Services District.

Interim budget adjustment to transfer funds out of Fund 235 in the Unincorporated Municipal Services budget to Fund 735 in both revenues and expenses for Justice Court and Sheriff Law Enforcement services.

Justice Court

Interim budget adjustment to fill a vacant Certified Public Accountant position with someone with accounting knowledge and administrative skills to help oversee the Justice Court.

Sheriff's Office

Interim budget adjustment to reclassify a Housing Secretary FTE position to an Office Coordinator FTE position.

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Records Management & Archives Section

Interim budget adjustment to transfer \$6,000 from the Information Services Division to Records Management and Archives Operations for programs. This will entail Information Services using under expend.

Facilities Management Division

Interim budget adjustment of \$33,000 to update/repair the CGC emergency communications systems in the north and south buildings of the Government Center.

Public Works and Municipal Services Department

Interim budget adjustment to fix a reconciliation error in BRASS. When capital projects were moved out of Department 5600 into either the Municipal Services District or the County Department that owned the asset, prior years' funding was not entered in BRASS.

Flood Control Engineering Division

Interim budget adjustment to transfer \$146,300 from underspend from completed capital projects to new capital projects.

Council Member Jensen, seconded by Council Member Bradshaw, moved to approve the interim budget adjustment requests and forward them to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.

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Appointment to the Career Services Council ([1:40:08 PM](#))

Mayor Ben McAdams submitted a letter requesting the Council's advice and consent to the appointment of **Jami McCart** as a member of the Career Services Council to serve a three-year term. Her term will begin August 2, 2017, and end June 30, 2020.

Ms. McCart gave a brief introduction about herself, after which the Council made the following motion:

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Council Member Burdick, seconded by Council Member Jensen, moved to approve the appointment and forward it to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.



Design Standards for County Buildings ([1:41:56 PM](#))

Mr. Tyson Kyhl, Associate Director, Facilities Management Division, delivered a PowerPoint presentation on amendments to the County's design standards. The design standards document has been reduced from 702 pages down to 137. That was done by consolidating, i.e., removing duplicated items and referenced items. To achieve high performance building standards, Facilities Management reviewed what best practices other agencies and municipalities were doing. Then, it added building envelope requirements and building envelope commissioning requirements. The building envelope is the outside of the building and the roof. The idea is to tighten the envelope. That will ensure buildings are sized appropriately, thereby reducing the equipment needed, and reducing operating and energy usage costs. Then, commissioning requirements are when a third party checks the building as it is being built to ensure it is being built properly.

Council Member Jensen asked if the additions were general construction norms or for the purpose of getting Leadership in Energy & Environmental Design (LEED) certification.

Mr. Kyhl stated Facilities Management is recommending the County follow these standards regardless of whether a building gets certified or not. He continued the presentation stating Facilities Management changed the design standard of LEED from Version 3 to Version 4. All new construction and major remodels over \$3.5 million will be designed according to the LEED Gold standards. For projects under \$3.5 million, the project development team with the architect will review the possibilities of design and construction to LEED Gold standards and present options to the Mayor for the project. If a facility does not fit well with LEED Gold standards, the project development team will provide justification as to why it should not be designed and constructed to LEED Gold standards. That justification and options would be presented to the Council for a final determination.

Council Member Jensen stated he thought it was important for the County to continue the LEED Gold standards for its buildings, but was not certain it needed to pay extra to certify them.

Council Member DeBry stated he thought all of the County buildings were certified.

Mr. Kyhl stated each project the County has done since 2010 has been certified.

Ms. Megan Hillyard, Director, Administrative Services Department, stated Administrative Services recognizes certification is contentious. It is just recommending that County building standards be LEED Gold, not that they be certified.

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Council Member Bradshaw, seconded by Council Member Jensen, moved to approve the design standards as recommended and forward this request to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.

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Human Resources Policies & Procedures ([1:49:59 PM](#))

The Council reviewed the following new and amended Human Resources policies and procedures. The policies and procedures have been placed on the Council agenda for final approval and execution:

- #2-700 – Job Candidate Agreements and Relocation, Reimbursement, and Ordinance
- #4-200 – Leave Practices
- #4-600 – FMLA

New Associate Director

Mr. Michael Ongkiko, Director, Human Resources Division, stated Nilsa Carter has been promoted to Associate Director of Human Resources. She has worked for the County in several different capacities during the last ten years.

Policy 2-700 – Job Candidate Agreements and Relocation, Reimbursement and Ordinance

Ms. Kimberly Barnett, Associate Deputy Mayor, stated Policy 2-700 is a new policy created at the request of County hiring managers as they seek to hire the most qualified individuals. The policy allows for payment of travel and lodging costs for job candidates coming to Salt Lake for an interview, and offers relocation expense reimbursement.

Criteria for interview reimbursement are:

- Candidate must live more than 150 miles outside of Salt Lake County
- Reimbursable travel expenses may include one night of lodging and either airfare or mileage
- Costs cannot exceed \$2,500
- Must be approved by the Department Director or elected official
- Costs need to be paid by the agency

Criteria for relocation reimbursement are:

- Does not include the purchase or lease of housing for more than 30 days.
- Employee shall submit documentation of each cost
- Expenses cannot exceed \$15,000 without Council approval

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- An employee who receives a relocation reimbursement shall enter into a repayment agreement requiring repayment of funds if he/she fails to work for the County for two years. Exceptions can only be made by the department director or elected official due to extenuating circumstances.
- Costs need to be within the agency budget
- To compliment this policy, there is an additional sentence to the current ordinance of the Salt Lake County Code of Ordinances for personnel management.

Council Member Jensen asked if the repayment agreement for County tuition reimbursement was the same for relocation repayment.

Mr. Ongkiko stated both require two years of service to the County.

Council Member Snelgrove, seconded by Council Member Bradshaw, moved to approve Policy 2-700 and the ordinance and forward them to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.

Policy 4-200 – Leave Practices [Recruitment]

Mr. Michael Ongkiko, Director, Human Resources Division, delivered a PowerPoint presentation regarding Policy 4-200. The proposal is to reinstate the 80 hours of administrative leave for first-year hires that was inadvertently left off of a previous revision.

Council Member Newton stated current new hires get 12 days of vacation upon completion of the first year of service. She asked how the accrual worked.

Mr. Ongkiko stated it is based on a formula. Typically an employee accrues so much time per month.

Council Member Snelgrove stated County taxpayers expect their public servants to be paid competitively, but he felt the 80 hours of up-front vacation time was a bit rich. He agreed with other parts of the policy. He did his own research by sampling hiring policies at Rocky Mountain Power, Rio Tinto, Clark County (Nevada), Utah County, and the State of Utah. All except Rio Tinto had zero hours of up front vacation. Rio Tinto's policy is that up front vacation is on a per person basis and typically done for high salaried executives. His concern is if this policy is adopted, it would become the rule rather than the exception.

Mr. Ongkiko stated this policy would be a good recruiting tool. With other companies, immediate vacation time is part of the hiring package. However, at the County, a new hire starts with zero vacation time.

Council Member Wilson asked why employees were not allowed to go negative with their vacation balance. As they accrued, it would equal out.

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Ms. Nilsa Carter, Associate Director, Human Resources Division, stated policy does not allow for that, but tracking that would also be a nightmare. There is a policy that allows for leave without pay for special situations and it has to be approved at the Mayor's level. That is not the intent of this policy. The proposed policy is a recruitment mechanism for someone with a great deal of skills. This policy had been in place for years, but was rarely used.

Mr. Ongkiko stated nine individuals were granted some sort of leave during the past three years.

Council Member Wilson stated County salaries are not going to be as high as competitors. She asked if this proposal is incentive for hiring or compensation to get to market level.

Mr. Ongkiko stated it was a combination of both. He would emphasize it as a recruitment tool. For example, an accountant with 15 years of experience would likely not want a job starting with no vacation time. The County is behind in the market in terms of front loading vacation.

Mr. Sim Gill, District Attorney, stated in Salt Lake City, the Mayor, or City Council can approve a one-time allowance of up to 120 hours of vacation leave. His office has to compete with private law firms. This becomes an issue when recruiting someone with 12 to 15 years of experience who is making a lateral transition. The policy would be used discreetly on an individual basis.

Council Member Newton stated she is supportive of this. People make advanced vacation plans. The County needs flexibility in recruiting.

Council Member Jensen asked if this proposal applied only to managers.

Mr. Ongkiko stated it would apply to any new employee.

Council Member Jensen asked if any new employee had been denied this benefit.

Mr. Ongkiko stated the extra leave has not been offered because it was inadvertently eliminated from the policy.

Council Member Burdick asked if there had been any prospective employees turn down a County job because of this issue.

Mr. Ongkiko stated within Human Resources it has been a sticky point with new hires who have experience outside the County.

Council Member DeBry stated he is concerned about grievances by new hires who are not offered the 80 hours of vacation.

Mr. Ongkiko stated Human Resources has not had any issues with grievances.

Ms. Carter stated this is a recruitment tool that is at the discretion of the hiring manager. It goes away after one year and has minimal liability for the County.

Council Member Bradshaw stated if a first-year employee is granted 80 hours of vacation, and then accrues another 12 days, the employee could end up with over four weeks of vacation by the end of their first year. He asked if the County would be deliberately allowing first year employees more time than they could get in their second year

Ms. Carter stated yes.

Council Member Newton, seconded by Council Member Bradshaw, moved to approve Policy 4-200 with the 80 hours as a recruitment option, provided the hiring manager obtains approval from the department director.

Council Member Bradshaw stated he had viewed this policy as a bridge to accumulating the 12 days of first-year vacation, and was uncomfortable doubling up on that. However, when viewed as a recruitment tool, it is substantially the same as the State of Utah and Salt Lake City's and they are the County's two biggest competitors for employees. In addition, this had been an existing policy for many years.

Council Member Newton, seconded by Council Member Bradshaw, moved to approve Policy 4-200 with the 80 hours as a recruitment option, provided the hiring manager obtains approval from the department director, and to forward it to the 4:00 p.m. Council meeting for formal consideration. The motion passed 6 to 2 with Council Members Wilson and Snelgrove voting in opposition.

Policy 4-200 – Leave Practices [Vacation]

Mr. Michael Ongkiko, Director, Human Resources Division, continued the PowerPoint presentation regarding vacation accrual changes.

Council Member DeBry stated some companies have paid time off. He asked if the County had entertained that idea.

Mr. Ongkiko stated the Hay Group consultants looked into paid time off (PTO) and recommended against it. He felt employees valued sick days because they can cash them out at 25 percent when they retire. Vacation accrual in the proposed change is more competitive with the market.

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Council Member Newton stated her husband's company went to PTO and employees consistently come to work while sick because they want to save the time for vacation.

Council Member Jensen stated the Council took up this issue many years ago. There is a fiscal impact with PTO because departing employees can cash out all the accumulated time at 100 percent. Right now, only vacation is paid out at 100 percent and sick leave (for retirees) at 25 percent.

Policy 4-200 – Leave Practices [Parental Leave]

Mr. Michael Ongkiko, Director, Human Resources Division, continued the PowerPoint presentation focusing on parental leave practices from large companies, costs, and proposed revisions to the County policy.

Council Member Snelgrove stated the State of Utah and Utah County give 12 weeks of leave. Salt Lake City gives six weeks. He asked if six weeks was too little time, although he was not quite comfortable with 12 weeks of leave.

Mr. Ongkiko stated an employee out for 12 weeks can hamper the agency. This is a policy discussion for the Mayor and Council.

Council Member Newton stated she liked how this policy was structured. The County wanted to be conscious that there may be families where mother and father may not be the right terms. Everybody wants to spend time with their newborn children.

Council Member Snelgrove, seconded by Council Member Bradshaw, moved to approve the remaining proposed changes to Policy 4-200 regarding leave practices, and forward them to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.

Policy 4-600 - Family Medical Leave

Mr. Michael Ongkiko, Director, Human Resources Division, continued the PowerPoint presentation reviewing changes to the Family Medical Leave policy.

Council Member Jensen, seconded by Council Member Newton, moved to approve changes to Policy 4-600 and forward it to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.

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Countywide Policy & Procedure ([2:48:20 PM](#))

This policy was not discussed.



Presentation on the Upcoming Solar Eclipse ([2:48:26 PM](#))

Mr. Seth Jarvis, Director, Clark Planetarium, delivered a PowerPoint presentation on the Great American Total Solar Eclipse of 2017. This will occur on Monday, August 21, beginning off the coast of Oregon at about 10:17 a.m. Pacific Time and ending off the coast of South Carolina at 2:48 p.m. The eclipse will last a total of 91 minutes, after adjusting for time zones; the shadow will travel at 1,600 miles per hours.

A solar eclipse occurs when the moon moves between the sun and earth as it orbits earth, casting two shadows on the earth – the umbra creating total darkness, and the penumbra creating a partial eclipse. There are two types of solar eclipses: total eclipse when the moon is bigger than the diameter of the sun, and annular eclipse when the moon is slightly smaller than the sun. The last time a total solar eclipse occurred in the United States was in 1979. The last American coast to coast eclipse was in 1918.

The penumbra shadow in the solar eclipse of 2017 will affect all 50 states. In Salt Lake City, 91 percent of the sun will be covered by the moon. Rexburg, Idaho, will have total darkness. To view the solar eclipse, people will need to use special glasses to block out the ultra-bright visible light and harmful ultraviolet and infrared light, or view the eclipse through projection methods. Not using proper methods to see the eclipse can permanently damage eyes.

There is a solar eclipse roughly every six months, averaging 238 solar eclipses per century. Of the world's population, only about 1 percent in 10,000 has seen one. So people are going to travel to see the solar eclipse of 2017. The most densely traveled road will be I-95 on the east coast; the second most traveled road will be I-15, as people drive to Idaho or Wyoming. To accommodate all anticipated traffic on the day of the eclipse, I-15 would have to accommodate one car per foot. Therefore, I-15 is expected to slow to a crawl. He suggested people planning to travel leave the night before. Also, gas stations will run out of gas, and stores will run out of supplies. Cell phones might not work because cell phone towers will be overwhelmed, despite communication companies bringing in portable cell phone towers.

In the event it is cloudy or someone misses the eclipse, they can attend the Planetarium and watch the live stream video from National Aeronautics and Space Administration (NASA) for free. The Planetarium is also holding programs at the Gateway and Wheeler Farm.

The next total solar eclipse will not take place until April 2024. That will be the Great North American eclipse. It will go through Mexico, the United States, and exit through Canada over Nova Scotia. The next solar eclipse visible from the state of Utah will be August 12, 2045. The place to be then is Nephi, Utah, although South Salt Lake County will get total darkness for five

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minutes. Then, there will be an annular eclipse October 2023 from the Pacific Northwest along I-80 in Nevada to Texas.

Council Member Wilson stated traffic in Salt Lake County will be bad. She urged people not to drive on I-15 that morning unless they absolutely had to.

Council Member Newton stated the Granite School District begins its school year that day. She was working with it to try to arrange assemblies during the time of the eclipse.

Mr. Jarvis stated the Planetarium is working with school coordinators to advise them of the eclipse, and has been holding weekday trainings for school teachers and library employees.



Algae Bloom Update ([3:18:51 PM](#))

Ms. Teresa Gray, Manager, Water Quality Bureau, Utah Department of Health, updated the Council on the algae bloom situation. She stated algae blooms occur when cyanobacteria quickly multiply to high densities. This can happen year round, but it is most common in the summer when there is abundant sunlight and warmth, and stagnant water combines with high nutrient levels. These blooms can be harmful since many species of cyanobacteria can produce cyanotoxins that can harm people, pets, livestock, and wildlife.

Over the past winter, efforts were made to develop tests that would identify toxic levels quicker than the six weeks it took last summer. A strip test is now used that can identify the levels within 24 to 48 hours. A website has been developed where interested parties can go to get a variety of information from answers to questions to toxic levels in different areas of the Utah Lake and Jordan River.

Council Member Snelgrove stated people fish in the Jordan River. He asked if that presented a health problem.

Ms. Gray stated yes, people who catch fish out of the Jordan River need to discard the guts and skin and eat only the fillets after rinsing them with clean water.

Council Member DeBry stated he did not remember this being a problem in years past. He asked what happened to start this.

Ms. Gray stated this has been around for a long time; however, there are some additional factors as to why it is becoming more apparent. Trees are being cut down around the lake and river, which brings the temperature up, and more nutrients are dumped into the river.

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Mr. Gary Edwards, Director, Salt Lake County Health Department, stated this is a great example of County and State agencies working closely together to come up with a solution. A year ago, it took weeks to get needed data; now it is available within 24 to 48 hours.



Recorder's Office Issues ([3:34:09 PM](#))

Council Member DeBry stated he believes the Recorder's Office has continued to run smoothly, even with all the upheaval, due to the integrity of its employees who continued to do their work. He has been asked why the County Council did not do anything about this situation, and he wanted it on the record that the County Council can only audit, investigate, and set policy. It cannot remove someone from office, it cannot charge people criminally, and it cannot prosecute people. The question has been raised if the Chief Deputy Recorder was sworn in correctly with all the paperwork done. He did not know the answer to that question. He does know that the County is in a good place right now. Mr. Ott's family has stepped in to get the medical attention needed for Mr. Ott, and the courts have granted guardianship to the family. The Council will make sure the Recorder's Office is run appropriately until the Salt Lake County Republican Central Committee can appoint a replacement.

Ms. Julie Dole, Chief Deputy Recorder, was sworn in today as the County Recorder. He questioned when an elected official left office if his appointees were null and void as well. The District Attorney's Office stated that was not the case; the appointees are still in office until a replacement is picked. That has to happen for the continuity of an office.

He wanted it on record that the County Council, District Attorney's Office, and Mayor's Office did everything they could to address this issue. It has been a difficult and delicate situation. Now the question has come up if the Council would continue to pursue the different violations that may have occurred. As far as he is concerned, the answer is no. There does not need to be a witch hunt. It is a new day and the County needs to move on.

Council Member Snelgrove asked after the Republican Central Committee makes its decision how soon would the new Recorder be sworn in.

Mr. Jason Rose, Legal Counsel, Council Office, stated the Republican Central Committee will make its decision on August 17, 2017, and then notify the Council. The Council can consent to the appointment during its August 22, 2017, Council meeting, or it can decide to hold a special meeting. Once the Council accepts the appointment, the person can be sworn in.

Council Member Snelgrove stated the audit done by the State Auditor made it sound like the appointed chief deputies of all the independent officials were not in compliance to County ordinances.

Mr. Sim Gill, District Attorney, stated when looking at the totality of all statutes, it is his position that the chief deputies are in compliance.

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Council Member Burdick stated he heard rumors the Recorder's Office is not well run, but that is not true. Last year, an audit was done on this office, indicating, for the most part, things were being done correctly and transactions were completed. The Council has done a good job of watching over the office and making sure it is completing its function. It is time to move forward.

Council Member Newton asked what would happen if the Council did not consent to the appointee by the Republican Central Committee.

Mr. Gill stated the nominee would go to the Governor. The Council's role is just to accept the nominee from the Central Committee.

Council Member Newton asked if the Council could have tightened up its nepotism ordinance to include romantic relationships to help with this situation.

Mr. Gill stated even if the Council had tightened up its nepotism ordinance to include romantic relationships, he did not think that would have helped. He would have had to file charges against Gary Ott, and since it was the overriding goal of everyone involved to make sure that Mr. Ott ended up at a good place and was well taken care of, that would not have been a good idea.

Council Member Newton stated the only option would have been to file charges against Mr. Ott. The Council could not have asked the Human Resources Division to fire someone that was in his office.

Mr. Gill stated that was correct. The Council might have been upset about what transpired, but it had a responsibility to strictly follow state statute.

Council Member Newton stated she just wanted this information public because there have been some questions about it.

Council Member Bradshaw asked if the Council wanted to give direction to the Administrative Services Department not to fill any requests relating to new signage, letterhead, or business cards within the Recorder's Office until the Republican Central Committee made its appointment. The taxpayers should not incur any additional costs relating to this issue.

Council Member DeBry, seconded by Council Member Newton, moved that the Salt Lake County Council cease and decess all of its investigations relating to Mr. Ott; and instruct the Administrative Services Department not to fill any requests relating to new signage, letterhead, or business cards within the Recorder's Office until after the Republican Central Committee makes its appointment.

Mr. Rose clarified this motion relates only to the investigations by the County Council and not to other elected offices or entities.

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Council Member DeBry stated yes, this relates to the investigative committee that the Council set up to investigate the nepotism and residency relating to Mr. Ott. It is in the best interest of the Salt Lake County taxpayers not to pursue this any further.

Mr. Rose stated the motion is in order since it relates only to the actions of the Council.

Council Member DeBry, seconded by Council Member Newton, moved that the Salt Lake County Council cease and decess all of its investigations relating to Mr. Ott and instruct the Administrative Services Department not to fill any requests relating to new signage, letterhead, or business cards within the Recorder's Office until after the Republican Central Committee makes its appointment. The motion passed unanimously.

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CONSENT AGENDA ([3:55:38 PM](#))

Mayor Ben McAdams submitted a letter requesting the Council's advice and consent to the reappointment of **Terry Wood** as a member of the Dimple Dell Park Advisory Board to serve a one-year term. His term will begin August 2, 2017, and end August 1, 2018.

Mayor Ben McAdams submitted letters requesting the Council's advice and consent to the appointments of **Anna McNamer** and **Peter Jensen** as members of the Dimple Dell Park Advisory Board to serve three-year terms. Their terms will begin August 2, 2017, and end August 1, 2020.

Mayor Ben McAdams submitted a letter requesting the Council's advice and consent to the appointment of **Kael Weston** as a member of the Open Space Trust Fund Advisory Committee to serve a four-year term. His term will begin August 2, 2017, and end August 1, 2021.

Mayor Ben McAdams submitted a letter requesting the Council's advice and consent to the reassignment of **Carl Fisher** from a District 1 representative to an At-Large member of the Open Space Trust Fund Advisory Committee. The remainder of his four-year term will begin August 2, 2017, and end December 2018.

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Mayor Ben McAdams submitted a letter requesting the Council's advice and consent to the appointment of **Yolanda Francisco-Nez** as a member of the Council of Diversity Affairs to serve a three-year term. Her term will begin August 2, 2017, and end August 1, 2020.

Mayor Ben McAdams submitted a letter requesting the Council's advice and consent to the appointment of **Heather Davis** as the Hospitality Representative and member of the Convention Facilities Advisory Board to serve a three-year term. Her term will begin August 2, 2017, and end August 1, 2020.

Mayor Ben McAdams submitted a letter requesting the Council's advice and consent to the appointment of **Gwen White** as a member of the Housing Authority of Salt Lake County to serve a four-year term. Her term will begin August 2, 2017, and end August 1, 2021.

Council Member Bradshaw, seconded by Council Member Jensen, moved to consent to the appointments and forward them to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.

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Letter to Salt Lake County Republican Party concerning Vacancy of Recorder

The Council reviewed the Notice of Vacancy letter to be sent to the Salt Lake County Republican Party regarding the resignation of Gary Ott, Salt Lake County Recorder.

Council Member Bradshaw, seconded by Council Member Jensen, moved to approve the letter and forward it to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.

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Pay Increase for Amber Liechty

The Council reviewed a request for an annual salary increase of \$5,000 for Amber Liechty, Administrative Coordinator, Council Office, to be effective July 1, 2017.

Council Member Bradshaw, seconded by Council Member Jensen, moved to approve the letter and forward it to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.

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Tax Matters

The Council reviewed the tax matters, which have been placed on the Council agenda for final approval and execution.

Council Member Bradshaw, seconded by Council Member Jensen, moved to approve the tax matters and forward them to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.

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Returned Uncollectible Checks

Mr. K. Wayne Cushing, County Treasurer, submitted a letter requesting approval that 82 uncollectible returned checks totaling \$11,230.98, and uncollectible returned check fees and charges totaling \$3,280.00 be purged from the records, and the items and related files transmitted to archives for destruction.

Council Member Bradshaw, seconded by Council Member Jensen, moved to approve the request and forward it to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.

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Mayor's Community Contributions

The Council reviewed the recommendations of the Contribution Review Committee for the following community contributions to be appropriated from the Mayor's 2017 budget:

Pastor France A. Davis Scholarship Fund	\$750.00 Coffee table book Clark Planetarium gift card Golf gift card
Omega Psi Phi Fraternity	\$500.00 (2) Golf gift cards (2) Clark Planetarium gift cards
United Way of Salt Lake's Silent Auction	Golf gift card Clark Planetarium gift card Photography book

Council Member Bradshaw, seconded by Council Member Jensen, moved to approve the recommendations, finding the County received fair and adequate

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consideration for the contributions, and forward them to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.

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Declaration of Gift

The Council reviewed the following gift to Salt Lake County. The Declaration of Gift form has been placed on the Council agenda for final approval and execution:

Animal Services Division

Utah FACES has offered to donate \$15,162.50 to be used for sterilization surgeries, microchips, and vaccines.

Council Member Bradshaw, seconded by Council Member Jensen, moved to approve the recommendation and forward it to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.

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Real Estate Matters

The Council reviewed the following resolutions, declaring surplus properties. The resolutions have been placed on the Council agenda for final approval and execution:

Right of Way Contract, Temporary Construction Easement, and Quit Claim Deed

- 1) Conveyance of property located at approximately 3564 South 5600 West to the *Utah Department of Transportation* for the Mountain View Corridor project.

Real Estate Purchase Contract and Quit Claim Deed

- 2) Sale of property located at approximately 1199 South 800 West to the adjacent property owner *MC Development, LLC*.

Council Member Bradshaw, seconded by Council Member Jensen, moved to approve the resolutions and forward them to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.

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Other Business ([3:55:38 PM](#))

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Approval of Minutes

Council Member Bradshaw, seconded by Council Member Jensen, moved to approve the Committee of the Whole minutes for Tuesday, July 11, 2017, and Tuesday, July 18, 2017. The motion passed unanimously.

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The meeting adjourned at [3:56:32 PM](#).

Chair, Committee of the Whole

Deputy Clerk

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