

Lake County Council
Committee of the Whole

~MINUTES~

Tuesday, May 9, 2017

[2:06:06 PM](#)

Committee Members
Present:

Jennifer Wilson
Jim Bradley
Arlyn Bradshaw
Michael Jensen¹
Aimee Winder Newton
Max Burdick²
Steven DeBry, Chair

Excused:

Richard Snelgrove
Sam Granato

Citizen Public Input ([2:07:00 PM](#))

Ms. Alexandra Eframo spoke under “Citizen Public Input” regarding cleanup in the Government Center garden, donation of two paintings to the County, and broken tile in the ladies restroom.



Review of Proposed Hires ([2:10:58 PM](#))

Mr. Brad Kendrick, Budget & Policy Analyst, Council Office, reviewed the following proposed hires:

<u>Agency</u>	<u>Position</u>
<i>Salt Lake County Health Department</i>	Public Health Nurse 16 Bilingual Office Specialist 10
<i>Sheriff's Office – Jail</i>	Medical Records Technician 10
<i>Animal Services Division</i>	Fiscal Coordinator 13
<i>Parks & Recreation Division</i>	Office Coordinator 12
<i>District Attorney's Office</i>	Prosecuting Attorney 17/18

¹ Participated in person through the library discussion and electronically starting with the ordinance discussion.

² Participated electronically.

Committee of the Whole
Tuesday, May 9, 2017

Mayor's Administration

Communications Department Director - appointed

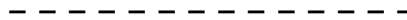


Interim Budget Adjustments ([2:12:13 PM](#))

Mr. Brad Kendrick, Budget & Policy Analyst, Council Office, reviewed the following interim budget adjustment requests, which have been placed on the Council agenda for formal consideration:

Salt Lake County Equestrian Park and Event Center

Interim budget adjustment to transfer \$150,000 from the Outdoor Footing Project to the Racetrack Footing Upgrade Project at the Equestrian Center to make safety related capital improvements prior to the Utah Quarter Horse Association event May 26-27, 2017.



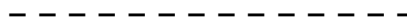
Parks & Recreation Division

Interim budget adjustment to transfer \$467,000 from the Parley's Trail Project to build a multipurpose sports field.

Council Member Bradley asked if this transfer will delay work on Parley's Trail.

Mr. Kendrick stated funding is still needed to complete Parley's Trail. The County has requested a number of grants in an effort to get funding for the completion.

Mr. Martin Jensen, Director, Parks & Recreation Division, stated Parley's Trail is being constructed as part of the 2012 Regional Park and Trail Bond. Sections of the trail from Tanner Park to Sugarhouse Park, and some sections to State Street have been completed. What remains to be built is the section from 900 West to the Jordan River. That section will involve building two bridges.



Mayor's Operations

Interim budget adjustment of \$381,958 to be transferred to the Greater Salt Lake Municipal Services District (GSLMSD) budget. This should have been budgeted to the GSLMSD but instead was budgeted to the Office of Township Services.

Committee of the Whole
Tuesday, May 9, 2017

Council Member Newton, seconded by Council Member Jensen, moved to approve the requests and forward them to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.



Proposed Funding for Library Projects ([2:15:23 PM](#))

During the April 18, 2017, Committee of the Whole meeting, the Council reviewed a request from Jim Cooper, Director, Library Services Division, for an interim budget adjustment of \$6,500,000 for programming and land purchase for five projects. The Council moved to take the request under advisement for two weeks to further study the matter.

Mr. Jim Cooper, Director, Library Services Division, stated he has additional information regarding the proposed library projects in order to ensure all of the Council's questions are answered. The Library Services Board of Directors voted to approve these projects and recommend them to the Mayor and Council.

Mr. Paul Benner, Chair, Library Services Board of Directors, stated the role of the library has evolved over time. It is not just a place to get books, but is more of a community center. The Herriman Library is a good example of this. The Viridian Event Center in West Jordan is used for cultural and social events. Many library buildings have been around since the 1960s and need significant repair or replacement. This proposal addressed that problem. The population is expanding into the southwest area of the valley and the library needs to respond to the needs of those people.

Ms. Kristin Covili, Library Services Board of Directors, stated she lives in South Salt Lake and frequents the Columbus Library with her son. As an early childhood specialist, it is important for children to be in a print enriched environment, surrounded by books and technology that allows them to learn, grow and be successful in society. The libraries in this proposal are in areas with high computer usage, which indicates people do not have technology in their homes to do homework or apply for jobs.

Mr. Cooper delivered a video and PowerPoint presentation regarding the proposal and mission of the library. The County has wonderful libraries throughout the valley and it is time for South Salt Lake, West Valley City, Kearns, and Daybreak to experience those as well. The citizens in those areas have been paying taxes for years to support other libraries, and it is time to make an investment in the citizens of those communities.

Mr. Darrin Casper, Deputy Mayor of Finance and Administration, delivered a PowerPoint presentation explaining the downward bias of the property taxes and Utah's Truth in Taxation statutes. A bond to build the proposed new libraries will increase the size of a tax increase and bring it on faster.

Committee of the Whole
Tuesday, May 9, 2017

Ms. Holly Yocom, Director, Community Services Department, stated the Council is not being asked to approve the bond today. The Community Services Department is asking to take the money that was previously allocated for the Kearns project, and use it for research on all of the projects. In the fall, they will come back to the Council with better numbers. There are also opportunity costs available to the County right now. If the funds are not used to purchase land, it may not be available in those areas in the future.

Council Member DeBry stated his concern is the cost per square foot at \$475.00. That is astronomical. To get his support for these projects, that figure would have to be cut in half.

Council Member Wilson stated the Eccles Theater had changes made in its design that did not compromise the user experience. With so many libraries rolling out at once, that cost per square foot has to come down.

Ms. Yocom stated she agreed. The Community Services Department had the same concerns. A more accurate budget can be created during the planning process.

Council Member Bradley stated he appreciated the concern for the price per square foot. However, the County has some terrific buildings. It is important that the government look at the aesthetic value of what it puts into the community.

Council Member DeBry stated there is reasonableness to the cost. The building can be beautiful and fit into the environment without being so extravagant.

Council Member Newton stated she agreed the numbers were crazy high. She hoped the Library Services Board of Directors would also look over the budget to see what could be eliminated or scaled back.

Council Member Bradshaw asked if there would be any savings recognized if similar designs were used for all the buildings.

Mr. Cooper stated each community is different. For example, the South Salt Lake Library will reflect the style of the old Granite High School. That would not be appropriate in Kearns. The County will do a Request for Proposal (RFP) for each building. However, the same contractor may apply for all of the buildings.

Ms. Yocom stated the same design cannot be used for all buildings because the land is different.

Council Member Wilson stated the County could put out a Request for Information to see if savings could be realized using the same architectural firm.

Mr. Cooper stated the Library Services will rely on County Facilities to help guide them through the process and take their recommendations. The savings will come more from the construction of the buildings; Library Services will pursue the greatest value possible.

Committee of the Whole
Tuesday, May 9, 2017

Council Member Bradshaw asked if the Board of Directors was unanimous in its support for this proposal.

Mr. Benner stated yes.

Council Member Bradshaw stated he was keen to see the South Salt Lake library move forward. His Salt Lake City neighborhood received a new library, and it is beloved by the neighbors. It provides a town hall feeling.

Council Member Bradshaw, seconded by Council Member Wilson, moved to approve the \$6.5 million request to move forward on the proposed library projects and forward this request to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.

Council Member Bradshaw stated Library Services has libraries in Magna and Herriman, which are examples of great design. They reflect the environment around them, and the County should keep that in mind when building new facilities.

He recommended that the Council have a rigorous discussion about the tax rate because this is not relevant only to the library but to everything the County does. All County services are affected by this. He would like to see what an ordinance would look like that automatically has the County tax rate increase each year to match the Consumer Price Index (CPI) or some barometer of inflation. That way the County would not have to go through these large lapses and the political machinations of doing what needs to be done for its citizens.

Council Member DeBry stated he would put the matter on a future Committee of the Whole agenda.

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Ordinance Regarding Executive Branch Meetings ([2:43:37 PM](#))

Ms. Kimberly Barnett, Associate Deputy Mayor, reviewed an ordinance addressing the Steering Committee and executive branch meetings with the elected officials by creating the Executive Branch Elected Officials' Committee of Salt Lake County; establishing the Mayor as chair; establishing the executive branch elected officials as members; setting the dates and locations of the committee meetings; and establishing the powers and functions of the committee. This committee would meet quarterly. It would be advisory to the Mayor and to the Council. The ordinance also changes the membership and meeting schedule of the Steering Committee, and eliminates references to specific subcommittees.

Council Member Wilson asked what was broken and needed to be fixed with this ordinance.

Committee of the Whole
Tuesday, May 9, 2017

Ms. Barnett stated the goal is to formalize meetings between independent elected officials and the Mayor. The former administration had an informal meeting with the independent elected officials; this is an attempt to formalize that.

Council Member Bradshaw asked how this new committee differed from the Steering Committee.

Ms. Barnett stated the Steering Committee is made up of independent elected officials and department directors. The new executive branch meetings would only be for elected officials.

Council Member Wilson asked if this committee was to replace operations of the Steering Committee, and if the amendments to the Steering Committee were because they would no longer be necessary with this executive branch committee.

Ms. Barnett stated this committee would not replace the Steering Committee; it would be in addition to the Steering Committee. The goal here is to be more laser-focused on issues that the Mayor could address, whereas the Steering Committee addresses policy issues.

Council Member Wilson stated she appreciated that the independent electeds wanted to get together, but was not comfortable putting that in an ordinance.

Mr. Sim Gill, District Attorney, stated he supported this ordinance. Independent elected officials have individual responsibilities to carry, and are jointly responsible for the fiscal health of County government, yet sometimes decisions are made without recognizing the collateral consequences to their individual portfolios. This gives independent elected officials an engaged way to discuss issues that impact their different portfolios, and has collateral consequences in terms of management. This ordinance will lend itself to greater efficiencies in governmental operations.

Council Member Newton stated she would prefer to scrap the ordinance. If independent elected officials want to meet, they can do so whenever they want.

Council Member DeBry stated he did not like that the Executive Branch Elected Officials' Committee would be advisory to the Council. Anyone could call and talk to him whenever they wanted, but he did not need an independent elected to advise him. If someone wants to advise the Council, they should run for Council.

Mr. Gill stated the purpose for putting that in the ordinance was to include the Council; not advise it of what it should do. It was intended out of respect for the Council.

Council Member Jensen stated the ordinance does not mandate that independent officials attend the meetings, nor does it mandate that there be a quorum or a majority to set policy. So if the eight independent officials want to get together, they can do so without it having to be in ordinance. If they want to advise the Council, there is already a process to do that.

Committee of the Whole
Tuesday, May 9, 2017

Ms. Barnett stated Mayor McAdams is fine with the ordinance saying the new committee would be advisory to the Mayor only.

Council Member Bradley asked if the Executive Branch Elected Officials' Committee would be subject to the Open Meetings Act.

Ms. Barnett stated yes.

Council Member Bradley stated allowing elected officials to advise the Council did not bother him; the Council could take or leave that advice just as it does now. The committee would not be able to set policy nor spend money, but the value of having it in ordinance is it would be subject to the Open Meetings Act. The elected officials may not have anything to talk about that anyone cares about, but the fact that anyone can attend and listen to their meeting is extremely important. The more transparent the County can be, the better off it is. So for that very reason, it would be good to put it in ordinance.

Mr. Reid Demman, County Surveyor, stated this was generated from the Mayor, and the other independent elected officials thought it was a good idea. Many of the Steering Committee meetings get canceled due to the lack of agenda items, so this would take the place of those canceled meetings. It is just for the elected officials to meet.

Mr. Jason Rose, Legal Counsel, Council Office, stated if the Council does not want to pass this, it is not required to take any action. However, there is one contradiction in the Steering Committee ordinance that the Council needs to address, but it can be done next week without being done within this ordinance.

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Parks and Recreation Bond Project Update ([2:58:14 PM](#))

Mr. Martin Jensen, Director, Parks & Recreation Division, updated the Council regarding the 2016 bond projects. He stated work on many of the projects has already started, with several projects completed.

Mr. Walt Gilmore, Associate Planning Director, Parks & Recreation Division, delivered a PowerPoint presentation regarding the \$90 million bond. The bond was broken into two sections - \$59 million for 11 new projects and \$31 million for over 100 capital renewal and replacement projects. The PowerPoint highlighted the status of each of these projects.

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Committee of the Whole
Tuesday, May 9, 2017

Presentation of Zoo, Arts, & Parks (ZAP) Kids Summer Passport ([3:14:02 PM](#))

Ms. Megan Attermann, Zoo, Arts, & Parks (ZAP) Program Manager, stated ZAP is introducing a new program this summer for children in Salt Lake County. The program encourages children ages 17 and under, with their families, to discover the amazing arts and cultural opportunities in Salt Lake County. The children can pick up a passport at any Salt Lake County library and then between June 2 and August 20 when a child visits any of the destinations listed on the passport, they will receive a stamp. If a child earns five different stamps, they will be invited to the Clark Planetarium for a celebration and the opportunity to win additional prizes. There are over 30 destinations listed on the passport. The destinations are divided into three categories: free destinations, discounted destinations, and library destinations.



Human Resources Policies and Procedures ([3:06:45 PM](#))

The Council reviewed the following Human Resources amended policies and procedures. The policies and procedures have been placed on the Council agenda for final approval and execution:

- #2-100 – Employment Status – Addition of Internship
- #4-300 – Insurance and Retirement Programs
- #4-500 – Return to Work
- #1-200 – Definitions

Mr. Michael Ongkiko, Director, Human Resources Division, delivered a PowerPoint presentation explaining the changes to the policies and procedures.

Council Member Newton, seconded by Council Member Wilson, moved to approve the policies and procedures and forward them to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.



CONSENT AGENDA ([3:13:42 PM](#))

Board Appointment

Mayor Ben McAdams submitted a letter requesting the Council's advice and consent to the appointment of **John Brinkerhoff** as a member of the Equestrian Park Advisory Board to serve a two-year term. His term will begin May 10, 2017, and end May 9, 2019.

Committee of the Whole
Tuesday, May 9, 2017

Council Member Bradshaw, seconded by Council Member Newton, moved to approve the appointment and forward it to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Council Summer Intern

The Council reviewed a proposal to hire a summer intern for the Council Office at a fixed rate of \$11.00 per hour, not to exceed \$6,300.00.

Council Member Bradshaw, seconded by Council Member Newton, moved to approve the proposal and forward it to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Tax Matters

The Council reviewed the tax matters, which have been placed on the Council agenda for final approval and execution.

Council Member Bradshaw, seconded by Council Member Newton, moved to approve the tax matters and forward them to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Resolution & Interlocal Agreement

The Council reviewed the following resolution and agreement. The resolution authorizing execution of the agreement has been placed on the Council agenda for final approval and execution:

Wasatch Front Waste and Recycling District regarding pass through of Volumetric Excise Tax Credit monies.

Council Member Bradshaw, seconded by Council Member Newton, moved to approve the resolution and agreement and to forward them to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Committee of the Whole
Tuesday, May 9, 2017

Other Business

Approval of Committee of the Whole Minutes

Council Member Bradshaw, seconded by Council Member Newton, moved to approve the minutes of the Salt Lake County Committee of the Whole meeting held on Tuesday, April 25, 2017. The motion passed unanimously.

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Cancellation of Meetings

Council Member Bradshaw, seconded by Council Member Newton, moved to cancel the Tuesday, May 30, 2017, Committee of the Whole and Council meetings. The motion passed unanimously.

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

The meeting was adjourned at [3:20:50 PM](#).

Chair, Committee of the Whole

Deputy Clerk

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆