

Salt Lake County Council

Committee of the Whole

~MINUTES~

Tuesday, April 18, 2017

[2:31:46 PM](#)

Committee Members

Present:

Jennifer Wilson
Richard Snelgrove
Jim Bradley
Arlyn Bradshaw
Michael Jensen¹
Aimee Winder Newton
Sam Granato
Max Burdick
Steven DeBry, Chair

Citizen Public Input ([2:32:00 PM](#))

Ms. Alexandra Eframo spoke under “Citizen Public Input” regarding the decorum of the Council.



Review of New Hires ([2:39:26 PM](#))

Mr. Brad Kendrick, Budget & Policy Analyst, Council Office, reviewed the following proposed hires:

<u>Agency</u>	<u>Position</u>
<i>Information Services Division</i>	Business Technology Partner 21
<i>Human Resources Division</i>	Employee Benefits Specialist 13
<i>Zoo, Arts and Parks Division</i>	Program Director 17
<i>Parks & Recreation Division</i>	2 Lead Custodial Workers 9
<i>Assessor's Office</i>	Real Property Appraisal Manager 16 Chief Deputy Assessor (appointed) Division Administrator – Residential 19

¹ Participated electronically for part of the meeting.

Committee of the Whole
Tuesday, April 18, 2017

Sheriff – County Jail

Corrections Specialist 11

Salt Lake County Health Department

Community Health Education Coordinator 14
Office Supervisor 21

Aging and Adult Services Division

Center Program Coordinator 13

Criminal Justice Services Division

Case Management Supervisor 15
Service Manager 16

Library Services Division

Shipping/Receiving Clerk 9
Library Shelver 7 (part-time)



Budget Adjustments ([2:39:59 PM](#))

Mr. Brad Kendrick, Budget & Policy Analyst, Council Office, reviewed the following budget adjustment requests:

Library Services Division

Interim budget adjustment of \$186,367 for existing capital projects: Riverton and Bingham Creek roof repairs and HVAC repairs at the Tyler Library branch.

Public Works Department

Interim budget adjustment to transfer \$1,925,150 of Excise Tax Road Project funding from the Pedestrian Overpass project at 8400 West to the Camp Kearns project (paving roads and installing storm drains, curb and gutter).

Sheriff's Office

Interim budget adjustment to reclassify a Radio/Computer Technician Grade 12 to a Protective Service Officer position.

Committee of the Whole
Tuesday, April 18, 2017

Animal Services Division

Interim budget adjustment to reclassify a Special Programs Supervisor position to a Marketing and Communications Coordinator position. The budget impact will be \$3,833.00.

- - - - -

Facilities Services Division

Interim budget adjustment to transfer \$20,000 from Capital Project Contingency to cover additional costs for upgrades to the Government Center security counter.

Interim budget adjustment to re-budget \$273,683 for the Government Center bathroom remodel capital project.

- - - - -

Information Services Division

Interim budget adjustment to re-budget \$113,724 for an Information Services Personnel Study.

Council Member Burdick, seconded by Council Member Granato, moved to approve the interim budget adjustment requests and forward them to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Appointment of a New Human Services Department Associate Director ([2:42:14 PM](#))

Mayor Ben McAdams submitted a letter requesting the Council's advice and consent to the appointment of Christopher Otto as the new Associate Director of the Human Services Department.

Ms. Karen Crompton, Director, Human Services Department, introduced Christopher Otto and gave a brief description of his background.

Council Member Snelgrove, seconded by Council Member Burdick, moved to approve the appointment and forward it to the 4:00 p.m. Council meeting for formal consent. The motion passed unanimously.

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Committee of the Whole
Tuesday, April 18, 2017

Measles Epidemic- Update ([2:44:20 PM](#))

Mr. Gary Edwards, Executive Director, Salt Lake County Health Department, delivered a PowerPoint presentation updating the Council on the recent measles outbreak in Salt Lake County. He highlighted the Health Department's responsibilities relating to any communicable disease outbreak.

Ms. Dagmar Vitek, Medical Director, Salt Lake County Health Department, continued the PowerPoint presentation highlighting the cause of measles and its symptoms. She stated there were three confirmed cases of measles and ten unconfirmed cases in Salt Lake County between January 2017, and the end of February 2017. The Health Department is required to contact any individual who may have been exposed, which resulted in over 400 contacts, 80 of which were quarantined for 21 days. Approximately 210 measles shots were given. The epidemic cost the County \$97,770.00.

Council Member Burdick asked how the Health Department verifies that a person is complying with the quarantine.

Ms. Vitek stated high risk individuals are contacted every day to see if they are experiencing any symptoms. Other individuals are required to call daily.

Council Member DeBry asked if there were any long term ramifications to this disease.

Ms. Vitek stated no, most people recover without any complications. If a person is not vaccinated, and gets the measles, it can result in hospitalization or death.

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Library Building Projects and Associated Budget Adjustment ([3:02:34 PM](#))

Mr. Jim Cooper, Director, Library Services Division, delivered a PowerPoint presentation regarding library construction projects. He highlighted each of the following proposed projects:

➤ *Kearns Library Project*

A new library in Kearns is top priority for the County. The Council appropriated a total of \$6.5 million for this project in the 2016 and 2017 budgets. The current library opened in 1964. It has 11,346 square feet and is inadequate for the community's needs. The HVAC system and electrical system need to be replaced, there has been repeated flooding in the basement resulting in an increased risk of mold, and the dual entrances exacerbate temperature control, traffic, and accessibility issues. Additional land will need to be acquired to expand the current site.

➤ *Library Facilities Project*

The existing building was constructed in 1978 and is inadequate to house facility and grounds maintenance staff and equipment for 18 locations. There is inadequate storage capacity for shelving, carpet, book carts, and surplus materials for the 18 buildings. The Library Services Division currently rents additional space to accommodate the need for storage. Land would be acquired in West Jordan next to the County Operations building for this project.

➤ *Granite Library Project*

This project would combine the Columbus Library and the Smith Library into one building, which would be located on the former Granite High School site in South Salt Lake. The current libraries are too small to meet the needs of the community.

Council Member Bradshaw asked if South Salt Lake City was supportive of combining the two libraries.

Mr. Cooper stated yes, the City supports this proposal.

➤ *West Valley Library Project*

The West Valley Library was built in 1965 and is inadequate to meet the need for expanded family and teen spaces. The existing facility handles 708 visitors daily with almost 200 daily sessions on the library's 26 public computers. The proposal is to replace the current library, at its existing location, with a new two-story facility.

➤ *South Valley Library Project*

It is proposed to build a new library in South Valley to serve residents in South Jordan, Riverton, and Herriman. The building would be constructed somewhere within the Daybreak community. This would be a brand new building and once it was constructed, additional staff and infrastructure would be needed.

Mr. Cooper stated he is requesting authorization to proceed with site investigation, acquisition of property, and programming and design for four replacements and one new building and approval to use the \$6.5 million previously allocated in the Library's Capital Projects budget for this purpose. It is the intent of the Library Services Division to bond for the full cost of all these projects in 2018. The Library Fund would be reimbursed for the

Committee of the Whole
Tuesday, April 18, 2017

2017 project costs from the 2018 bond proceeds. If the buildings are not replaced, there would have to be a significant investment to address the infrastructure needs that currently exist.

Council Member Wilson stated many citizens were upset when the County closed the Community Access to Technology (CAT) labs. She asked if those needs would be addressed with these new libraries.

Mr. Cooper stated the County absorbed the needs of CAT labs within the existing libraries; however, those needs would be better met with additional libraries. Libraries need to be designed for people who visit them and the needs of the community.

Council Member Wilson asked how the community would be involved in this process.

Mr. Cooper stated input would be received through surveys, door-to-door contacts, booths at community fairs, and presentations made at city council meetings.

Council Member DeBry stated the plan pre-proposes a tax increase to pay for the bonds for the projects. The estimated cost would be \$14.5 million per project for a total of \$60 million. The Library Fund used to save its fund balance to pay for new construction. He asked why it was not using that approach.

Mr. Cooper stated it is better to bond for several libraries instead of building one every 10 years. The current buildings are reaching the end of their useful lives and need to be replaced. Taxes would increase 20 percent by 2021, which is approximately \$20 per household on a \$300,000 home.

Council Member DeBry stated this legislative body has to determine how to allocate funds. Libraries are important, but the state and school districts are increasing taxes and funds are needed for the criminal justice reform. There is not a limitless amount of tax dollars.

Mr. Cooper stated individuals that pay library taxes know exactly what they are getting. Library taxes do not go into the General Fund; they can only be used for library services.

Council Member Snelgrove stated libraries serve a valid need within the community and Salt Lake County is better off because of its library system. This is a multi-million dollar project, which has only been before the Council for a short time. He would like additional time to digest this request before making a decision.

Council Member Snelgrove, seconded by Council Member Burdick, moved to take this request under advisement for the next two weeks in order for the Council to study it further.

Committee of the Whole
Tuesday, April 18, 2017

Council Member Bradley stated libraries are the bastion for learning and advancement of any civilization. They are not only the resource for learning and exploration, but also provide creativity to young people as they read and explore. They are the gathering places of safety for children after school. Libraries function on many different levels.

Council Member Wilson stated the Council will also need to see the anticipated multi-year flow and schedule.

Council Member Snelgrove, seconded by Council Member Burdick, moved to take this request under advisement for the next two weeks in order for the Council to study it further. The motion passed unanimously. Council Member Jensen was absent for the vote.



Larry H. Miller Complex Rental Fee Waiver ([3:44:31 PM](#))

Ms. Holly Yocom, Director, Community Services Department, reviewed the request of Kathy Howa, Swing for Life, to waive fees at the Larry H. Miller Softball Complex for the annual Swing For Life Tournament. She stated Swing For Life has been doing this tournament with the County for 15 years, and has never had to pay for the use of the complex. Initially, Parks and Recreation staff donated their time for the tournament, so Swing For Life was not charged, but somehow the waiver continued without ever being approved. This year, Parks and Recreation caught that and sent Swing For Life an invoice for \$1,500. Swing for Life was confused about the invoice, and shocked because it donates all the proceeds to the Huntsman Cancer Institute. The tournament is this weekend, so it is asking for a waiver.

Council Member Newton asked what normally happens when the Council gets a request from an organization to use County facilities for free. While this is a great event, there are a lot of other great events too, and the County cannot offer everyone who asks the use of its facilities for free. If there is no policy, the Council needs to establish one.

Ms. Yocom stated that is something the County needs to look at going forward. It does not waive the cost of fees for most organizations.

Council Member Newton stated this is a unique situation in that Swing For Life has never received an invoice before, and it is a great program, but she wanted to work on a policy for the future.

Council Member Wilson stated with community based programs like this, the Council should find a way to do what it could as long as milestones were being met. It is a potential loss of revenue rather than a payout, so the Council has more flexibility.

Council Member Bradley stated the \$1,500 is not being paid out of tax dollars; the County is just not renting the facility for that day.

Committee of the Whole
Tuesday, April 18, 2017

Ms. Yocom stated yes.

Council Member Wilson, seconded by Council Member Bradley, moved to approve the request and forward it to the 4:00 p.m. Council meeting for formal consideration, and to work with the Mayor's Office on some future method for deciding on fee waiver requests.

Ms. Erin Litvack, Deputy Mayor, stated the Mayor's Office could look into including waivers within a fee schedule, with some pretty strict criteria of what would qualify. Then, the Council would adopt the fee schedule on an annual basis in the budget process. This is a unique circumstance. While Parks and Recreation addressed it appropriately by billing, Swing For Life had not expected it. It is past the deadline for contributions because a lot of discretionary funding has been spent, so Parks and Recreation is asking the Council to approve the waiver.

Council Member Snelgrove asked if this event was a softball tournament, and entry fees were being donated through Swing For Life to the Huntsman Cancer Institute.

Ms. Kathy Howa, Swing For Life, stated the teams do pay an entry fee, which is used to pay for the umpires, balls, etc. The players have also been raising money from the beginning of their season, 100 percent of which will be donated to the Huntsman Cancer Foundation.

Council Member Snelgrove asked if Swing For Life was a legal non-profit.

Ms. Howa stated yes; it is a 501(c)(3) organization out of Utah.

Council Member Wilson, seconded by Council Member Bradley, moved to approve the request and forward it to the 4:00 p.m. Council meeting for formal consideration, and to work with the Mayor's Office on some future method for deciding on fee waiver requests. The motion passed unanimously. Council Member Jensen was absent for the vote.

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Nominations to the Central Utah Water Conservancy District ([2:36:15 PM](#))

Council Member DeBry stated the Council needs to compile a list of names to choose from for its nominations to the Central Utah Water Conservancy District. He asked Council Members to submit names to his senior policy analyst by April 26, and he will distribute the list of names to Council Members on April 27. Then, at the May 2, Committee of the Whole meeting, the Council will select three names from that list to send to the Governor. The Governor will make the final selection from those three names.

Council Member Bradley asked whose seat was being filled.

Committee of the Whole
Tuesday, April 18, 2017

Council Member Jensen stated his seat is being filled.

Council Member Newton asked if the nominees had to be elected officials.

Council Member Jensen stated he would check on that. The board consists of 18 members, and the majority of the board has to be comprised of elected officials.

Mr. Jason Rose, Legal Counsel, Council Office, stated he would check the statute as well.

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

CONSENT AGENDA ([3:52:22 PM](#))

Board Appointments

Mayor Ben McAdams submitted letters requesting the Council's advice and consent to the appointments of **Dan Braun** and **Patrick Fleming** as members of the Behavioral Health Services Advisory Council to serve three-year terms. Their terms began January 2017, and will end December 31, 2019.

- - - - -

Mayor Ben McAdams submitted a letter requesting the Council's advice and consent to the appointment of **Susan Pizit** as a member of the Behavioral Health Services Advisory Council to serve a one-year term. Her term began January 2017, and will end December 31, 2017.

- - - - -

Mayor Ben McAdams submitted a letter requesting the Council's advice and consent to the appointment of **Lana Dalton** as a member of the Behavioral Health Services Advisory Council to serve a two-year term. Her term began October 2016, and will end September 30, 2018.

- - - - -

Mayor Ben McAdams submitted a letter requesting the Council's advice and consent to the appointment of **Scott Whittle** as a member of the Behavioral Health Services Advisory Council to serve a one-year term. His term began October 2016, and will end September 30, 2017.

- - - - -

Committee of the Whole
Tuesday, April 18, 2017

Mayor Ben McAdams submitted letters requesting the Council's advice and consent to the appointments of **David Barber** and **Max Chang** as members of the Center for the Arts Advisory Board to serve three-year terms. Their terms began January 2017, and will end December 31, 2019.

- - - - -

Mayor Ben McAdams submitted a letter requesting the Council's advice and consent to the reappointment of **Joe Pereira** as a member of the Magna Mosquito Abatement District to serve a four-year term. His term began January 2017, and will end January 1, 2021.

- - - - -

Mayor Ben McAdams submitted a letter requesting the Council's advice and consent to the reappointment of **Tamara Burnside** as a member of the Center for the Arts Advisory Board to serve a three-year term. Her term began January 2017, and will end December 31, 2019.

- - - - -

Mayor Ben McAdams submitted a letter requesting the Council's advice and consent to the appointment of **Karen Krieger** as a member of the Cultural Facilities Support Program Advisory Board to serve a three-year term. Her term began March 2017, and will end March 31, 2020.

- - - - -

Mayor Ben McAdams submitted a letter requesting the Council's advice and consent to the appointments of the following people to the Equestrian Park Advisory Board:

Three Year Terms

Clay Partain
Roberta Chase
Sheri Young
Marla Fadel
Vernon Parent
Brett Tolman

Two Year Terms

Karissa Hendricks
Mike Tassell
Lee Whitehead
Stuart Pope
Sarge Froehle
1 Pending

No Terms

Holly Yocom
Brian Preece
Steve McIntyre

Council Member Bradshaw, seconded by Council Member Granato, moved to approve the appointments and forward them to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously. Council Member Jensen was absent for the vote.

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Committee of the Whole
Tuesday, April 18, 2017

Tax Matters

The Council reviewed the tax matters, which have been placed on the Council agenda for final approval and execution.

Council Member Bradshaw, seconded by Council Member Granato, moved to approve the tax matters and forward them to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Real Estate Matters

The Council reviewed the following resolutions, which have been placed on the Council agenda for final approval and execution:

Interlocal Agreement & Quit Claim Deed

Declaring property located at 7198 West Rose Canyon Road, Herriman City (Parcel No.32-10-101-005), as surplus, and selling it to *Herriman City* for the County's minimum real estate sale fee of \$150 to be used to pay any applicable back taxes and administrative fees owed on the property.

- - - - -

Real Estate Purchase Contract & Quit Claim Deed

Declaring property located at 13210 South 3200 West, Riverton City (Parcel No. 27-32-429-032), as surplus, and selling it to the adjacent property owners *Weldon and Judy Noland* for \$27,500.

- - - - -

Lease Agreement

Salt Lake County's Youth Services Division to lease approximately 4,875 square feet of building space at 8781 South Redwood Road, West Jordan, from *Boardwalk at Oak Park, LLC*, for general office and related uses.

Council Member Bradshaw, seconded by Council Member Granato, moved to approve the resolutions and forward them to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Committee of the Whole
Tuesday, April 18, 2017

Gift to Salt Lake County

The Council reviewed the following gift to Salt Lake County. The Declaration of Gift form has been placed on the Council agenda for final approval and execution:

Sheriff's Office

Salt Lake Honorary Colonels has offered to donate \$24,000 for the Sheriff's annual banquet and other events that promote good morale.

Council Member Bradshaw, seconded by Council Member Granato, moved to accept the donation, and forward the Declaration of Gift form to the 4:00 p.m. Council meeting for formal consideration. The motion passed unanimously.

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

Other Business ([3:52:22 PM](#))

Approval of Minutes

Council Member Bradshaw, seconded by Council Member Granato, moved to approve the Committee of the Whole minutes for Tuesday, March 28, 2017, and Tuesday, April 4, 2017. The motion passed unanimously.

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

The meeting adjourned at [3:52:54 PM](#).

Chair, Committee of the Whole

Deputy Clerk

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆

◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆ ◆◆◆