

SALT LAKE COUNTY

*2001 South State Street
Salt Lake City, UT 84114
(385) 468-7500 TTY 711*



Meeting Minutes

Tuesday, July 20, 2021

1:00 PM

Room N2-800

Council Work Session

1. CALL TO ORDER

Present Chair Steve DeBry
Council Member Laurie Stringham
Council Member Jim Bradley
Council Member Arlyn Bradshaw
Council Member Dave Alvord
Council Member Aimee Winder Newton
Council Member Ann Granato
Council Member Dea Theodore

Call In Council Member Richard Snelgrove

Council Member Newton stated her Senior Policy Advisor, Kyle Palmer, will be leaving the County to join the Governor's Council of Economic Development.

Council Member Theodore stated her Senior Policy Advisor, Chris Rogers, will be leaving the County to join the Utah Attorney General's Office.

2. CITIZEN PUBLIC INPUT**3. DISCUSSION ITEMS:****3.1 Proposed Hire and Weekly Reclassification Reports**[21-0853](#)

Attachments: [Staff Report](#)
[Proposed Hire Report 7-14-2021](#)
[Weekly Reclassification Update for Council 7-14-2021](#)

Presenter: Brad Kendrick, Budget and Policy Analyst, Council Informational

Mr. Brad Kendrick, Budget & Policy Analyst, Council Office, reviewed the proposed hires and reclassification report.

3.2 Budget Adjustment: Capital Improvement's Request for New Capital Project - Security Panel Upgrade and to Transfer \$21,729 from the Boiler Replacement Project[21-0852](#)

Attachments: [Staff Report](#)
[22133 - Health Security Panel Upgrades](#)

Presenter: Brad Kendrick, Budget and Policy Analyst, Council
Discussion/Direction

Mr. Brad Kendrick, Budget & Policy Analyst, Council Office, reviewed the interim budget adjustment.

A motion was made by Council Member Winder Newton, seconded by Council Member Bradshaw, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Member Bradley was absent for the vote.

**3.3 Career Services Council Board Appointment: John Davidson, [21-0847](#)
District 5**

Attachments: [Staff Report](#)
[JDavidson Resume for CSC Redacted](#)
[JDavidson Application redacted](#)
[2021 CSC Member Recommendation - John Davidson 062121](#)
[Board Appointment Approval form Council Davidson John](#)

Presenter: Michelle Hicks, Operations Manager, Mayor's Administration
(Approx. 5 mins).
Discussion/Direction

Ms. Michelle Hicks, Mayor's Office, introduced John Davidson as the prospective appointee to the Career Service Council for District 5.

Mr. John Davidson described his relevant work experience and desire to join the Career Service Council.

A motion was made by Council Member Bradshaw, seconded by Council Member Winder Newton, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote. Council Member Bradley was absent for the vote.

**3.4 Changes to Countywide Policy on Information Technology [21-0861](#)
Security 1400-6: 1400-6 Social Media Use Policy, 1400-6.1
Social Media Management, 1400-6.2 Social Media Terms of
Use**

Attachments: [Staff Report](#)
[Approved as to Form Policy 1400-6 29JUN2021](#)
[Approved as to Form Policy 1400-6.1 29JUNE2021](#)
[Approved as to Form Policy 1400-6.2 29JUNE2021](#)
[Redline Revisions Policy 1400-6.1 29JUNE2021](#)
[Redline Revisions Policy 1400-6.2 29JUNE2021](#)
[Redline Revisions Policy 1400-6 29JUN2021](#)

Presenter: Eric Biggart, Director of Special Initiatives and Constituent Affairs, Mayor's Administration (Approx. 10 mins).

Discussion/Direction

Mr. Eric Biggart, Director of Special Initiatives and Constituent Affairs, Mayor's Administration, stated he was here to present the initial changes made to the County's social media policy. He worked collaboratively with representatives from the Council Office and District Attorney's Office. The changes made to date are primarily technical or typographical in nature. Further discussion about aspects of using social media will continue and recommended changes will be brought back before the Council.

Mr. Mitchell Park, Legal Counsel, Council Office, stated this policy is a continual work in progress because the landscape of social media is changing.

Mr. Brad Johnson, Deputy District Attorney, stated the committee will look at the use of personal social media accounts that address official business, as well as the subject of First Amendment rights.

A motion was made by Council Member Winder Newton, seconded by Council Member Granato, that this agenda item be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

- 3.5 Presentation/Regular Update on Outcomes and Indicators [21-0862](#)
Performance Audit by Salt Lake County Auditor Scott
Tingley and Staff**

Attachments: [Staff Report](#)
[Audit Project Tracker 2021 as of 2021-07-20](#)

Sponsors: Council Member Aimee Winder Newton and Council Member Laurie Stringham (Approx. 10 mins).

Presenter: Auditor Scott Tingley
Informational

Mr. Scott Tingley, County Auditor, introduced Shawna Ahlborn, Audit Manager for his office. She has over 15 years of internal audit experience. He then reviewed the 2021 Audit Project Tracker and explained the progress being made on various audits.

Theft of funds in the Parks & Recreation Division was discovered. An internal investigation was conducted, law enforcement was informed, and measures will be put in place to see that it does not happen in the future. He also discussed challenges to these audits, which include staff vacancies.

Mayor Jennifer Wilson stated performance audits are a vital element to success. They allow a third party to come in and provide good advice.

Mr. Darrin Casper, Deputy Mayor of Finance & Administration, stated the Office of Data & Innovation has a program called County Stat on which County statistics and performance measures can be viewed. He would be happy to do a presentation on this to the Council.

Council Member DeBry stated he would like to see an in-depth look at how County funds are allocated to the Unified Police Department (UPD), - what it is paid and how it is paid. It is incumbent for new Council Members to know what the County pays and by what formula. This payment structure should be revisited, maybe restructured, or kept the same.

3.6 Presentation on Utah State University Extension Efforts in [21-0858](#) Salt Lake County

Attachments: [Staff Report](#)
[FFU Granger Regular](#)
[FFUInfographic-OY-June2021](#)
[Statewide Survey Results](#)
[What is Extension](#)
[USU Extension Presentation](#)

Presenters: Karen Crompton, Director, Human Services Department; Andree' Walker Bravo, Director, Salt Lake Count USU Faculty; Meggan Callister, Program Coordinator; Vernon Parent, USU Faculty (4-H); and Dave Francis, Director, 4-H Program (Approx. 20 mins).

Informational

Ms. Karen Crompton, Director, Human Services Department, stated in the past, the Council has had questions about the Utah State University (USU) Extension Program and the 4-H involvement. Today's presentation is to address those issues.

Ms. Andree' Walker Bravo, Director, Salt Lake County USU Faculty, delivered a PowerPoint presentation, which explained the parts of the USU Extension system, community needs, home and community programs, agriculture, and horticulture and natural resources programs.

Ms. Meggan Callister, 4-H Program Coordinator, continued the PowerPoint presentation covering youth development, more than "plows and cows," 4-H beliefs and why they are important, 4-H programming, and overall successes.

Ms. Crompton stated although USU is valuable statewide, its relationship with Salt Lake County is unique.

3.7 Update on Salt Lake County's Coordinated Response to [21-0855](#) COVID-19

Attachments: [Staff Report](#)
[COVID Health Response Briefing to County Council -- 07202021](#)

Presenters: Mayor Jenny Wilson; Dr. Angela Dunn, Executive Director, Health Department; Nick Rupp, Communications and PR Manager, Health Department; and David Schuld, COVID Coordinating Officer (Approx. 10 mins).

Informational

Dr. Angela Dunn, Director, Salt Lake County Health Department, delivered a PowerPoint presentation reviewing the Covid-19 health response. She covered the seven-day case rate, dominance of the delta variant, infections

among the unvaccinated, percentage of vaccinated adults, and recommendations for action. She also noted the increase in infections and hospitalizations among children 12 and younger.

Council Member DeBry stated he would like a map of unvaccinated residents broken down by Council District.

Mr. Nick Rupp, Communications and Public Relations Manager, Salt Lake County Health Department, described County outreach efforts to get citizens vaccinated.

Dr. Dunn also discussed meetings with school superintendents, timing of vaccinations for children, hospital beds and short staffing, herd immunity, and the possibility of other drugs to treat Covid.

Council Member Snelgrove stated the most powerful outreach message is that 98 percent of new hospitalizations are among the unvaccinated. That is the message that should be delivered.

Mayor Jennifer Wilson stated that is a good point. She would favor additional funding to get that repeated message across.

3.8 Overview of COVID-19 Expenditures and Resources Utilized [21-0850](#) and County Revenue Update

Attachments: [Staff Report](#)
[2021 Sales Tax Revenue Update - June Distribution - DRAFT](#)
[COVID Costs Update 7-20-21](#)

Presenters: Darrin Casper, Deputy Mayor and CFO; Shanell Beecher, Director of Accounting; Rod Kitchens, Director of Budget and Planning (Approx. 15 mins).

Informational

Mr. Darrin Casper, Deputy Mayor for Finance & Administration, explained the status of American Rescue Plan Act (ARPA) funds. The District Attorney's Office will have to be involved to approve all appropriations to insure compliance with ARPA.

Ms. Shanell Beecher, Director of Accounting & Operations, Mayor's Financial Administration, delivered a PowerPoint presentation updating the Council of Covid-19 costs. She covered cost categories and related activities, redeployed employees, Covid new hires, contracted resources, Community Development Block Grants, Emergency Solutions Grant Covid programs, Equitable Access grants, Emergency Rental Assistance program, and Economic Inclusion Community Assistance programs.

Mr. Casper noted that Human Resources is actively trying to get Covid temporary employees into other County jobs.

Mr. Rod Kitchens, Director of Budget & Planning, Mayor's Financial Administration, delivered a PowerPoint presentation regarding sales tax revenue results. He reviewed the tax revenue for County Option Sales, Zoo, Arts & Parks, Transportation Sales, Transient Room, Car Rentals, Restaurants, and Local Option Sales.

Mr. Casper stated he and Erin Litvack, Deputy Mayor of County Services, are analyzing the Transportation, Recreation, Cultural & Convention (TRCC) funds. Sales taxes that lead into the TRCC Fund are all very healthy, and they will be coming to the Council with a proposal.

3.9 Presentation on the USHRAB Grant Awarded to Salt Lake County Archives [21-0849](#)

Attachments: [Staff Report](#)
[USHRAB PP](#)

Presenters: Maren Slaugh, Division Director, Records Management and Archives and Megan Hillyard, Department Director, Admin. Services (Approx. 10 mins).

Informational

Ms. Megan Hillyard, Director, Administrative Services Department, stated the County has received a grant of \$2,240.00 from the Utah State Historical Records Advisory Board (USHRAB) to digitize County Commission minutes from 1852 to 1972.

Ms. Maren Slaugh, Director, Records Management & Archives, delivered a PowerPoint presentation covering the mission of County Archives, the

status of County Commission minutes, preservation and access, and details of the USHRAB grant.

Council Member Stringham asked if the project will also note when things are missing.

Ms. Slauch stated yes. Records Management & Archives will be doing quality control. The project must be finished by May 2022.

3.10 Equal Employment Opportunity Plan (EEOP) Presentation

[21-0830](#)

Attachments: [Staff Report](#)
[SLCo 2020 EEOP.docx](#)
[SLCo 2020 EEOP.pptx](#)

Presenters: Pashion Whales, EEO/ER Manager and Kathleen Johnston, HR Division Director (Approx. 20 mins).
Informational

Ms. Kathleen Johnston, Director, Human Services Division, stated an Equal Employment Opportunity (EEO) plan is the right thing to do in terms of best practices. Ultimately, it will help the County more authentically deliver County services with relatable people to the citizens it serves.

Ms. Pashion Whales, EEO/ER Manager, Human Resources Division, delivered a PowerPoint presentation explaining the County's 2020 Equal Employment Opportunity Plan. She covered the definition of an EEO plan, job categories, utilization results, and an overview of objectives and steps.

3.11 Closed Strategy Session to Discuss the Purchase, Exchange, or Lease of Realty Property

[21-0857](#)

Attachments: [Staff Report](#)

(Approx. 60 mins).

A motion was made by Council Member Bradshaw, seconded by Council Member Snelgrove, to close the Council Work Session to discuss the purchase, exchange, or lease of real property. The motion carried by a unanimous vote.

The Council voted in closed session to re-open the Council Work Session.

The motion carried by a unanimous vote.

4. CONSENT ITEMS:

A motion was made by Council Member Bradshaw, seconded by Council Member Winder Newton, that the Consent Agenda be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by a unanimous vote.

**4.1 A Resolution of the Salt Lake County Council Declaring [21-0859](#)
Surplus Real Property and Approving the Conveyance of the
Same by Quit-Claim Deed to Nicole Marie Nelson**

Attachments: [Staff Report](#)
[Surplus Property Resolution - Nicole Marie Nelson](#)
[\(07.13.21\)](#)
[Tax Deed Property Purchase Agreement - Nicole Nelson](#)
[\(07.06..21\) - AATF](#)
[4022.001C_Salt Lake County_Corp_REV052621 - AATF](#)
[4022.002C_Salt Lake County_Corp_REV052621 - AATF](#)

The vote on this consent item was ratified.

**4.2 Adoption of the Budget Calendar and Set the Budget Hearing [21-0860](#)
Date for the 2022 Budget and 2021 Budget Adjustments**

Attachments: [Staff Report](#)
[2022 Budget Key Dates_20210720 CWS](#)

The vote on this consent item was ratified.

5. ITEMS FROM COUNCIL MEMBERS

5.1. Internal Business

Council Member Bradshaw stated the Council is cancelling the July 27, 2021, Council Work Session.

6. APPROVAL OF MINUTES

ADJOURN 3:45 PM for Board of Equalization

THERE BEING NO FURTHER BUSINESS to come before the Council at this time, the meeting was adjourned at 4:05 PM until Tuesday, August 3, 2021, at 4:00 PM.

SHERRIE SWENSEN, COUNTY CLERK

By _____
DEPUTY CLERK

By _____
CHAIR, SALT LAKE COUNTY COUNCIL