



Agenda Item

File #: 21-0743

Requested Agenda Date:

6/22/2021

Requested Agenda Title:

Returned Check Adjustments

Requested Agenda Item Description: Nine returned checks have been received from the District Attorney's Office as uncollectible. They have advised us that no other legal collection attempts are appropriate and that the files should be closed, and the items removed from the Treasurer's records.

Requested Action: Consent

Presenter(s) (with titles): Carrie Brown, Accounting Director

Time Needed: Less than 5 MINS

Is this Item Time-Sensitive and/or Requesting a Time-Certain? No

Requesting Staff Member: Lisa Daniels, Admin Asst

Are Supporting Documents Needed for this Agenda Item Request? Yes

Please attach supporting documentation, including presentations, to the Legistar file.

Agenda item requests must be complete and submitted via Legistar Approval Sequence to the Council Administrative & Communications Coordinator by the Wednesday before the upcoming Tuesday meeting at 3:00 PM. Please note that some offices have earlier, internal Approval Sequence deadlines.

Items without necessary supporting documentation may be withheld from consideration for the desired meeting date.