

TO: Michelle Hicks, Mayor's Administration
FROM: Jake Young, Regional Development
DATE: March 05, 2021
RE: Planning Commission – Appointment Request

Dear Michelle –

The Salt Lake County Commission is seeking appointment for Sara Hiatt and Jeff Watkins and an alternate member Ofa Matagi.

Sara Hiatt is a resident of South Jordan City. Sara has a track record of excellence in various career roles; working directly with diverse clientele, boards, entities, and industries. She is experienced in real estate purchase and sales, product development and e-commerce portfolios, as well as facilitation of large-scale contract administration from business telecommunication deals to Federal and municipal government contracts. Sara has worked for a local City's neighborhood and housing development department for 8 years. Sara is value driven with a mission to bring quality, purpose, and enthusiasm to her profession. It is recommended that Sara be a full member.

Jeff Watkins would offer valuable perspective on the Salt Lake County coming from the engineering and construction perspective. Jeff lives in Murray. "Jeff's experience and expertise in mechanical systems design and his understanding of architecture, engineering and construction will provide value to the Salt Lake County Planning Commission. He leads a team of engineers in the design of complex HVAC and plumbing systems for commercial projects, sharing his knowledge and expertise to help develop VBFA's younger engineering talent. He values his relationships with longtime clients, including architects and owners, and is well-respected and known in the industry as one of the best in his field" (source Watkins resume). It is recommended that Jeff be a full member.

Ofa Matagi is a resident of West Jordan City. Ofa has a MPA from the University of Utah and is an Estate Planning Paralegal. Ofa has professional experience in the legal profession. She also serves on the Board of Trustees for the Tracy Aviary, a member of the Salt Lake County Committee on Diversity Affairs, and a Board Member for the Utah Pacific Islander Civic Engagement. It is recommended that Ofa be an alternate member.

Below is the required approval, diversity, and appointment information specific to this reappointment request.

- 1. Has this board request been approved through leadership such as Department/Division Director and/or the Board you manage?**
 - a. Yes.
- 2. Board members and diversity data**
 - a. The applicants demographic questionnaire is attached as well as entered into the Granicus system.
- 3. Reappointment request**
 - a. What appointment are they on? (2nd, 3rd)
 - i. Applicants will be serving their first appointed term with the Planning Commission
 - b. Term dates
 - i. Seeking appointment for 3-year terms
 1. Term Dates: 05/11/2021 – 03/01/2024.
 - c. Attach resume/application
 - i. Appointments applications and resumes are attached.