

RESOLUTION NO. _____

DATE: _____

A RESOLUTION OF THE SALT LAKE COUNTY COUNCIL DIRECTING
THE SALT LAKE COUNTY AUDITOR TO PROVIDE PERFORMANCE
AUDITING SERVICES RELATED TO OUTCOMES AND INDICATORS FOR
VARIOUS SALT LAKE COUNTY OFFICES, DEPARTMENTS, DIVISIONS,
AND THEIR RESPECTIVE PROGRAMS

WHEREAS, Utah Code Ann. § 17a-19-206 provides that a county auditor “shall, under the direction and supervision of the county legislative body . . . provide performance audit services for a county office, department, division, or other county entity;” and

WHEREAS, Utah Code Ann. § 17a-19-206 further provides that such performance auditing services may include a review and audit of the following subjects: the honesty and integrity of financial and other affairs; the accuracy and reliability of financial and management reports; the adequacy of financial controls to safeguard public funds; the management and staff adherence to statute, ordinance, policies, and legislative intent; the economy, efficiency, and effectiveness of operational performance; the accomplishment of intended objectives; and whether management, financial, and information systems are adequate and effective; and

WHEREAS, the Salt Lake County Council, acting in its capacity as county legislative body, establishes the goals and nature of performance audits and related services; and

WHEREAS, at the April 27, 2021, Council Work Session Meeting, the Salt Lake County Council and Salt Lake County Auditor discussed a proposal establishing Council recommended-scopes and objectives for certain performance audits regarding “outcomes and indicators” for County offices, departments, divisions, and their respective programs; and

WHEREAS, the Salt Lake County Council now desires that the Salt Lake County Auditor provide performance auditing services as defined by Utah Code and further structured by this resolution and future directives of the Council;

NOW THEREFORE, be it resolved by the Salt Lake County Council that:

- 1) The Salt Lake County Council hereby directs the Salt Lake County Auditor to provide certain performance auditing services, the goals and nature of which are described in an attached document approving scopes and objectives for certain performance audits regarding “outcomes and indicators,” a copy of which is attached to and incorporated by reference as “Exhibit 1” of this resolution;
- 2) The Salt Lake County Council may provide the Salt Lake County Auditor with a list of offices, departments, divisions, and their respective programs selected for performance audits pursuant to this resolution, as shall be approved by future majority vote(s) of the Council;
- 3) The Salt Lake County Council, Salt Lake County Auditor, and their respective staffs shall work together to further establish the goals and nature of performance audits conducted pursuant to this resolution, in a manner consistent with Utah Code. The Salt Lake County Auditor shall provide the Salt Lake County Council with regular updates about the status and progress of performance auditing services conducted pursuant to this resolution, and as they may be assigned in the future.

APPROVED and ADOPTED this _____ day of _____, 2021.

SALT LAKE COUNTY COUNCIL

By: _____
Steve DeBry, Chair

ATTEST:

Sherrie Swensen
Salt Lake County Clerk

APPROVED AS TO FORM

Gavin Anderson 23 April 2021
Deputy District Attorney Date

Council Member Alvord voting	_____
Council Member Bradley voting	_____
Council Member Bradshaw voting	_____
Council Member DeBry voting	_____
Council Member Granato voting	_____
Council Member Snelgrove voting	_____
Council Member Stringham voting	_____
Council Member Theodore voting	_____
Council Member Winder Newton voting	_____

Exhibit 1

Salt Lake County Performance Measure Audit Program

("Outcomes and Indicators" Audits)

Scope

Establish a systematic audit process to assess the relevance and reliability of performance measures reported by Salt Lake County agencies and programs and communicate the results of those audits to agency management, the County Council, the County Mayor, and the public. Evaluate the agency or program's processes and internal controls for reporting performance information and express an opinion on the quality and effectiveness of communicating performance results.

County agencies or programs may be recommended for performance measure audits by the County Auditor or the County Council. A preliminary list of agencies or programs selected for performance measure audits for the following year shall be approved by a majority vote of the County Council no later than December 31st of the prior year. The County Auditor may give status reports to the Council on the progress and results of performance measure audits periodically.

Objectives

- 1. Determine if performance measures are relevant and reliable. (Quality)**
 - a. Are the performance measures relevant?
 - i. Are performance measures pertinent to the agency or program's activities, objectives, goals, or mission? Performance information is directly related to desired outcomes and performance goals.
 - ii. Are performance measures inclusive and complete? All necessary performance information is reported. No gaps or omissions.
 - iii. Are performance measures timely? Performance information is current and accurately reflects the period that is being reported.
 - iv. Are performance measures understandable? Performance information is reported in a way that an independent user can understand and reach the same conclusions about performance results.
 - b. Are the performance measures reliable?
 - i. Are performance measures accurate? Performance measure data can be independently verified.
 - ii. Are performance measures impartial? Performance information is reported in a way that is neutral and free from bias. Both good and bad performance results are included.
 - iii. Are performance measures defined correctly? Performance information clearly indicates what is being measured. Outcome measures v. output measures, etc.
 - iv. Are performance measures consistent? The source of performance data remains the same, and the methodology for analyzing performance data is consistent throughout the period being reported.

- c. **Criteria:** TBD. Options include:
 - i. The auditor may certify or attest to a pre-determined level of relevance and/or reliability for a sample of an agency or program's performance measures, or the auditor will test the entire population of performance measures for relevance and/or reliability if there is a small number. For example, performance measures are certified relevant and reliable within a pre-determined range, adjusted for an acceptable margin of error.
 - ii. Internally or externally developed standards such as Mayor's Financial Administration guidelines, policy requirements, Council legislative intent, etc.
- 2. **Determine if performance information is reported in a way that effectively communicates performance results.** (Effectiveness)
 - a. Is performance information reported in a way that is adequate for independent users to reach the same conclusions about performance results?
 - b. Is performance information reported in a way that is effective at communicating performance results to independent users?
 - c. **Criteria:** TBD. Options include:
 - i. Governmental Accounting Standards Board's (GASB's) "Suggested Criteria," for performance reporting in state and local governments.
 - ii. Internally or externally developed standards such as Mayor's Financial Administration guidelines, policy requirements, Council legislative intent, etc.