

# **SALT LAKE COUNTY**

*2001 So. State Street  
Salt Lake City, UT 84114  
(385) 468-7500 TTY 711*



## **Meeting Minutes**

**Tuesday, December 1, 2020**

**2:15 PM**

**Room N2-800**

### **Committee of the Whole**

**1. CALL TO ORDER**

**Present** Council Member Arlyn Bradshaw  
Council Chair Max Burdick

**Call In** Council Member Shireen Ghorbani  
Council Member Richard Snelgrove  
Council Member Jim Bradley  
Council Member Michael Jensen  
Council Member Aimee Winder Newton  
Council Member Ann Granato  
Council Member Steve DeBry

**1.1 Statement of Council Chair Max Burdick Concerning the [20-1171](#)  
Temporary Conduct of Electronic Meetings of the Council  
Consistent with the Utah Open and Public Meetings Act**

**Attachments:** [Staff Report](#)  
[OPMA Findings - Decemeber 2020](#)

**Council Member Burdick** read the following statement into the record:

Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. § 52- 4-207(4), and acting in my capacity as Salt Lake County Council Chair, I hereby make the following written determinations in support of Salt Lake County Council’s decision to hold and convene electronic meetings of the Council without a physical anchor location:

1. Conducting Council meetings with an anchor location that is physically accessible for members of the public to attend in person presents a substantial risk to the health and safety of those who may be present at the anchor location; and

2. This determination is based upon the following facts, among others:

a. Salt Lake County remains under a state of public health emergency related to the ongoing COVID-19 pandemic, and significant, continued person-to-person transmission of the SARS-CoV-2 virus continues to occur in Salt Lake County;

b. State and local health authorities have adopted “State Public Health Order 2020- 25, ‘Temporary Statewide COVID-19 Restrictions,’”

which orders institutions in jurisdictions currently experiencing “high transmission” of COVID-19, including Salt Lake County, to limit public gatherings and ensure strict social distancing, mask wearing, and other requirements at public gatherings;

c. Mayor Jennifer Wilson has ordered that the Salt Lake County Government Center be open to the public on an “appointment only” basis during the current period of Salt Lake County Government’s phased re-opening;

d. Public health authorities, including the Salt Lake County Health Department, recommend that the health and safety of Councilmembers, County officials and employees, staff, and members of the public is best served by holding electronic meetings of the Council with limited in-person interaction;

e. The Council has prepared for and demonstrated the ability to effectively conduct its public meetings electronically, including providing members of the public means to observe the Council’s meetings and provide comments electronically.

These written determinations shall be read into the minutes at the beginning of the Salt Lake County Council’s Committee of the Whole and Council Meetings, held in Salt Lake City on December 1, 2020, and at future Council meetings as appropriate. Council staff are instructed to continue including in the public notice information on how a member of the public may view and make comments at the Council’s electronic meetings.

This written determination is effective until midnight on December 8, 2020, and may be re-issued by future written determinations of the Chair at that time.

Dated this 1st day of December, 2020.

SALT LAKE COUNTY COUNCIL

ATTEST:

By /s/ MAX BURDICK

Chair

By /s/ SHERRIE SWENSEN

County Clerk

## 2. CITIZEN PUBLIC INPUT

**Mr. Steve Van Maren** stated he contacted Martin Jensen, Director, Parks & Recreation Division, regarding the wording in the agreement between Salt Lake County and Millcreek for park services.

**Ms. Shykell Ledford**, Administrative Coordinator, Council Office, stated a citizen comment was received via email, and has been distributed to the Council and the Council Clerk's Office to be filed.

## 3. DISCUSSION ITEMS:

### 3.1 2021 ZAP Tier I Advisory Board Funding Recommendations

[20-1153](#)

**Attachments:** [Staff Report](#)  
[2021 ZAP Tier I Approval Agenda Item](#)

Presenters: Kirsten Darrington, ZAP Program Director; Holly Yocom, Community Services Department Director; and Victoria Bourns, Tier I Advisory Board Chair (Approx. 10 mins).

Discussion/Direction

**Ms. Holly Yocom**, Director, Community Services Department, thanked the members of the Zoo, Arts, & Parks Tier 1 Advisory Board for all their hard work in reviewing the applications and preparing recommendations.

**Ms. Kirsten Darrington**, Zoo, Arts, & Parks Program Director, gave an overview of the Zoo, Arts, & Parks Program. She then introduced Victoria Bourns, Chair, Zoo, Arts & Parks Tier 1 Advisory Board.

**Ms. Victoria Bourns**, Chair, Zoo, Arts & Parks Tier 1, Advisory Board, stated the board received 22 applications this year for the 22 slots available, with no new requests. The board is recommending approval to fund the 22 organizations as well as the 3 zoological organizations.

A motion was made by Council Member Winder Newton, seconded by Council Member Bradley, that this agenda item be approved and forwarded to a Council meeting for ratification. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

### 3.2 Hiring Freeze Exception Report

[20-1172](#)

**Attachments:** [Staff Report](#)  
[Hiring Freeze Exceptions - Dec. 1 Agenda](#)

Presenter: Brad Kendrick, Budget and Policy Analyst, Council Informational

**Mr. Brad Kendrick**, Budget & Policy Analyst, Council Office, reviewed the exceptions to the hiring freeze.

### 3.3 Update on Salt Lake County's Coordinated Response to COVID-19

[20-1173](#)

**The Council may Take Action, Including Votes, on any Necessary Legislative Matters Related to the Ongoing State of Emergency**

**Attachments:** [Staff Report](#)  
[Report to County Council -- 12012020](#)

Presenters: Mayor Jenny Wilson; David Schuld, Intelligence Section Chief, Salt Lake County COVID-19 Response; Gary Edwards, Director, Health Department (Approx. 30 mins).  
Discussion/Direction

**Mayor Jennifer Wilson** stated her office is doing a lot of work around the administration of the vaccine, so the County will be ready when the vaccine becomes available.

**Mr. Gary Edwards**, Director, Salt Lake County Health Department, stated the number of COVID-19 cases are down this week, and the number of people being tested is also down by approximately 5,000. The current positivity rate is at 19 percent down, which is from 24 percent.

**Mr. David Schuld**, COVID-19 Response and Recovery Coordinating

Officer, delivered a PowerPoint presentation. He reviewed key numbers, the active case curve, how and where COVID is spreading, an infection snapshot, a ZIP code surveillance, breakdown by age, race, and ethnicity, the rolling case counts, key health response indicators, a testing analysis, known versus community cases, potential exposure sources, and Intensive Care Unit (ICU) utilization.

### 3.4 Salt Lake County COVID Recovery Update

[20-1174](#)

**Attachments:** [Staff Report](#)

Presenters: Erin Litvack, Deputy Mayor/Chief Administrative Officer and Catherine Kanter, Deputy Mayor of Regional Operations (Approx. 15 mins).  
Informational

**Ms. Catherine Kanter**, Deputy Mayor of Regional Operations, stated this agenda item is a weekly report to cover a topic relating to the COVID-19 recovery. This week the focus will be on rental assistance. She introduced Michael Gallegos, Director, Housing and Community Development Division, and Karen Kuipers, Manager, Housing and Community Development.

**Mr. Michael Gallegos**, Director, Housing and Community Development Division, and **Ms. Karen Kuipers**, Manager, Housing and Community Development, went over chronological events that occurred with the County's response to COVID-19 as it relates to rental assistance.

### 3.5 Budget Workshop: 2020 Budget Adjustments and other Budget Items

[20-1170](#)

**Attachments:** [Staff Report](#)  
[2020 Year-end Budget Adjustments for 12-1-2020\\_v2](#)

Presenters: Dave Delquadro, Fiscal Manager, Council and Brad Kendrick, Budget and Policy Analyst, Council (Approx. 20 mins).  
Discussion/Direction

**Mr. Brad Kendrick**, Budget and Policy Analyst, Council Office, reviewed the end-of-year budget adjustments that have not been approved by the Council. He stated these include all the adjustments since June. He highlighted the budget adjustment for personnel special projects and assignments. This is the budget adjustment for COVID-19 bonuses, this

adjustment is split between the General Fund and the Health Fund and provides approximately \$87,000 in bonuses plus approximately \$15,000 in benefits. He continued highlighting additional adjustments or changes to the budget, some of which were not posted with the backup that was attached to the agenda.

A motion was made by Council Member Bradshaw, seconded by Council Member Ghorbani, that this agenda item be approved as recommended with the exception of the bonus pay adjustment. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

**Council Member Snelgrove** asked in the interest of transparency how a constituent would go about seeing who got the bonus and how much each person received.

**Council Member DeBry** asked how a constituent would go about getting information as to the rationale behind seeing which employee got a bonus and the amount of that bonus.

**Mr. Mitchell Park**, Legal Counsel, Council Office, stated a member of the public could make a GRAMA request for records relating to a specific budget item. Individual salaries are a public record.

A motion was made by Council Member Bradshaw, seconded by Council Member Winder Newton, that this agenda item be approved as recommended. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, and Council Chair Burdick

**Nay:** Council Member Snelgrove, and Council Member DeBry

**Mr. Kendrick** stated based upon the budget adjustments that were just approved, there will be budget impacts for the 2021 budget that will need to be included in the adoption of

the budget tonight. The COVID-19 adjustments are included in the budget adjustments.

**Council Member Bradshaw** asked for the ending General Fund balance was for 2020.

**Mr. David Delquadro**, Chief Financial Manager, Council Office, stated the net change in the General Fund is approximately \$64 million as a result of the CARES Fund adjustments as well as other changes.

**Mr. Darrin Casper**, Deputy Mayor of Finance and Administration, stated the adjustment for the CARES money is not intended to alter the ending fund balance. The amount the County was able to charge off to CARES funding came from substantially dedicated employees who worked on COVID-19 and were paid out of the CARES Act Fund. It is anticipated the amount not used from the General Fund will be rolled over into expenditure appropriations to continue the emergency health and economic recovery efforts for 2021. The adjustment clears the way to be able to do that.

**Mr. Rod Kitchens**, Director, Budget and Planning, Mayor's Finance, stated the ending 2020 General Fund balance will be up because of the timing, but the 2021 General Fund balance will substantially stay the same.

A motion was made by Council Member Jensen, seconded by Council Member Bradley, that this agenda item be approved as recommended. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

#### **4. CONSENT ITEMS:**

A motion was made by Council Member Bradshaw, seconded by Council Member Jensen, that the Consent Agenda be approved and forwarded to the 4:00 PM Council agenda for ratification. The motion carried by the following vote:

**Aye:** Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

- 4.1 Request from Chabad Lubavitch of Utah to Waive the \$740 Rental Fee at Abravanel Hall for the Placement of the Downtown Menorah** [20-1155](#)



**Attachments:**     [Staff Report](#)  
                                  [Chabad of Utah Fee Waiver Application](#)

This consent item was approved and forwarded.

- 4.2 A Resolution of the Salt Lake County Council Approving Execution of an Interlocal Cooperation Agreement with Millcreek** [20-1158](#)

**Attachments:**     [Staff Report](#)  
                                  [Millcreek City Parks Agreement 2020](#)

This consent item was approved and forwarded.

- #### 4.3 Appointment of Allen Robins as a Deputy Constable for Salt Lake County Constable Silvan Warnick [20-1182](#)

[illegible]

This consent item was approved and forwarded.

- #### 4.4 Appointment of Stephen Werner as a Deputy Constable for Salt Lake County Constable Matt Jennings [20-1183](#)

[illegible]

This consent item was approved and forwarded.

## 5. ITEMS FROM COUNCIL MEMBERS

- ### 5.1. Internal Business

## 6. APPROVAL OF MINUTES

- 6.1 Approval of Committee of the Whole Minutes for:** [20-1144](#)  
**November 10, 2020**  
**November 17, 2020**

**Attachments:**    [111020 - COW Minutes](#)  
                              [111720 - COW Minutes](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Jensen, that this agenda item be approved. The motion carried by the following vote:

**Aye:**                Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

## **ADJOURN**

The meeting was adjourned at 4:00 PM.

SHERRIE SWENSEN, COUNTY CLERK

By \_\_\_\_\_  
DEPUTY CLERK

By \_\_\_\_\_  
CHAIR, SALT LAKE COUNTY COUNCIL