



## **2021 BUDGET PROPOSAL**



**2020 – the year  
everything looked a  
little bit different**





# 2021 New Requests Summary

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<b>Expenditures</b>	Operational	1,031,426
	Personnel	120,293
	Rebudget	230,605
	Energy Management Projects	1,100,000
	Transfers	-
	June Cuts Restoration	264,272
	<b>2021 New Budget Requests</b>	<b>2,746,596</b>
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<b>Revenues</b>	Revenue True-up	(477,306)



# **Contracts & Procurement**

## Contracts & Procurement

Budget Proposal	Total Expenses	Inter-Fund Revenue	Non-County Revenue	County Funding	FTE
2021	1,240,011	0	300,000	940,011	10

### PARTIAL RESTORATION JUNE BUDGET CUTS

**\$7,250**

- 
1. Computer & Components (\$5,000)
  2. Facilities Management Charges (\$1,000)
  3. Memberships & Subscriptions (\$1,200)

7,250



# Records Management & Archives

# Records Management & Archives

Budget Proposal	Total Expenses	Inter-Fund Revenue	Non-County Revenue	County Funding	FTE
2021	637,844	0	2,000	635,844	5

## NEW REQUEST

**\$76,000**

GRAMA Workflow System – Onetime  
(Ongoing cost ~\$13k, but subject to RFP)

69,000

Forklift Repair

7,000





**Real Estate**  
**#VanLife**




## Real Estate Services

Budget Proposal	Total Expenses	Inter-Fund Revenue	Non-County Revenue	County Funding	FTE
2021	451,852	0	80,000	371,852	3

**NO NEW REQUEST**

**\$0**

A woman with curly brown hair, wearing a black and white striped shirt, is sitting in a black leather chair. She is smiling and looking down at a dog. The dog is a medium-sized breed with brown, white, and black fur, and it is looking up at the woman. In the background, there is a wooden louvered door and a shelf with a blue vase and some books. A large, semi-transparent circular graphic is overlaid on the right side of the image, containing the word "Addressing" in bold black text with a horizontal line underneath it.

**Addressing**

# Addressing Services

Budget Proposal	Total Expenses	Inter-Fund Revenue	Non-County Revenue	County Funding	FTE
2021	607,575	0	3,000	604,575	4

## REVENUE PROJECTION CHANGE

**(\$5,500)**

MSD Contract Termination

**(5,500)**

## POLICY SIGNIFICANT PERSONNEL BASE ADJUSTMENT

**\$19,328**

Personnel Market/Equity Adjustment

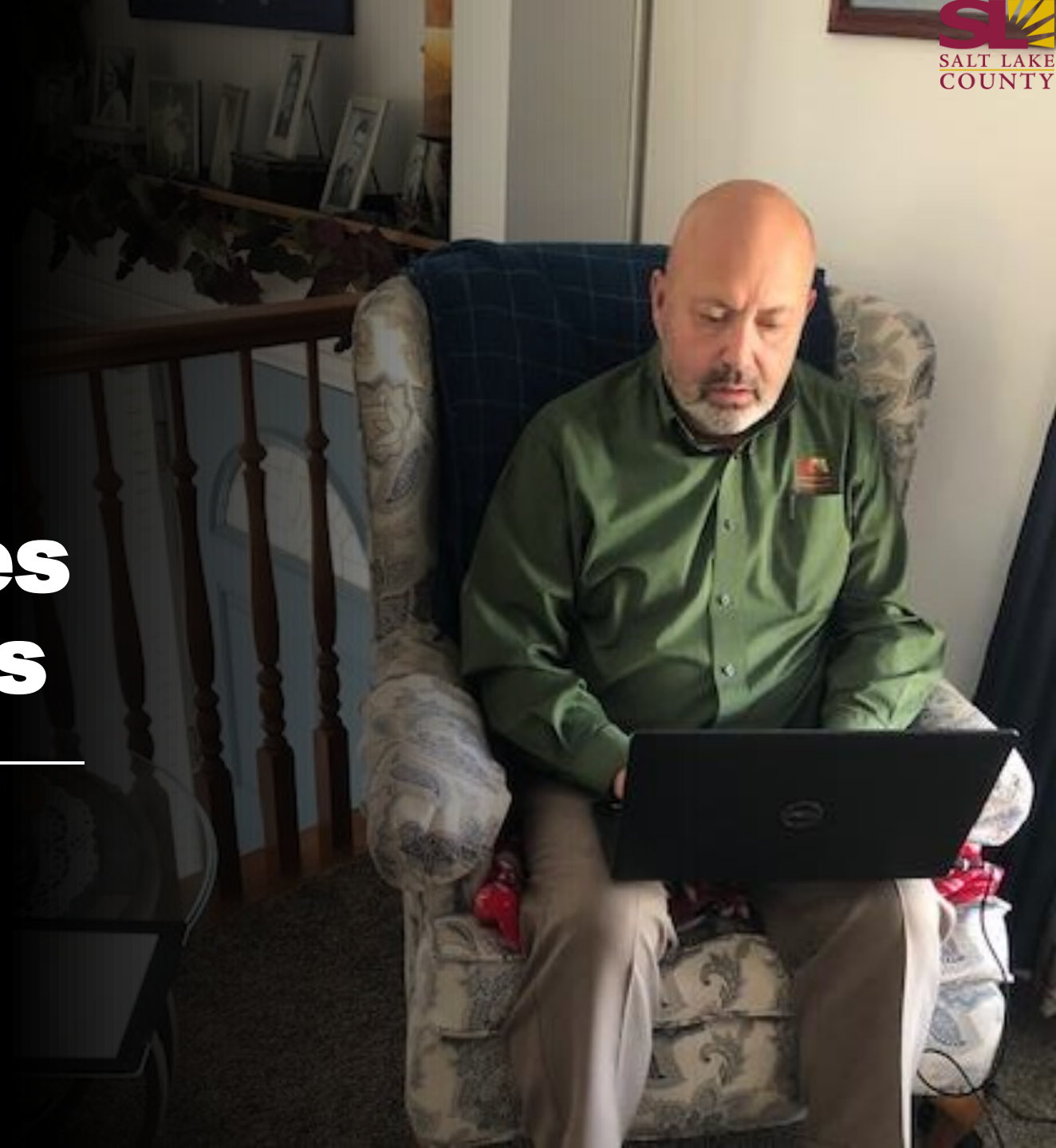
19.328





# Facilities Services

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# Government Center Operations

Budget Proposal	Total Expenses	Inter-Fund Revenue	Non-County Revenue	County Funding	FTE
2021	4,011,661	5,428,510	103,726	-1,520,575	2.00

## NEW REQUEST

**(\$52,066)**

FTE Transfer to Facilities Services – 1 FTE

**(52,066)**

## NEW EQUIPMENT

**\$40,000**

Request to Purchase New Sweeper – Balance Sheet

40,000

# Facilities Services

Budget Proposal	Total Expenses	Inter-Fund Revenue	Non-County Revenue	County Funding	FTE
2021	11,364,730	11,501,395	78,921	-215,586	73.20

## NEW REQUEST

**\$52,066**

FTE Transfer from Gov. Center Ops – 1 FTE

52,066



# Facilities Management

Budget Proposal	Total Expenses	Inter-Fund Revenue	Non-County Revenue	County Funding	FTE
2021	2,218,962	0	0	2,218,962	1.80

<b>POLICY SIGNIFICANT PERSONNEL BASE ADJUSTMENT</b>	<b>\$3,573</b>
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Personnel Market/Equity Adjustment	3,573
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<b>REQUEST TO REBUDGET ENERGY PROJECTS</b>	<b>\$230,605</b>
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Energy Management Projects	230,605
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<b>REQUEST TO RESTORE JUNE CUTS</b>	<b>\$1,100,000</b>
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Energy Management Projects	1,100,000
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# Facilities Management

## REQUEST TO RESTORE JUNE CUTS

**\$1,100,000**

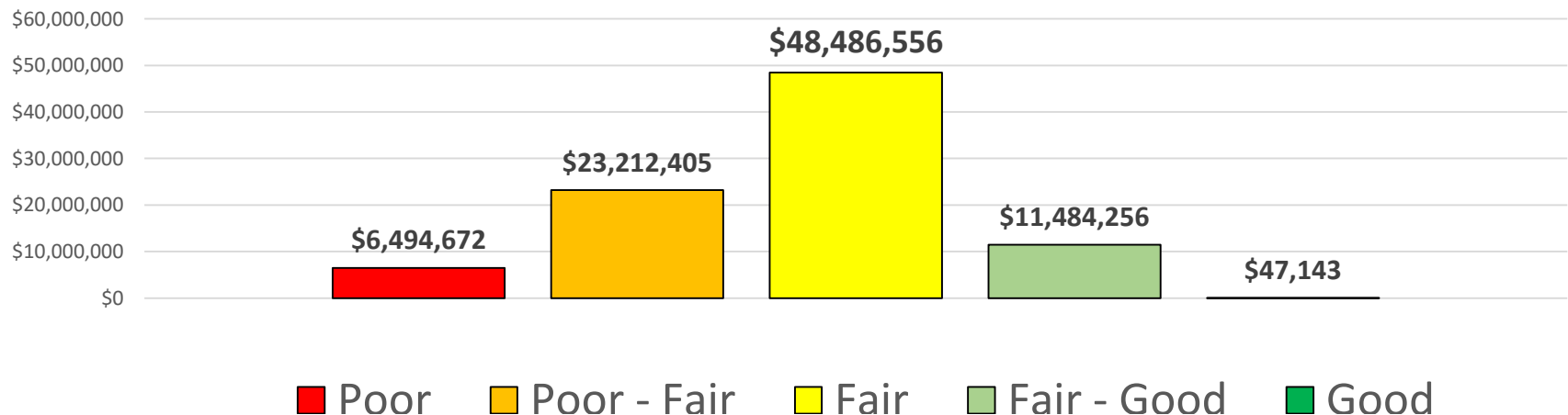
Energy Management Projects

1,100,000

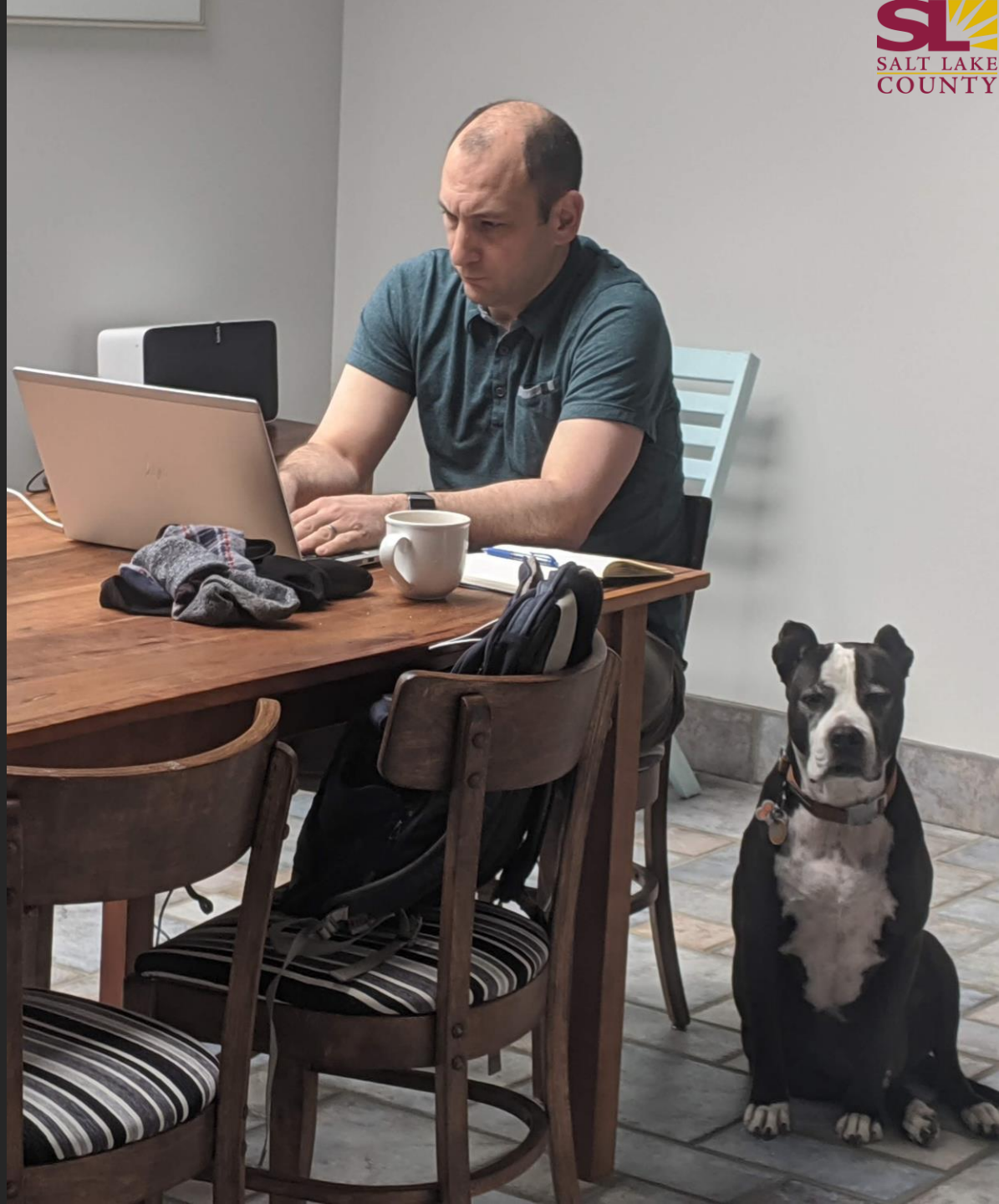
- Projects:

- Advanced Rooftop Controls \$100K
- LED Upgrades \$500K
- HVAC Upgrades \$500K

HVAC Asset Report (2017) – End of Useful Life



# Information Technology





# Information Technology

Budget Proposal	Total Expenses	Inter-Fund Revenue	Non-County Revenue	County Funding	FTE
2021	22,812,883	0	1,166,666	21,646,217	104.75

## REVENUE PROJECTION CHANGE

**(\$100,000)**

Operating Revenue True-up

**100,000**

## NEW REQUEST

**\$879,028**

Tax Modernization Program

310,763

Hardware and Software Maintenance Increases

119,092

Mainframe Virtual Tape Library

100,000

Static Code Analysis Tool

50,443

Application Monitoring Tool

100,000

Right Sizing MS Licensing Productivity Tools

116,337

Fiscal Coordinator – 1 FTE

82,393

# Information Technology

Budget Proposal	Total Expenses	Inter-Fund Revenue	Non-County Revenue	County Funding	FTE
2021	22,812,883	0	1,166,666	21,646,217	104.75

<b>REQUEST TO RESTORE JUNE CUTS</b>	<b>\$75,000</b>
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Restore Funding for Other Professional Fees	75,000
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## Technology Improvement Plan (TIP)

Budget Proposal	Total Expenses	Inter-Fund Revenue	Non-County Revenue	County Funding	FTE
2021	1,077,899	0	60,000	1,077,899	0

<b>REQUEST TO RESTORE JUNE CUTS</b>	<b>\$124,620</b>
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IT CAPITAL PROJECTS	124,620
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# Telecommunication

Budget Proposal	Total Expenses	Inter-Fund Revenue	Non-County Revenue	County Funding	FTE
2021	4,605,521	4,500,000	0	105,521	5

## REVENUE PROJECTION CHANGE

**(\$371,806)**

Operating Revenue True-up

**(371,806)**

## NEW REQUESTS

**\$163,193**

Software Defined Network

63,193

Single Mode Fiber Upgrade

100,000

## REQUEST TO RESTORE JUNE CUTS

**\$13000**

Education and Training Restoration

13,000



# 2021 Technology Projects Reviewed by Technology Advisory Board (TAB)

- TAB met 4 times in 2020
- Policy Review:
  - Policy 1400-7 Payment Card Industry Data Security Standard Policy
  - Policy 1400-2 Information Technology Security: Virus Protection (repealed because this is now required as part of the standards pursuant to Policy 1400, Computing and Networking Systems)

Budget Year	Technology Projects Reviewed	Technology Projects Recommended
2021	21	19
2020	50	21
2019	28	23

# 2021 Technology Projects Reviewed by TAB

SR.	PROJECT	FUND	AGENCY	AGENCY REQUEST	TAB PRIORITY	MAYOR PROP.
1	2021 Tax Modernization Program	General Fund	IT	310,763	1	310,763
2	2021 Hardware and Software Maintenance Increases	General Fund	IT	119,092	2	119,092
3	Two Way Texting	General Fund	Criminal Justice Services	30,000 (internally funded)	3	30,000 (internally funded)
4	Mainframe Virtual Tape Library	General Fund	IT	100,000	4	100,000
5	Static Code Analysis Tools	General Fund	IT	50,453	5	50,453
6	ACA Reporting Service	General Fund	Human Resources	0	6	0
7	Fiscal Coordinator FTE	General Fund	IT	82,400	7	82,400
8	Application Monitoring Tool	General Fund	IT	100,000	8	100,000
9	Right Sizing MS Licensing Productivity Tools	General Fund	IT	116,337	9	116,337
10	Applicant Tracking System	General Fund	Human Resources	290,760	10	290,760
11	PeopleSoft Source Control	General Fund	IT	50,000	11	0
12	GRAMA Workflow Solution	General Fund	Records Management & Archives	69,000	12	69,000

# 2021 Technology Projects Reviewed by TAB

SR.	PROJECT	FUND	AGENCY	AGENCY REQUEST	TAB PRIORITY	MAYOR PROP.
13	Employee Communications Application	General Fund	Mayor's Finance	28,600	13	28,600
14	Performance Management System	General Fund	Human Resources	0	14	0
15	Job Description Management Sys.	General Fund	Human Resources	0	15	0
16	Resource Management Tool	General Fund	IT	10,000	16	0
	<b>Non-General Fund Requests</b>					
17	Timeclock Plus	Fine Arts	Arts & Culture	33,294		34,000
18	Software Defined Networking Project	Internal Service	IT	63,193		63,193
19	Single Mode Fiber Upgrade	Internal Service	IT	100,000		100,000

# Office of Data & Innovation

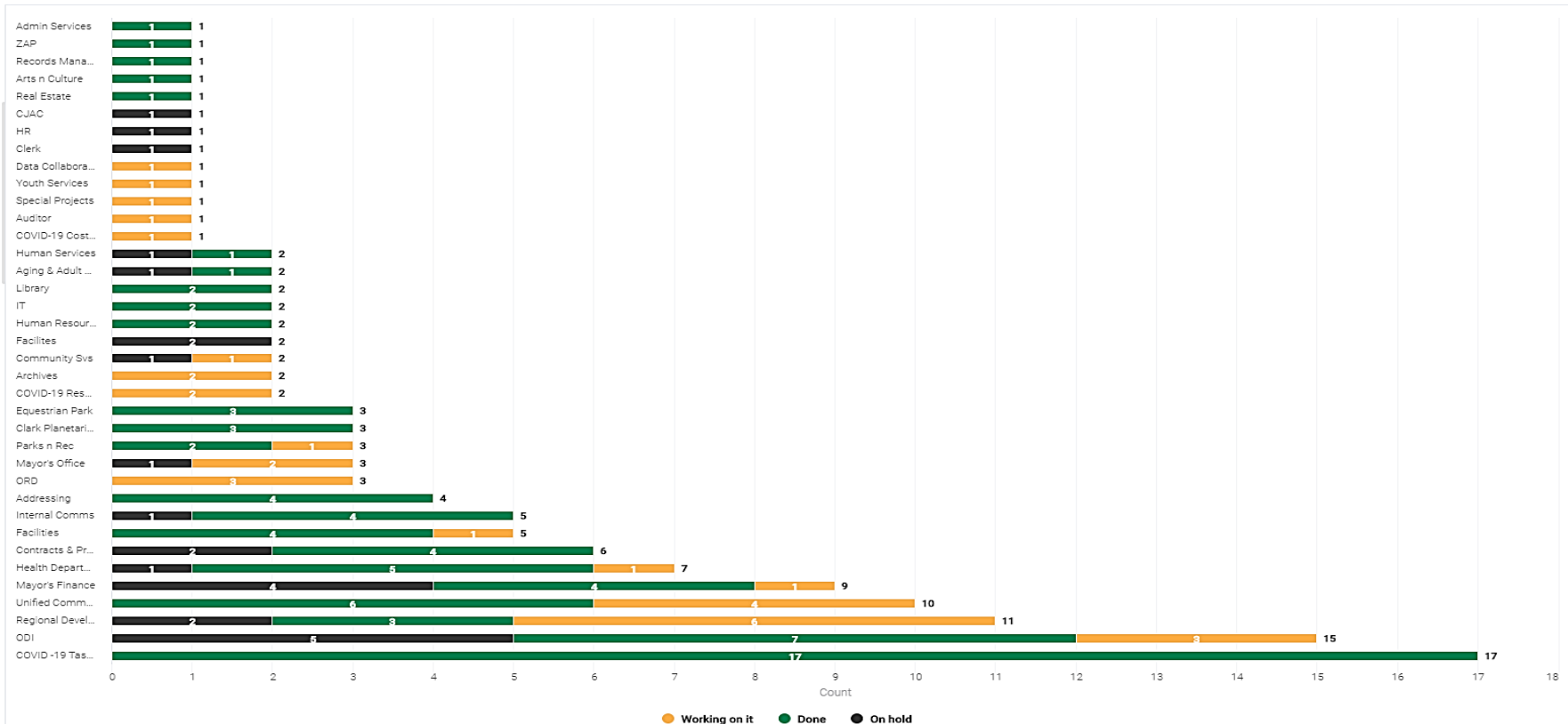
Budget Proposal	Total Expenses	Inter-Fund Revenue	Non-County Revenue	County Funding	FTE
2021	254,456	0	0	254,456	2

## NEW REQUESTS

**\$15,000**

ODI Re-Org/Re-Structure

**15,000**





# Office of Data & Innovation

## Innovation Fund

The purpose of the fund is to encourage creativity, opportunities to learn and add new value for the county by funding low-cost/high-value projects.

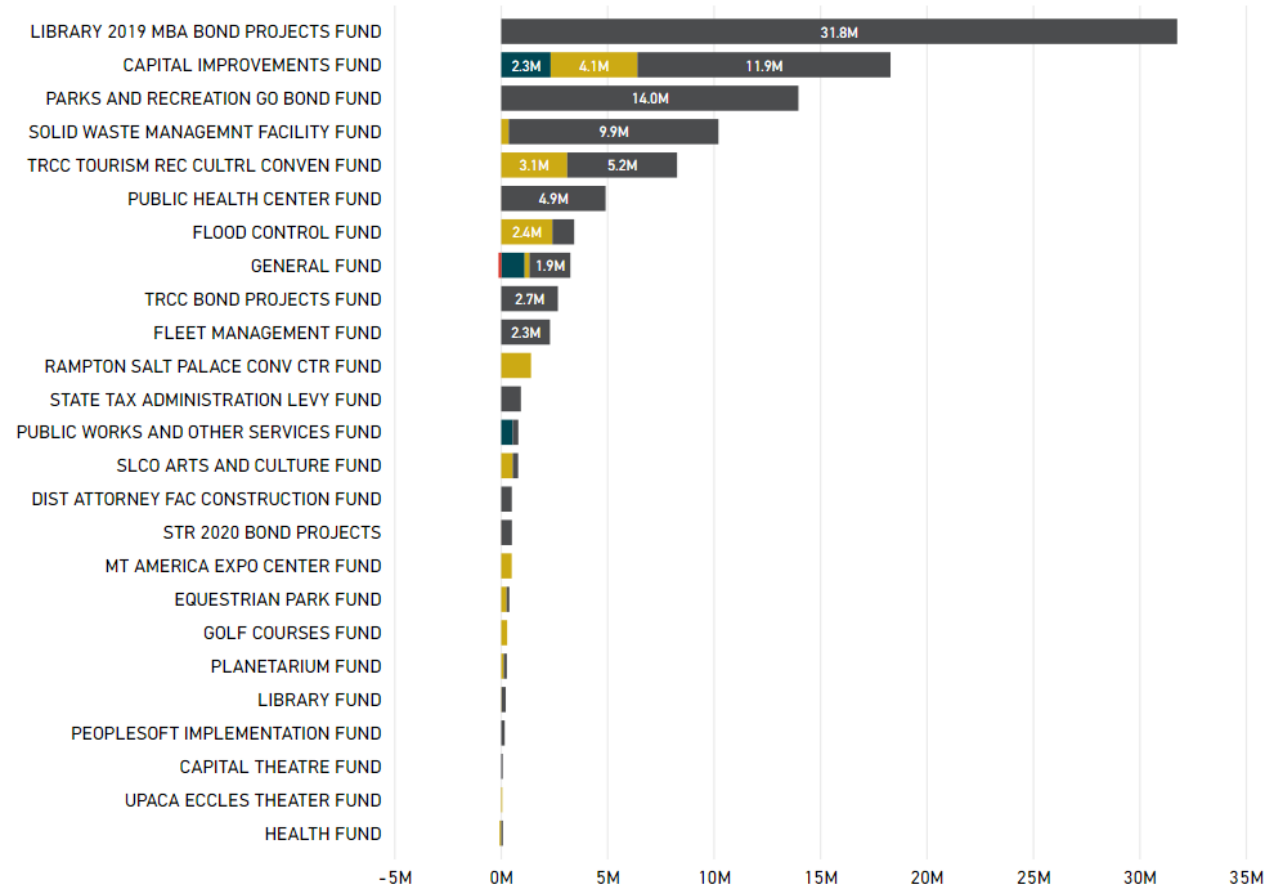
- Requested in 2019 as part of the 2020 budget ask.
- The Council supported the concept, but no funds were allocated.
- ODI will develop Innovation Fund applications, innovation committee, and proposal review process framework.
- Requesting to revisit Innovation Fund request in June 2021

# **CAPITAL PROJECTS**

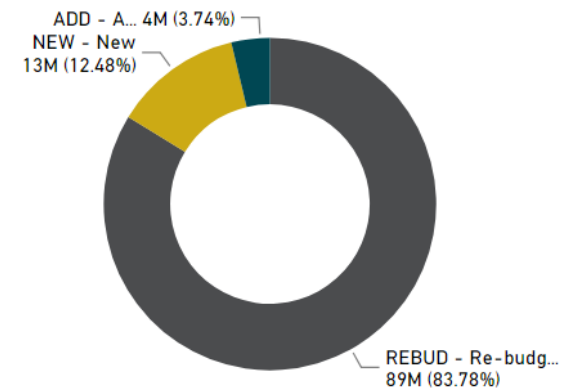
# 2021 CAPITAL PROJECTS PROPOSAL

CAPITAL PROJECTS BY FUND AND REQUEST TYPE

Request Type: 0 - Not assigned, ADD - Additional, NEW - New, REBUD - Re-budget, REDUC - Reduction



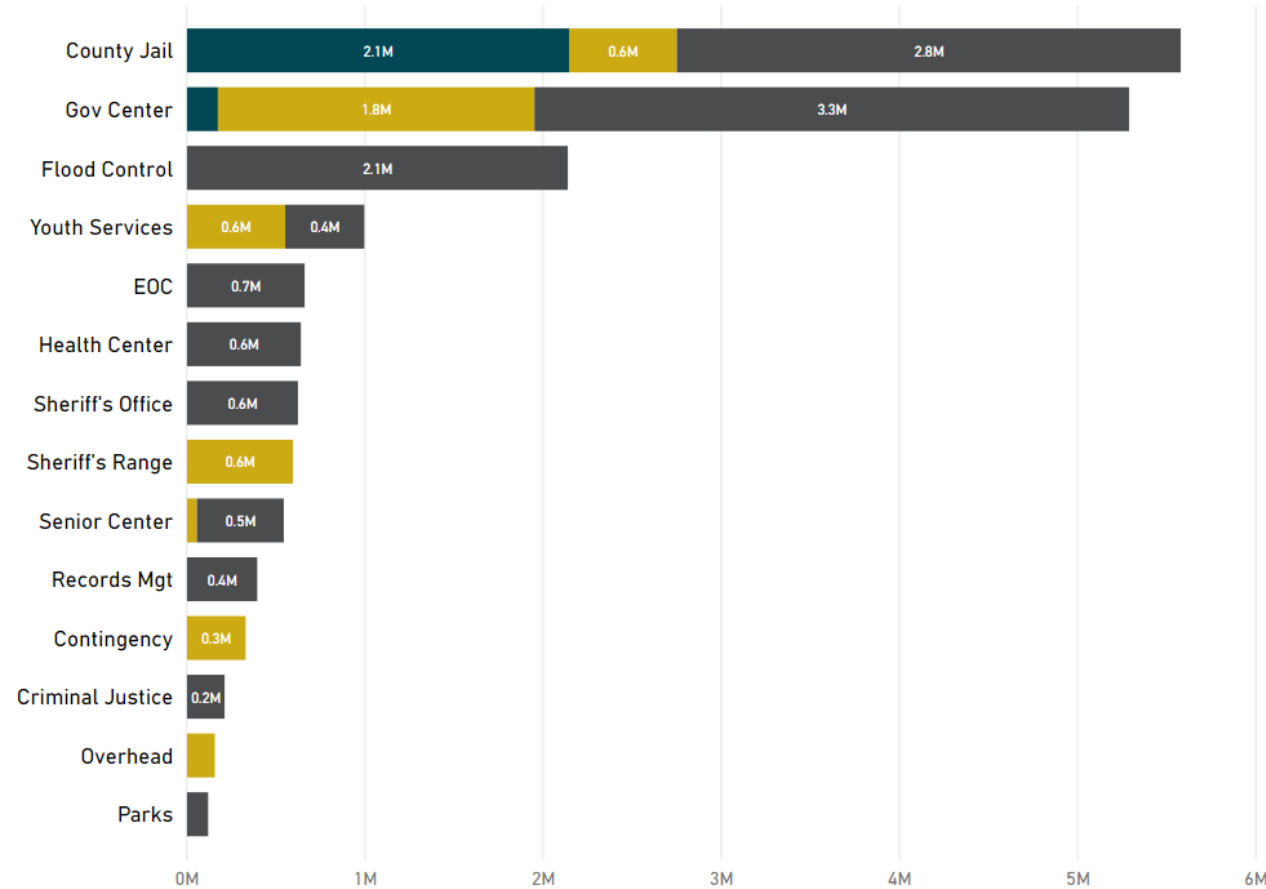
Total Requests	# of Total Projects
106M	221
Re-Budget	# of Re-Budget Projects
89M	147
New	# of New Projects
13M	101
Additional	# of Projects
4M	8
Reduction/Not Assign	# of Projects
-135K	19



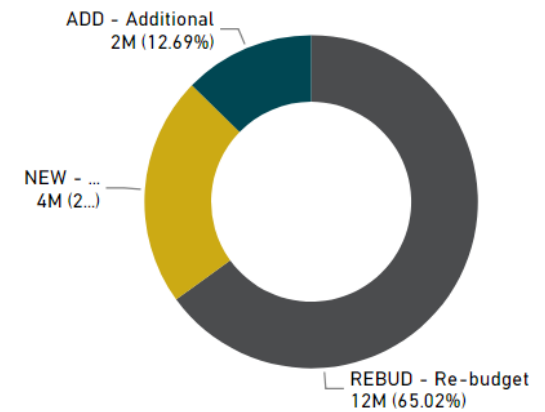
# 2021 CAPITAL IMPROVEMENTS PROJECTS PROPOSAL (FUND 450)

CAPITAL IMPROVEMENT PROJECTS BY LOCATION/DEPT

Request Type ● ADD - Additional ● NEW - New ● REBUD - Re-budget



Total Requests	# of Total Projects
18M	75
Re-Budget	# of Re-Budget Projects
12M	62
New	# of New Projects
4M	18
Additional	# of Projects
2M	6
Reduction/Not Assign	# of Projects
0	0





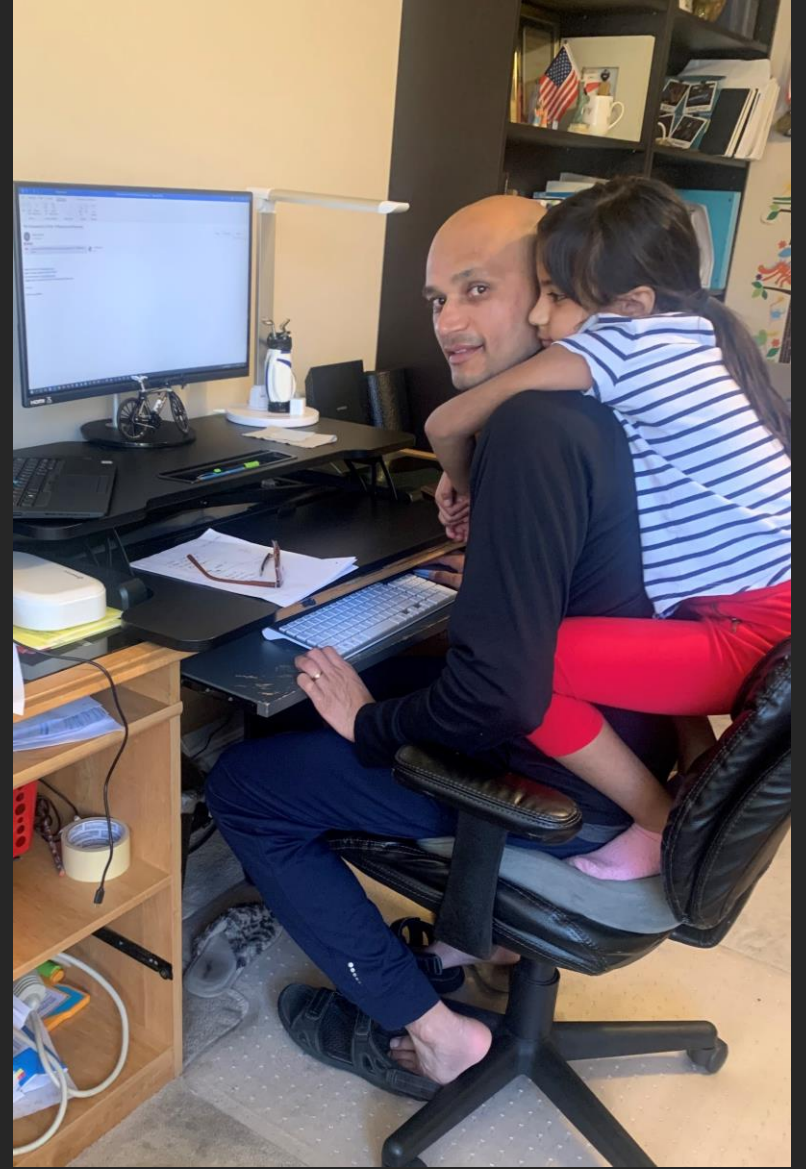
# Security Upgrades at Gov Center

SR.	PROJECT	Approved Budget	YTD Expenditure	Balance	Comments
1	Re-Key North & South Buildings	178,500		178,500	Pending 2021 budget approvals
2	Upgrade Exterior Cameras to Internet Protocol	103,903	96,352	7,554	Completed in 2019
3	South Building PSB Station	150,000		150,000	Waiting for marriage and passport exit. Est. start late 2020, early 2021
4	Exterior Door Security	278,405	183,441	94,964	In progress – 90% completion. Final system testing. Need further policy direction for full operation.
5	Upgrade North and South Building Fire Alarm System	545,000	174,449	370,551	In progress – infrastructure complete. Device change outs in progress. Operational in Feb. 2021
6	Upgrade Video Recorder Licenses and Software – South/North Buildings	112,950		112,950	Not requested.
7	Elevator upgrade	200,000		200,000	Not requested.
8	Stairwell Security – North/South Buildings	150,000		150,000	Not Requested.
9	Individual Suite Security	200,000		200,000	Not Requested.
<b>TOTAL</b>		<b>1,918,761</b>	<b>454,242</b>	<b>1,464,519</b>	

Waiting Approval      9%      178,500

Funded      56%      1,077,311

Unfunded      35%      662,950



**THANK YOU!**