

SALT LAKE COUNTY

*2001 So. State Street
Salt Lake City, UT 84114
(385) 468-7500 TTY 711*



Meeting Minutes

Tuesday, October 20, 2020

10:00 AM

Room N2-800

Committee of the Whole

1. CALL TO ORDER

Present Council Member Shireen Ghorbani
Council Member Arlyn Bradshaw
Council Member Michael Jensen
Council Chair Max Burdick

Call In Council Member Richard Snelgrove
Council Member Jim Bradley
Council Member Aimee Winder Newton
Council Member Ann Granato
Council Member Steve DeBry

**1.1 Statement of Council Chair Max Burdick Concerning the [20-1024](#)
Temporary Conduct of Electronic Meetings of the Council
Consistent with the Utah Open and Public Meetings Act**

Attachments: [Staff Report](#)
[OPMA Findings - October 2020](#)

Council Member Burdick read the following statement into the minutes:

Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. § 52- 4-207(4), and acting in my capacity as Salt Lake County Council Chair, I hereby make the following written determinations in support of Salt Lake County Council’s decision to hold and convene electronic meetings of the Council without a physical anchor location:

1. Conducting Council meetings with an anchor location that is physically accessible for members of the public to attend in person presents a substantial risk to the health and safety of those who may be present at the anchor location; and
2. This determination is based upon the following facts, among others:
 - a. Salt Lake County remains under a state of public health emergency related to the ongoing COVID-19 pandemic, and significant, continued person-to-person transmission of the SARS-CoV-2 virus continues to occur in Salt Lake County;
 - b. State and local health authorities have adopted “State Public

Health Order 2020- 18, ‘Adopting COVID-19 Transmission Area Restrictions,’” which orders institutions in jurisdictions currently experiencing “high transmission” of COVID-19, including Salt Lake County, to limit public gatherings and ensure strict social distancing, mask wearing, and other requirements at public gatherings;

c. Mayor Jennifer Wilson has ordered that the Salt Lake County Government Center be open to the public on an “appointment only” basis during the current period of Salt Lake County Government’s phased re-opening;

d. Public health authorities, including the Salt Lake County Health Department, recommend that the health and safety of Councilmembers, County officials and employees, staff, and members of the public is best served by holding electronic meetings of the Council with limited in-person interaction;

e. The Council has prepared for and demonstrated the ability to effectively conduct its public meetings electronically, including providing members of the public means to observe the Council’s meetings and provide comments electronically.

These written determinations shall be read into the minutes at the beginning of the Salt Lake County Council’s Committee of the Whole and Council Meetings, held in Salt Lake City on October 20, 2020, and at future Council meetings as appropriate. Council staff are instructed to continue including in the public notice information on how a member of the public may view and make comments at the Council’s electronic meetings. This written determination is effective until midnight on November 18, 2020, and may be re-issued by future written determinations of the Chair at that time.

Dated this 20th day of October, 2020.

SALT LAKE COUNTY COUNCIL

ATTEST (SEAL)

By /s/ MAX BURDICK

CHAIR

By /s/ SHERRIE SWENSEN
COUNTY CLERK

2. DISCUSSION ITEMS:**2.1 Mayor Wilson's 2021 Budget Presentation**[20-1020](#)**Attachments:** [Staff Report](#)

Mayor Jennifer Wilson delivered the 2021 budget presentation. She stated 2020 has been like no other year. The County faced a pandemic, earthquake, civil unrest, a hurricane-force windstorm, and a string of wildfires. She praised the work of employees and elected officials in making cuts to their budget, which allowed the County to protect critical services and set up a balanced budget for 2021.

Mr. Darrin Casper, Deputy Mayor of Finance and Administration, delivered a PowerPoint presentation. He reviewed 2021 budget goals and direction, economic outlook, Covid-19 budgeting, revenue and expense trends, compensation and benefits, and individual budgets for all elected officials and departments. The County will embark on some capital projects in 2021, including energy related projects. All funds are balanced, the Triple-A bond rating is secure, and the General Fund is strongly bolstered to be able to swiftly react to economic deterioration.

RECESS

The meeting recessed at 11:10 AM.

RECONVENE 1:15 PM**3. CITIZEN PUBLIC INPUT****4. DISCUSSION ITEMS CONTINUED:****4.1 Hiring Freeze Exception Report**[20-1025](#)**Attachments:** [Staff Report](#)
[Hiring Freeze Exceptions - 102020 Agenda](#)

Presenter: Brad Kendrick, Budget and Policy Analyst, Council Informational

Mr. Brad Kendrick, Budget & Policy Analyst, Council Office, reviewed

the hiring freeze exceptions.

4.2 Update on Salt Lake County's Coordinated Response to COVID-19 [20-1023](#)

The Council may Take Action, Including Votes, on any Necessary Legislative Matters Related to the Ongoing State of Emergency

Attachments: [Staff Report](#)
[Report to County Council -- 10202020](#)

Presenters: Mayor Jenny Wilson; David Schuld, Intelligence Section Chief, Salt Lake County COVID-19 Response; Gary Edwards, Director, Health Department (Approx. 30 mins).

Discussion/Direction

Mr. Gary Edwards, Director, Salt Lake County Health Department, stated Salt Lake County is currently at a high level for Covid cases. The virus is now spreading within families and the workplace. The upcoming fall break in schools may help contain the spread.

Mr. David Schuld, Intelligence Section Chief for Covid-19, delivered a PowerPoint presentation reviewing the transmission index levels, daily case count, active case curve, case and infection snapshots, test analysis and positivity, top ten cases by zip code, age distribution of cases, and an analysis of known contact types and exposure sources.

Mayor Jennifer Wilson stated the Federal Government has made changes and clarified the use of CARES Act dollars. Large counties like Salt Lake are authorized to make direct appropriations to municipalities. Distributing the next round of funding to municipalities based on a formula will create inequity. For example, a small town like Alta is tourism dependent and it has taken a bigger economic hit than some larger size cities. There will be meetings next week with city partners to determine the best way forward.

4.3 Salt Lake County COVID Recovery Update [20-0996](#)

Attachments: [Staff Report](#)
 [Criminal Justice Services Presentation](#)
 [SBIG Data - presentation for 10.20.20](#)

Presenters: Erin Litvak, Deputy Mayor/Chief Administrative Officer and Catherine Kanter, Deputy Mayor of Regional Operations (Approx. 20 mins).

Informational

Ms. Catherine Kanter, Deputy Mayor of Regional Operations, stated this agenda item has changed from an economic recovery update to a full recovery update. There will now be a more formal structure around the recovery effort and updates will continue to be delivered weekly.

Ms. Karen Crompton, Director, Human Services Department, explained the remote supervision survey conducted by Criminal Justice Services. This was a client survey about how the Covid-19 pandemic has impacted clients and services.

Ms. Kele Griffone, Director, Criminal Justice Services Division, delivered a PowerPoint presentation covering the results of the survey. She reviewed scheduled appointments, top challenges, client check-in preferences, resources provided, client challenges with court requirements, and pretrial supervision services.

Ms. Dina Blaes, Director, Regional Transportation, Housing & Economic Development Department, delivered a PowerPoint presentation regarding the Small Business Impact Grant Program. She reviewed current applications, application process, and current approved grants by city.

Ms. Holly Yocom, Director, Community Services Department, stated the Community Partners Grant Program was created and launched in late September to address Covid-19 needs in four key areas: housing and homeless services, education and child care, arts and culture, and business training and support.

Ms. Lauren Littlefield, Community Services Department, stated the grant program had 81 applications, which were submitted and reviewed by a nine-member committee. They awarded over \$5 million in funds that will be deployed immediately.

Ms. Erin Litvack, Deputy Mayor of County Services, thanked Council Senior Policy Advisors Lisa Hartman and Isaac Higham for their help in reviewing the applications.

4.4 BUDGET WORKSHOP:

[20-1028](#)

Compensation Overview with Human Resources

Attachments: [Staff Report](#)
[2021 Employee Compensation and Benefits](#)
[Recommendations to Council 102020](#)

Presenter: Kathleen Johnston, HR Director (Approx. 15 mins).
Discussion/Direction

Ms. Kathleen Johnston, Director, Human Services Division, delivered a PowerPoint presentation regarding the 2021 employee compensation and benefits recommendations. She reviewed the County's total rewards philosophy, guiding principles and elements, Covid 19 impact, benefits recommendations, and compensation recommendations.

Mr. David Delquadro, Chief Financial Manager, Council Office, asked if this was a hold harmless pay adjustment that has no bearing on the performance evaluation. The pay adjustment was acknowledging that the market has gone up by 1.5 percent or 2 percent and that employees will receive the same adjustment if the Council approves the Mayor's recommendation.

Ms. Johnson stated yes.

Mayor Jennifer Wilson stated this is the proposal going forward but the Council may look at it again in June due to economic uncertainty.

4.5 BUDGET WORKSHOP:

[20-1029](#)

Office of the Salt Lake County Assessor

Attachments: [Staff Report](#)
[Assessor 1.08.01F](#)
[2021budgetCouncilPresentation](#)

Presenter: Kevin Jacobs, Assessor (Approx. 15 mins).
Discussion/Direction

Mr. Kevin Jacobs, County Assessor, delivered a PowerPoint presentation regarding his 2021 budget. He reviewed the 2019-2020 budget comparison, FTE history, Covid reductions, commercial appraiser loses, and PUMA development.

A motion was made by Council Member Jensen, seconded by Council Member Bradshaw, that this agenda item be approved. The motion carried by the following vote:

Aye: Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

4.6 BUDGET WORKSHOP: [20-1030](#)
Office of the Salt Lake County Treasurer

Attachments: [Staff Report](#)
[2021 Treasurer Budget Presentation](#)
[Treasurer 1.08.01F](#)

Presenter: K. Wayne Cushing, Treasurer (Approx. 15 mins).
Discussion/Direction

Mr. K. Wayne Cushing, County Treasurer, delivered a PowerPoint presentation regarding his 2021 budget. He reviewed Covid-19 paper and digital alerts, office website, tax relief postcards, property tax eBills and tax notice inserts, physical agency adjustments, other Covid-19 possible solutions, and his agency's workload versus budget.

A motion was made by Council Member Jensen, seconded by Council Member Bradshaw, that this agenda item be approved. The motion carried by the following vote:

Aye: Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

4.7 BUDGET WORKSHOP: [20-1031](#)
Office of the Salt Lake County Auditor

Attachments: [Staff Report](#)
 [Auditor 1.08.01F](#)
 [2020-10-20 Auditor's 2021 Proposed Budget Presentation to](#)
 [Council](#)

Presenter: Scott Tingley, Auditor (Approx. 15 mins).

Discussion/Direction

Mr. Scott Tingley, County Auditor, delivered a PowerPoint presentation regarding his 2021 budget. He explained their partnership with the Mayor's Financial Administration for CARES Act expenditures, and the conversation to a paperless property tax appeals process.

A motion was made by Council Member Jensen, seconded by Council Member Bradshaw, that this agenda item be approved. The motion carried by the following vote:

Aye: Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

4.8 BUDGET WORKSHOP:
Office of the Salt Lake County Surveyor

[20-1032](#)

Attachments: [Staff Report](#)
 [Surveyor 1.08.01F](#)
 [Outline presentation 102020 - Surveyor](#)

Presenter: Reid Demman, Surveyor (Approx. 15 mins).

Discussion/Direction

Mr. Reid Demman, County Surveyor, delivered a PowerPoint presentation regarding his 2021 budget. He reviewed his primary statutory function, 2013 to 2019 performance measurements, projected 2021 workload, updated 2020 budget, 2021 budgeting considerations, projects of interest, 2020 to 2022 challenges, and migration to the North American-Pacific Geopotential Datum of 2022.

A motion was made by Council Member Jensen, seconded by Council Member Bradshaw, that this agenda item be approved. The motion carried by the following vote:

Aye: Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

4.9 Other Budget Items as Necessary

[20-1039](#)

Attachments: [Staff Report](#)

5. CONSENT ITEMS:

A motion was made by Council Member Bradshaw, seconded by Council Member Jensen, that the consent agenda be approved and forwarded to the 4:00 PM Council meeting for ratification. The motion carried by the following vote:

Aye: Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

5.1 Appointments of Ms. Rylee Curtis and Ms. Mollie Nordgren as Members of the Board of Health; Their Three-Year Terms Will Begin July 1, 2020 and end June 30, 2023

[20-1022](#)

Attachments: [Staff Report](#)
[Rylee Curtis and Mollie Nordgren board approval](#)
[Rylee Curtis and Mollie Nordgren](#)

This consent item was approved and forwarded.

5.2 Exception Request to Fill BOE Administrator Vacancy

[20-1026](#)

Attachments: [Staff Report](#)
[Exception Request to Fill BOE Administrator Vacancy 2020](#)

This consent item was approved and forwarded.

5.3 Fraud Risk Assessment Questionnaire Approval

[20-1027](#)

Attachments: [Staff Report](#)
[Fraud Risk Assessment Questionnaire_Salt Lake County 2020](#)

This consent item was approved and forwarded.

6. ITEMS FROM COUNCIL MEMBERS

6.1. Internal Business

6.1.1 Notice of a Public Hearing on December 1, 2020, at 6:00 pm to Receive Public Comment on Salt Lake County's 2021 Budget [20-1038](#)

Attachments: [Staff Report](#)

7. APPROVAL OF MINUTES

7.1 Approval of Committee of the Whole Meeting Minutes for October 6, 2020 [20-1033](#)

Attachments: [100620 - COW](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Jensen, that this agenda item be approved. The motion carried by the following vote:

Aye: Council Member Ghorbani, Council Member Snelgrove, Council Member Bradley, Council Member Bradshaw, Council Member Jensen, Council Member Winder Newton, Council Member Granato, Council Member DeBry, and Council Chair Burdick

ADJOURN 3:45 PM for Board of Equalization

The meeting was adjourned at 3:48 PM.

SHERRIE SWENSEN, COUNTY CLERK

By _____
DEPUTY CLERK

By _____
CHAIR, SALT LAKE COUNTY COUNCIL