

**TO: Mayor Wilson**  
**FROM: Michelle Blue, Animal Services Associate Division Director**  
**DATE: September 14, 2020**  
**RE: Animal Services Advisory Committee**

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Dear Mayor Wilson,

On behalf of Salt Lake County Animal Services, we respectfully request that the following two candidates be appointed to the Animal Services Advisory Committee.

Most members of our committee are our contracting cities and townships. According to ordinance, each committee member shall be nominated by their respective Mayor, and they will serve until the terms of their respective elective official ends, or until another designee is nominated.

The second nomination is for our industry expert position. This role is reserved for a member of the public with technical expertise in the field of animal control or shelter services.

1. Jeff Bossard, Representing Brighton  
Nominated by Brighton Mayor Dan Knopp  
Term Begins: On the date in which the Council approves the appointment  
Term expires 01/01/2024
  
2. Margie Varela, Industry Expert  
Nominated by Salt Lake County Animal Services  
Term Begins: On the date in which the Council approves the appointment  
Term Length: Two years

Supplemental information is attached. We appreciate your consideration of this request.

Jeffery S. Bossard



Hardworking, energetic, passionate leader with 25 years in education who is a skilled communicator that builds relationships with students and the community. Focusing on the positive, being firm yet nurturing and respectful, emboldening students and staff to adhere to high expectations and integrity. A reputation as a self motivated professional who believes in equality, understanding data, who listens and is a team player with a proven record as a leader.

### **Professional Experience**

**Itineris Early College High School**, West Jordan, UT                      2004-present  
*Dean of Students/ Assistant Principal* (2016-present)

Responsibilities and Accomplishments:

- Instructional Leadership
  - Supervise Academic Coaches
  - Introduce new instructional strategies
  - Introduce Curriculum to Social Studies Department
  - Organize Professional Development
    - focused on improving student and teacher engagement
    - Moving school towards a Blended Learning Model with more personalized learning and technology options for students
- Curriculum Director
- Academic intervention
  - 2016-17 worked closely with seniors in jeopardy of not graduating to help get all except one their diplomas.
  - Built relationships with students who are failing classes to get them motivated and back on track.
  - Built relationships with students to encourage them to live up to the high expectations of the school.
  - Close monitoring of students with attendance issues.
- Assessment Director
  - All incoming sophomores now take the college Accuplacer test
  - 95% of students opted in to take SAGE tests
- Concurrent Enrollment Director
  - Over 90% of students take college classes before graduation.
- Facilities Manager
  - Built new Phys Ed field on former vacant land
  - Procured cost saving maintenance contracts

- Project manager over repairs caused by flood damage
- Oversee all internal and exterior maintenance
- School Safety Director
  - Wrote comprehensive School Emergency Plan
  - Managed numerous safety drills
- Community Outreach Coordinator
  - Organized many student service projects in the community
  - Joined West Jordan Exchange Club on behalf of school
- Technology Coordinator
  - Maintained 1:1 Chromebook Initiative
  - Worked with Learn Platform to monitor technology usage within school
- Grant Writer
  - Procured Digital Teaching and Learning Grant (3 years-apprx \$60,000)
  - State Charter Board Grant-after school tech program (1 year-\$83,000)
- Recruiting of new students
  - Coordinated digital, direct mail, media and billboard marketing campaign
    - Successful marketing campaign led to highest student enrollment ever in 2017
  - Led numerous Parent Information Nights
  - Developed recruitment plan for feeder charter schools
- School Community Council
  - Developed School Trust Lands Plan and Final Report
  - Write agendas and build packets for SCC meetings
- Board of Trustees
  - Attend all meetings and give input on specific programs
  - Recruited 2 new board members

**Itineris Early College High School**

*Social Studies Department Chair* 2004-2016

*Social Studies/Financial Literacy Teacher* 2004-2016

**Eastmont Middle School** Sandy, UT

*Social Studies Teacher* 2001-2004

**Valley High School** Sandy, UT

*Social Studies Teacher* 1998-2000

**Joel P. Jensen Middle School** West Jordan, UT

*Social Studies Teacher* 1990-1994 & 1996-1998

**BosYan Enterprises/PBI Construction LLC** Park City, UT 2007-2015

- Founder and Co-Owner of land development company.
  - Developed Fisher Meadows Subdivision in Sandy, UT
- Project Manager on numerous construction projects

**Zauber Ski Holidays** Park City, UT 1988-1992

- Founder and owner of successful travel business specializing in ski vacation

### **Education**

**University of Utah** Salt Lake City, UT 2005

Masters in Education: Educational Leadership and Policy

**University of Northern Colorado** Greeley, CO 1985

Bachelors of Arts: Social Sciences Secondary Education-Composite

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### **Awards and Honors**

- Councilman at Large: Town of Brighton Utah (2020-present)
- WISE Foundation-Top 10 schools in the nation for teaching Financial Literacy (2013, 2014). Top 30 schools in the nation (2015,2016)
  - Honored for being the Financial Literacy teacher
  - Award given at New York Stock Exchange
- Utah Education Association-Excellence in Teaching Award-2007
- KSL Teacher Feature Award-1999

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### **Hobbies and Interests**

- Skiing, mountain biking, hiking
- Travelled to 43 countries