



August 19, 2019

Salt Lake County Council
Attn: Richard Snelgrove, Chair
Building Mail

Dear Council:

Re: Returned Check Adjustments - \$440.00

Pursuant to Countywide Policy 1306, Collection of Bad Checks, the Salt Lake County District Attorney's Office transmitted to the Treasurer 2 uncollectible checks totaling \$360.00 for the following reasons: the 6-year statute of limitations has expired; or the debt was discharged or not timely claimed in bankruptcy; or, the check should be written-off after unsuccessful collection attempt.

The District Attorney has advised us that no other legal collection attempts are appropriate and that the files should be closed and the items removed from the Treasurer's records. Uncollectible returned check fees and charges totaling \$80.00 should also be removed.

Accordingly, the Treasurer hereby requests your authorization to close the collection files, purge the 2 items from our records, and transmit the items and related files to archives for destruction.

Thank you for your favorable consideration of this request.

Sincerely,

K. Wayne Cushing
Salt Lake County Treasurer

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writeoff

**SALT LAKE COUNTY
TREASURER**

K. Wayne Cushing
Salt Lake County Treasurer

Randel Wightman
Deputy County Treasurer

Benjamin I. Umeadi
Accounting Director

Anna F. Gallagher
Collections Director

SALT LAKE COUNTY
GOVERNMENT CENTER
2001 South State Street
Suite N1-200
PO Box 144575
Salt Lake City
Utah 84114-4575
Phone: (385) 468-8302
Fax: (385) 468-8301

