

The State of Salt Lake County Real Estate

8/13/19

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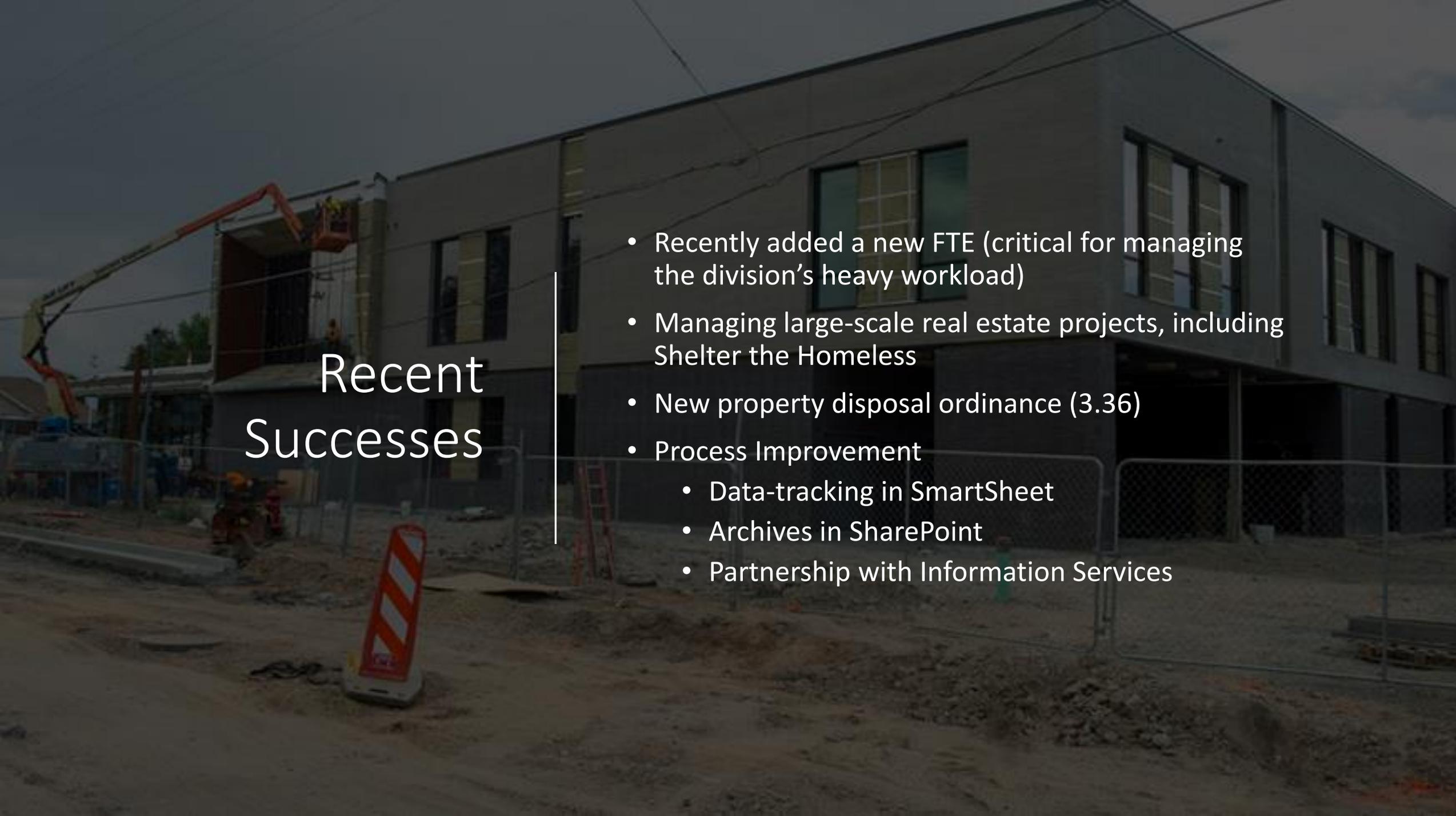
Agenda

1. Services provided by Real Estate
2. Recent successes
3. Current challenges
4. Short-term goals
5. Long-term goals

Services

- The Salt Lake County Real Estate Division...
 - Acquires County real property
 - Disposes of real property no longer needed by County agencies
 - Manages County-owned real property

The work Real Estate does impacts the duties of agencies throughout the County, including Council, Mayor's Office, Addressing, Engineering, Recorder's Office, Surveyor's Office, and many more.

A construction site for a modern building. A concrete pump truck is positioned on the left, with its long arm extended towards the building's upper levels. Several workers in safety gear are visible on the site. The building has a grey facade and large windows. The foreground is a dirt and gravel area with a chain-link fence and a red and white striped traffic cone.

Recent Successes

- Recently added a new FTE (critical for managing the division's heavy workload)
- Managing large-scale real estate projects, including Shelter the Homeless
- New property disposal ordinance (3.36)
- Process Improvement
 - Data-tracking in SmartSheet
 - Archives in SharePoint
 - Partnership with Information Services

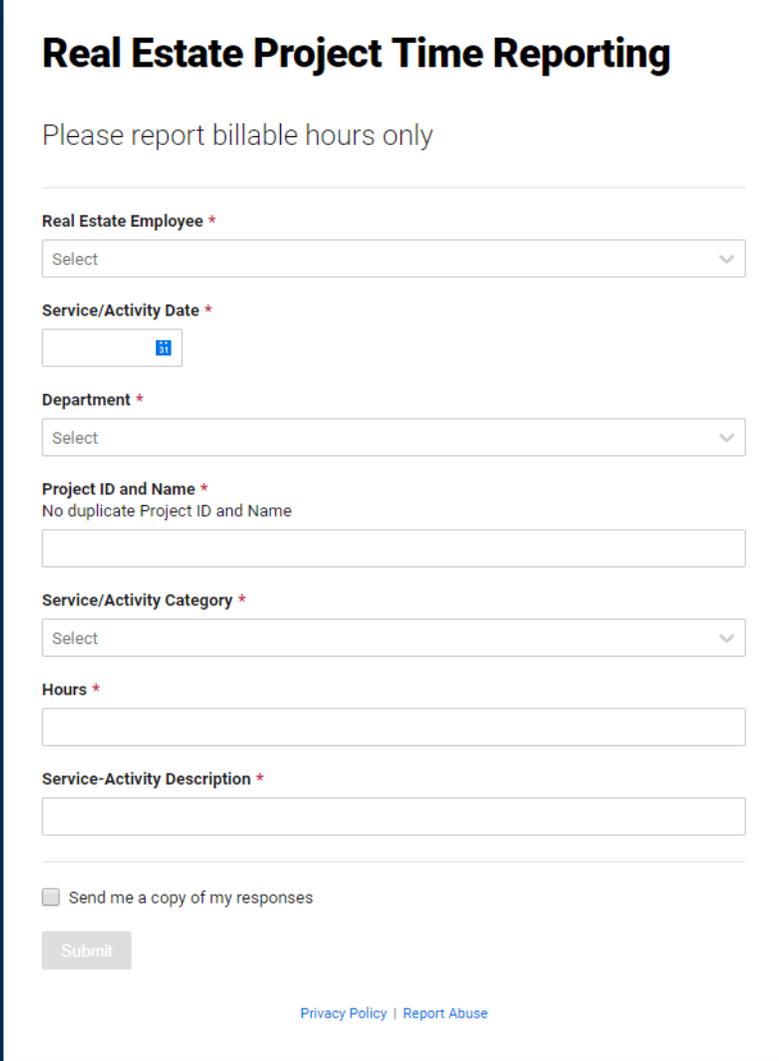


Current Challenges

- Digitizing the division's considerable backlog of paper records
- Establishing workflow connections with other County agencies
 - Though Real Estate's work is intimately connected with agencies throughout the County, much of our data currently exists in isolation

Short-Term Goals

- Consider provisions for a new Property Management ordinance
- Continue migration to SharePoint/SmartSheet
- Property classification system




Real Estate Project Time Reporting

Please report billable hours only

Real Estate Employee *
Select

Service/Activity Date *

Department *
Select

Project ID and Name *
No duplicate Project ID and Name

Service/Activity Category *
Select

Hours *

Service-Activity Description *

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An aerial photograph of Salt Lake County, Utah, showing various municipalities and geographical features. A large, semi-transparent circular overlay is positioned on the left side of the image, containing the title and a list of goals. The map background shows city names such as Salt Lake City, South Salt Lake, West Valley City, Millcreek, Murray, Cottonwood Heights, West Jordan, Sandy, Magna, and Alta. Major roads like I-15 (labeled 65) and I-215 (labeled 85) are visible. The terrain transitions from urban areas to green hills on the right side.

Long-Term Goals

- Creation of “Master Map” that displays all relevant information for County-owned parcels, including managing agency, tax ID, property classification, etc.
- Long-term process improvement: integrate workflows with our closest partner agencies