

## SL COUNTY BUDGET REQUEST / ADJUSTMENT FORM

### Executive Summary

**Request Item No:** 102200YE03  
**Requesting Organization:** 10220000 MAYOR FINANCIAL A  
**Budget Adjust Type(s):** Technical

**For Fiscal Year:** 2019  
**Date of Request:** 1-Aug-19  
**Ongoing (Y or N):** N  
**If Yes, next year's CF impact:** \$0  
**Net FTE Change:** 0.00

#### Description and Justification:

Adjust Employee Pay Compression Effective Date: To align the 2019 budget for compression salary increases to an effective start date of July 28, 2019. This change will only apply to 2019 (not ongoing) so that the annualized amount will be reflected in the 2020 base budget. See supplemental information for organization level information and additional details.

### Fund Impact

SUMMARY OF FUND IMPACT BY FUND, INCR/(DECR) TO FUND BALANCE			
	Fund Impact (Budgetary)	Fund Impact (Transfers)	TOTAL FUND IMPACT
110 GENERAL FUND	\$906,199	(\$0)	\$906,199
120 GRANT PROGRAMS FUND	\$259,051	(\$0)	\$259,051
185 FINE ARTS FUND	\$57,985	(\$0)	\$57,985
250 FLOOD CONTROL FUND	\$30,005	(\$0)	\$30,005
280 OPEN SPACE FUND	\$105	(\$0)	\$105
310 ZOOS ARTS AND PARKS FUND	\$5,230	(\$0)	\$5,230
340 STATE TAX ADMINISTRATION LEVY FUND	\$63,781	(\$0)	\$63,781
360 LIBRARY FUND	\$258,341	(\$0)	\$258,341
370 HEALTH FUND	\$268,760	(\$0)	\$268,760
390 PLANETARIUM FUND	\$27,490	(\$0)	\$27,490
620 FLEET MANAGEMENT FUND	\$23,115	(\$0)	\$23,115
650 FACILITIES SERVICES FUND	\$71,439	(\$0)	\$71,439
710 GOLF COURSES FUND	\$80,644	(\$0)	\$80,644
726 UPACA ECCLES THEATER FUND	\$23,279	(\$0)	\$23,279
730 SOLID WASTE MANAGEMNT FACILITY FUND	\$60,892	(\$0)	\$60,892
735 PUBLIC WORKS AND OTHER SERVICES FUND	\$103,250	(\$0)	\$103,250
<b>Grand Total</b>	<b>\$2,239,566</b>	<b>(\$0)</b>	<b>\$2,239,566</b>

### Approvals

**Division Director:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Dept. or Elected Fiscal Mgr:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Dept. Dir. or Elected Official:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Facilities Division Director:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
*(Capital Projects Only)*

**Chief Financial Officer:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Approve

**Mayor or Designee:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Approve

**Council Action:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Approve

Budget Adjustment Detail

Budget Year:

2019

\* Requesting Department:

10220000 MAYOR FINANCIAL ADMINISTRATION

Budget Period:

Post June Year-End

\* Req Item No:

1012001404

\* Adjustment Title:

Adjust Employee Pay Compression Effective Date

Adjustment Type(s):

Technical

Expense Budget String(s):

FUND	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
Please see the supplemental sheets for sub-department and account level detail, as this form does not have enough rows to display complete information.					
TOTAL EXPENDITURES Page 1:					(\$2,239,566)
TOTAL EXPENDITURES ALL PAGES:					(\$2,239,566)

Revenue Budget String(s):

FUND	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
TOTAL REVENUES Page 1:					\$0
TOTAL REVENUES ALL PAGES:					\$0

Balance Sheet/Fund Unrestriction String(s):

☐ Bal sheet strings only required for Proprietary Fund adjustments or fund unrestrictedions; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT or 499999	
		BAL_SHT or 499999	
		BAL_SHT or 499999	
TOTAL BALANCE SHEET CHANGE:			\$0

\* Ongoing (Y or N):

N

If Yes, next year's CF impact:

\$0

No. of New FTEs:

0.00

(2)

No. of New Time Limited FTEs:

0.00

(2)

No. of Transferred FTEs:

0.00

(2)

No. of Abolished FTEs:

0.00

(2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and justification: (Attach additional pages as needed.)\*

To align the 2019 budget for compression salary increases to an effective start date of July 28, 2019. This change will only apply to 2019 (not ongoing) so that the annualized amount will be reflected in the 2020 base budget. See supplemental information for organization level information and additional details.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.

**Budget Adjustment 2019 102200YE03: Supplemental Information**

<b>2019 EXPENSE IMPACT BY DEPT, INCR/(DECR)</b>	<b>'19 Budget After 102200YE02 (Also c/o to 2020 Base Budget)</b>	<b>1-Time 2019 Adjustment for Partial Year in '19 (102200YE03)</b>	<b>2019 Adjusted Budget after 102200YE02 and 102200YE03</b>
<b>GEN FUND &amp; RELATED CW FUNDS</b>	<b>2,890,855</b>	<b>(1,618,606)</b>	<b>1,272,249</b>
110 GENERAL FUND	1,618,479	(906,199)	712,280
1020000000 Mayor Administration	15,095	(8,447)	6,648
1022000000 Mayor Financial Admin	16,950	(9,487)	7,463
1025000000 Office of Regional Development	23,865	(13,352)	10,513
2400000000 Criminal Justice Services	233,602	(130,803)	102,799
3630000000 Parks	109,376	(61,244)	48,132
3640000000 Recreation	189,293	(105,970)	83,323
4360000000 Addressing	3,153	(1,764)	1,389
6050000000 Information Svcs	139,198	(77,940)	61,258
6100000000 Contracts And Procurement	6,306	(3,525)	2,781
6150000000 Human Resources	24,704	(13,828)	10,876
6310000000 Facilities Management	1,043	(582)	461
6400000000 Records Management & Archives	7,048	(3,944)	3,104
7600000000 Auditor	1,994	(1,115)	879
7900000000 Clerk	13,703	(7,669)	6,034
7901000000 Election Clerk	9,737	(5,449)	4,288
8200000000 District Attorney	468,773	(262,509)	206,264
8800000000 Recorder	2,572	(1,438)	1,134
9120000000 COUNTY JAIL	305,390	(171,006)	134,384
9125000000 SHERIFF COURT SVCS & SECURITY	314	(175)	139
9130000000 SHERIFF CW INVEST/SUPPORT SVCS	7,475	(4,182)	3,293
9400000000 Surveyor	38,438	(21,519)	16,919
3102000000 Real Estate	450	(251)	199
120 GRANT PROGRAMS FUND	462,658	(259,051)	203,607
2100000000 Youth Services Division	119,810	(67,083)	52,727
2250000000 Behavioral Health Services	47,148	(26,400)	20,748
2300000000 Aging and Adult Services	295,700	(165,568)	130,132
185 FINE ARTS FUND	103,570	(57,985)	45,585
3500000000 SLCO Arts and Culture	103,570	(57,985)	45,585
250 FLOOD CONTROL FUND	53,594	(30,005)	23,589
4600000000 Flood Control Engineering	53,594	(30,005)	23,589
280 OPEN SPACE FUND	191	(105)	86
1080000000 Open Space	191	(105)	86
310 ZOOS ARTS AND PARKS FUND	9,340	(5,230)	4,110
3594000000 Zap Fund Administration	9,340	(5,230)	4,110
340 STATE TAX ADMINISTRATION LEVY FUND	113,939	(63,781)	50,158
7011000000 Council-Tax Administration	3,384	(1,894)	1,490
7300000000 Assessor	44,331	(24,812)	19,519
7601000000 Auditor-Tax Administration	5,670	(3,173)	2,497
8201000000 District Attorney-Tax Admin	2,034	(1,137)	897
8851000000 Recorder-Tax Administration	39,943	(22,366)	17,577
9401000000 Surveyor Tax Administration	6,323	(3,538)	2,785
9700000000 Treasurer-Tax Administration	12,254	(6,861)	5,393
370 HEALTH FUND	479,978	(268,760)	211,218
2150000000 Health	479,978	(268,760)	211,218
390 PLANETARIUM FUND	49,106	(27,490)	21,616
3510000000 Clark Planetarium	49,106	(27,490)	21,616
<b>LIBRARY FUNDS</b>	<b>461,414</b>	<b>(258,341)</b>	<b>203,073</b>
360 LIBRARY FUND	461,414	(258,341)	203,073
2500000000 Library Fund	461,414	(258,341)	203,073
<b>INTERNAL SERVICE FUNDS</b>	<b>168,890</b>	<b>(94,554)</b>	<b>74,336</b>
620 FLEET MANAGEMENT FUND	41,296	(23,115)	18,181
6800000000 Fleet Management	41,296	(23,115)	18,181
650 FACILITIES SERVICES FUND	127,594	(71,439)	56,155
6300000000 Facilities Services	117,470	(65,772)	51,698
6350000000 Telecommunications	6,447	(3,609)	2,838
6900000000 Government Center Operations	3,677	(2,058)	1,619
<b>ENTERPRISE FUNDS</b>	<b>478,811</b>	<b>(268,065)</b>	<b>210,746</b>
710 GOLF COURSES FUND	144,022	(80,644)	63,378
3820000000 Golf	144,022	(80,644)	63,378
726 UPACA ECCLES THEATER FUND	41,589	(23,279)	18,310
3400000000 UPACA / Eccles Theater	41,589	(23,279)	18,310
730 SOLID WASTE MANAGEMNT FACILITY FUND	108,754	(60,892)	47,862
4750000000 Solid Waste Managemnt Facility	108,754	(60,892)	47,862
735 PUBLIC WORKS AND OTHER SERVICES FUND	184,446	(103,250)	81,196
4050000000 Planning and Development Svcs	8,819	(4,934)	3,885
4100000000 Animal Services	52,955	(29,645)	23,310
4400000000 Public Works Operations	95,354	(53,381)	41,973
4500000000 Public Works Engineering	23,012	(12,881)	10,131
8500000000 Justice Courts	4,306	(2,409)	1,897
<b>Grand Total</b>	<b>3,999,970</b>	<b>(2,239,566)</b>	<b>1,760,404</b>

**Budget Adjustment 2019 102200YE03: Supplemental Information**

2019 EXPENSE IMPACT BY DEPT, INCR/(DECR)	601030 Permanent And Provisional	603005 Social Security Taxes	603025 Retirement Or Pension Contrib	Grand Total
GEN FUND & RELATED CW FUNDS	(1,291,507)	(98,165)	(228,934)	(1,618,606)
110 GENERAL FUND	(723,230)	(54,758)	(128,211)	(906,199)
1020000000 Mayor Administration	(6,701)	(512)	(1,234)	(8,447)
1022000000 Mayor Financial Admin	(7,562)	(578)	(1,347)	(9,487)
1025000000 Office of Regional Development	(10,663)	(815)	(1,874)	(13,352)
2400000000 Criminal Justice Services	(104,367)	(7,982)	(18,454)	(130,803)
3630000000 Parks	(49,073)	(3,753)	(8,418)	(61,244)
3640000000 Recreation	(84,382)	(6,449)	(15,139)	(105,970)
4360000000 Addressing	(1,399)	(107)	(258)	(1,764)
6050000000 Information Svcs	(62,786)	(4,318)	(10,836)	(77,940)
6100000000 Contracts And Procurement	(2,805)	(213)	(507)	(3,525)
6150000000 Human Resources	(11,002)	(841)	(1,985)	(13,828)
6310000000 Facilities Management	(462)	(35)	(85)	(582)
6400000000 Records Management & Archives	(3,127)	(240)	(577)	(3,944)
7600000000 Auditor	(888)	(68)	(159)	(1,115)
7900000000 Clerk	(6,086)	(465)	(1,118)	(7,669)
7901000000 Election Clerk	(4,425)	(338)	(686)	(5,449)
8200000000 District Attorney	(209,319)	(15,946)	(37,244)	(262,509)
8800000000 Recorder	(1,148)	(87)	(203)	(1,438)
9120000000 COUNTY JAIL	(136,095)	(10,411)	(24,500)	(171,006)
9125000000 SHERIFF COURT SVCS & SECURITY	(141)	(11)	(23)	(175)
9130000000 SHERIFF CW INVEST/SUPPORT SVCS	(3,332)	(254)	(596)	(4,182)
9400000000 Surveyor	(17,265)	(1,320)	(2,934)	(21,519)
3102000000 Real Estate	(202)	(15)	(34)	(251)
120 GRANT PROGRAMS FUND	(206,571)	(15,798)	(36,682)	(259,051)
2100000000 Youth Services Division	(53,462)	(4,089)	(9,532)	(67,083)
2250000000 Behavioral Health Services	(20,945)	(1,602)	(3,853)	(26,400)
2300000000 Aging and Adult Services	(132,164)	(10,107)	(23,297)	(165,568)
185 FINE ARTS FUND	(46,270)	(3,537)	(8,178)	(57,985)
3500000000 SLCO Arts and Culture	(46,270)	(3,537)	(8,178)	(57,985)
250 FLOOD CONTROL FUND	(24,031)	(1,837)	(4,137)	(30,005)
4600000000 Flood Control Engineering	(24,031)	(1,837)	(4,137)	(30,005)
280 OPEN SPACE FUND	(84)	(6)	(15)	(105)
1080000000 Open Space	(84)	(6)	(15)	(105)
310 ZOOS ARTS AND PARKS FUND	(4,206)	(322)	(702)	(5,230)
3594000000 Zap Fund Administration	(4,206)	(322)	(702)	(5,230)
340 STATE TAX ADMINISTRATION LEVY FUND	(50,919)	(3,893)	(8,969)	(63,781)
7011000000 Council-Tax Administration	(1,502)	(115)	(277)	(1,894)
7300000000 Assessor	(19,752)	(1,509)	(3,551)	(24,812)
7601000000 Auditor-Tax Administration	(2,663)	(203)	(307)	(3,173)
8201000000 District Attorney-Tax Admin	(902)	(69)	(166)	(1,137)
8851000000 Recorder-Tax Administration	(17,796)	(1,361)	(3,209)	(22,366)
9401000000 Surveyor Tax Administration	(2,842)	(218)	(478)	(3,538)
9700000000 Treasurer-Tax Administration	(5,462)	(418)	(981)	(6,861)
370 HEALTH FUND	(214,279)	(16,339)	(38,142)	(268,760)
2150000000 Health	(214,279)	(16,339)	(38,142)	(268,760)
390 PLANETARIUM FUND	(21,917)	(1,675)	(3,898)	(27,490)
3510000000 Clark Planetarium	(21,917)	(1,675)	(3,898)	(27,490)
LIBRARY FUNDS	(205,849)	(15,739)	(36,753)	(258,341)
360 LIBRARY FUND	(205,849)	(15,739)	(36,753)	(258,341)
2500000000 Library Fund	(205,849)	(15,739)	(36,753)	(258,341)
INTERNAL SERVICE FUNDS	(75,505)	(5,775)	(13,274)	(94,554)
620 FLEET MANAGEMENT FUND	(18,422)	(1,409)	(3,284)	(23,115)
6800000000 Fleet Management	(18,422)	(1,409)	(3,284)	(23,115)
650 FACILITIES SERVICES FUND	(57,083)	(4,366)	(9,990)	(71,439)
6300000000 Facilities Services	(52,583)	(4,022)	(9,167)	(65,772)
6350000000 Telecommunications	(2,866)	(219)	(524)	(3,609)
6900000000 Government Center Operations	(1,634)	(125)	(299)	(2,058)
ENTERPRISE FUNDS	(214,686)	(16,414)	(36,965)	(268,065)
710 GOLF COURSES FUND	(64,416)	(4,927)	(11,301)	(80,644)
3820000000 Golf	(64,416)	(4,927)	(11,301)	(80,644)
726 UPACA ECCLES THEATER FUND	(18,665)	(1,427)	(3,187)	(23,279)
3400000000 UPACA / Eccles Theater	(18,665)	(1,427)	(3,187)	(23,279)
730 SOLID WASTE MANAGEMNT FACILITY FUND	(48,733)	(3,726)	(8,433)	(60,892)
4750000000 Solid Waste Managemnt Facility	(48,733)	(3,726)	(8,433)	(60,892)
735 PUBLIC WORKS AND OTHER SERVICES FUND	(82,872)	(6,334)	(14,044)	(103,250)
4050000000 Planning and Development Svcs	(3,922)	(299)	(713)	(4,934)
4100000000 Animal Services	(23,637)	(1,807)	(4,201)	(29,645)
4400000000 Public Works Operations	(43,142)	(3,298)	(6,941)	(53,381)
4500000000 Public Works Engineering	(10,256)	(784)	(1,841)	(12,881)
8500000000 Justice Courts	(1,915)	(146)	(348)	(2,409)
<b>Grand Total</b>	<b>(1,787,547)</b>	<b>(136,093)</b>	<b>(315,926)</b>	<b>(2,239,566)</b>

**Budget Adjustment 2019 102200YE03: Supplemental Information**

<b>2019 TOTAL EXPENSE BUDGET AFTER ADJUSTMENT</b>	601030 Permanent And Provisional	603005 Social Security Taxes	603025 Retirement Or Pension Contrib	<b>Grand Total</b>
<b>GEN FUND &amp; RELATED CW FUNDS</b>	<b>1,014,914</b>	<b>77,296</b>	<b>180,039</b>	<b>1,272,249</b>
110 GENERAL FUND	568,340	43,114	100,826	712,280
1020000000 Mayor Administration	5,267	407	974	6,648
1022000000 Mayor Financial Admin	5,944	457	1,062	7,463
1025000000 Office of Regional Development	8,386	647	1,480	10,513
2400000000 Criminal Justice Services	82,010	6,280	14,509	102,799
3630000000 Parks	38,560	2,953	6,619	48,132
3640000000 Recreation	66,323	5,089	11,911	83,323
4360000000 Addressing	1,100	85	204	1,389
6050000000 Information Svcs	49,339	3,398	8,521	61,258
6100000000 Contracts And Procurement	2,207	172	402	2,781
6150000000 Human Resources	8,649	665	1,562	10,876
6310000000 Facilities Management	364	29	68	461
6400000000 Records Management & Archives	2,459	189	456	3,104
7600000000 Auditor	699	54	126	879
7900000000 Clerk	4,784	368	882	6,034
7901000000 Election Clerk	3,479	268	541	4,288
8200000000 District Attorney	164,467	12,532	29,265	206,264
8800000000 Recorder	903	70	161	1,134
9120000000 COUNTY JAIL	106,940	8,186	19,258	134,384
9125000000 SHERIFF COURT SVCS & SECURITY	111	9	19	139
9130000000 SHERIFF CW INVEST/SUPPORT SVCS	2,621	202	470	3,293
9400000000 Surveyor	13,569	1,041	2,309	16,919
3102000000 Real Estate	159	13	27	199
120 GRANT PROGRAMS FUND	162,328	12,435	28,844	203,607
2100000000 Youth Services Division	42,013	3,219	7,495	52,727
2250000000 Behavioral Health Services	16,459	1,260	3,029	20,748
2300000000 Aging and Adult Services	103,856	7,956	18,320	130,132
185 FINE ARTS FUND	36,363	2,788	6,434	45,585
3500000000 SLCO Arts and Culture	36,363	2,788	6,434	45,585
250 FLOOD CONTROL FUND	18,886	1,448	3,255	23,589
4600000000 Flood Control Engineering	18,886	1,448	3,255	23,589
280 OPEN SPACE FUND	67	6	13	86
1080000000 Open Space	67	6	13	86
310 ZOOS ARTS AND PARKS FUND	3,305	253	552	4,110
3594000000 Zap Fund Administration	3,305	253	552	4,110
340 STATE TAX ADMINISTRATION LEVY FUND	40,023	3,073	7,062	50,158
7011000000 Council-Tax Administration	1,181	91	218	1,490
7300000000 Assessor	15,527	1,193	2,799	19,519
7601000000 Auditor-Tax Administration	2,094	161	242	2,497
8201000000 District Attorney-Tax Admin	710	55	132	897
8851000000 Recorder-Tax Administration	13,983	1,071	2,523	17,577
9401000000 Surveyor Tax Administration	2,235	173	377	2,785
9700000000 Treasurer-Tax Administration	4,293	329	771	5,393
370 HEALTH FUND	168,377	12,856	29,985	211,218
2150000000 Health	168,377	12,856	29,985	211,218
390 PLANETARIUM FUND	17,225	1,323	3,068	21,616
3510000000 Clark Planetarium	17,225	1,323	3,068	21,616
<b>LIBRARY FUNDS</b>	<b>161,765</b>	<b>12,399</b>	<b>28,909</b>	<b>203,073</b>
360 LIBRARY FUND	161,765	12,399	28,909	203,073
2500000000 Library Fund	161,765	12,399	28,909	203,073
<b>INTERNAL SERVICE FUNDS</b>	<b>59,340</b>	<b>4,550</b>	<b>10,446</b>	<b>74,336</b>
620 FLEET MANAGEMENT FUND	14,482	1,112	2,587	18,181
6800000000 Fleet Management	14,482	1,112	2,587	18,181
650 FACILITIES SERVICES FUND	44,858	3,438	7,859	56,155
6300000000 Facilities Services	41,321	3,166	7,211	51,698
6350000000 Telecommunications	2,252	173	413	2,838
6900000000 Government Center Operations	1,285	99	235	1,619
<b>ENTERPRISE FUNDS</b>	<b>168,721</b>	<b>12,939</b>	<b>29,086</b>	<b>210,746</b>
710 GOLF COURSES FUND	50,619	3,876	8,883	63,378
3820000000 Golf	50,619	3,876	8,883	63,378
726 UPACA ECCLES THEATER FUND	14,671	1,128	2,511	18,310
3400000000 UPACA / Eccles Theater	14,671	1,128	2,511	18,310
730 SOLID WASTE MANAGEMNT FACILITY FUND	38,295	2,935	6,632	47,862
4750000000 Solid Waste Managemnt Facility	38,295	2,935	6,632	47,862
735 PUBLIC WORKS AND OTHER SERVICES FUND	65,136	5,000	11,060	81,196
4050000000 Planning and Development Svcs	3,084	238	563	3,885
4100000000 Animal Services	18,578	1,425	3,307	23,310
4400000000 Public Works Operations	33,907	2,602	5,464	41,973
4500000000 Public Works Engineering	8,061	619	1,451	10,131
8500000000 Justice Courts	1,506	116	275	1,897
<b>Grand Total</b>	<b>1,404,740</b>	<b>107,184</b>	<b>248,480</b>	<b>1,760,404</b>