

SALT LAKE COUNTY

*2001 So. State Street
Salt Lake City, UT 84114
(385) 468-7500 TTY 711*



Meeting Minutes

Tuesday, May 14, 2019

2:30 PM

Room N2-800

Committee of the Whole

1. CALL TO ORDER

Present Council Member Shireen Ghorbani
Council Chair Richard Snelgrove
Council Member Jim Bradley
Council Member Arlyn Bradshaw
Council Member Michael Jensen
Council Member Aimee Winder Newton
Council Member Ann Granato
Council Member Max Burdick

Call In Council Member Steve DeBry

2. CITIZEN PUBLIC INPUT

Comments are limited to 3 minutes unless otherwise approved by the Council. To comment by phone, please call (385-468-7480) by the beginning of the meeting. Those who are present may be asked to speak first.

3. DISCUSSION ITEMS:**3.1 Discussion of Personnel Matters**[19-627](#)

Attachments: [Staff Report](#)

CLOSED SESSION

Presenters: Council Members Michael Jensen and Arlyn Bradshaw (Approx. 30 min.)

Discussion/Direction

A motion was made by Council Member Jensen, seconded by Council Member DeBry, to close the Committee of the Whole meeting to discuss the competency of an individual or individuals. The motion carried by the following vote:

Aye: Council Member Ghorbani
Council Chair Snelgrove
Council Member Bradley
Council Member Bradshaw
Council Member Jensen
Council Member Winder Newton
Council Member Granato
Council Member DeBry
Council Member Burdick

The Council reopened the meeting by motion during the closed session.

3.2 Proposed Hire Report [19-637](#)

Attachments: [Proposed Hire Report 5-8-2019](#)

Mr. Brad Kendrick, Budget & Policy Analyst, Council Office, reviewed the proposed hires.

3.3 County Council Legal Counsel Recruitment [19-612](#)

Attachments: [Staff Report](#)
[Legal Counsel Job Description from HR REVISED with JSR](#)
[Legal Counsel Job Description FINAL DRAFT](#)

Presenters: David Delquadro and HR Analyst Tracy Byington (Approx. 20 min.)

Discussion/Direction

A motion was made by Council Member Jensen, seconded by Council Member DeBry, that this agenda item be tabled. The motion carried by the following vote:

Aye: Council Member Ghorbani
Council Chair Snelgrove
Council Member Bradley
Council Member Bradshaw
Council Member Jensen
Council Member Winder Newton
Council Member Granato
Council Member DeBry
Council Member Burdick

3.4 Social Media Discussion [19-642](#)

Attachments: [Staff Report](#)
[1400-6 \(1\) Social Media Policy](#)

Presenter: Council Chair Richard Snelgrove (Approx 15 min.)

Discussion/Direction

The Council held a general discussion relating to its social media presence.

Ms. Shykell Ledford, Administrative Coordinator, Council Office, stated she would have the time and the ability to help the Council with this. Her role

would be to provide information to the public regarding the activities of the Council. She would not engage the public on any comments that were made. The site could have a link where the public could go to determine who their Council representative was with the ability to contact that representative. Before she took on this responsibility, she would like to have written guidelines as well as a designated representative from each caucus that she could work with.

Mr. Jason Rose, Legal Counsel, Council Office, stated the County does have a policy relating to social media outlining what is allowed. However, the policy was adopted eight years ago and would need to be updated.

A motion was made by Council Member Bradshaw, seconded by Council Member Ghorbani, to appoint Nic Dunn and Marla Kennedy to work with Shykell Ledford on social media guidelines and to bring those guidelines back before the Council. The motion carried by the following vote:

Aye: Council Member Ghorbani
Council Chair Snelgrove
Council Member Bradley
Council Member Bradshaw
Council Member Jensen
Council Member Winder Newton
Council Member Granato
Council Member DeBry
Council Member Burdick

3.5 HR Policy 2-400 New Hire Requirements

[19-635](#)

Attachments: [Staff report 5 14 2019](#)
[COW 5-14-2019 Policy Changes](#)
[2-400 New Hire Requirements_ZLL_17Apr19](#)
[2-400 New Hire Requirements_ZLL_17Apr19_CLEAN](#)

Presenter: Nilsa Carter of Human Resources (Approx. 10 min.)
Discussion/Direction

Ms. Nilsa Carter, Associate Director, Human Resources Division, explained the amendments being made to Policy 2-400.

A motion was made by Council Member Winder Newton, seconded by Council Member Jensen, that this agenda item be approved and forwarded to the 4:00 p.m. Council meeting for ratification. The motion carried by the following vote:

Aye: Council Member Ghorbani
Council Chair Snelgrove
Council Member Bradley
Council Member Bradshaw
Council Member Jensen
Council Member Winder Newton
Council Member Granato
Council Member Burdick

Absent: Council Member DeBry

3.6 HR Policy 5-100 Pay and Employment Practices [19-638](#)

Attachments: [Staff Report #2](#)
[5-100 Pay Practices ZLL 17April19](#)
[COW 5-14-2019 Policy Changes](#)
[5-100 Pay Practices ZLL 17April19 CLEAN](#)

Presenter: Nilsa Carter of Human Resources (Approx. 10 min.)
Discussion/Direction

Ms. Nilsa Carter, Associate Director, Human Resources Division, explained the amendments being made to Policy 5-100.

A motion was made by Council Member Jensen, seconded by Council Member Bradshaw, that this agenda item be approved and forwarded to the 4:00 p.m. Council meeting for ratification. The motion carried by the following vote:

Aye: Council Member Ghorbani
Council Chair Snelgrove
Council Member Bradley
Council Member Bradshaw
Council Member Jensen
Council Member Winder Newton
Council Member Granato
Council Member Burdick

Absent: Council Member DeBry

3.7 Presentation of an Ordinance Amending Section 3.67.040, [19-645](#)
Entitled “Penalties, Interest and Fees Imposed on Delinquent
Property Taxes or Greenbelt Rollback Taxes” of the Salt Lake
County Code of Ordinances, 2001, Extending the Application
Deadline From 60 Days After the Delinquency Date to 180 Days
After the Delinquency Date (Formal Approval Will Take Place on

June 4, 2019)

Attachments: [Staff Report](#)
 [Penalty and Interest Waiver Ordinance 9MAY2019](#)

Presenter: Council Member Steve DeBry (Approx. 5 min.)

Discussion/Direction

A motion was made by Council Member Jensen, seconded by Council Member DeBry, that this agenda item be tabled. The motion carried by the following vote:

Aye: Council Member Ghorbani
 Council Chair Snelgrove
 Council Member Bradley
 Council Member Bradshaw
 Council Member Jensen
 Council Member Winder Newton
 Council Member Granato
 Council Member DeBry
 Council Member Burdick

4. **CONSENT ITEMS:**

A motion was made by Council Member Jensen, seconded by Council Member Bradley, that the consent agenda be approved and forwarded to the 4:00 p.m. Council meeting for ratification. The motion carried by the following vote:

Aye: Council Member Ghorbani
 Council Chair Snelgrove
 Council Member Bradley
 Council Member Bradshaw
 Council Member Jensen
 Council Member Winder Newton
 Council Member Granato

Absent: Council Member DeBry
 Council Member Burdick

- 4.1 Appointment of Don Tingey to the Arts and Culture Advisory Board. His first, three-year term would last from 5/14/2019 through 5/13/2022. [19-614](#)

Attachments: [Staff Report](#)
 [Don Tingey - application, resume, approval form](#)

This consent item was approved and forwarded.

- 4.2 Appointment of Jeffrey Kempton as a member of the Convention Facilities Advisory Board. His first, three-year term would last from 5/14/2019 through 5/13/2022. [19-615](#)

Attachments: [Staff Report](#)
[Jeffrey Kempton - application, resume, approval form](#)

This consent item was approved and forwarded.

- 4.3 Appointment of Travis Grant as a member of the Equestrian Park Advisory Board. His first term would last from 5/14/2019 through 4/30/2022. [19-617](#)

Attachments: [Staff Report](#)
[Travis Grant - application, resume, approval form](#)

This consent item was approved and forwarded.

- 4.4 Appointment of Alex Parker as a member of the Salt Lake County Bicycle Advisory Committee. His first term would last from 5/14/2019 through 12/31/2021. [19-618](#)

Attachments: [Staff Report](#)
[Alex Parker - application, resume, approval form](#)

This consent item was approved and forwarded.

- 4.5 Appointment of Moana HoChing as a member of the Zoo, Arts and Parks (ZAP) Tier 1 Advisory Board. Her first term would last from 5/14/2019 through 12/31/2021. [19-620](#)

Attachments: [Staff Report](#)
[Moana HoChing - application, resume, approval form](#)

This consent item was approved and forwarded.

- 4.6 Mayor's Contribution Fund: Contribute \$290 to the Dimple Dell Preservation Community, which is an all-volunteer community group dedicated to environmental and historic preservation of Dimple Dell Regional Park. [19-624](#)

Attachments: [Staff Report](#)
 [SLCo Service Area 3 Resolution](#)
 [SLCo Service Area 3 Contract](#)

This consent item was approved and forwarded.

5. ITEMS FROM COUNCIL MEMBERS

5.1. Internal Business

6. APPROVAL OF MINUTES

6.1 Acceptance of Committee of the Whole Minutes for April 30, [19-629](#)
2019

Attachments: [043019 COW Minutes](#)

A motion was made by Council Member Jensen, seconded by Council Member Bradley, that this agenda item be approved. The motion carried by the following vote:

Aye: Council Member Ghorbani
 Council Chair Snelgrove
 Council Member Bradley
 Council Member Bradshaw
 Council Member Jensen
 Council Member Winder Newton
 Council Member Granato

Absent: Council Member DeBry
 Council Member Burdick

ADJOURN

The meeting was adjourned at 4:07 PM.

SHERRIE SWENSEN, COUNTY CLERK

By _____
DEPUTY CLERK

By _____
CHAIR, SALT LAKE COUNTY COUNCIL