SL COUNTY BUDGET REQUEST / ADJUSTMENT FORM

Executive Summary

Request Item No	For Fig	scal Year:	2019				
Requesting Organization: 45000000 TOWNSHIP ENGINEER					Request:	21-Feb-1	19 I
Budget Adjust Type(s): FTE Action					(Y or N):	Y	.
baaget Aajast Type(5)	. I I L Motion		If Vac	next year's C			\$0
			11 100,	•	Change:	1.00	**
Description and Justic	fications			Netric	. Change.	1.00	
Description and Justin Add 1 Engineer FTE: Pub		ration Division	DM One) has r	equested that I	Public Marke	Engineerin	70
Division (PWE) manage th							'9
require one additional Engi							na l
their 2019 budget.		ope viiii teilile		g.,			
		Fund I	m n o o t				-
L		Fund I	прасс				
SUMMARY OF FUND IMPACT BY	Y FUND						
FUND:	ORKS AND						
	OTHER SERVICE	OTHER SERVICES FUND					
Fund Impact (Budgetary)		\$0					
Fund Impact (Transfers)		\$0					
TOTAL FUND IMPACT		\$0		_			
* * *							
SUMMARY OF CNTY FUNDING I	MPACT BY DEPT					7	
DEPT	-	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDIN	IG	
4500000200 PW-PROJECT MAN	AGEMENT						
AND DESIGN		121,428	121,428	0		U	
TOTALS		121,428	121,428	0	1,10	0	
						T	
		Appro	vals				
	3/1	11		- 2	12, 12.		
Division Director:	1/pole	yan a	~	Date:	01/00	/)	
Dank as Planks I Plant I Bloom	$^{\sim}O\Lambda$ //	77		Deter 7	12 116		
Dept. or Elected Fiscal Mgr:	11/1/1	2/2		Date:Z	141119		
Dept. Dir. or Elected Official:	- 1/1/9	24 Tal	?	Date: 21	51.67	019	
Dept. Dir. of Elected Official.	1 Jani			Date. 21	700		
Facilities Division Director: /				Date:			
(Capital Projects Only)	A						
(capital respect only)	4			4/	17/10		
Chief Financial Officer:	1/1/			Date: //	14/19		
	A	pprove			17/19		
	(pt to	MV. L.D	\	/ /	117/10		
Mayor or Designee:	Valle	Marte	1	Date:	11119		
	Α	pprove					
- "."		8		Deter			
Council Action:	A	nnco1/0		Date:			
	A	pprove					

Year;	2019		get Adjustme		OO TOWNSHIP ENGINEERING	SENCES
Period:	Pro-June Wastern .	→ Rog Item No:	* Requesting Do	Adjustment Title:	Add 1 Engineer FTE	ienaleo
ment Type(s):	FTE Action	<u>.</u>		:		
• • • •	dget String(s):			•		
FUND	SUB-DEPT ID		EXPENSE ACCOUNT	PROGIACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
735	450000200		601030			8
735	4500000200		603050			1
735	4500000200		603040			
735	4500000200		603025			1
735	450000200		603005	-	<u> </u>	
-					<u> </u>	
			 	:		
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					<u> </u>	5454
				EXPENDITURES Page 1:		\$121
			TOTAL EXPE	inditures all pages:	_	\$121
Rovenue Bu	dgot String(s):					
FUND	SUB-DEPT ID		REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT (D (CAP)	AMOUNT
735	4500000200		433100			12
_				1		
•			1		 	
				<u> </u>		
					 	
						
			 			
			 	<u> </u>	 	
L			<u> </u>	l		
			то	TAL REVENUES Page 1:		\$121
			TOTAL I	revenues all pages:		\$121
Balanco Sho	eVFund Unrestriction 9	tring(e): - Baish	eet strings only required for P	repretary Fund adjustments o		
		chock	il applicable.	•	-	
FUND	SUB-DEPT ID		BAL. SHEE	T ACCOUNT	AMOUN	IT
110	1022000200		BAL SHT or 499999			
			BAL SHT c/ 499999		 	
				 		
			BAL_SHT or 499999		<u> </u>	
			TOTAL BAL	ANCE SHEET CHANGE:	_	
_						
4	Ongoing (Y or N):	ΥΥ	_	No. of New FTEs:	1.00 (2	2)
If Yes, r	ext year's CF Impact:	\$0	No. of N	ew Time Limited FTEs:	0.00	2)
	•		- N	o. of Transferred FTEs:	0.00	
				No. of Abolished FTEs:	0.00	
	-		•	, , , , , , , , , , , , , , , , , ,		•
Fund Balanc	o Transfors:					
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	d From Dept ID	To Fund	י עוזמפטמני ו	AITUUUI		
From Fun	d From Dept ID	To Fund	To Dept ID	Amount		
	d From Dept ID	To Fund	10 Dept ID	Amount		
	d From Dept ID	To Fund	16 Dept to	Amount		
	d From Dept ID	To Fund	16 Dept ID	Amount		
	d From Dept ID	To Fund	To Dept ID	Amount		

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Description and justification: (Attach additional pages as needed.)*

Public Works Operation Division (PW Ops) has requested that Public Works Engineering Division (PWE) manage their Engineering contracted-out services. In order to provide this service, PWE will require one additional Engineer FTE. PW Ops will relimbuse PWE through intrafund revenue by underexpending their 2019 budget.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires

Position Management Information

INSTRUCTIONS: Complete one section for each position. To facilitate efficient execution of HR actions, please complete ALL fields as requested. TO fields are required for all position actions while FROM fields only need to be entered for position transfers. Print pages for completed sections and attach to the budget adjustment form.

Position 1					
Position Number (For changes to existing positions)		New			
Existing/Proposed Job Start Date		1/1/2019			
Existing/Proposed Job Code		600-3			
Existing/Proposed Job Title		Engineer			
Position Type: Full-Time (FT), Part-Time (PT)		PT			
Time Limited? Yes / No		No			
If Time Limited , expected expiration date		N/A			
Location Code (four digit number)	1116				
Fund	To:	735	From:	0	
PS/BRASS Sub Department Id	To:	4500000200	From:	0	
Reports To Position Number		03007681			
Reports To Job Title	Roadway Engineering Project Manager				
FTE (Example: .60 / .75 / 1.0)	To:	1	From:	0	
Action Type: (New position (N), New TL (TL), Reclassification (R), Transfer (T), FTE Change/Re-Allocation (RA), Aboilsh (A), Other (O))			N		

Gabriel Anguiano

From: Jared C Steffey

Sent: Friday, February 22, 2019 11:09 AM

To: Budge

Cc: Rick Graham; Scott Baird; Amy McCormick; Kade Moncur

Subject: Engineering FTE for Public Works Ops **Attachments:** Engineering FTE for Public Works Ops.pdf

Here is a budget adjustment for Public Works Engineering to add an FTE that will work on Public Works Operations projects and be paid for through intrafund revenue. Let me know if you have any questions. Public Works Operations will be filling out another request to me money from the personnel appropriation unit to the operations appropriation unit to cover the intrafund expense.

Thank you,

Jared Steffey
Public Works Fiscal Administrator
Salt Lake County
385-468-7056
jsteffey@slco.org