

SL COUNTY BUDGET REQUEST / ADJUSTMENT FORM

Executive Summary

Reference No: 3550991A02 For Fiscal Year: 2019
 Requesting Organization: 35509900 SPCC RESERVE CAPI Date of Request: 28-Jan-19
 Budget Adjust Type(s): New Capital Project Ongoing (Y or N): N
 If Yes, next year's CF impact: \$0
 Net FTE Change: 0.00

Description and Justification:

Salt Palace-VSL Service Center: As the needs of our visitors have evolved, so must the Visitor Center, instead of being simply a place where people pick up printed material, online digital services are becoming more and more important, and having conversations with visitors who are looking for more than just a brochure has become part of what today's traveler is looking for from our visitor information specialists. Offering a welcoming place to sit, access to wifi, unique specialty items for purchase and a small offering of food and beverage items in an environment that reflects the destination is the future of visitor services.

It is our proposal to re-imagine the Visitor Center as Salt Lake's living room, and to create an environment that showcases our undisputed welcoming hospitality, and allows Visit Salt Lake to better showcase our communities unique culture and to provide the best and most accurate information, in a comfortable modern setting, to all visitors who come in to the Visitor Center and the Coffee/Gift Shop. Visit Salt Lake will provide the revenue from private funding to offset the cost of the capital project that SMG and county facilities will oversee this capital project for Visit Salt Lake.

Fund Impact

SUMMARY OF FUND IMPACT BY FUND

FUND:	180 RAMPTON SALT PALACE CONV CTR FUND
Fund Impact (Budgetary)	\$0
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	\$0

SUMMARY OF CNTY FUNDING IMPACT BY DEPT

DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
3550990000 SPCC RESERVE CAPITAL PROJECTS PRGM	155,000	155,000	0	0
TOTALS	155,000	155,000	0	0

Approvals

Division Director: _____

Date: _____

Dept. or Elected Fiscal Mgr: Robert Trujillo

Digitally signed by Robert Trujillo
Date: 2019.01.28 13:45:39 -07'00'

Date: _____

Dept. Dir. or Elected Official: Wilford H. Sommerkorn

Digitally signed by Wilford H. Sommerkorn
Date: 2019.01.28 14:59:18 -07'00'

Date: _____

Facilities Division Director: Rory Payne

Digitally signed by Rory Payne
Date: 2019.01.28 13:41:54 -07'00'

Date: _____

Chief Financial Officer: _____

Date: 1/29/2019

Mayor or Designee: _____

Approve

Elin J. Thuermer

Approve

Date: 1/29/19

Council Action: _____

Approve

Date: _____

Budget Adjustment Detail

Budget Year: 2019 * Requesting Department: 35509900 SPCC RESERVE CAPITAL PROJECTS
 Budget Period: Pre-June Interim * Req Item No: 10F8000IA04 * Adjustment Title: Salt Palace-VSL Service Center
 Adjustment Type(s): New Capital Project

Expense Budget String(s):

FUND	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
180	3550990000	607015		SP19_11	155,000.00

TOTAL EXPENDITURES Page 1: \$155,000
 TOTAL EXPENDITURES ALL PAGES: \$155,000

Revenue Budget String(s):

FUND	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
180	3550990000	419010		SP19_11	155,000.00

TOTAL REVENUES Page 1: \$155,000
 TOTAL REVENUES ALL PAGES: \$155,000

Balance Sheet/Fund Unrestriction String(s):

☐ Bal sheet strings only required for Proprietary Fund adjustments or fund unrestricted; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL. SHT or 499999	
		BAL. SHT or 499999	
		BAL. SHT or 499999	

TOTAL BALANCE SHEET CHANGE: \$0

* Ongoing (Y or N): N
 If Yes, next year's CF Impact: \$0

No. of New FTEs: 0.00 (2)
 No. of New Time Limited FTEs: 0.00 (2)
 No. of Transferred FTEs: 0.00 (2)
 No. of Abolished FTEs: 0.00 (2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and justification: (Attach additional pages as needed.)

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(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.

Project Probable Cost Opinion

Requesting Division **SMG**

Date: 1/24/19

Project Title: **VSL Re-imagine visitors center Ph. 1&2**Account Number: **TBD**Work Order No. **TBD****Scope of work to include but not limited to the following:**

Design, bid, and renovate Visit Salt Lake area at Salt Palace to offer re-imagined retail area (phase 1) and rotunda space (phas

Item No.	Project Phase	Project Budget	Remarks
1.00	Planning Phase		
1.01	Project Planning	\$ 300.00	1% of Project budget - Facilities Management
1.02	Programming	\$ -	\$20,000 - \$30,000 typical fee for consultant
1.03	Program Verification	\$ -	\$15,000-\$25,000 typical fee for consultant
1.04	LEED planning		Variable for consultation
1.05	Land		Purchase of land and associated fees
2.00	Design Phase		
2.01	Project Management	\$ 3,500.00	1%-5% of Project Budget. See sliding scale
2.02	Design Consultant	\$ 25,000.00	8%-10% of Construction, Contingency, FF&E, Artwork
2.03	Specialty Consultant		Varies
2.04	Geotechnical Survey		\$8,000-\$15,000 for soils and geotechnical report
2.05	Surveyor		\$5,000-\$15,000 for Survey
2.06	Printing	\$ -	Bid documents. Most bidding is now electronic
2.07	Permits & Fees	\$ 4,000.00	2% of Project Budget for Impact Fees, Building Permits, Utilities
2.08	Design Contingency		1.5% Project Budget - Owner Contingency
2.09	LEED Registration	\$ -	Register Project for Certification
2.10	LEED Design Certification	\$ -	Design Review Phase of LEED
3.00	Construction Administration		
3.01	Project Management	\$ 3,500.00	1%-3% of Project budget. See sliding scale
3.02	Special Inspections		1% of Project Budget
3.03	Hazardous Materials		\$5,000-\$20,000. Asbestos Abatement, studies and etc.
3.04	Demolition/site prep		Varies. Demo existing buildings, site prep and etc.
3.05	Utilities		Varies. Utility hookups, issues and etc.
4.00	Related Services		
4.01	Closeout/Warranty Inspections	\$ 500.00	Facilities Management
4.02	Furnishings, Fixtures, Equipment		10%-12% of Construction Budget
4.03	Phone and Data Equipment		1%-2% of Construction Budget
4.04	Facility Artwork		1% Construction Budget - Public Art Ordinance
4.05	Commissioning		1% Project Budget - Owner Provided
4.06	Indirect Costs		3% Required by County for bond projects
4.07	Retention Interest	\$ -	Flat Fee Required by County
4.08	Energy Efficiency PM		1% of Construction budget
5.00	Build Costs		
5.01	Construction Limit(ph. 1)	\$55,000.00	Construction limit
5.01	Construction Limit (ph. 2)	\$55,000.00	Construction limit
5.02	Construction Contingency	\$ 8,200.00	10%-12% Construction Contingency
5.03	Site Contingency		3% Potential for unforeseen site conditions and requirements
5.04	Escalation until Construction	\$ -	1%-3% for each year beyond estimate
5.06	LEED Construction Certification	\$ -	Construction Review Phase of LEED
TOTAL PROJECT BUDGET		\$ 155,000.00	Total Project Cost Opinion