



## RECIPIENT ORGANIZATION'S DISBURSEMENT OF FUND REPORT

This report is **REQUIRED** for all contributions more than \$2,500.

This report is to be filed with the Council and Mayor's Offices within six months of receipt of the money. If further contributions are desired, the report must be filed with the Council and Mayor by September 1<sup>st</sup> of each year.

NAME OF ORGANIZATION: Utah Refugee Connection

Suite 100 ADDRESS: 6440 South Wasatch Blvd.

CITY: Salt Lake City STATE: Utah ZIP CODE: 84121

CONTACT PERSON: AmyDott Harmer

PHONE NUMBER: 801-550-2233

EMAIL: amydott@utahrefugee.org

CONTRIBUTION AMOUNT: \$1,175 (2017)  
\$        (2018)

DATE RECEIVED:

Please describe how the money was spent and how this funding contributed to the success of your organization.

I would like to offer a huge thank you to Max Burdick and the county for their donations during 2017-2018, This funding helped us launch our NEW AMERICANS OF SALT LAKE INITIATIVE. Support of this project helped us spotlight The New Americans of Salt Lake. We now have a FB and Instagram page and a webpage on ServeRefugees.org dedicated to sharing the stories of local refugees. This has enabled those in Salt Lake County to a face to go with the term refugees. Their stories are inspirational and give a better understanding of the diversity and strength refugee offer to our community.

Please follow "THE NEW AMERICANS OF SALT LAKE" PAGE on Facebook or Instagram or go directly to our website at ServeRefugees.org. These beautiful portraits and bios can be found under "REAL STORIES".

Dated this 10<sup>th</sup> day of December, 2018.

Recipient Amy Dott Harmer (Digital Signature)



## APPLICATION FOR CONTRIBUTION

NAME OF ORGANIZATION: Utah Refugee Connection  
ADDRESS: 6440 South Wasatch Blvd. Suite 100  
CITY: Salt Lake City STATE: Utah ZIP CODE: 84121  
CONTACT PERSON: Amy Dott Harmer PHONE NUMBER: 801-550-22 EMAIL: amydott@utahr

**ORGANIZATION OVERVIEW** (which could include mission, history, and demographics served):  
Utah Refugee Connection creates meaningful connections between refugees, the community, and public and private organizations which support refugees in developing self-sufficient and fulfilling lives.

TYPE OF REQUEST: Money ☒ In-Kind ☐

Have you previously requested money from SLCo? ☒ Yes

If yes, when and how much (previous three years)? 2017 \$1,175

What is the amount of your request? \$1025.00

The amount you are requesting is less than of your annual agency budget.

What is the purpose of the money you are requesting?

We will use the money to help underserved refugees, especially, women, teens and children. Most are out of the 2 year time frame for case management.

### PLEASE ATTACH:

- ☒ Copy of 501(c)(3)
- ☒ Copy of independent audit. If you do not have one, please enclose a copy of current financial statements.

You will be expected to report to the Salt Lake County Mayor on how the money was used and the success of the project.

The undersigned hereby acknowledges that he or she has authority to bind the organization listed in the application. The applicant accepts the following terms and conditions as a condition of receiving and using County funds or the waiver of fees: County funds will be used solely for the purposes approved by the Mayor of Salt Lake County as applied for in this application. Any expenditure for purposes other than those approved will require a return of the entire grant amount and may disqualify the grantee from receiving any additional County funds. It is further understood that no grant fund will be made available to any County officer or employee or in violation of the requirements of the Public Employees Ethics Act (67-16-1 et seq.). No grant funds will be used for political or campaign purposes. As a further condition of the grant, all County funds may be subject to an audit as required by Salt Lake County. The applicant is required to complete the Disbursement of Funds Report Form for contributions more than \$2,500.

Dated this 10<sup>th</sup> day of Dec, 2018 Applicant Amy Dott Harmer

**Utah Refugee Center**  
**Balance Sheet**  
As of October 31, 2018

	Oct 31, 18
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
PayPal	2,527.47
Zions Bank - URC	22,001.92
<b>Total Checking/Savings</b>	24,529.39
<b>Other Current Assets</b>	
Prepaid Expense	1,158.21
<b>Total Other Current Assets</b>	1,158.21
<b>Total Current Assets</b>	25,687.60
<b>Fixed Assets</b>	
Accumulated Depreciation	-2,605.00
Vehicles	13,025.00
<b>Total Fixed Assets</b>	10,420.00
<b>TOTAL ASSETS</b>	<b>36,107.60</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Other Current Liabilities	
Payroll Tax Liability	1,649.00
<b>Total Other Current Liabilities</b>	1,649.00
<b>Total Current Liabilities</b>	1,649.00
<b>Total Liabilities</b>	1,649.00
<b>Equity</b>	
Unrestricted Net Assets	42,759.50
Net Income	-8,300.90
<b>Total Equity</b>	34,458.60
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>36,107.60</b>

**Utah Refugee Center**  
**Profit & Loss**  
December 2017 through October 2018

	Dec '17 - Oct 18	Dec '16 - Oct 17
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
Direct Public Support		
Corporate Contributions	3,916.55	3,152.17
Individual Contributions	20,229.48	11,855.08
Direct Public Support - Other	70,273.95	0.00
<b>Total Direct Public Support</b>	<b>94,419.98</b>	<b>15,007.25</b>
Gifts in Kind Income	84,501.10	44,744.40
Suspense Income	0.00	18,044.50
<b>Total Income</b>	<b>178,921.08</b>	<b>77,796.15</b>
<b>Gross Profit</b>	<b>178,921.08</b>	<b>77,796.15</b>
<b>Expense</b>		
Advertising Expenses	75.68	0.00
Auto Expense	595.44	300.48
Bank Fees	100.00	0.00
Books, Subscriptions, Reference	5.00	0.00
Computer & Internet Expense	5,097.03	5,128.03
Facilities and Equipment		
Equip Rental and Maintenance	150.00	0.00
<b>Total Facilities and Equipment</b>	<b>150.00</b>	<b>0.00</b>
Gifts	1,560.23	0.00
Gifts in Kind Expense		
Gifts in Kind for Refugees	84,967.88	31,296.18
Professional Services	1,965.00	5,880.00
Rent	7,568.22	7,568.22
<b>Total Gifts in Kind Expense</b>	<b>94,501.10</b>	<b>44,744.40</b>
Insurance Expense		
General Liability	0.00	1,268.57
Insurance Expense - Other	1,744.47	0.00
<b>Total Insurance Expense</b>	<b>1,744.47</b>	<b>1,268.57</b>
Licenses and Registration	172.75	400.00
Meals & Entertainment	1,396.30	274.04
Miscellaneous	200.00	0.00
Office Supplies	1,051.46	371.28
PayPal Fee	891.43	185.55
Payroll Expenses		
Payroll Taxes	6,756.23	2,971.53
Staff Payroll	48,818.18	44,608.05
<b>Total Payroll Expenses</b>	<b>55,574.41</b>	<b>47,579.58</b>
Postage, Mailing Service	198.94	69.72
Printing and Copying	828.50	145.79
Professional Fees		
Accounting Fees	1,798.65	4,005.00
Professional Fees - Other	2,900.00	0.00
<b>Total Professional Fees</b>	<b>4,698.65</b>	<b>4,005.00</b>
Refugee Services		
Supplies for Refugees	796.53	490.00
Refugee Services - Other	700.00	1,940.29
<b>Total Refugee Services</b>	<b>1,496.53</b>	<b>2,430.29</b>
Special Events Expenses	16,416.80	3,711.23
Supplies	433.08	956.16

**Utah Refugee Center**  
**Profit & Loss**  
December 2017 through October 2018

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	<u>Dec '17 - Oct 18</u>	<u>Dec '16 - Oct 17</u>
Travel and Meetings		
Travel	0.00	131.33
Travel and Meetings - Other	34.18	9.00
<b>Total Travel and Meetings</b>	<u>34.18</u>	<u>140.33</u>
<b>Total Expense</b>	<u>187,221.98</u>	<u>111,710.45</u>
<b>Net Ordinary Income</b>	<u>-8,300.90</u>	<u>-33,914.30</u>
<b>Net Income</b>	<u><u>-8,300.90</u></u>	<u><u>-33,914.30</u></u>

DRAFT

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **JUL 24 2009**

UTAH REFUGEE COALITION  
C/O CLINTON T STEWART  
165 S MAIN ST 2ND FLR  
SALT LAKE CITY, UT 84111

Employer Identification Number:  
26-3952217  
DLN:  
17053091048019  
Contact Person:  
ERIC KAYE ID# 31612  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
November 30, 2009  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
December 18, 2008  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Robert Choi  
Director, Exempt Organizations  
Rulings and Agreements

Enclosures: Publication 4221-PC