

# SL COUNTY BUDGET REQUEST / ADJUSTMENT FORM

## Executive Summary

Reference No: 102200YE02	For Fiscal Year: <b>2018</b>
Requesting Organization: 10220000 MAYOR FINANCIAL A	Date of Request: 29-Nov-18
Budget Adjust Type(s): Technical	Ongoing (Y or N): N
	If Yes, next year's CF impact: \$0
	Net FTE Change: 0.00

### Description and Justification:

Personnel compensated absences/technical true-up: Increase to the 2018 budget (not ongoing) for projected compensated absence payments (lump sum vacation and sick payouts upon retirement) above the projected/budgeted amounts, based on YTD November HR data on retirement notices. Also includes amounts for the timing of payroll accruals. The organizations that are being adjusted are limited to those that appear to have insufficient personnel underspend to absorb the additional payments. For the General Fund, the amounts for orgs with increases to these accounts are projected to be offset by underspend in other orgs within the fund.

## Fund Impact

### SUMMARY OF FUND IMPACT BY FUND

FUND:	110 GENERAL FUND	360 LIBRARY FUND	730 SOLID WASTE MANAGEMNT FACILITY FUND	735 PUBLIC WORKS AND OTHER SERVICES FUND
Fund Impact (Budgetary)	(\$242,824)	(\$146,611)	(\$11,203)	(\$30,492)
Fund Impact (Transfers)	\$0	\$0	\$0	\$0
<b>TOTAL FUND IMPACT</b>	<b>(\$242,824)</b>	<b>(\$146,611)</b>	<b>(\$11,203)</b>	<b>(\$30,492)</b>

### SUMMARY OF CNTY FUNDING IMPACT BY DEPT

DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
2500000111 ADMINISTRATIVE SERVICES	0	146,611	0	146,611
3620000000 MILLCREEK CANYON PRGM	0	173	0	173
3630002600 PARKS ADMINISTRATION	0	26,404	0	26,404
3640000000 RECREATION PRGM	0	139,224	0	139,224
4050000000 PLANNING AND DEVELOPMENT ADMIN	0	41,776	0	41,776
4350000100 EMERGENCY SVCS ADMINISTRATION	0	402	0	402
4360000000 ADDRESSING PRGM	0	1,336	0	1,336
4400000100 PUBLIC WORKS ADMINISTRATION	0	(11,284)	0	(11,284)
4750000400 SOLID WASTE ADMINISTRATION	0	11,203	0	11,203
6050000110 GENERAL ADMINISTRATION	0	46,110	0	46,110
6400001000 RECORDS MGMT ADMINISTRATION	0	1,310	0	1,310
9125001400 PROTECTIVE SVCS DIV - FACILITY	0	27,865	0	27,865
<b>TOTALS</b>	<b>0</b>	<b>431,130</b>	<b>0</b>	<b>431,130</b>

## Approvals

Division Director: \_\_\_\_\_

Date: 11/29/2018

Dept. or Elected Fiscal Mgr: \_\_\_\_\_

Date: \_\_\_\_\_

Dept. Dir. or Elected Official: \_\_\_\_\_

Date: \_\_\_\_\_

Facilities Division Director:  
(Capital Projects Only) \_\_\_\_\_

Date: \_\_\_\_\_

Chief Financial Officer: \_\_\_\_\_

Date: 11/29/18

Mayor or Designee: \_\_\_\_\_

Date: 11/29/18

Approve 

Approve 

Council Action: \_\_\_\_\_

Date: \_\_\_\_\_

Approve \_\_\_\_\_

**Budget Adjustment Detail**

Budget Year: 2018 \* Requesting Department: 10220000 MAYOR FINANCIAL ADMINISTRATION

Budget Period: Post June Year-End \* Req Item No: 102200YE02 \* Adjustment Title: Personnel compensated absences/technical true-up

Adjustment Type(s): Technical

**Expense Budget String(s):**

FUND	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
110	3620000000	601050			173
110	3630002600	601030			26,404
110	3640000000	601030			73,036
110	3640000000	601020			39,713
110	3640000000	601025			26,475
110	4350000100	601030			402
110	4360000000	601030			1,320
110	4360000000	601020			16
110	6050000110	601030			43,640
110	6050000110	601020			1,235

TOTAL EXPENDITURES Page 1: \$212,414

TOTAL EXPENDITURES ALL PAGES: \$431,130

**Revenue Budget String(s):**

FUND	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT

TOTAL REVENUES Page 1: \$0

TOTAL REVENUES ALL PAGES: \$0

**Balance Sheet/Fund Unrestriction String(s):**

☐ Bal sheet strings only required for Proprietary Fund adjustments or fund unrestricted; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT or 499999	
		BAL_SHT or 499999	
		BAL_SHT or 499999	

TOTAL BALANCE SHEET CHANGE: \$0

\* Ongoing (Y or N): N

If Yes, next year's CF impact: \$0

No. of New FTEs: 0.00 (2)

No. of New Time Limited FTEs: 0.00 (2)

No. of Transferred FTEs: 0.00 (2)

No. of Abolished FTEs: 0.00 (2)

**Fund Balance Transfers:**

From Fund	From Dept ID	To Fund	To Dept ID	Amount

**Description and Justification: (Attach additional pages as needed.)\***

Increase to the 2018 budget (not ongoing) for projected compensated absence payments (lump sum vacation and sick payouts upon retirement) above the projected/budgeted amounts, based on YTD November HR data on retirement notices. Also includes amounts for the timing of payroll accruals. The organizations that are being adjusted are limited to those that appear to have insufficient personnel underspend to absorb the additional payments. For the General Fund, the amounts for orgs with increases to these accounts are projected to be offset by underspend in other orgs within the fund.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.

**Expense Budget String(s):**

**\$218,716**

[illegible]

