

# SL COUNTY BUDGET REQUEST / ADJUSTMENT FORM

## Executive Summary

Reference No: 505000YE011 For Fiscal Year: 2018  
 Requesting Organization: 50500000 CAPITAL IMPROVEME Date of Request: 21-Nov-18  
 Budget Adjust Type(s): New Capital Project Ongoing (Y or N): N  
 If Yes, next year's CF impact: \$0  
 Net FTE Change: 0.00

### Description and Justification:

ADC C-Pod Water heater Study and replacement: New Capital project request for a study and replacement of water heater in the C-Pod at the Adult Detention Facility. The funds will be coming from the contingency account due to the important nature of this request. There are two tanks for this area, one water heater is currently not working in C-Pod and we are unable to make repairs. However, if the second tank fails, there will be no hot water in units 3 and 4. These tanks are approaching 20 years and will require replacement. If repairs are not made to this tank and the second water heater fails, we will be forced to close these two units that currently house inmates until repairs can be made. This project will need to be re-budgeted for 2019.

## Fund Impact

### SUMMARY OF FUND IMPACT BY FUND

FUND:	450 CAPITAL IMPROVEMENTS FUND
Fund Impact (Budgetary)	\$0
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	\$0

### SUMMARY OF CNTY FUNDING IMPACT BY DEPT

DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
TOTALS	0	0	0	0

## Approvals

Division Director:

Rory Payne Digitally signed by Rory Payne  
Date: 2018.11.21 07:33:44 -07'00'

Date: \_\_\_\_\_

Dept. or Elected Fiscal Mgr:

 Digitally signed by Javald Lal  
Date: 2018.11.27 14:58:37 -07'00'

Date: \_\_\_\_\_

Dept. Dir. or Elected Official:

Megan Hillyard Digitally signed by Megan Hillyard  
Date: 2018.11.27 16:50:16 -07'00'

Date: \_\_\_\_\_

Facilities Division Director:  
(Capital Projects Only)

Rory Payne Digitally signed by Rory Payne  
Date: 2018.11.21 07:33:59 -07'00'

Date: \_\_\_\_\_

Chief Financial Officer:

 Approve

Date: 11/28/2018

Mayor or Designee:

Approve

Date: 11/28/18

Council Action:

Approve

Date: \_\_\_\_\_

## Budget Adjustment Detail

Budget Year: 2018      \* Requesting Department: 50500000 CAPITAL IMPROVEMENTS  
 Budget Period: Post June Year-End      \* Req Item No: 15180070411      \* Adjustment Title: ADC C-Pod Water heater Study and replacement  
 Adjustment Type(s): New Capital Project

### Expense Budget String(s):

FUND	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
450	5050000000	695005		NK010	(188,000)
450	5050000000	607015		SHF114	188,000

TOTAL EXPENDITURES Page 1: \$0  
 TOTAL EXPENDITURES ALL PAGES: \$0

### Revenue Budget String(s):

FUND	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT

TOTAL REVENUES Page 1: \$0  
 TOTAL REVENUES ALL PAGES: \$0

### Balance Sheet/Fund Unrestriction String(s):

☐ Bal sheet strings only required for Proprietary Fund adjustments or fund unrestricted; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT or 499999	
		BAL_SHT or 499999	
		BAL_SHT or 499999	

TOTAL BALANCE SHEET CHANGE: \$0

\* Ongoing (Y or N): N  
 If Yes, next year's CF impact: \$0

No. of New FTEs: 0.00 (2)  
 No. of New Time Limited FTEs: 0.00 (2)  
 No. of Transferred FTEs: 0.00 (2)  
 No. of Abolished FTEs: 0.00 (2)

### Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

### Description and justification: (Attach additional pages as needed.)\*

New Capital project request for a study and replacement of water heater in the C-Pod at the Adult Detention Facility. The funds will be coming from the contingency account due to the important nature of this request. There are two tanks for this area, one water heater is currently not working in C-Pod and we are unable to make repairs. However, if the second tank fails, there will be no hot water in units 3 and 4. These tanks are approaching 20 years and will require replacement. If repairs are not made to this tank and the second water heater fails, we will be forced to close these two units that currently house inmates until repairs can be made. This project will need to be re-budget for 2019.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.