

SL COUNTY BUDGET REQUEST / ADJUSTMENT FORM

Executive Summary

Reference No: 351000YE01 For Fiscal Year: 2018
 Requesting Organization: 35100000 CLARK PLANETARIUM Date of Request: 10-Oct-18
 Budget Adjust Type(s): New Revenue or Expense Ongoing (Y or N): N
 If Yes, next year's CF impact: \$0
 Net FTE Change: 0.00

Description and Justification:

Alignment of Revenue: Clark Planetarium is requesting a budget adjustment to align forecasted revenue through the end of FY18. We anticipate an increase in ticket sales, concessions sales and retail store sales for this fourth quarter; therefore, we are requesting an increase to our (Cost of Goods Sold) accounts to increase inventory levels for the holiday season. The Clark Planetarium has also moved forward with a contracted janitorial service which we estimate will cost approximately \$50,000 throughout the end of FY18. The Clark Planetarium was also awarded an additional \$4,000 from the Utah Department of Heritage & Arts to purchase education supplies. This request is budget neutral.

Fund Impact

SUMMARY OF FUND IMPACT BY FUND

FUND:	390 PLANETARIUM FUND
Fund Impact (Budgetary)	\$0
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	\$0

SUMMARY OF CNTY FUNDING IMPACT BY DEPT

DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
3510001000 CLARK ADMINISTRATION	7,000	0	0	(7,000)
3510001200 EDUCATION	(31,000)	4,000	0	35,000
3510001400 PRODUCTION	50,000	0	0	(50,000)
3510001500 DEVELOPMENT	20,000	0	0	(20,000)
3510001600 STORE/GIFT SHOP	95,000	75,000	0	(20,000)
3510001900 CONCESSIONS	40,000	14,000	0	(26,000)
3510002000 FACILITIES SERVICES	0	50,000	0	50,000
3510002100 EXHIBITS	2,000	0	0	(2,000)
3510002200 EVENTS AND MEMBERSHIP	(40,000)	0	0	40,000
TOTALS	143,000	143,000	0	0

Approvals

Division Director:

Dept. or Elected Fiscal Mgr:

Dept. Dir. or Elected Official:

Facilities Division Director:
(Capital Projects Only)

Chief Financial Officer:

Mayor or Designee:

Council Action:

Date:

Date:

Date:

Date:

Date:

Date:

Date:

Approve

Approve

Approve

Budget Adjustment Detail									
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Budget Year: 2018 * Requesting Department: 35100000 CLARK PLANETARIUM

Budget Period: Post June Year-End * Req Item No: 351000YE01 * Adjustment Title: Alignment of Revenue

Adjustment Type(s): New Revenue or Expense

Expense Budget String(s):

FUND	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
390	3510002000	639025			50,000
390	3510001600	501005			75,000
390	3510001900	501005			14,000
390	3510001200	615005			4,000

TOTAL EXPENDITURES Page 1:	\$143,000
TOTAL EXPENDITURES ALL PAGES:	\$143,000

Revenue Budget String(s):

FUND	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
390	3510001400	421055			35,000
390	3510001400	421060			35,000
390	3510002200	421065			(40,000)
390	3510001600	421075			95,000
390	3510001400	421080			(70,000)
390	3510001400	421365			50,000
390	3510001000	421082			7,000
390	3510001200	411000			4,000
390	3510001200	417005			(30,000)
390	3510001900	427045			40,000

TOTAL REVENUES Page 1:	\$126,000
TOTAL REVENUES ALL PAGES:	\$143,000

Balance Sheet/Fund Unrestriction String(s):

☐ Bal sheet strings only required for Proprietary Fund adjustments or fund unrestrictions; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT or 499999	
		BAL_SHT or 499999	
		BAL_SHT or 499999	

TOTAL BALANCE SHEET CHANGE:	\$0
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* Ongoing (Y or N): N
If Yes, next year's CF impact: \$0

No. of New FTEs:	0.00	(2)
No. of New Time Limited FTEs:	0.00	(2)
No. of Transferred FTEs:	0.00	(2)
No. of Abolished FTEs:	0.00	(2)

Fund Balance Transfers:

[illegible]

Description and justification: (Attach additional pages as needed.)*

Clark Planetarium is requesting a budget adjustment to align forecasted revenue through the end of FY18. We anticipate an increase in ticket sales, concessions sales and retail store sales for this fourth quarter; therefore, we are requesting an increase to our (Cost of Goods Sold) accounts to increase inventory levels for the holiday season. The Clark Planetarium has also moved forward with a contracted janitorial service which we estimate will cost approximately \$50,000 throughout the end of FY18. The Clark Planetarium was also awarded an additional \$4,000 from the Utah Department of Heritage & Arts to purchase education supplies. This request is budget neutral.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.

Expense Budget String(s):

Revenue Budget String(s):SLCo Auditor's Office, DBAC, Budget Adjustment Form ver1