

SL COUNTY BUDGET REQUEST / ADJUSTMENT FORM

Executive Summary

Reference No: 940000YE01 Requesting
 Organization: 94000000 SURVEYOR
 Budget Adjust Type(s): Unforeseen / Exigency

For Fiscal Year: 2018
 Date of Request: 10-Oct-18
 Ongoing (Y or N): N
 If Yes, next year's CF impact: \$0
 Net FTE Change: 0.00

Description and Justification:

Monument Supplies: Transfer funds for Monument Supplies (\$25,000) from dedicated preservation accounts. We purchased Survey Monument fabrication supplies in support of inventory, distribution of survey monuments, and statutory duties. The monument fabrication and inventory supplies are purchased from local vendors. This transfer of funds has no impact on the General Fund.

Fund Impact

SUMMARY OF FUND IMPACT BY FUND

FUND:	110 GENERAL FUND
Fund Impact (Budgetary)	\$0
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	\$0

* Balance sheet transaction impacted fund; please see

SUMMARY OF CNTY FUNDING IMPACT BY DEPT

DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
9400000000 SURVEYOR PRGM	0	0	(25,000)	(25,000)
9400000100 SURVEYOR ADMINISTRATION	0	25,000	0	25,000
TOTALS	0	25,000	(25,000)	0

Approvals

Division Director:


Date: _____

Dept. or Elected Fiscal Mgr: 

Date: 10/10/2018

Dept. Dir. or Elected Official: 

Date: 10/10/2018

Facilities Division Director:
 (Capital Projects Only) 

Date: _____

Chief Financial Officer: 

Date: 10/11/18

Mayor or Designee: 

Date: 10/11/18

Council Action: _____

Date: _____

Approve

Budget Adjustment Detail	
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Budget Year: 2018 * Requesting Department: 94000000 SURVEYOR

Budget Period:	Post June YearEnd	* Req Item No:	940000YE01	* Adjustment Title:	Monument Supplies
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Adjustment Type(s):	Unforeseen / Exigency		
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Expense Budget String(s):

[illegible]

TOTAL EXPENDITURES Page 1:	\$25,000
TOTAL EXPENDITURES ALL PAGES:	\$25,000

Revenue Budget String(s):[illegible]

TOTAL REVENUES Page 1:	\$0
TOTAL REVENUES ALL PAGES:	\$0

Balance Sheet/Fund Unrestriction String(s):

☒ Bal sheet strings only required for Proprietary Fund adjustments or fund unrestrictions; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
110	9400000000	311035	(25,000)

TOTAL BALANCE SHEET CHANGE: (\$25,000)

* Ongoing (Y or N): N
If Yes, next year's CF impact: \$0

No. of New FTEs:	0.00	(2)
No. of New Time Limited FTEs:	0.00	(2)
No. of Transferred FTEs:	0.00	(2)
No. of Abolished FTEs:	0.00	(2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and justification: (Attach additional pages as needed.)*

Transfer funds for Monument Supplies (\$25,000) from dedicated preservation accounts. We purchased Survey Monument fabrication supplies in support of inventory, distribution of survey monuments, and statutory duties. The monument fabrication and inventory supplies are purchased from local vendors. This transfer of funds has no impact on the General Fund.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.