

**TO: Salt Lake County Council**  
**FROM: Dina Blaes, Mayor's Financial Administration**  
**DATE: September 4, 2018**  
**RE: Proposed revisions to Countywide Policy 1050 Interim Budget Adjustments**

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- Revisions are being proposed to:
  - Bring the policy into compliance with certain budget functions moving from the Auditor's office to the Mayor's office
  - Consolidate and clarify the types of interim budget adjustments that are permitted
  - Codify current practices based on Legislative Intent passed by the Council
  - Eliminate redundancies in language and procedures
- Organization of the policy is basically unchanged
  - Purpose statement
  - Policy statement
  - Definitions
  - General Procedures & Responsibilities
  - Types of Interim Budget Adjustments and requires supplemental procedures
  - References
- Format has been modified to maintain consistency with other recently approved countywide policies
- District Attorney has approved as to form and provided direction on content
- Fiscal managers reviewed proposed changes and provided feedback in November 2017 and August 2018
- Steering Committee reviewed and recommended approval at a regular meeting on August 27, 2018.

**Attachments:**

Policy 1050 currently in effect, dated November 17, 2009

Policy 1050 revisions REDLINED, dated August 21, 2018

Policy 1050 revisions CLEAN, dated August 21, 2018