

# **SALT LAKE COUNTY**

*2001 So. State Street  
Salt Lake City, UT 84114  
(385) 468-7500 TTY 711*



## **Meeting Minutes**

**Tuesday, August 28, 2018**

**12:40 PM**

**Room N2-800**

## **Committee of the Whole**

**1. CALL TO ORDER**

**Present** Council Chair Aimee Winder Newton  
Council Member Jenny Wilson  
Council Member Jim Bradley  
Council Member Steve DeBry  
Council Member Ann Granato  
Council Member Max Burdick  
**Excused** Council Member Richard Snelgrove  
**Call In** Council Member Arlyn Bradshaw  
Council Member Michael Jensen

**2. CITIZEN PUBLIC INPUT**

Comments are limited to 3 minutes unless otherwise approved by the Council. To comment by phone, please call (385-468-7480) by the beginning of the meeting. Those who are present may be asked to speak first.

**3. DISCUSSION ITEMS:**

**3.1** Proposed Hires Report 8-21-2018 [18-517](#)

**Attachments:** [Proposed Hire Report 8-21-2018](#)

Mr. Brad Kendrick, Budget and Policy Analyst, Council Office, reviewed the proposed new hires.

**3.2** Budget Adjustment: Recorders Tax Admin Request to Transfer [18-524](#)  
Funding from Archive Writer Replacement to Security Camera  
Upgrade (Appropriation Unit Shift \$21,441 Capital to Operations)

**Attachments:** [885100YE01 Recorder's Office](#)

A motion was made by Council Member Burdick, seconded by Council Member Wilson, that this agenda item be approved and forwarded to the 4:00 p.m. Council meeting for ratification. The motion carried by the following vote:

**Aye:** Council Chair Winder Newton  
Council Member Wilson  
Council Member Bradley  
Council Member Granato  
Council Member Burdick

**Excused:** Council Member Snelgrove

**Absent:** Council Member Bradshaw  
Council Member DeBry  
Council Member Jensen

- 3.3** Presentation and approval of ZAP Tier II Advisory Board funding recommendations for 2018 applicants. [18-508](#)

**Attachments:** [2018 ZAP Tier II Agenda Request](#)  
[Staff Report](#)

Presenters: Holly Yocom, Director of Community Services, Kirsten Darrington, ZAP Program Director, Gordon Wolf, Tier II Board Chair, and Ryan Benson, Tier II Board Vice Chair (Approx. 20 min.)

Discussion/Direction

Ms. Holly Yocom, Director, Community Services Department, presented recommendations from the Zoo, Arts & Parks (ZAP) Tier II Advisory Board for organizations to receive funding.

Ms. Kirsten Darrington, Zoo, Arts & Parks, stated there were 185 applications submitted this year requesting \$3.4 million in funding.

Mr. Gordon Wolf, Chair, Tier II Board, stated this is the third year using an on-line application system, which has allowed the board to process the applications faster. The Board spent over 430 hours reviewing, discussing, and determining the funding amounts, and is recommending \$2,207,800 to fund 183 organizations.

A motion was made by Council Member Bradley, seconded by Council Member Burdick, that this agenda item be approved and forwarded to the 4:00 p.m. Council meeting for ratification. The motion carried by the following vote:

**Aye:** Council Chair Winder Newton  
Council Member Wilson  
Council Member Bradley  
Council Member DeBry  
Council Member Granato  
Council Member Jensen  
Council Member Burdick

**Excused:** Council Member Snelgrove

**Absent:** Council Member Bradshaw

- 3.4** Department of Administrative Services Update [18-516](#)

**Attachments:**     [Staff Report](#)  
                                  [Admin Services Department Presentation FINAL.pdf](#)

Presenter: Megan Hillyard, Director of Administrative Services (Approx. 30 min.)

## Informational

Ms. Megan Hillyard, Director, Administrative Services Department, delivered a PowerPoint presentation on the Administrative Services Department. She highlighted each division within the Administrative Services Department listing achievements for each and goals to be accomplished in the future.

Council Member Newton asked if the Records Management & Archive Division archived records for all independent officials.

Mr. Darrell Passey, Assistant Manager, Records Management & Archive Division, stated yes, the division has records from all departments and elected offices.

- ### 3.5 Human Services Presentation Regarding Mission, Major Initiatives and Related Funding [18-530](#)

**Attachments:** [FINAL Human Services Aug 28 2018 Council Presentation.pdf](#)

Presenter: Karen Crompton, Director of Human Services (Approx. 30 min.)  
Informational

Ms. Karen Crompton, Director, Human Services Department, delivered a PowerPoint presentation on the Human Services Department. She highlighted each division within the Human Services Department listing what each division is responsible for.

- ### 3.6 2019 Benefit Considerations 18-526

**Attachments:**    [Staff Report](#)  
                               [2019 Benefit Considerations-COW 8.28.18.pdf](#)

Presenter: Michael Ongkiko, Director of Human Resources (Approx. 60 min.)  
Discussion/Direction

Mr. Michael Ongkiko, Director, Human Resources Division, delivered a PowerPoint presentation on 2019 benefit considerations. He requested approval for the following items:

- 6.5 percent increase for medical due to increasing pharmaceutical costs and to solidify ESR reserves.
- Continue offering the HDHP plan at zero cost for full-time employees with continuing the HSA seed (\$600 and \$1,200) and wellness incentive (\$275 and \$550).
- Continue educating employees on the HDHP with the goal to increase enrollment from 74 percent to 77 percent participation.
- No increase in dental.
- Increase of 3 percent tuition rate for the Childcare Center, which will fund a 6 percent raise for teachers.
- Approval to contract to add internet County connection to the south building childcare site and the ability for the child care center to utilize county washer and dryer
- SelectHealth and PEHP will continue to pay for allowed generic medications, but will require the member to pay the difference in cost between a generic and brand-name medication if they or their provider prefer the brand-name.
- 20 percent employee discount card
- Workplace Community Supported Agriculture (CSA) benefit

Council Member Granato asked for a break down of the demographics of employees who are choosing the HDHP and why.

Mr. Ongkiko stated he did not have that information available, but would look into it.

Mr. Tadd Helquist, Human Resources Division, continued the PowerPoint presentation with the following recommendation:

- Auto enroll all new hires into 401(k) at 5 percent contribution

Mr. Helquist stated the proposal is to automatically enroll all new hires into the 401(k) retirement plan with a 5 percent contribution. New hires could opt out if they chose to.

Council Member Jensen stated he did not feel that younger people would want to contribute 5 percent into their 401(k). Younger employees just want the money.

Council Member Granato stated the County needed to focus on the benefits that are offered in order to get qualified employees that it wanted and needed.

Ms. Erin Litvack, Deputy Mayor of County Services, stated the County needed to do a better job at marketing its salary and benefit packages when looking for new hires.

Council Member Wilson asked if employee groups received information regarding these proposed benefits.

Mr. Ongkiko stated the information was sent out to all employee groups over the weekend. All employee groups have responded except for Utah Public Employees' Association (UPEA). He has not received any negative feedback.

Council Member Wilson stated she would like to wait until the next meeting before adopting these recommendations. She asked what the need was to adopt these today.

Mr. Helquist stated the Human Resources Division is waiting on approval of these recommendations before it starts preparing the material for open enrollment and holding discussions with its vendors relating to benefits.

Council Member Wilson stated she would not be comfortable adopting these recommendations today until she heard from all the employee groups.

Ms. Christy Burke, Utah Public Employees' Association (UPEA), stated UPEA is fine with the recommendations.

Mr. Will Comer, American Federation of State, County and Municipal Employees (AFSCME) stated AFSCME has not had time to check with other municipalities to see if the recommendations fall in line with what they offer. He would appreciate the extra time.

A motion was made by Council Member Wilson, seconded by Council Member Jensen, that this agenda item be tabled for two weeks in order to review this request and hear back from all employee groups. A special meeting could be held in one week if needed. The motion carried by the following vote:

**Aye:** Council Chair Winder Newton  
Council Member Wilson  
Council Member Bradley  
Council Member DeBry  
Council Member Granato  
Council Member Jensen  
Council Member Burdick

**Excused:** Council Member Snelgrove

**Absent:** Council Member Bradshaw

**3.7** Review of Salt Lake County Ordinance General Penalties

[18-531](#)

**Attachments:** [DA Presentation.pdf](#)

Presenter: Gavin Anderson of District Attorney's Office (Approx. 30 min.)  
Informational

Mr. Gavin Anderson, Deputy District Attorney, stated County ordinance specifies that if a penalty is not attached to an ordinance, then any infraction to that ordinance is a Class B misdemeanor. The Utah State Legislature adopted S.B. 20 during its 2018 session, which states "that any municipal ordinance without specification as to punishment or category is an infraction." This change requires the County to go through all its ordinances and designate whether an offense is an infraction or a Class B misdemeanor. The District Attorney's Office will work closely with its client agencies to make the recommendations on what penalty should be attached to each specific ordinance. He will present these changes to the Council over the next several months.

**3.8** Closed Session - Real Estate Discussion and Associated Resolutions

[18-527](#)

**Attachments:** [Staff Report](#)

(Approx. 15 min.)

A motion was made by Council Member DeBry, seconded by Council Member Granato, to close the Committee of the Whole meeting to discuss real estate

matters. The motion carried by the following vote:

**Aye:** Council Chair Winder Newton  
Council Member Wilson  
Council Member Bradley  
Council Member DeBry  
Council Member Granato  
Council Member Jensen  
Council Member Burdick

**Excused:** Council Member Snelgrove

**Absent:** Council Member Bradshaw

The meeting was reopened by motion during the closed session.

A motion was made by Council Member Wilson, seconded by Council Member DeBry, to approve the resolutions authorizing the purchase of the properties discussed in the closed session. The motion carried by the following vote:

**Aye:** Council Chair Winder Newton  
Council Member Wilson  
Council Member Bradley  
Council Member DeBry  
Council Member Granato  
Council Member Jensen  
Council Member Burdick

**Excused:** Council Member Snelgrove

**Absent:** Council Member Bradshaw

#### **4. CONSENT ITEMS:**

A motion was made by Council Member DeBry, seconded by Council Member Granato, to approve the consent items and forward them to the 4:00 p.m. Council meeting for ratification. The motion carried by the following vote:

**Aye:** Council Chair Winder Newton  
Council Member Wilson  
Council Member Bradley  
Council Member DeBry  
Council Member Granato  
Council Member Jensen  
Council Member Burdick

**Excused:** Council Member Snelgrove

**Absent:** Council Member Bradshaw



- 4.1 Resolution of the Salt Lake County Council authorizing acceptance of the conveyance of a conservation easement from Draper City over and across Traverse Range Open Space. [18-509](#)

**Attachments:** [Staff Report](#)  
[Draper City Easement.pdf](#)

This consent item was approved and forwarded.

- 4.2 Resolution of the Salt Lake County Council approving adoption of an interlocal cooperation agreement between Salt Lake County for its division of Parks and Recreation and Canyons School District for an easement across Edgemont Elementary for construction and operation of the White City Canal Trail. [18-510](#)

**Attachments:** [Staff Report](#)  
[Canyons School District Easement](#)

This consent item was approved and forwarded.

## 5. ITEMS FROM COUNCIL MEMBERS

- 5.1. Internal Business

- 5.2 Notice of Cancellation of Committee of the Whole Meeting for September 4, 2018

A motion was made by Council Member DeBry, seconded by Council Member Granato, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Council Chair Winder Newton  
Council Member Wilson  
Council Member Bradley  
Council Member DeBry  
Council Member Granato  
Council Member Jensen  
Council Member Burdick

**Excused:** Council Member Snelgrove

**Absent:** Council Member Bradshaw

## 6. APPROVAL OF MINUTES

### ADJOURN

The meeting was adjourned at 3:30 PM.

Chair, Committee of the Whole

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Deputy Clerk