

SL COUNTY BUDGET REQUEST / ADJUSTMENT FORM

Executive Summary

Reference No: 505000YE006	For Fiscal Year: 2018
Requesting Organization: 50500000 CAPITAL IMPROVEME	Date of Request: 27-Jul-18
Budget Adjust Type(s): Fund Transfer	Ongoing (Y or N): N
	If Yes, next year's CF impact: \$0
	Net FTE Change: 0.00

Description and Justification:

Capital project SHF100 Dishwasher: Requesting funds transfer to be able to complete the Sheriffs dishwasher proj SHF100. The funds are to award the contract for purchase of the dishwasher and project manager hours to complete the project. Funds from sheriffs jail support org and the sheriff's oxbow hvac capital project SHF88.

Fund Impact

SUMMARY OF FUND IMPACT BY FUND

FUND:	110 GENERAL FUND	450 CAPITAL IMPROVEMENTS FUND
Fund Impact (Budgetary)	\$18,500	(\$18,500)
Fund Impact (Transfers)	(\$18,500)	\$18,500
TOTAL FUND IMPACT	\$0	\$0

SUMMARY OF CNTY FUNDING IMPACT BY DEPT

DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
5050000000 CAPITAL IMPROVEMENTS PRGM	0	18,500	0	18,500
9120001200 JAIL SUPPORT-JAIL	0	(18,500)	0	(18,500)
TOTALS	0	0	0	0

Approvals

Division Director:

Date:

Dept. or Elected Fiscal Mgr:

Date: 8/3/18

Dept. Dir. or Elected Official:

Date: 8-3-18

Facilities Division Director:
(Capital Projects Only)

Rory Payne

Digitally signed by Rory Payne
Date: 2018.07.30 09:58:33 -06'00'

Date:

Chief Financial Officer:

Date: 8/6/2018

Mayor or Designee:

Approve

Date: 8/7/18

Council Action:

Approve

Date:

Budget Adjustment Detail

Budget Year: 2018 Requesting Department: 50500000 CAPITAL IMPROVEMENTS
 Budget Period: Post June Year-End * Req Item No: 50500000YE005 * Adjustment Title: Capital project SHF100 Dishwasher
 Adjustment Type(s): Fund Transfer

Expense Budget String(s):

FUND	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
110	9120001200	579020 MACHINERY AND	GW015		(18,600)
450	5050000000	507015 MAINTENANCE - BUILDINGS		SHF88	(3,000)
450	5050000000	507015 MAINTENANCE - BUILDINGS		SHF100	21,500

TOTAL EXPENDITURES Page 1: \$0
 TOTAL EXPENDITURES ALL PAGES: \$0

Revenue Budget String(s):

FUND	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT

TOTAL REVENUES Page 1: \$0
 TOTAL REVENUES ALL PAGES: \$0

Balance Sheet/Fund Unrestriction String(s):

1. Bal sheet strings only required for Proprietary Fund adjustments or fund unrestricted; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT or 499999	
		BAL_SHT or 499999	
		BAL_SHT or 499999	

TOTAL BALANCE SHEET CHANGE: \$0

* Ongoing (Y or N): N
 If Yes, next year's CF impact: \$0

No. of New FTEs: 0.00 (2)
 No. of New Time Limited FTEs: 0.00 (2)
 No. of Transferred FTEs: 0.00 (2)
 No. of Abolished FTEs: 0.00 (2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount
110	9120001200	450	5050000000	18,500

Description and justification: (Attach additional pages as needed.)⁴

Requesting funds transfer to be able to complete the Sheriff's dishwasher proj SHF100. The funds are to award the contract for purchase of the dishwasher and project manager hours to complete the project. Funds from sheriff's jail support org and the sheriff's exbow hvac capital project SHF88.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.

Budget Adjustment Detail	
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Budget Year:	2018	* Requesting Department:	81200000 COUNTY JAIL
Budget Period:	Post June Year-End	* Req Item No:	812000VE011
Adjustment Type(s):		* Adjustment Title:	Capital Disbaster Purchase
			Existing Capital Project

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FUND	SUB-DEPT ID	EXPENSE ACCOUNT	PROJECT ID (OPT)	PROJECT ID (CAP)	AMOUNT
110	8120001200	879020 MACHINERY AND EQUIP			(18,500)
450	8050000000	607015 MAINTENANCE-BUILDINGS		SHF100	18,500

TOTAL EXPENDITURES ALL PAGES:

Revenue Budget (Rs):

[illegible]

TOTAL REVENUES ALL PAGES:

Balance Sheet und Unrestriktion Stütz(e):

— Balance sheet items only required for Property Fund adjustments or fund interrelations; check if applicable

FUND	SUB-DEPT ID	BAL SHEET ACCOUNT	AMOUNT
		BAL SMT OF 488999	
		BAL SMT OF 488999	
		BAL SMT OF 488999	

TOTAL BALANCE SHEET CHANGE:

Ongoing (Y or N):	N	\$0
If Yes, next year's CF impact:		

No. of New FTEs:
No. of New Time Limited FTEs:
No. of Transferred FTEs:
No. of Abolished FTEs:

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Fund Balance Transfers:

110	From Fund	From Dept ID	9720001200	450	505000000000	To Dept ID	Amount	18,500.00
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Description and Justification: (Attach additional pages as needed.)

We are requesting the movement of funds from the SLCO Sheriff's Support Division to the Capital Project Fund to facilitate the replacement of an individual dishwasher. The cost of the dishwasher resulting from this bidding process will be \$118,500. The current balance of the existing Capital Project intended to support this purchase is \$88K. In order to complete the acquisition this account will need to be supplemented by \$18.5K.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.