

Salt Lake County Council
Council Executive Subcommittee

~MINUTES~

Tuesday, September 27, 2022

COUNCIL MEMBERS

PRESENT:

Arlyn Bradshaw
Aimee Winder Newton
Dea Theodore
Laurie Stringham, Chair

Minutes

Council Member Winder Newton, seconded by Council Member Bradshaw, moved to approve the minutes of the Council Executive Committee held on Wednesday, August 3, 2022. The motion passed unanimously.



Council Budget Change Allowing Council Members to Use Council Funds for Certain Conferences

Council Member Stringham stated this item was brought forward because some Council Members use up their budget by the time a Utah Association of Conferences (UAC) conference, etc., is held.

Council Member Winder Newton stated as the representative for UAC for the Council, she has about four meetings a year, and some are in places where she has needed a hotel room for a night. She would like UAC conferences to come out of Council funds rather than individual office budgets.

Council Member Bradshaw stated he would support that and would also promote allowing one out-of-state conference too, specifically, the National Association of Counties (NACo). He asked if there was currently enough budgeted in under expend or if a line item would need to be created for the next fiscal year.

Mr. David Delquadro, Chief Financial Manager, Council Office, stated he would not add it to the budget at this point, but instead go to the Council in June and ask for a budget adjustment. Meetings related to UAC within the state of Utah should be funded by the Council because it is important to have Council representation at them. If the Executive Committee is going to extend it to NACo, it would be important to get the Council's vote.

Council Member Stringham stated attending UAC, UAC affiliations, and NACo conferences are important because that is how Council Members get their version of continuing education and find out best practices. She would rather have funds pulled out of Council Members' office budgets and made part of the Council budget each year for things like this.

Council Member Bradshaw stated he did not think the Council needed to decrease individual member allocations. He suggested using under expend this year to allow any Council Member to go to any UAC sponsored meeting or NACo convention; and then in June, identify whether a budget adjustment is needed, and if so, right size what a line item would be.

Mr. Delquadro stated the Executive Committee can do what it wants this year, but in order to make it ongoing, he would need to include it in the November budget.

Council Member Winder Newton stated she would only support that for Council Members. If a Council Member's staff wanted to go to a meeting, funds should come out of their office's budget.

Council Member Bradshaw stated anything outside of UAC, UAC affiliations, or NACo associations would also need to be paid for out of a Council Member's budget.

A motion was made by Council Member Bradshaw, seconded by Council Member Winder Newton, to create a conference line item in the Council's budget, an amount to be determined, and that Council Members be allowed to utilize that line item for attendance at any UAC meeting to which they are a member and one NACo meeting outside of the state a year. The motion carried by a unanimous vote.



Allowing Central Staff to Use Council Budget to Purchase Council Polo Shirts

A motion was made by Council Member Bradshaw, seconded by Council Member Winder Newton, that this request be approved.

Mr. Isaac Higham, Senior Policy Advisor, Council Office, stated Dave Delquadro, Chief Financial Manager, Council Office, needed direction on how many shirts to order.

Council Member Winder Newton suggested the Council purchase two polo shirts per staff member.

Mr. Mitchell Park, Legal Counsel, Council Office, stated he and Kara Trevino, Intergovernmental Relations Manager, Council Office, would prefer pullovers or something other than a polo shirt, but they would not want the Council to spend any more than it would for the cost of a polo shirt.

Council Member Winder Newton suggested paying \$15 per shirt, plus embroidery cost, and if someone wanted something more expensive, they could pay the difference.

Ms. Hannah Gorski, Administrative and Communications Coordinator, Council Office, asked if Council Members would like the option of purchasing a pullover or something else.

Mr. Dave Delquadro, Chief Financial Manager, Council Office, stated Council Members can choose whatever they would like.

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Council Member Winder Newton stated Council Members and policy advisors' costs would come out of Council Members' budgets.

A motion was made by Council Member Bradshaw, seconded by Council Member Winder Newton, that this request be approved. The motion carried by a unanimous vote.

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The meeting was adjourned at 2:30 PM.

Chair, Executive Subcommittee

Deputy Clerk

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