

These are draft minutes and are subject to change until approved by the County Council.

Salt Lake County Council
Committee of the Whole
&
Budget Workshop
~MINUTES~

Tuesday, December 5, 2017

[2:12:27 PM](#)

Committee Members

Present:

Jennifer Wilson¹
Richard Snelgrove
Jim Bradley
Arlyn Bradshaw¹
Michael Jensen
Aimee Winder Newton
Sam Granato
Max Burdick
Steven DeBry, Chair

Citizen Public Input ([1:13:46 PM](#))

No one appeared for Citizen Public Input.

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Review of Proposed Hires ([1:13:57 PM](#))

Mr. Brad Kendrick, Budget & Policy Analyst, Council Office, reviewed the following proposed hires:

Agency

Position

Behavioral Health Services Division

Time-limited Case Manager 1

Community Services Department

Construction and Maintenance Specialist 10

Criminal Justice Services Division

Treatment Specialist 15

District Attorney's Office

Paralegal 13

Emergency Planning Planner 15

¹ Participated electronically.

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|---|---|
| <i>Salt Lake County Health Department</i> | 2 STD Health Investigators 14 Spanish Bilingual Office Specialist 10 |
| <i>Sheriff's Office</i> | Nursing Supervisor 17 Jail Assessment Specialist 10 |
| <i>Justice Courts</i> | Judicial Assistant 11 |
| <i>Parks & Recreation Division</i> | Child Care Supervisor 14 Recreation Program Coordinator 13 |
| <i>Assessor's Office</i> | <i>Personal Property Specialist 12</i> |
| <i>Fleet Management Division</i> | Apprentice Fleet Technician 11 |
| <i>Library Services Division</i> | Custodial Maintenance Worker 9 |

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Rental Rates for the Clark Planetarium ([2:13:22 PM](#))

Ms. Holly Yocom, Director, Community Services Department, submitted proposed rental rates for the Clark Planetarium. She stated the Clark Planetarium has received requests to rent different spaces within its building. These rates will not bring in any new monies; it is just a different way to rent the facility.

Council Member Snelgrove, seconded by Council Member Jensen, moved to approve the new rental rates for the Clark Planetarium and forward the request to the 4:00 p.m. Council meeting for ratification. The motion passed unanimously.

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Name Recommendation for New Salt Lake County Health Building ([2:14:32 PM](#))

During the October 24, 2017, Committee of the Whole meeting a motion was made that Council Members submit suggested names to Council Member Bradshaw to take to the Salt Lake County Health Department Board of Directors for consideration.

Mr. Gary Edwards, Director, Salt Lake County Health Department, stated the Board of Health considered the suggestions made by the Salt Lake County Council Members

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regarding the naming of the public health building, which is currently under construction at 600 South 200 East.

Council Member Bradshaw stated the Board of Health unanimously decided to remain with its original recommendation of “Salt Lake Public Health Center” as the name for the new public health building. The Board of Health felt it was important on these types of public buildings to designate a geographical location, such as what was done with the new South Redwood Clinic.

Mr. Edwards stated the signage on the building would clearly identify the building as a Salt Lake County facility, but the recommended name is Salt Lake Public Health Center.

Council Member Snelgrove stated this is an opportunity for the Council to recognize those that have made an ultimate sacrifice on behalf of the state, nation, and fellowmen. He proposed the building be named after a Medal of Honor recipient, who deserves recognition. There are five Medal of Honor recipients with Utah ties, two of whom come to his mind are Jose Valdez and Brian Thacker. He read the citations in honor of these two individuals as presented by the President of United States in the name of Congress. He stated these are individuals the entire community would be inspired by.

Council Member Snelgrove moved to name the new public health building after one of these Medal of Honor recipients.

Council Member Bradley stated these individuals should be honored for their service. However, he was concerned about the feelings of the board if the Council changed the recommendation, as well as having to choose one recipient over another. The health building is an important part of the community in terms of the service it provides to all walks of life. The building needs to be clearly identified as a health building and by its geographical location. It would be very confusing to include three names – Salt Lake County, Salt Lake, and then the name of the recipient.

The Council could recognize the Medal of Honor recipient with some sort of monument or permanent display within the Government Center or on the grounds surrounding the Government Center. The monument could be built in such a way that names could be added. It would honor a Medal of Honor recipient in a very unique and special way.

Council Member Burdick asked that comments made by the Board of Health regarding this decision be shared.

Mr. Edwards stated the comments were primarily concerns about the public knowing where the building was located.

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Council Member Bradshaw stated the Council can accept the recommendation from the Board of Health, and then figure out a way to honor these recipients. It could be done similar to what was done in the South Redwood Clinic, where a statue was placed honoring a nurse who contributed to public health.

Council Member Snelgrove stated he appreciates the service provided by the members of the Board of Health. However, the final decision is up to the Council. The Ellis Shipp Health Center is named after an individual, and he did not think that members of the public were confused with the purpose of that building and services it offered.

Council Member Snelgrove moved to name the new public health building after one of these Medal of Honor recipients. **Council Member Snelgrove** amended his motion to name the public health building the “Jose Valdez Public Health Building.” The motion died due to the lack of a second.

Council Member Bradshaw stated the Ellis Shipp Health Building was one reason the board was averse to using a name rather than a location. The name creates a lot of confusion with the public.

Council Member Bradshaw, seconded by **Council Member Granato**, moved to accept the recommendation from the Board of Health and name the new building the Salt Lake Public Health Center. **Council Member DeBry** amended the motion to include that the five recipients of the Medal of Honor be recognized in some fashion, such as with a plaque with a picture and citation on it. This plaque could be included in the Veteran’s Memorial that is located outside of the north building of the Government Center. **Council Member Bradshaw** accepted the amendment. **Council Member DeBry** amended the motion that the name of the health building be changed to Salt Lake County Public Health Center. **Council Member Bradshaw** did not accept the amendment.

Council Member Bradshaw stated the logo would designate the building as a Salt Lake County facility.

Council Member Newton stated the name of the building and the recognition of the Medal of Honor recipients are two separate issues and she would prefer the Council vote on them separately.

Council Member Burdick stated it makes sense to vote on these items separately. The Council was not sure of the fiscal elements involved with the monument and that would need to be researched. However, the name of the building was ready to be moved forward.

Council Member DeBry withdrew his amendment.

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Council Member Bradshaw, seconded by Council Member Granato, moved to accept the recommendation from the Board of Health and name the new building the Salt Lake Public Health Center and forward it to the 4:00 p.m. Council meeting for ratification. The motion passed 8 to 1 with Council Member Snelgrove voting in opposition.



Human Resource Policy and Procedure (2:38:39 PM)

The Council reviewed the following Human Resource policy and procedure, which has been placed on the Council agenda for ratification:

#5-300 – Payroll

Mr. Michael Ongkiko, Director, Human Resources Division, stated included in this discussion are two versions of Policy and Procedure #5-300. The first version relates to bi-weekly paychecks, which is on the agenda for approval, but would not take effect until July 1, 2018. The second version relates to FLSA exempt employees and off-cycle paychecks, which he hoped to get approved today.

➤ *Bi-weekly Payroll*

Mr. Greg Folta, Fiscal Administrator, Mayor's Finance, delivered a PowerPoint presentation relating to the proposed change to a bi-weekly payroll reviewing why this change is needed. This change would benefit administration as well as employees, once the transition is made.

Ms. Jo Ann Buechler, Payroll Manager, Human Resources Division, continued the PowerPoint presentation going over the advantages of a bi-weekly payroll.

Mr. Folta stated employees would be paid every other Friday. The pay period would always be every 14 days. The interpretation of the pay stubs would be easier. He continued the PowerPoint presentation showing payroll frequency statistics. Approximately 73 percent of U.S. employers pay their employees on a bi-monthly or weekly basis.

Ms. Buechler continued the PowerPoint presentation reviewing the impact on the employee pay. The annual pay would remain the same; however, each paycheck would be reduced by 7.7 percent. Employees would receive 26 checks instead of 24.

Mr. Folta stated it is important to note that this is not a reduction in anyway. Annual salary is exactly the same. It is just a redistribution of the timing.

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Ms. Buechler stated the implementation of this bi-weekly paycheck would take place on July 1, 2018, giving employees six months to prepare for the change. August was the first month in which employees would receive three paychecks.

Council Member Snelgrove asked if the employee groups have been contacted and if they had any concerns.

Mr. Ongkiko stated he contacted every employee association verbally to give them a heads up. He also sent out an email with the proposed policy changes as well as the facts. He asked for input from the employee groups by November 27, 2017. The only input he received came this morning from Gerald Haskell asking that any changes be communicated in a timely fashion to employees.

Council Member Snelgrove stated representatives from Utah Public Employees Association (UPEA) contacted his office and asked that any decision be delayed until January. He asked if this delay would cause any problems.

Mr. Ongkiko stated his office gets very busy with end of the year and beginning of the year work; it would be better to have this decided on sooner rather than later.

Mr. Folta stated it also decreases the time to communicate these changes to the employees.

Council Member Burdick asked what the downside to this change would be.

Ms. Buechler stated the biggest downside is the reduction in pay to the employees per paycheck. From a business perspective, there are no downsides.

Council Member Jensen stated he heard from employees expressing concerns relating to the bi-weekly paychecks. Employees do not understand the benefits they will receive. Employees need to be educated before any decision can be made.

Mr. Folta stated employees have not been educated because he wanted approval from the Council first.

Council Member Jensen stated he wanted employees to be educated and to feel comfortable with this proposal before he would be willing to approve the request. Once employees were educated and could provide input, that would be helpful.

Council Member Jensen asked if the rate to accumulate sick leave and vacation days would remain the same.

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Ms. Buechler stated it would stay the same across the year, but each paycheck would be reduced by a minimal amount.

Council Member Wilson stated she would recommend the Human Resources Division let the employees know this is what the Council intended to do, and then outline what was presented today.

Council Member Burdick stated the UPEA is asking for time before a decision is made because it is polling its membership.

Council Member Jensen, seconded by Council Member Granato, moved to ask the Mayor's Office and the Human Resources Division to educate employees on the bi-weekly paychecks, and to bring this request back to the Council the second or third week in January. The motion passed unanimously.

➤ *FLSA exempt employees and off-cycle checks*

Mr. Folta stated a change to this policy allows FLSA exempt employees, except sworn officers in the Sheriff's Office, to be paid on an hourly basis.

Council Member Jensen asked how this would impact the budget.

Mr. Folta stated FLSA exempt employees were entitled to overtime now and that would not change. The only thing that changes is how the salary base is calculated. There is no budget impact to this request.

➤ *Off-cycle Paychecks*

Mr. Folta stated this revision would allow the Human Resources Division to charge organizations for off-cycle paychecks. This would be an incentive for organizations not to request off-cycle paychecks. Approximately 300 of these checks are requested each year, resulting in \$20,000 to \$25,000 of overtime pay in the payroll section. This would help to offset that cost.

Council Member Jensen asked if this would be strictly for payroll.

Mr. Folta stated yes; this is dealing with payroll only.

Council Member Jensen asked what the charge would be for the off-cycle checks.

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Mr. Folta stated it would be based on the cost to process those check -; somewhere in the neighborhood of \$50. The policy did not include a dollar amount; that would be determined by Mayor's Finance.

Council Member Newton, seconded by Council Member Burdick, moved to approve the version of Policy No. 5-300 relating to off-cycle checks and FSLA exempt employees. The motion passed unanimously.



Nominations for the Central Utah Water Conservancy District (3:14:28 PM)

Council Member Newton, seconded by Council Member Granato, moved to nominate the following individuals:

1st Position

**Jim Bradley
Coralee Moser
David Alvord**

2nd Position

**Max Burdick
Karen Lang
Melissa Johnson**

Council Member DeBry asked if these individuals had been contacted and if they were interested in serving on this district.

Council Member Newton stated she had not talked with these individuals. Two of these names were on the previous list that was submitted to the Governor.

Council Member DeBry stated all of the nominees would do great. However, he was concerned about submitting names to the Governor without talking with them first.

Council Member Newton stated the motion could be changed to indicate that these are names the Council would submit if the individuals were interested.

Council Member Newton, seconded by Council Member Granato, moved to nominate the following individuals:

1st Position

**Jim Bradley
Coralee Moser
David Alvord**

2nd Position

**Max Burdick
Karen Lang
Melissa Johnson**

If any of these individuals are not interested, then the Council would submit the names of those who are.

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Council Member Jensen, seconded by Council Member Wilson, made a substitute motion to submit the names of Jim Bradley and Max Burdick to fill these two positions.

Council Member DeBry stated the Council needed to submit three names to the Governor.

Mr. Jason Rose, Legal Counsel, Council Office, stated if the Council does not submit three names, it needs to indicate that it tried and was unable to find individuals who would be willing to serve on the board.

Council Member Newton stated some of these people were interested last time. She suggested the Council postpone the vote for one week in order to talk to the individuals. If the individuals are not interested, then the Council could say in good faith that it tried.

Council Member Jensen, seconded by Council Member Wilson, made a substitute motion to submit the names of Jim Bradley and Max Burdick to fill these two positions and forward them to the 4:00 p.m. Council meeting for ratification. The motion passed unanimously.

Mr. Rose indicated he would write the letter for Council Member DeBry.

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BUDGET WORKSHOP

Legal Defenders Budget (3:22:41 PM)

Mr. David Delquadro, Chief Financial Manager, Council Office, stated he would like clarification regarding a motion made by the Council on November 21, 2017, as it relates to the Legal Defenders' budget. The motion was not clear if the \$215,000 allocated towards this budget was one time or ongoing funds.

Council Member Bradley stated the intent of his motion was that this allocation would be ongoing.

Mr. Delquadro requested that a motion be made to indicate this intent.

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Council Member Bradley, seconded by Council Member Granato, moved that the \$215,000 allocation be ongoing. The motion passed 5 to 4 with Council Members Wilson, Bradshaw, Bradley, Granato, and Jensen voting in favor, and Council Members DeBry, Burdick, Newton, and Snelgrove voting in opposition of the motion.

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Private Enterprise Funding ([3:27:16 PM](#))

Mr. David Delquadro, Chief Financial Manager, Council Office, stated the Council will hold a public hearing at its 4:00 p.m. Council meeting to receive comments regarding the two Pay-for-Success projects and the Revolving Loan Fund project. The vote to approve these funds will take place during the budget hearing scheduled for 6:00 p.m. tonight.

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End of Year Interim Budget Adjustments ([3:29:09 PM](#))

Mr. Brad Kendrick, Budget & Policy Analyst, Council Office, reviewed the following year-end interim budget adjustment requests. Some are for depreciation, had revenue attached, or were technical adjustments. A lot of the capital projects are just to move under expend from one project to another project. However, there is one new capital project, which is the upgrade to the electrical infrastructure in the Government Center parking garage. That will be to expand the charging station to accommodate the influx of electric cars. Some of these capital projects will impact the 2018 budget, as funding will need to be carried over.

| <u>Organization</u> | <u>Description</u> |
|---|---|
| <i>110 General Fund</i> | |
| County Jail | ADC Water Heater Transfer |
| Stat & General | Cultural Core Program Transfer |
| Mayor Administration | Reclassify R. Graham and S. Baird to Mayor Administration |
| District Attorney | STR 2017 True-up & Pay for Success |
| Millcreek Canyon | Millcreek Canyon Tollbooth Revenue and Expense |
| Recreation | Recreation Program Revenues and Expenses |
| Council – Tax Admin | Appropriation Unit Shift Capital to Operations |
| <i>185 Fine Arts Fund</i> | |
| Center For The Arts | Additional Artix Revenues in 2017 |
| | Cultural Core Program Transfer |
| <i>230 Municipal Services District Fund</i> | |
| GSL Municipal Services | |

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| District | Record Long Term Debt to Enterprise Fund |
| <i>250 Flood Control Fund</i> | |
| Flood Control Engineering | Sandbag Shed |
| Flood Control Projects | Jordan River Trash Boom |
| Flood Control Engineering | Reclassify R. Graham and S. Baird to Mayor Administration |
| <i>280 Open Space Fund</i> | |
| Open Space | Fujilyte Property Contributions |
| <i>290 Visitor Promotion Fund</i> | |
| Visitor Prom. County Exp. | STR 2017 True-up & Pay for Success |
| <i>370 Health Fund</i> | |
| Health | STR 2017 True-up & Pay for Success |
| <i>390 Planetarium Fund</i> | |
| Clark Planetarium | Alignment of Revenue |
| Planetarium Capit. Projects | Alignment of Revenue |
| <i>412 Bond Debt SVC-Municipal Building Authority</i> | |
| Bond Debt SVC Mun. Bldg. | Record Long-Term Debt to Enterprise Fund |
| <i>414 Bond Debt SVC – 2014 Sales Tax Revenue Bond Fund</i> | |
| Bond Debt SVC Sales Tax | STR 2017 True-up & Pay for Success |
| <i>445 District Attorney Facility Construction Fund</i> | |
| Downtown DA Facil. Const. | STR-2014 Construction Project Closing |
| | STR-2010D Construction Project Closing |
| <i>450 Capital Improvements Fund</i> | |
| Capital Improvements | CGC Daycare Remodel Phase 2 |
| | Murray Taylorsville Restoration |
| | FNC Remodel Capital Project |
| | ADC Water Heater |
| | CGC Parking Electrical Infrastructure Upgrade |
| <i>478 Fleet Building Fund</i> | |
| Fleet Building | STR-2010D Construction Project Closing |
| | STR-2010D Construction Project Closing |
| <i>479 Public Health Center Fund</i> | |
| Public Health Center | STR02010D Construction Project Closing |

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480 Midvale Senior Center Fund

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| Midvale Senior Center | STR-2014 Construction Project Closing STR-2010D Construction Project Closing |
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484 Parks and Recreation GO Bond Fund

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|---|-------------------------------------|
| Parks and Recreation GO Projects Program | Park & Rec Bond Project Adjustments |
|---|-------------------------------------|

620 Fleet Management Fund

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| Fleet Management | STR-2010D Construction Project Closing STR-2010D Construction Project Closing Reclassify R. Graham and S. Baird to Mayor Administration |
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650 Facilities Services Fund

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| Telecommunications | Salt Palace Fiber Upgrade |
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726 Eccles Theater Fund

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|----------------|---|
| Eccles Theater | Eccles Theater Depreciation, Non-Cash Expense |
|----------------|---|

730 Solid Waste Management Facility Fund

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|--------------------------|--|
| Solid Waste Mgmt. Facil. | Reclassify R. Graham and S. Baird to Mayor Administration Additional Tonnage Additional Depreciation |
|--------------------------|--|

735 Public Works

| | |
|----------------------------|---|
| Municipal Svcs. Stat & Gen | Reclassify R. Graham and S. Baird to Mayor Administration |
| Public Works Operations | Record Long-Term Debt to Enterprise Fund |
| Public Works Engineering | Millcreek Canyon Bike Lanes |

(The General Fund Stat & General STR 2017 True-up & Pay for Success will be discussed separately.)

Council Member Snelgrove asked if there were funds being transferred to the electrical infrastructure upgrade that would offset the cost.

Mr. Kendrick stated that is a \$60,000 project

Mr. David Delquadro, Chief Financial Manager, Council Office, stated the Fleet Management Board indicated there would be additional costs to put in additional charging stations.

Council Member DeBry asked how many charging stations there would be.

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Mr. Delquadro stated that is not clear yet. Upgrading the electrical infrastructure would have to occur first.

Council Member Snelgrove asked why there was a need for electrical charging stations. The one in the south parking lot is always available.

Mr. Rory Payne, Director, Facilities Management Division, stated that one is for the public, and it is always available. One of the challenges is that the County is moving more of its fleet vehicles to electric vehicles (EV), so there will be a greater need for EV charging stations. This upgrade will allow Facilities Management to set up 15 charging stations in the lower level where fleet vehicles will be parked. The idea is not just for the present, but it will help 5-10 years down the road. Right now, there is only one charging station, and it is designed for two vehicles. Servicing a third vehicle is difficult. Technology for EV charging stations is advancing, so the new stations would enable EV users to know when their vehicle was charged or enable them to get in line if a station was not available.

Council Member Jensen, seconded by Council Member Bradley, moved to approve the year-end budget adjustment requests. Council Member Snelgrove asked to bifurcate the parking electrical infrastructure upgrade from the motion. The motion passed unanimously.

Council Member Jensen, seconded by Council Member Bradley, moved to approve the year-end budget adjustment for the parking electrical infrastructure upgrade.

Council Member Bradley stated electric vehicles are the way of the future, and it would be good to stay ahead of the curve by preparing for this.

Council Member Snelgrove stated he thought this was premature and did not see enough usage in the south building for it. He hated to spend money for ornamental purposes.

Council Member Bradley stated it was not ornamental; it was a good marketing purpose. Increasing EV charging stations would encourage people to consider this option, as it would make recharging their cars easier than they may have perceived.

Council Member Wilson stated her experience with charging an electric car was counter to what Council Member Snelgrove was suggesting. There were times the charging station was not available.

Ms. Kimberly Barnett, Acting Director, Administrative Services Department, stated the charging station on the lower level of the parking structure is always packed.

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Council Member Newton asked if the funds have already been allocated for this, or if they were for next year.

Mr. Kendrick stated this is a 2017 budget adjustment; however, it will be carried forward to 2018. Under expend that is being taken from other projects has been approved as part of the 2017 budget.

Council Member Jensen, seconded by Council Member Bradley, moved to approve the year-end budget adjustment for the parking electrical infrastructure upgrade. The motion passed 8 to 1, with Council Member Snelgrove voting in opposition.

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Legislative Intent (3:42:14 PM)

Mr. David Delquadro, Chief Financial Manager, Council Office, submitted the following legislative intent for the Council's review and approval:

1. Management Flexibility and Enhanced Council Oversight for County Personnel Costs

It is the intent of the Council to provide, consistent with Human Resources Policy 5-100, County agencies with the flexibility to manage personnel costs within their allotted yearly appropriations. Until now, a Council-approved budget adjustment was necessary to reclassify vacant county positions. That will no longer occur. Effective as of January 2018, the Council will not need to approve any individual reclassification requests. Instead, the policy makers will focus on the net annual changes in personnel costs. This parallels the process for updating the adopted budget to recognize new programs and revenues. For example, when a budget adjustment for a new grant funded time-limited FTE is approved, the budget is adjusted to recognize the full-year costs and associated revenues for that FTE. In other instances, however, the full-year changes—costs or savings--of certain decisions have only been recognized in internal County budget reports, which refer to them as “annualizations” and incorporate them into the organizations’ Adjusted Base Budget. Examples of these internal changes include: hiring decisions that increase or reduce salary rates; salary changes associated with career advancements; and reclassifications of encumbered County positions.

Beginning with the 2018 budget, the Adjusted Base Budget will continue to track but no longer incorporate “annualizations.” If organizations are unable to absorb the net effect of these annualizations, either through program cuts or under-expend, then they will need to submit a budget request for additional funding.

Added December 05, 2017

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2. \$315,000 Reduction in the Annual \$1.5 Million Budget for the Office of Regional Development

It is the intent of the Council to reduce the \$1.5 million annual program budget for the Regional Development Fund by \$315 thousand. This annual reduction, which is ongoing and effective with the 2019 budget, shall be reviewed by the Council in conjunction with the next countywide general property tax increase.

Added November 21, 2017

3. Review and Revise Countywide Policy 6000: Security of County Facilities, Employees and the Public

It is the intent of the Council to review and revise the countywide security policy as soon as possible. The review will focus on the need: to improve communication among the relevant stakeholders and the County's Protective Service personnel regarding changes in threats levels, which could be event-driven or seasonal; to introduce threat assessments as a concept in order to develop a plan for conducting assessments of County facilities using internal staff as well as extra-mural experts; and to control access to County facilities outside normal working hours by using common-sense identification techniques and one-on-one dialogs.

Added March 14, 2017

4. Identify and Segregate Government Immunity Funds Used to Enhance Mental Health Resources for County Jail Inmates

It is the intent of the Council to segregate and track the Government Immunity funds used to enhance mental health resources for County jail inmates. The amount appropriated to date is \$1.859 million: \$1 million in the 2017 budget, and \$859 thousand in 2018. The Council requests a briefing from the Mayor's fiscal staff on or before April 10, 2018, which should provide sufficient time to identify the amount and uses of the Government Immunity dollars spent in 2017 as well as the projected expenses for 2018.

Added March 14, 2017

Council Member Jensen, seconded by Council Member Bradley, moved to approve the legislative intent as submitted. The motion passed unanimously.

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CONSENT AGENDA: (3:43:47 PM)

Board Appointments

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Mayor Ben McAdams submitted a letter requesting the Council's advice and consent to the appointment of **Tyler Hall** as a member of the Community and Support Services Advisory Council to serve a partial term ending September 30, 2018.

Mayor Ben McAdams submitted letters requesting the Council's advice and consent to the reappointments of **Stephen Cotterell** and **Lloyd Alexander** as members of the Community and Support Services Advisory Council to serve two-year terms. Their terms will end September 30, 2019.

Mayor Ben McAdams submitted letters requesting the Council's advice and consent to the appointments of **AJ Metz**, **Jen Seltzer Stitt**, **Troy Runnels**, and **Lauri Royall** as members of the Community and Support Services Advisory Council to serve two-year terms. Their terms will end September 30, 2019.

Council Member Jensen, seconded by Council Member Granato, moved to approve the appointments and forward them to the 4:00 p.m. Council meeting for ratification. The motion passed unanimously.

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Tax Matters

The Council reviewed the tax matters, which have been placed on the Council agenda for final approval and execution.

Council Member Jensen, seconded by Council Member Granato, moved to approve the tax matters and forward them to the 4:00 p.m. Council meeting for ratification. The motion passed unanimously.

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New Voting Precinct Boundaries

The Council reviewed the request of Sherrie Swensen, County Clerk, for approval to adjust the County precincts due to annexations and population increases.

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Council Member Jensen, seconded by Council Member Granato, moved to approve this request and forward it to the 4:00 p.m. Council meeting for ratification. The motion passed unanimously.

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Gift to Salt Lake County

The Council reviewed the following gift to Salt Lake County. The Declaration of Gift form has been placed on the Council agenda for final approval and execution:

District Attorney's Office

Friends of Salt Lake County Justice Court has offered to donate \$5,040.15 to the District Attorney's Office to be used to support contracted forensic interviewer services.

Council Member Jensen, seconded by Council Member Granato, moved to accept the donation and forward the Declaration of Gift form to the 4:00 p.m. Council meeting for ratification. The motion passed unanimously.

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Other Business

Cancellation of Meetings

Council Member Jensen, seconded by Council Member Granato, moved to cancel the Committee of the Whole meetings for Tuesday, December 26, 2017, and Tuesday, January 2, 2017. The motion passed unanimously.

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Approval of Minutes

Council Member Jensen, seconded by Council Member Granato, moved to approve the Committee of the Whole minutes for Tuesday, November 7, 2017, Tuesday, November 14, 2017, and Tuesday, November 21, 2017. The motion passed unanimously.

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The meeting was adjourned at [3:44:26 PM](#).

These are draft minutes and are subject to change until approved by the County Council.

Committee of the Whole
& Budget Workshop
Tuesday, December 5, 2017

Chair, Committee of the Whole

Deputy Clerk

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