

## Mayor's Office: Council Agenda Item Request Form

*This form and supporting documents (if applicable) are due the Wednesday before the COW meeting by noon.*

<b>Date Received</b> (office use)	
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<b>Date of Request</b>	04-25-18
<b>Requesting Staff Member</b>	Holly M. Yocom
<b>Requested Council Date</b>	05-01-18
<b>Topic/Discussion Title</b>	Resolution authorizing the purchase of a 2.563 acre parcel of land from VP Daybreak Investments, LLC.
<b>Description</b>	SLCo desires to purchase the property located at approximately 13300 South Grandville Avenue, South Jordan, Utah for the benefit and purpose of the SLCo Library Services.
<b>Requested Action<sup>1</sup></b>	Approve/Consent
<b>Presenter(s)</b>	Holly M. Yocom, Director of Community Services Jim Cooper, Director of County Libraries
<b>Time Needed<sup>2</sup></b>	NA
<b>Time Sensitive<sup>3</sup></b>	No
<b>Specific Time(s)<sup>4</sup></b>	No
<b>Will You Be Providing a PowerPoint?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Will You Be Providing Back-Up Documentation or Handouts?</b> <small>Please attach supporting documentation you plan to provide for the packets to this form. While not ideal, if supporting documents are not yet ready, you can still submit them by 10 am the Friday morning prior to the COW agenda. Items without documentation may be taken off for consideration at that COW meeting.</small>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Mayor or Designee approval: \_\_\_\_\_

<sup>1</sup> What you will ask the Council to do (c.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms.

<sup>2</sup> Assumed to be 10 minutes unless otherwise specified.

<sup>3</sup> Urgency that the topic to schedule on the requested date.

<sup>4</sup> If important to schedule at a specific time, list a few preferred times.