

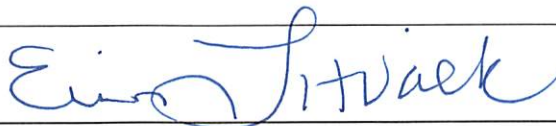
**Mayor's Office: Council Agenda Item Request Form**  
*This form and supporting documents (if applicable) are due the Wednesday  
before the COW meeting by noon.*

<b>Date Received</b> (office use)	
--------------------------------------	--

<b>Date of Request</b>	03/06/2018
<b>Requesting Staff Member</b>	Derrick Sorensen & Jim Cooper
<b>Requested Council Date</b>	03/13/2018
<b>Topic/Discussion Title</b>	Set public hearing for April 3, 2018 Regarding Surplus Property.

<b>Description</b>	Library Operations Center 4175 West 5345 South Kearns, UT  Parcels 21-07-477-002, 21-07-477-003, 21-07-477-015, 21-07-477-016
<b>Requested Action<sup>1</sup></b>	Consent
<b>Presenter(s)</b>	Derrick Sorensen, Jim Cooper
<b>Time Needed<sup>2</sup></b>	<5
<b>Time Sensitive<sup>3</sup></b>	No
<b>Specific Time(s)<sup>4</sup></b>	No
Please attach the supporting documentation you plan to provide for the packets to this form. While not ideal, if supporting documents are not yet ready, you can still submit them by 10 am the Friday morning prior to the COW agenda. Items without documentation may be taken off for consideration at that COW meeting.	

**Mayor or Designee approval:** \_\_\_\_\_



<sup>1</sup> What you will ask the Council to do (e.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms.

<sup>2</sup> Assumed to be 10 minutes unless otherwise specified.

<sup>3</sup> Urgency that the topic to scheduled on the requested date.

<sup>4</sup> If important to schedule at a specific time, list a few preferred times.

