

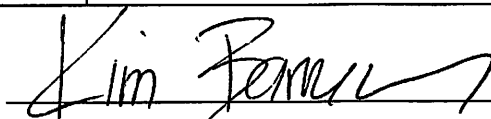
Mayor's Office: Council Agenda Item Request Form

This form and supporting documents (if applicable) are due the Wednesday before the COW meeting by noon.

Date Received
(office use)

Date of Request	3-7-17
Requesting Staff Member	Karen Crompton
Requested Council Date	3-27-18 3/20/18
Topic/Discussion Title	Rental Agreement for Circles/Friendly Neighborhood Senior Center
Description	Use of facility by non-profit group (Circles) to provide family mentoring and support to low-income families. Requesting waiver of rental fees for a non-profit organization.
Requested Action ¹	Approval
Presenter(s)	Karen Crompton, Paul Leggett, Division Director for Adult and Aging
Time Needed ²	10 minutes
Time Sensitive ³	Yes
Specific Time(s) ⁴	No
Contact Name & Phone	Karen Crompton 385-468-7060
Please attach the supporting documentation you plan to provide for the packets to this form. While not ideal, if supporting documents are not yet ready, you can still submit them by 10 am the Friday morning prior to the COW agenda. Items without documentation may be taken off for consideration at that COW meeting.	Ashley Hoopes from Circles Salt Lake will also be presenting

Mayor or Designee approval:



- ¹ What you will ask the Council to do (e.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms.
- ² Assumed to be 10 minutes unless otherwise specified.
- ³ Urgency that the topic to scheduled on the requested date.
- ⁴ If important to schedule at a specific time, list a few preferred times.



APPLICATION FOR FEE WAIVER

NAME OF ORGANIZATION: Circles Salt Lake
ADDRESS: 68 S. Main St. FL 8
CITY: Salt Lake City STATE: UT ZIP CODE: 84101
CONTACT PERSON: Ashley Hoopes PHONE NUMBER: 8013640200 EMAIL: ashley@circless

ORGANIZATION OVERVIEW (which could include mission, history, and demographics served):

Circles is a nationwide program with 60 chapters across the United States. Circles has been helping families in poverty to graduate at 200% of the federal poverty guideline (approximately \$50k for a family of 4) for almost 20 years.

Circles does this by matching local, prescreened families living in poverty, who are referred by local partner agencies, with resourced families and individuals who act as mentors and friends.

Have you previously requested a fee waiver from SLCo? No

If yes, when and for what facility? _____

What fees are you requesting be waived? Rental fees for space at the Friendly Neighborhood Senior Center

Fee waiver value \$ 187.50 per week for remainder of 2018

Please describe your justification for requesting the fee waiver below:

Salt Lake County Aging & Adult Services believes that the programming offered by Circles of Salt Lake would not only be a benefit to the surrounding community but also provide an opportunity to highlight the center. Aging & Adult Services strives to ensure that Senior Centers are a vibrant and integral part of the communities they serve. Circles promises to support that goal by adding a multi-generational programming component to Centers. The Circles program also offers volunteer opportunities to older adults as well as supporting several other county initiatives around poverty alleviation and community engagement.

PLEASE ATTACH:

- ☒ Copy of 501(c)(3)
- ☒ Flyer, invitation or event announcement
- ☒ Copy of independent audit. If you do not have one, please enclose a copy of current financial statements.

The undersigned hereby acknowledges that he or she has authority to bind the organization listed in the applicant. The applicant accepts the following terms and conditions as a condition of receiving and using County funds or the waiver of fees: County funds will be used solely for the purposes approved by the Mayor of Salt Lake County as applied for in this applicant. Any expenditure for purposes other than those approved will require a return of the entire grant amount and may disqualify the applicant from receiving any additional County funds. It is further understood that no grant fund will be made available to any County officer or employee or in violation of the requirements of the Public Employees Ethics Act (67-16-1 et seq.). No grant funds will be used for political or campaign purposes. As a further condition of the grant, all County funds may be subject to an audit as required by Salt Lake County. The grantee is required to complete the Disbursement of Funds Report Form for contributions more than \$2,500.00.

Dated this 3 day of 3, 18.

Applicant

Ashley Hoopes

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAY 08 2017

THE SAFE HARBOR FOUNDATION
1389 CENTER DR STE 120
PARK CITY, UT 84098

Employer Identification Number:
81-4487960
OLN:
1705302433802/
Contact Person:
LEE CROUCH ID# 17141
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
October 31, 2016
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

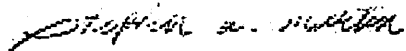
For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

THE SAFE HARBOR FOUNDATION

We sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,



Director, Exempt Organizations
Rulings and Agreements

STATEMENT OF FINANCIAL POSITION

As of February 7, 2018

ASSETS

CURRENT ASSETS

	2018
Cash and cash equivalents	\$ 38,736.24
Real Estate	\$ -
Inventory	\$ -
Prepaid Expenses	\$ -
Furniture	\$ 2,500.00
Website	\$ -
TOTAL CURRENT ASSETS	\$ 41,236.24

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts Payable	\$ 17,629.00
Accured Expenses	\$ 2,500.00
Short-term debt	\$ -
Tax Liability	\$ -
Income Tax Payable	\$ -
Total Current Liabilities	\$ 20,129.00

CURRENT LIABILITIES

Capital Lease	\$ -
Long-term Debit	\$ -
Total Long Term Liabilities	\$ -
TOTAL LIABILITIES	\$ 20,129.00

NET ASSETS

Unrestricted	\$ -
Temporarily Restricted	\$ -
Permanently Restricted	\$ 18,607.24
Total Net Assets	\$ 18,607.24

TOTAL LIABILITIES AND NET ASSETS

\$ 38,736.24

CIRCLES SALT LAKE

STATEMENT OF ACTIVITIES
As of February 7, 2018

SUPPORT	2018					TOTALS
	Feb / March	Q2	Q3	Q4		
Contributions	\$ 25,000.00	\$ -	\$ -	\$ -		
Grants	\$ -	\$175,000	\$ -	\$ -		
In-kind Donations	\$ -	\$ -	\$ -	\$ -		
	\$ 25,000.00	\$ 175,000.00	\$ -	\$ -		
OFFICE EXPENSES						
					TOTALS	
Office Rent	\$ 1,800.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$	9,900.00
Circles Staff	\$ 31,259.80	\$ 46,888.50	\$ 46,888.50	\$ 46,888.50	\$	171,925.30
Office Misc.	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$	5,500.00
PROGRAM EXPENSES						
Cohort Details						
Training	\$2,500	\$2,500	\$2,500	\$2,500		\$10,000
Insurance						
Circles Contract Fee						



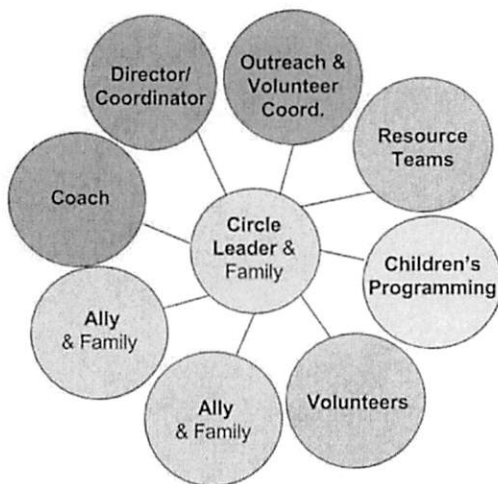
Get Involved With Circles

The Circle

Circles Salt Lake supports families in their journey from poverty to stability. Each Circle is comprised of a carefully matched Circle Leader (a family with low income) and Allies (resourced family or individual).

The Circle Leaders identify their personal goals and reconnect to their dreams. Through the use of SMART (specific, measurable, achievable, relevant, and time-bound) goal setting and budgeting work, they outline their plans to bring their dreams to reality.

With the committed support and friendship of their Allies and community resources (Resource Teams), they develop a realistic plan to reach them. Each week, the Circles Group meets together to discuss strategies for attaining financial stability and to develop their friendship.



Allies & Weekly Meetings

Our weekly volunteers only need to be good at being a friend. From there they are trained as Allies to support Circle Leaders in achieving their goals. Allies and Circle Leaders will meet weekly at the Circles meetings. Circle Leaders will lead the meeting by discussing progress and accomplishments made towards their goals and economic stability plans.

Children's Program

Children ages 0-17 divide into 2-3 groups to meet with other children their age and enjoy a lesson or activity together. The Children's program is staffed by volunteers who are trained and background screened. Lesson themes include goal setting, nutrition, communication, and building relationships. Children have opportunities after the lesson to engage in free-play, homework club, or structured activity.

The General Evening Schedule

5:15-5:45 **Set Up for Dinner**

5:45-6:30 **Dinner** provided by donors & volunteers. Circle Leaders, families, Allies, and volunteers enjoy dinner together.

6:30-6:45 **Clean-up Dinner & Set Up for meeting**

6:45-7:45 Adults attend their **Weekly Meeting** while children meet for their children's programming.



Visit Our Website

www.circlessaltlake.org

Contact Kelli @ (801) 661- 1471

kelli@circlessaltlake.org



CIRCLES

Salt Lake

Tiffany's Story

I have really enjoyed being an ally. Even though the job description is to be a mentor, my Circle has always approached our relationship as equal partners. I feel that everyone has some area they can work to improve, so I will set my own goals and ask my Circle Leader to hold me accountable as well. I also feel everyone has wisdom to give to others; my Circle Leaders have definitely given as much to me as I have given to them. The energy of both the small and large groups is motivating and hopeful. I love being a part of this community. This is a commitment that only asks a few hours a week so it isn't a hard to fit into my schedule and it enhances my life. My family is supportive of the one evening a week I attend Circles and is happy to plan around it.



79% of adults

in intergenerational poverty have children



351,000 people

in Utah are 100% below the poverty line



149,790 children

in Utah are food insecure.



72% of adults

in intergenerational poverty lack education beyond high school



351,000 people in Utah are 100% below the poverty line

Earned Income

The primary indicator of progress in Circles is an increase in earned income.

Circle Leaders earned:

- ⇒ **37% more income after six months;**
- ⇒ **50% more after one year;**
- ⇒ **62% more in 18 months**

Circles supports families to earn 200% of the federal poverty