

## Mayor's Office: Council Agenda Item Request Form

*This form and supporting documents (if applicable) are due the Wednesday before the COW meeting by noon.*

**Date Received**

(office use)

|                                     |  |
|-------------------------------------|--|
| <b>Date of Request</b>              | January 16, 2018   |
| <b>Requesting Staff Member</b>      | Allison Weyher   |
| <b>Requested Council Date</b>       | Next Available   |
| <b>Topic/Discussion Title</b>       | Approval of Resolution outlining the wildlife control activities for 2018 as previously approved in the Cooperative Service Agreement between SLCO Animal Services and the USDA.   |
| <b>Description</b>                  | In accordance with the Cooperative Service Agreement between the SLCO Animal Services and the USDA, Animal and Plant Health Inspection Services, this plan sets for the objectives, activities and budget of the wildland control activities for the period of January 1, 2018 – December 31, 2018 relating the skunks and raccoon nuisance and damage in Salt Lake County. (see attached) |
| <b>Requested Action<sup>1</sup></b> | Approval of Resolution   |
| <b>Presenter(s)</b>                 | Talia Butler, Animal Services Director, x86055   |
| <b>Time Needed<sup>2</sup></b>      | Less than 10 minutes   |
| <b>Time Sensitive<sup>3</sup></b>   | No   |
| <b>Specific Time(s)<sup>4</sup></b> | No   |

<sup>1</sup> What you will ask the Council to do (e.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms.

<sup>2</sup> Assumed to be 10 minutes unless otherwise specified.

<sup>3</sup> Urgency that the topic to scheduled on the requested date.

<sup>4</sup> If important to schedule at a specific time, list a few preferred times.

Please attach the supporting documentation you plan to provide for the packets to this form. While not ideal, if supporting documents are not yet ready, you can still submit them by 10 am the Friday morning prior to the COW agenda. Items without documentation may be taken off for consideration at that COW meeting.

Mayor or Designee approval:



RESOLUTION NO. \_\_\_\_\_

DATE \_\_\_\_\_

A RESOLUTION OF THE SALT LAKE COUNTY COUNCIL APPROVING THE EXECUTION OF A COOPERATIVE SERVICE AGREEMENT WITH THE U.S. DEPARTMENT OF AGRICULTURE, ANIMAL AND PLANT HEALTH INSPECTION SERVICE/WILDLIFE SERVICES TO UNDERTAKE A WILDLIFE MANAGEMENT PROGRAM IN SALT LAKE COUNTY.

#### RECITALS

WHEREAS, the Parties are public agencies and are therefore authorized by the Utah Interlocal Cooperation Act, Utah Code Ann. §§ 11-13-101, *et seq.* (2017), to enter into agreements with each other which will enable them to make the most efficient use of their powers; and

WHEREAS, County desires to create an ongoing, regional wildlife management program in the greater Salt Lake County metropolitan area; and

WHEREAS, the program will assist residents with damages associated with raccoons and skunks, and will prevent the spread of wildlife diseases involving these species; and

WHEREAS, the U.S. Department of Agriculture desires to participate in the program by providing a simple low cost, low maintenance system of handling nuisance and damage related issues associated with raccoons and skunks within Salt Lake County; and

WHEREAS, it has been determined that the best interests of the County and the general public will be served by the execution of the attached Cooperative Service Agreement and by participating as required therein.

#### RESOLUTION

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the County Council:

1. That the Interlocal Agreement between Salt Lake County and U.S. Department of Agriculture is approved, in substantially the form attached hereto as **ATTACHMENT A**, and that the Salt Lake County Mayor is authorized to execute the same.
2. That the Interlocal Agreement will become effective as stated in the Interlocal Agreement.

APPROVED and ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Aimee Winder Newton, Chairperson

ATTEST:

\_\_\_\_\_  
Sherrie Swensen  
Salt Lake County Clerk

Voting:

|                          |       |
|--------------------------|-------|
| Council Member Bradley   | _____ |
| Council Member Bradshaw  | _____ |
| Council Member Burdick   | _____ |
| Council Member DeBry     | _____ |
| Council Member Granato   | _____ |
| Council Member Jensen    | _____ |
| Council Member Newton    | _____ |
| Council Member Snelgrove | _____ |
| Council Member Wilson    | _____ |

APPROVED AS TO FORM:

By:   
Zachary Shaw, Deputy District Attorney

Date: 1-12-18

**Exhibit A**

**Interlocal Agreement**

## **WORK PLAN/FINANCIAL PLAN – Salt Lake County Urban Wildlife Assistance Program**

**Cooperator:** Salt Lake County Animal Services

**Contact:** Michelle Blue- 385-468-6053

**Cooperative Service Agreement No.:** 18-73-49-6758-RA

**Accounting Code:** AP.RA.RX49.73.0018

**Location:** Salt Lake City, Utah

**Dates:** January 1, 2018 – December 31, 2018

In accordance with the Cooperative Service Agreement between the Salt Lake County Animal Services and the United States Department of Agriculture (USDA), Animal and Plant Health Inspection Service (APHIS), Wildlife Services (WS), this Work Plan sets forth the objectives, activities and budget of the wildlife control activities for the period of January 1, 2018 – December 31, 2018.

### **Program Objective/Goals**

Wildlife Services' objective is to provide a simple low cost, low maintenance system of handling nuisance and damage related issues associated with raccoons and skunks in the County of Salt Lake. Any resident who resides in the participating jurisdictions, that has problems with either a skunk or raccoon can purchase a live/cage trap (at their own expense) and trap the animal or animals. WS will provide a local phone number and voicemail service which the resident can call for service and WS will remove the animal and dispose of it in accordance with Utah State law and the American Veterinary Medical Association (AVMA) guidelines. WS will also provide guidance and assistance to residents who wanted to try and stop the damages or problems but who may not want the animal(s) euthanized. WS will not pick up dead animals, including animals hit by vehicles.

The specific goal of the program is to assist property owners, who reside in the participating jurisdictions, with damage and nuisance issues associated with raccoons and skunks.

### **Plan of Action**

The objectives of the wildlife control activities will be accomplished in the following manner:

1. APHIS-WS will provide a Wildlife Specialist who will be working out of the APHIS-WS State Office in Salt Lake City to assist property owners in the participating jurisdictions with damages associated with raccoons and skunks. Technical expertise will also be provided for a variety of other wildlife damage problems. WS will provide a vehicle and field supplies for this federal position. As this is a federal position, the service will not be available on weekends or federal holidays.
2. Damage control will be conducted through live cage trapping, which follows Salt Lake County's trapping ordinances and will be conducted by the property owner. WS will manage the transfer and disposal of the animals.
3. Animals will be disposed of at the Salt Lake County Landfill without charge, per pre-arrangement with Salt Lake County.
4. WS will house and maintain 25 wire live traps for loan to public citizens requesting assistance

and claiming economic hardship. These traps, available for loan, will be provided and remain the property of Salt Lake County Animal Services. The public will be encouraged to purchase their own traps as well, if able to afford them.

5. This project will be monitored and supervised by Jared Zierenberg, Northern District Supervisor, Salt Lake City, UT, (801) 975-3308.
6. APHIS-WS will cooperate, as necessary, with the Utah Division of Wildlife Resources, the U.S. Fish and Wildlife Service, county and local city governments, and other entities to ensure compliance with Federal, State, and local laws and regulations.
7. Salt Lake County Animal Services will be billed by APHIS-WS for services provided per Salt Lake County Animal Services contract 18-73-49-6758-RA. The financial point of contact for this Work Plan/Financial Plan will be the state office budget analyst Diana Dilsaver (801) 975-3318

| <b>FINANCIAL PLAN</b>  |                    |             |
|--|--------------------|-------------|
| For the disbursement of funds from   |                    |             |
| Salt Lake County Animal Services - Salt Lake Valley  |                    |             |
| to   |                    |             |
| USDA APHIS Wildlife Services   |                    |             |
| for  |                    |             |
| Maintaining a cooperative nuisance wildlife management program within the participating municipal jurisdictions of Salt Lake County. |                    |             |
| From 1/1/2018 to 12/31/2018  |                    |             |
|  |                    |             |
| <b>Cost Element</b>  | <b>Full Cost</b>   |             |
| Personnel Compensation   | \$57,168.75        |             |
| Travel   | \$0.00             |             |
| Vehicles   | \$6,982.00         |             |
| Other Services   | \$0.00             |             |
| Supplies and Materials   | \$2,350.00         |             |
|  |                    |             |
| Subtotal (Direct Charges)  | \$66,501.00        |             |
|  |                    |             |
| Pooled Job Costs   | 11.00%             | \$7,315.00  |
| Indirect Costs   | 16.15%             | \$10,740.00 |
|  |                    |             |
| <b>Agreement Total</b>   | <b>\$84,556.00</b> |             |
|  |                    |             |

The distribution of the budget from this Financial Plan may vary as necessary to accomplish the purpose of this agreement, but may not exceed: \$84,556.00

**NOTE:** In accordance with the Debt Collection Improvement Act (DCIA) of 1990, all amounts due to the State of Utah are due and payable within 30 days of receipt.

**Salt Lake County Animal Services**

\_\_\_\_\_  
Director of Animal Services

\_\_\_\_\_  
Salt Lake County Mayor

**United States Department of Agriculture  
Animal and Plant Health Inspection Service  
Wildlife Services**

\_\_\_\_\_  
State Director, Utah

\_\_\_\_\_  
Director, Western Region

APPROVED AS TO FORM  
District Attorney's Office  
By: [Signature]  
Attorney

ZACH SHAW

Date: 1-12-18

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date