Mayor's Office: Council Agenda Item Request Form

This form and supporting documents (if applicable) are due the Wednesday before the COW meeting by noon.

Date Received (office use)	

Date of Request	1/23/18
Requesting Staff Member	Anna Vukin-Chow
Requested Council Date	1/30/18
Topic/Discussion Title	Board appointment to the Community and Support Services Advisory Council
Description	Appointment of Ms. Rocio de Maria Torres Mora as a member of the Community and Support Services Advisory Council for her first term beginning on 1/1/2018 and ending 12/31/2019.
Requested Action[1]	Council Approval
Presenter(s)	
Time Needed[2]	n/a
Time Sensitive[3]	n/a
Specific Time(s)[4]	
Contact Name & Phone	Karen Hale 8-7035
Please attach the supporting documentation you plan to provide for the packets to this form. While not ideal, if supporting documents are not yet ready, you can still submit them by 10 am the Friday morning prior to the COW agenda. Items without documentation may be taken off for consideration at that COW meeting.	

Mayor or Designee approval: _____

[1] What you will ask the Council to do (e.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms.
[2] Assumed to be 10 minutes unless otherwise specified.
[3] Urgency that the topic to scheduled on the requested date.
[4] If important to schedule at a specific time, list a few preferred times.

SALT LAKE COUNTY

Ben McAdams
Salt Lake County Mayor

Erin Litvack
Deputy Mayor, County Services

Rick Graham
Deputy Mayor, Operations

Karen Hale
Deputy Mayor, Community
& External Affairs

Darrin Casper
Deputy Mayor, Finance
& Administration

Board Appointment Approval

On the 30th day of January 2018 the Salt Lake County Council consents to the appointment of Ms. Rocio de Maria Torres Mora as a member of the *Community and Support Services Advisory Council.*

Her two-year term will begin January 1, 2018 and end December 31, 2019.

Salt Lake County Council

_____
Aimee Winder-Newton
Chair, Salt Lake County Council

Attest:

_____
Sherrie Swensen, County Clerk

Please instruct the Council Clerk to return this form to Anna Vukin-Chow in the Mayor's Office, N2- 100 to process this appointment.

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- Print This Page
- Expand All | Collapse All

Rocío de María Torres Mora

Constituent Information

Name	Rocío de María Torres Mora	Contact Record Type	Applicant
Middle Initial		Account Name	
Title		Status	
Council District	4	Gender	Female
# of Board Memberships	0	Ethnicity	Hispanic/Latino
Qualifications	Bilingual in English/Spanish Student in the Master of Public Administration at the U of U Member of the U of U's Anti-Racism Task Force	Diversity	
Member Id		Comments	
		Other	

Contact Information

Send mail to		Mobile	
Home Phone	[redacted]	Other Phone	
Phone		Business Phone	
Fax		Business Fax	
Email	[redacted]	Business Email	
Mailing Address	[redacted]	Other Address	
Created By	Boards and Commissions Liaison, 12/14/2017 5:53 PM	Last Modified By	Boards and Commissions Liaison, 12/14/2017 5:53 PM
Description			

Activity History

Email: Application Successfully Submitted

Related To	**APP00003702**
Task	✓
Due Date	**12/15/2017**
Assigned To	**Boards and Commissions Liaison**
Last Modified Date/Time	**12/14/2017 5:53 PM**
Comments	**To: rocio.torresmora@utah.edu** **CC:** **BCC:** **Attachment: --none--** **Subject: Application Successfully Submitted** **Body:** **Thank you for your submission. We appreciate your interest in Salt Lake County's Boards and Commissions process. We have received your application and are submitting it for review and consideration to the appropriate board coordinator. We will be in contact with you shortly for the next steps involved in the selection process. If you are selected for an interview, you can expect a phone call from the Board Coordinator.**

Thank you, again, for your interest in serving. We do appreciate the time you invested in this application.

Regards,

Salt Lake County Boards & Commissions

boards@slco.org

Applications

APP00003702

Board **Mountainous Planning District Planning Commission**
Date **12/15/2017**

APP00003703

Board **Equestrian Park Advisory Board**
Date **12/15/2017**

APP00003704

Board **Salt Lake County Fair Board**
Date **12/15/2017**

APP00003705

Board **Golf Advisory Board**
Date **12/15/2017**

APP00003706

Board **Magna Fitness & Recreation Center Advisory Board**
Date **12/15/2017**

APP00003707

Board **Northwest Multipurpose Center Advisory Board**
Date **12/15/2017**

APP00003708

Board **Community & Economic Development Council (CEDAC)**
Date **12/15/2017**

APP00003709

Board **Boundary Commission**
Date **12/15/2017**

APP00003710

Board **Convention Facility Advisory Board**
Date **12/15/2017**

APP00003711

Board **Liberty Senior Center**
Date **12/15/2017**

APP00003712

Board **Parks & Recreation Advisory Board**
Date **12/15/2017**

APP00003713

Rocío de María Torres Mora

[redacted]

EDUCATION

University of Utah — Salt Lake City, Utah
Master of Public Administration, 2018

Pontificia Universidad Católica del Perú — Lima, Perú
Bachelor of Arts, Archaeology, 2011
Licensure, Archaeology, 2012

CERTIFICATES

University of Utah
Historic Preservation certificate, 2018 — Salt Lake City, Utah
CITI Program – Group 2, 2017 — Salt Lake City, Utah

ACADEMIC ACHIEVEMENTS

Member of Pi Alpha Alpha Honor Society, 2016-present
Recipient of the Homer Durham Fellowship, 2016-17

EXPERIENCE

International & Area Studies – University of Utah — Salt Lake City, Utah

Foreign Language and Area Studies (FLAS) scholarship coordinator/Events Coordinator, 04/16 to present

- Promote, advertise, and handle applications and inquiries for the FLAS Fellowships which are available through a Title VI grant from the U.S. Department of Education
- Sit in the FLAS committee to make decisions on the awardees each year
- Submit and update student data to International and Foreign Language Education (IFLE) through their portal IRIS and communicate with program officers as needed
- Advise, support, and ensure all FLAS recipients maintain eligibility throughout the academic year
- Responsible for all aspects of event coordination and execution for International and Area Studies
- Manage event calendar for the Asia Center, Middle East Center and Center for Latin American Studies
- Collaborate and work closely with faculty members, Dean's office webmaster and graphic designer, and other departments in planning events sponsored by the three centers, the Confucius Institute, and the International Studies program

Office of Admissions – University of Utah — Salt Lake City, Utah

Data-Entry Specialist, 03/15 to 04/16

- Accurately entered domestic applications, high school and college transcripts, and other admission and recruitment credentials into PeopleSoft.
- Contacted students to inquire about missing or conflicting information on their applications and to ensure that their information was up-to-date in order to prevent future inconveniences.
- Trained new employees (approximately 7) on data-entry processes and daily tasks as assigned.
- Worked collaboratively with the different areas within the Office of Admissions to accomplish standardized and efficient methods, and assisted with Spanish to English (and vice versa) translations in person, over the phone, and via email.

- Completed the 3 diversity seminar modules in order to obtain a Student Affairs Diversity Certificate.
- Served as a member of two hiring committees recruiting two Admissions Counselors (Transfer team and Alumni/Parent volunteer team) and one evaluator for the International Admissions processing area.

Proyecto Arqueológico Zaña Colonial Zaña, Perú

Co-director- 2014 season, 02/14 to 01/2016

- Prepared and presented documentation and reports to the Peruvian Ministry of Culture for the purpose of obtaining permits for excavation, to re-analyze materials we previously excavated, to export samples, and additionally coordinated with the Ministry and the Brüning Museum to arrange appropriate storage space for archaeological materials recovered in 2014
- Handled project logistics such as the rental of a house to serve as a residence, laboratory, and base of operations; arranged transportation for and accompanied Ministry personnel during two supervisory visits to the site; and negotiated transit for project materials to the storage facility.
- Managed and collaborated with a multicultural team of 12 individuals of diverse nationalities which included licensed archaeologists, specialists, and students. In this role, I assessed each professional's needs and provided them with what was required to meet their research goals.

Lab Manager, 05/14 to 08/14 and 12/12 to 01/12

- Led, supervised, and set the standard of operations for a team of up to 5 people who performed various assignments in the lab.
- Established communication with the field crew to improve efficiency by generating a common standard for labeling and bagging materials to meet the needs of both teams
- Coordinated with Ministry of Culture officials to facilitate thorough inspections to certify that laboratory facilities met Ministry policies and criteria and that all archaeological materials recovered during excavations were properly labeled and accounted for.

The Ritz-Carlton, Grand Cayman Grand Cayman, Cayman Islands

Banquets Server, 02/13 to 07/13

- Developed proficiency with the specific set up procedures of the Ritz-Carlton banquets department and implemented that knowledge during set up and take down of events.
- Built rapport with guests and inquired as to any special needs or requests, including allergies or specific dietary needs, so that the kitchen staff could take necessary steps.
- Assisted meeting planners in miscellaneous tasks including booking on and off property activities, and coordinating requests with other departments in the hotel.

Activities Coordinator, 01/12 to 08/12

- Functioned as a liaison between the meeting planners and our approved vendors in order to guarantee the finest service and to provide compliance with the contract.
- Developed a knowledge base regarding dining, and activities available through the hotel and on the island to which I could direct guests based upon their needs.
- Established and maintained strong and long lasting relationships with coworkers, vendors, and guests of the hotel, many of which still keep in regular contact