

## **Brad Kendrick**

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Experienced budget analyst with proven track record of fiscal responsibility. Proven ability to manage complex budgets and develop financial solutions.

### **Areas of Expertise**

- Salt Lake County Budgeting Process
- Forecasting and analysis of fiscal data
- Collaboration and relationship management
- PeopleSoft reporting analysis
- Salt Lake County BRASS budgeting system
- Salt Lake County policies and procedures

### **Work Experience**

Salt Lake County Council  
*Budget and Policy Analyst*

June 2011 -- Present  
40-50 hours per week

- Responsible for oversight, compliance and recommendations for \$1.1 billion countywide budget.
- Thorough understanding of complex funding structure results in accurate budgetary forecasting to ensure the organization remains financially stable.
- Regularly conducts fiscal analysis, monitors all Salt Lake County budgets and prepares related reports.
- Provides information and assistance on status of legislative intent and countywide budgetary and fiscal practices.
- Conducts fiscal and general research for Council, prepares reports and analysis on findings and presents alternative solutions for consideration.
- Regularly researches and reports on revenue and expenditures.
- Development of multi-year financial plans through working with all Salt Lake County agencies.
- Confers with Council, elected officials, department directors, private citizens and organizations on fiscal matters.
- Makes oral presentations and responds to questions regarding Salt Lake County budget and fiscal matters.
- Provides staff services for council meetings, committee meetings and conducts training sessions.
- Creates user friendly and understandable reports.
- Supervises temporary employees and interns.
- Active participant on County Revenue Assumptions committee and Redevelopment Agency (RDA) Technical committee.

Salt Lake Valley Law Enforcement Service Area (SLVLESA)

*Fee Administrator/Analyst*

February 2010 – June 2011

30 hours per week

- Performed complex needs assessment and fiscal analysis leading to recommendation of new fee structure for Salt Lake Valley Law Enforcement Service Area (SLVLESA).
- Utilizing Geographic Information System (GIS) software, developed base map of police call volume and associated property categories. Technical analysis of GIS data allowed for development of cost allocation method for \$11.7 million fee structure.
- Continual research and forecasting used to develop reports regarding revenue.
- Developed and created user-friendly and understandable reports in addition to resolving constituent concerns.
- Relationship management for third party billing company on behalf of SLVLESA.

Salt Lake County Council

*Temporary Employee*

February 2010 – June 2011

20-30 hours per week

- Oversight of Tourism Recreation Cultural & Convention Advisory Board (TRCC). Regularly attend meetings and provide administrative support.
- Contributing member of the Cultural Facilities Project Review Team. Responsible for fiscal analysis of applications from cultural organizations seeking Salt Lake County funding. Ensure Fundraising plans by organizations are fiscally sound.
- Provide policy and funding recommendations to advisory board.

Max Mason Sales

*Service Department Manager*

May 2001 – January 2009

40-50 hours per week

- Supervised company service technicians, ensuring quality control and customer satisfaction.
- Responsible for analysis of shop inventory and product purchasing.
- Responsible for maintaining schedule of repairs and installations.
- Relationship management with customer base.

**Education:** B.S. Political Science, University of Utah, 2011  
Associate of Science, Honors, Weber State University, 2007  
Enrolled in Accounting classes, University of Utah, 2016\*  
\*Pursuing Masters in Accounting degree