

Brad Kendrick

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Experienced budget analyst with proven track record of fiscal responsibility. Proven ability to manage complex budgets and develop financial solutions.

Areas of Expertise

- Budgeting processes
- Forecasting and analysis of fiscal data
- Collaboration and relationship management
- PeopleSoft reporting analysis
- Salt Lake County BRASS budgeting system
- Salt Lake County policies and procedures

Work Experience

Salt Lake County Council
Budget and Policy Analyst

June 2011 -- Present
40-50 hours per week

- Responsible for oversight, compliance and recommendations for \$1.1 billion countywide budget.
- Provides accurate budgetary forecasting through understanding the complex County funding structure ensuring the organization remains financially stable.
- Conducts regular fiscal analysis and reports findings to the County Council, monitoring all Salt Lake County budgets.
- Provides information and assistance on status of legislative intent and countywide budgetary and fiscal practices.
- Conducts fiscal and general research for the County Council, prepares reports and analysis on findings and presents alternative solutions for consideration.
- Develops multi-year financial plans, working with all Salt Lake County agencies.
- Confers with the County Council, elected officials, department directors, private citizens, and outside organizations on fiscal matters.
- Provides regular oral presentations and responds to questions regarding Salt Lake County budget and fiscal matters.
- Conducts budget and fiscal training sessions for the County Council and County employees.
- Creates user friendly and understandable reports.
- Manages the operational budget for the County Council.
- Supervises temporary employees and interns.
- Contributing member on the County Revenue Assumptions Committee, Redevelopment Agency (RDA) Technical Committee, Technology Advisory Board (TAB), and Cultural Facilities Support Program (CFSP).

Salt Lake Valley Law Enforcement Service Area (SLVLESA)

Fee Administrator/Analyst

February 2010 – June 2011

30 hours per week

- Performed complex needs assessment and fiscal analysis leading to recommendation of new \$11.7 million fee structure for Salt Lake Valley Law Enforcement Service Area (SLVLESA).
- Developed cost allocation methodology.
- Utilized Geographic Information System (GIS) software to develop base maps of police call volume and associated property categories.
- Performed technical analysis of GIS data for continual research, forecasting, and developing and updating revenue reports.
- Developed user-friendly and understandable reports to aid in resolving constituent concerns.
- Managed relationship with third party billing company on behalf of SLVLESA.

Salt Lake County Council

Temporary Employee

February 2010 – June 2011

20-30 hours per week

- Performed oversight of the Tourism Recreation Cultural & Convention Advisory Board (TRCC). Regularly attended meetings and provided administrative support.
- Contributing member of the Cultural Facilities Project Review Team. Responsible for fiscal analysis of applications from cultural organizations seeking Salt Lake County funding. Ensured fundraising plans by organizations were fiscally sound.
- Provided policy and funding recommendations to advisory boards.

Max Mason Sales

Service Department Manager

May 2001 – January 2009

40-50 hours per week

- Supervised company service technicians, ensuring quality control and customer satisfaction.
- Responsible for analysis of shop inventory and product purchasing.
- Responsible for maintaining schedule of repairs and installations.
- Relationship management with customer base.

Education: B.S. Political Science, University of Utah, 2011
Associate of Science, Honors, Weber State University, 2007
Enrolled in business classes, University of Utah, 2016-present*
**Pursuing Bachelors of Science in Accounting*