

## Mayor's Office: Council Agenda Item Request Form

*This form and supporting documents (if applicable) are due the Wednesday before the COW meeting by noon.*

<b>Date Received</b> (office use)	
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<b>Date of Request</b>	April 18, 2018
<b>Requesting Staff Member</b>	Karen Crompton
<b>Requested Council Date</b>	April 24, 2018
<b>Topic/Discussion Title</b>	Behavioral Health Annual Area Plan
<b>Description</b>	The Division of Behavioral Health is required to submit an annual plan to the State showing all expenditures (federal, state and county) for all programs administered by the Division. The County Council is the Local Authority for purposes of approving the annual plan.
<b>Requested Action<sup>1</sup></b>	Council approval.
<b>Presenter(s)</b>	Karen Crompton, Tim Whalen, Zac Case, Jeannie Edens, Brian Currie, Seth Teague and Ray Barrett
<b>Time Needed<sup>2</sup></b>	30 minutes
<b>Time Sensitive<sup>3</sup></b>	Yes, needs to be submitted to the State Division of Mental Health and Substance Abuse by May 1, 2018.
<b>Specific Time(s)<sup>4</sup></b>	
<b>Will You Be Providing a PowerPoint ?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Will You Be Providing Back-Up Documentation or Handouts?</b>  Please attach the supporting documentation you plan to provide for the packets to this form. While not ideal, if supporting documents are not yet ready, you can still submit them by 10 am the Friday morning prior to the COW agenda. Items without documentation may be taken off for consideration at that COW meeting.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**Mayor or Designee approval:** Kim Barnett

<sup>1</sup> What you will ask the Council to do (e.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms. <sup>2</sup> Assumed to be 10 minutes unless otherwise specified. <sup>3</sup> Urgency that the topic to schedule on the requested date. <sup>4</sup> If important to schedule at a specific time, list a few preferred times.