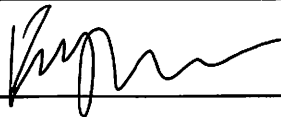


Mayor's Office: Council Agenda Item Request Form
*This form and supporting documents (if applicable) are due the Wednesday
before the COW meeting by noon.*

Date Received (office use)

Date of Request	3/7/2018
Requesting Staff Member	Anna Vukin-Chow
Requested Council Date	3/13/2018
Topic/Discussion Title	Mayor's Contribution Fund
Description	Contribution of \$500 to the University of Utah's Black Faculty and Staff Association for the 2018 State of Utah Black Affairs Summit: Presence, Power, and Persistence. It will connect those of African descent across a variety of disciplines to provide a sense of community and serve as a platform for educating, networking, collaborating, and sharing ideas.
Requested Action¹	Council Consent
Presenter(s)	
Time Needed²	
Time Sensitive³	
Specific Time(s)⁴	
Contact Name & Phone	Anna Vukin-Chow (ext. 8-7031)
Please attach the supporting documentation you plan to provide for the packets to this form. While not ideal, if supporting documents are not yet ready, you can still submit them by 10 am the Friday morning prior to the COW agenda. Items without documentation may be taken off for consideration at that COW meeting.	

Mayor or Designee approval: _____



¹ What you will ask the Council to do (e.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms.

² Assumed to be 10 minutes unless otherwise specified.

³ Urgency that the topic to scheduled on the requested date.

⁴ If important to schedule at a specific time, list a few preferred times.

March 13, 2018

The Honorable County Council
2001 S. State Street, Suite N2200
Salt Lake City, Utah 84190

Attn: Amy Winder Newton, Chair

Re: Community Contribution Recommendation

Council Members:

I have reviewed and approved the Salt Lake County Contribution Review Committee's recommendations for the following community contribution amount under the Mayor's Contribution Fund, subject to the ratification of the County Council as outlined in county ordinance:

Entity	Granted
University of Utah's Black Faculty and Staff Association	\$500.00
<hr/>	
	\$500.00 Cash

Purpose: To support the 2018 State of Utah Black Affairs Summit, which seeks to connect those of African descent across a variety of disciplines to provide a sense of community and serve as a platform for educating, networking, collaborating, and sharing ideas.

This contribution is approved under the authority of **County Wide Policy 1200:**

- 2.9 Public Purpose - Salt Lake County government's authority or responsibility to promote the safety, health, prosperity, moral well-being, peace, order, comfort, or convenience of County inhabitants.

This contribution will be appropriated in the Salt Lake County Mayor's 2018 budget. Please place this item on your next available agenda for action. Thank you for your help in this matter.

Sincerely,

Ben McAdams
Mayor, Salt Lake County



APPLICATION FOR CONTRIBUTION

NAME OF ORGANIZATION: Black Faculty and Staff Association
ADDRESS: 201 Presidents Circle
CITY: Salt Lake City STATE: UT ZIP CODE: 84112
CONTACT PERSON: Teshia B. Griswold PHONE NUMBER: 801-581-5579 EMAIL: teshia.griswold@utah.edu

ORGANIZATION OVERVIEW (which could include mission, history, and demographics served):

TYPE OF REQUEST: Money ☒ In-Kind ☒

Have you previously requested money from SLCo?

If yes, when and how much (previous three years)? N/A N/A

What is the amount of your request? Any

The amount you are requesting is N/A of your annual agency budget.

What is the purpose of the money you are requesting?:

2018 State of Utah Black Affairs Summit

PLEASE ATTACH:

☒ Copy of 501(c)(3)

☐ Copy of independent audit. If you do not have one, please enclose a copy of current financial statements.

You will be expected to report to the Salt Lake County Mayor on how the money was used and the success of the project.

The undersigned hereby acknowledges that he or she has authority to bind the organization listed in the application. The applicant accepts the following terms and conditions as a condition of receiving and using County funds or the waiver of fees: County funds will be used solely for the purposes approved by the Mayor of Salt Lake County as applied for in this application. Any expenditure for purposes other than those approved will require a return of the entire grant amount and may disqualify the grantee from receiving any additional County funds. It is further understood that no grant fund will be made available to any County officer or employee or in violation of the requirements of the Public Employees Ethics Act (67-16-1 et seq.). No grant funds will be used for political or campaign purposes. As a further condition of the grant, all County funds may be subject to an audit as required by Salt Lake County. The applicant is required to complete the Disbursement of Funds Report Form for contributions more than \$2,500.

Dated this January day of 10, 10.

Applicant Teshia B. Griswold



BLACK FACULTY AND STAFF ASSOCIATION
THE UNIVERSITY OF UTAH

January 10, 2018

Salt Lake County
Diversity and Inclusion
2001 South State Street, Ste. N2-100
Salt Lake City, UT 84114

Dear Salt Lake County:

The Black Faculty and Staff Association is excited to announce the upcoming **2018 State of Utah Black Affairs Summit: Presence, Power, and Persistence** scheduled Saturday, April 7, 2018 from 9am-4pm at the Spencer Fox Eccles Business Building on the University of Utah campus. This annual event is free and open to the public.

We are pleased to invite you to participate as a co-sponsor of this premier event! By becoming one of our exclusive sponsors, you have the chance to reach this uniquely targeted audience as well as demonstrate your commitment and support for the African/African-American community in Utah. Your tax-deductible sponsorship helps us strive to ensure that people of color feel included, valued, and supported in our state. It is our plan to provide you with as much exposure as possible by creating an unforgettable experience.

The purpose of the 2018 State of Utah Black Affairs Summit is to connect, enrich, and empower the Black population from across the state of the Utah. It connects those of African descent across all disciplines - activists, entrepreneurs, finance, researchers, scholars, politicians, policymakers, law enforcement, lawyers, educators, and students - to provide a sense of community and serve as a platform for educating, networking, collaborating, and the sharing of ideas. The Summit also provides participants with updates on the current climate of the Black community living in Utah. The Summit's goal is to promote proactive strategies to reduce the potential of harm and threats on our campus and in our communities.

About the University of Utah Black Faculty and Staff Association

The Black Faculty and Staff Association (BFSA) was established to address the issues and concerns unique to employees of African origin at the University of Utah. Ultimately, BFSA aims to bring together the African-American community internally and externally. The association exists to provide a forum for dialogue and subsequent action on issues and concerns that impact people of African descent.

Should you have any questions, please do not hesitate to contact me at 801-581-5579 or teshia.griswold@utah.edu.

We do hope you will stand with us as a proactive leader!

Sincerely,

Teshia B. Griswold, M.Ed.
Chair, State of Utah Black Affairs Summit
Co-Chair, Black Faculty and Staff Association

BFSA is Advocacy in Motion

University of Utah
201 Presidents Circle
Park Building, Room 204
Salt Lake City, UT 84112
www.bfsa.utah.edu



BLACK FACULTY AND STAFF ASSOCIATION

THE UNIVERSITY OF UTAH

2018 State of Utah Black Affairs Summit: *Presence, Power, and Persistence*

Sponsorship Opportunities

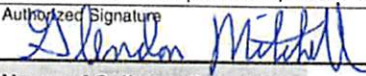
Sponsorship Level	Benefits
Platinum \$5000	<ul style="list-style-type: none">▪ Logo on <u>all</u> branding and marketing materials (press releases, website, radio, television, Summit program, etc.)▪ Logo on website for 10 months post-event.▪ Reserved table for 8 during lunch.▪ Verbal recognition and acknowledgement throughout event.▪ May include items in giveaway bags.
Diamond \$3000	<ul style="list-style-type: none">▪ Logo on branding and marketing materials (press releases, website, radio, television, Summit program, etc.)▪ Logo on website for 8 months post-event.▪ Reserved table for 8 during lunch.▪ Verbal recognition and acknowledgement throughout event.▪ May include items in giveaway bags.
Gold \$1000	<ul style="list-style-type: none">▪ Logo on website.▪ Acknowledgment at the Summit.▪ 4 reserved seats during lunch.
Silver \$500	<ul style="list-style-type: none">▪ Logo on website.▪ Acknowledgement at the Summit.
Individual \$100	<ul style="list-style-type: none">▪ Acknowledgement on the website.

BFSA is Advocacy in Motion



Utah State Tax Commission
Exemption Certificate for Governments & Schools
(Sales, Use, Tourism and Motor Vehicle Rental Tax)

TC-721G
Rev. 10/15

Name of institution claiming exemption (purchaser) University of Utah		Telephone Number 801-581-7241	
Street Address 1901 E. South Campus Drive, Room 151		City Salt Lake City	State UT
		ZIP Code 84112	
Authorized Signature 	Name (please print) Glendon C. Mitchell	Title Director, Procurement & Contracting Services Dept.	
Name of Seller or Supplier:		Date	

The person signing this certificate **MUST** check the applicable box showing the basis for which the exemption is being claimed.

Email questions to taxmaster@utah.gov. You may also write or visit the Tax Commission at 210 N 1950 W, Salt Lake City, UT 84134, or call 801-297-2200 or toll free 1-800-662-4335.

DO NOT SEND THIS CERTIFICATE TO THE TAX COMMISSION
Keep it with your records in case of an audit.

- ☐ **UNITED STATES GOVERNMENT OR NATIVE AMERICAN TRIBE**
I certify the tangible personal property or services purchased are to be paid directly with funds from the entity noted on this form and will be used in the exercise of essential governmental or tribal functions.
NOTE: Includes sales of tangible personal property to federally chartered credit unions. "Directly" does not include per diem, entity advances, or government reimbursements for employee credit card purchases.
- ☐ **CONSTRUCTION MATERIALS PURCHASED FOR SCHOOLS OR PUBLIC TRANSIT DISTRICTS**
I certify the construction materials purchased are on behalf of a public elementary or secondary school, or public transit district. I further certify the purchased construction materials will be installed or converted into real property owned by the school or public transit district.
Name of school or public transit district: _____
Name of project: _____
- ☐ **FOREIGN DIPLOMAT**
I certify the purchases are authorized by a diplomatic tax exemption card issued by the United States.
Foreign diplomat number: _____
- ☒ **UTAH LOCAL GOVERNMENTS AND PUBLIC ELEMENTARY AND SECONDARY SCHOOLS**
Sales Tax License No. 11874443-002-STC
I certify the tangible personal property or services purchased are to be paid directly with funds from the entity noted on this form and will be used in the exercise of that entity's essential functions. For construction materials, if the purchaser is a Utah local government, these construction materials will be installed or converted into real property by employees of this government entity.
CAUTION: This exemption does not apply to government or educational entities of other states and is not valid for lodging-related purchases.
- ☐ **UTAH STATE GOVERNMENT**
I certify the tangible personal property or services purchased are to be paid directly with funds from the entity noted on this form and will be used in the exercise of its essential functions. For construction materials, they will be installed or converted into real property by employees of this government entity.
CAUTION: This exemption does not apply to other states and is not valid for lodging-related purchases.
- ☐ **HEBER VALLEY HISTORIC RAILROAD**
I certify these purchases and sales are by the Heber Valley Historic Railroad Authority or its operators and are related to the operation and maintenance of the Heber Valley Historic Railroad.

To be valid this certificate must be filled in completely, including a check mark in the proper box.

A sales tax license number is required only where indicated.

Please sign, date and, if applicable, include your license or exemption number.

NOTE TO SELLER: Keep this certificate on file since it must be available for audit review.

NOTE TO PURCHASER: Keep a copy of this certificate for your records. You must notify the seller of cancellation, modification, or limitation of the exemption you have claimed.

If you need an accommodation under the Americans with Disabilities Act, email taxada@utah.gov, or call 801-297-3811 or TDD 801-297-2020. Please allow three working days for a response.



Black Faculty & Staff Association - State of Black Affairs Summit
15-Apr-17

Fundraising Total **\$8,100.00**

Expenses

Catering	\$5,659.20
Office Supplies (Campus order)	\$156.39
Volunteer Breakfast-Snacks	\$48.56
Speaker Gifts	\$317.00
Tech Honorarium (PS reimb.)	\$219.76
Committee Gifts (DD reimb.)	\$71.77
Dollar Tree	\$32.00
Flower Patch	\$50.00
FedEx (copies)	\$129.99
Fed Ex (copies)	\$370.00
Office Depot	\$77.58

TOTAL **\$7,132.25**

