

15.10

REQUEST FOR SL COUNTY BUDGET ADJUSTMENT

Executive Summary

Reference No: 505000IA01	For Fiscal Year: 2018
Requesting Organization: 50500000 CAPITAL IMPROVEME	Date of Request: 20-Feb-18
Budget Adjust Type(s): Existing Capital Project	Ongoing (Y or N): N
	If Yes, next year's CF impact: N
	Net FTE Change: 0.00

Description and Justification:

Combining CGC AHU & Exhaust Projects: Request to combine CGC projects FAC144C, FAC145C, and FAC152C with project FAC151C. The projects need to be combined since it was discovered that the two projects run through the same duct work. We are currently in the feasibility study stage and then later design for these projects under one proposal to save money. The combined project plans to create one opening in the building that will handle the needs of air flow instead of creating two openings.

Fund Impact

SUMMARY OF FUND IMPACT BY FUND	
FUND:	450 CAPITAL IMPROVEMENTS FUND
Fund Impact (Budgetary)	\$0
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	\$0

SUMMARY OF CNTY FUNDING IMPACT BY DEPT				
DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
TOTALS	0	0	0	0

Approvals

Division Director:	<u>Rory Payne</u> <small>Digitally signed by Rory Payne Date: 2018.02.20 12:35:12 -07'00'</small>	Date: _____
Dept. or Elected Fiscal Mgr:	 <small>Digitally signed by Javald Lal Date: 2018.02.28 09:53:22 -07'00'</small>	Date: _____
Dept. Dir. or Elected Official:	 2-28-18 <small>Digitally signed by Rory Payne Date: 2018.02.20 12:53:20 -07'00'</small>	Date: _____
Facilities Division Director: (Capital Projects Only)	<u>Rory Payne</u> <small>Digitally signed by Rory Payne Date: 2018.02.20 12:53:20 -07'00'</small>	Date: _____
Chief Financial Officer:	 Approve	Date: <u>3-6-18</u>
Mayor or Designee:	 Approve	Date: <u>3/7/18</u>
Council Action:	Approve	Date: _____

Budget Adjustment Detail

Budget Year: 2018 * Requesting Department: 50500000 CAPITAL IMPROVEMENTS
 Budget Period: Pre-June Interim * Req Item No: 1505000A01 * Adjustment Title: Combining CGC AHU & Exhaust Projects
 Adjustment Type(s): Existing Capital Project

Expense Budget String(s):

FUND	AGENCY	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
450	050	5050000000	607015		FAC145C	(248,625)
450	050	5050000000	675010		FAC152C	(13,000)
450	050	5050000000	675010		FAC144C	(193,164)
450	050	5050000000	607015		FAC151C	454,789

TOTAL EXPENDITURE CHANGE: \$0

Revenue Budget String(s):

FUND	AGENCY	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT

TOTAL REVENUE CHANGE: \$0

Balance Sheet/Fund Unrestriction String(s):

☐ Bal sheet strings only required for Proprietary Fund adjustments or fund unrestrictedions; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT or 499999	
		BAL_SHT or 499999	
		BAL_SHT or 499999	

TOTAL BALANCE SHEET CHANGE: \$0

* Ongoing (Y or N): N
 If Yes, next year's CF impact: N

No. of New FTEs: 0.00 (2)
 No. of New Time Limited FTEs: 0.00 (2)
 No. of Transferred FTEs: 0.00 (2)
 No. of Other FTEs: 0.00 (2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and justification: (Attach additional pages as needed.)*

Request to combine CGC projects FAC144C, FAC145C, and FAC152C with project FAC151C. The projects need to be combined since it was discovered that the two projects run through the same duct work. We are currently in the feasibility study stage and then later design for these projects under one proposal to save money. The combined project plans to create one opening in the building that will handle the needs of air flow instead of creating two openings.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.

15.11

SL COUNTY BUDGET REQUEST / ADJUSTMENT FORM

Executive Summary	
Reference No: 4400001A01 Requesting Organization: 44000000 PUBLIC WORKS OPER Budget Adjust Type(s): Appropriation Unit Shift	For Fiscal Year: 2018 Date of Request: 26-Feb-18 Ongoing (Y or N): N If Yes, next year's CF impact: \$0 Net FTE Change: 0.00
Description and Justification: <p>New Mower Additional Funding: During the 2018 budget we were approved to purchase a new mower to go with a new tractor that was purchased in 2017 to mow roadside weeds. In the fall when the 2018 budget was submitted the price of the new mower was \$16,000, which we have funded in balance sheet account 137005. As we started the process of trying to purchase the mower we found out that the cost has increased to \$18,500 so we need another \$2,500 in the balance sheet to make the purchase. We would like to reduce our equipment rental line 633015 by \$2,500 and increase the balance sheet by \$2,500.</p>	

Fund Impact

SUMMARY OF FUND IMPACT BY FUND	
FUND:	735 PUBLIC WORKS AND OTHER SERVICES FUND
Fund Impact (Budgetary)	\$0
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	\$0

* Balance sheet transaction impacted

SUMMARY OF CNTY FUNDING IMPACT BY DEPT				
DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
4400000300 LANDSCAPE CREW	0	(2,500)	2,500	0
TOTALS	0	(2,500)	2,500	0

Approvals

Division Director:	Date: 2/27/18
Dept. or Elected Fiscal Mgr:	Date: 2-28-18
Dept. Dir. or Elected Official:	Date: 2 Mar 2018
Facilities Division Director: (Capital Projects Only)	Date: _____
Chief Financial Officer:	Date: 3/5/18
Mayor or Designee: Approve	Date: 3/7/18
Council Action: _____ Approve	Date: _____

Budget Adjustment Detail

Budget Year: 2018 *** Requesting Department:** 44000000 PUBLIC WORKS OPERATIONS
Budget Period: Pre-June Interim *** Req Item No:** 440000A01 *** Adjustment Title:** New Mower Additional Funding
Adjustment Type(s): Appropriation Unit Shift

Expense Budget String(s):

FUND	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
735	4400000300	633015 RENT - EQUIPMENT			(2,500)

TOTAL EXPENDITURES Page 1: (\$2,500)
TOTAL EXPENDITURES ALL PAGES: (\$2,500)

Revenue Budget String(s):

FUND	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT

TOTAL REVENUES Page 1: \$0
TOTAL REVENUES ALL PAGES: \$0

Balance Sheet/Fund Unrestriction String(s): ☐ Balance sheet strings only required for Proprietary Fund adjustments or fund unrestricted; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
735	4400000300	137005	2,500
		BAL. SHT or 499999	
		BAL. SHT or 499999	

TOTAL BALANCE SHEET CHANGE: \$2,500

* **Ongoing (Y or N):** N **No. of New FTEs:** 0.00 (2)
If Yes, next year's CF impact: \$0 **No. of New Time Limited FTEs:** 0.00 (2)
No. of Transferred FTEs: 0.00 (2)
No. of Other FTEs: 0.00 (2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and Justification: (Attach additional pages as needed.)*

During the 2018 budget we were approved to purchase a new mower to go with a new tractor that was purchased in 2017 to mow roadside weeds. In the fall when the 2018 budget was submitted the price of the new mower was \$16,000, which we have funded in balance sheet account 137005. As we started the process of trying to purchase the mower we found out that the cost has increased to \$18,500 so we need another \$2,500 in the balance sheet to make the purchase. We would like to reduce our equipment rental line 633015 by \$2,500 and increase the balance sheet by \$2,500.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.

15.12

SL COUNTY BUDGET REQUEST / ADJUSTMENT FORM

Executive Summary

Reference No: 102000IA02 For Fiscal Year: 2018
 Requesting Organization: 10200000 MAYOR ADMINISTRAT Date of Request: 6-Mar-18
 Budget Adjust Type(s): FTE Transfers Ongoing (Y or N): Y
 If Yes, next year's CF impact: \$0
 Net FTE Change: 0.00

Description and Justification:

FTE Transfer: The Data and Innovation Office under Administrative Services has an appointed vacant position due to Director of Performance & Innovation departure. In order to meet CJAC's staffing needs due to increased workload and focus on homeless shelter initiatives, we are requesting to transfer the vacant position to CJAC with salary and benefits.

Fund Impact

SUMMARY OF FUND IMPACT BY FUND

FUND:	110 GENERAL FUND
Fund Impact (Budgetary)	(\$0)
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	(\$0)

SUMMARY OF CNTY FUNDING IMPACT BY DEPT

DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
1020001601 DATA AND INNOVATION	0	(74,887)	0	(74,887)
1023000100 CJAC ADMINISTRATION	0	74,887	0	74,887
TOTALS	0	0	0	0

Approvals

Division Director:

Date:

Dept. or Elected Fiscal Mgr:

Date:

Dept. Dir. or Elected Official:

Date:

Facilities Division Director:
(Capital Projects Only)

Date:

Chief Financial Officer:

Date:

Mayor or Designee:

Date:

Council Action:

Date:

Approve

Budget Adjustment Detail									
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Budget Year: 2018 * Requesting Department: 10200000 MAYOR ADMINISTRATION

Budget Period: Pre-June Interim * Req Item No: 102000/A0 2 * Adjustment Title: FTE Transfer

Adjustment Type(s): FTE Transfer s

Expense Budget String(s):

[illegible]

TOTAL EXPENDITURES Page 1:	\$0
TOTAL EXPENDITURES ALL PAGES:	\$0

Revenue Budget String(s):[illegible]

TOTAL REVENUES Page 1:	\$0
TOTAL REVENUES ALL PAGES:	\$0

Balance Sheet/Fund Unrestriction String(s): ☐ Balance sheet strings only required for Proprietary Fund adjustments or fund unrestricted; check if applicable.

FUND	SUB-DEPT ID	BAL: SHEET ACCOUNT	AMOUNT
		BAL_SHT or 499999	
		BAL_SHT or 499999	
		BAL_SHT or 499999	

TOTAL BALANCE SHEET CHANGE:	\$0
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* Ongoing (Y or N):	Y	No. of New FTEs:	0.00	(2)
If Yes, next year's CF impact:	\$0	No. of New Time Limited FTEs:	0.00	(2)
		No. of Transferred FTEs:	1.00	(2)
		No. of Other FTEs:	0.00	(2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and Justification: (Attach additional pages as needed.)*

The Data and Innovation Office under Administrative Services has an appointed vacant position due to Director of Performance & Innovation departure. In order to meet CJAC's staffing needs due to increased workload and focus on homeless shelter initiatives, we are requesting to transfer the vacant position to CJAC with salary and benefits.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.

Position Management Information

INSTRUCTIONS: Complete one section for each position. To facilitate efficient execution of HR actions, please complete ALL fields as requested. TO fields are required for all position actions while FROM fields only need to be entered for position transfers. Print pages for completed sections and attach to the budget adjustment form.

Position 1			
Position Number (For changes to existing positions)		00002007	
Existing/Proposed Job Start Date		4/1/2018	
Existing/Proposed Job Code		036 / TBD	
Existing/Proposed Job Title		Senior Advisor To The Mayor / TBD	
Position Type: Full-Time (FT), Part-Time (PT)		FT	
Time Limited? Yes / No		NO	
If Time Limited, expected expiration date		NA	
Location Code (four digit number)		1182	
Fund	To: 110	From: 110	
PS/BRASS Sub Department Id	To: 1023000100	From: 1020001601	
Reports To Position Number	00000076		
Reports To Job Title	CJAC Coord		
FTE (Example: .50 / .75 / 1.0)	To: 1	From: 1	
Action Type: (New position (N), New TL (TL), Reclassification (R), Transfer (T), FTE Change/Re-Allocation (RA), Abolish (A), Other (O))		T	

Position 2			
Position Number (For changes to existing positions)			
Existing/Proposed Job Start Date			
Existing/Proposed Job Code			
Existing/Proposed Job Title			
Position Type: Full-Time (FT), Part-Time (PT)			
Time Limited? Yes / No			
If Time Limited, expected expiration date			
Location Code (four digit number)			
Fund	To:	From:	
PS/BRASS Sub Department Id	To:	From:	
Reports To Position Number			
Reports To Job Title			
FTE (Example: .50 / .75 / 1.0)	To:	From:	
Action Type: (New position (N), New TL (TL), Reclassification (R), Transfer (T), FTE Change/Re-Allocation (RA), Abolish (A), Other (O))			

Position 3			
Position Number (For changes to existing positions)			
Existing/Proposed Job Start Date			
Existing/Proposed Job Code			
Existing/Proposed Job Title			
Position Type: Full-Time (FT), Part-Time (PT)			
Time Limited? Yes / No			
If Time Limited, expected expiration date			
Location Code (four digit number)			
Fund	To:	From:	
PS/BRASS Sub Department Id	To:	From:	
Reports To Position Number			
Reports To Job Title			
FTE (Example: .50 / .75 / 1.0)	To:	From:	
Action Type: (New position (N), New TL (TL), Reclassification (R), Transfer (T), FTE Change/Re-Allocation (RA), Abolish (A), Other (O))			

Total No. of New FTEs:	0
Total No. of New Time Limited FTEs:	0
Total No. of Transferred FTEs:	1
Total No. of Other Actions:	0

(a) Totals will transfer to the "Adj Request" tab's FTE section.

Council Approval section below to be completed only by Council Staff and to be submitted to HR for final processing.				
Council Approved:	Yes:	No:	Date:	Signature:

15.13

SL COUNTY BUDGET REQUEST / ADJUSTMENT FORM

Executive Summary

Reference No: 230000IA02 For Fiscal Year: 2018
 Requesting Organization: 23000000 AGING AND ADULT S Date of Request: 6-Mar-18
 Budget Adjust Type(s): Technical Ongoing (Y or N): Y
 If Yes, next year's CF impact: \$0
 Net FTE Change: 0.00

Description and Justification:

Position 8923 from TL to Merit: Aging and Adult Services is requesting to reclassify the position #8923 from a time limited position to a merit position. This case manager position is fully funded by Medicaid to provide services for the Medicaid Waiver clients. It has been proven that the Medicaid funding is ongoing and steady. Also, due to the caseloads remain at the maximum capacity, by changing this position's status from time limited to merit, it'd help to increase the success in recruiting the qualified candidates for the position. This request is a technical adjustment and requires no additional county funding.

Fund Impact

SUMMARY OF FUND IMPACT BY FUND

FUND:	120 GRANT PROGRAMS FUND
Fund Impact (Budgetary)	\$0
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	\$0

SUMMARY OF CNTY FUNDING IMPACT BY DEPT

DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
TOTALS	0	0	0	0

Approvals

Division Director:

Paul Leggett

Digitally signed by Paul Leggett
Date: 2018.03.06 14:40:55 -0700

Date: _____

Dept. or Elected Fiscal Mgr:

Yanping Ding

Digitally signed by Yanping Ding
Date: 2018.03.06 14:43:08 -0700

Date: _____

Dept. Dir. or Elected Official:

Karen Crompton

Digitally signed by Karen Crompton
Date: 2018.03.06 16:36:04 -0700

Date: _____

Facilities Division Director:
(Capital Projects Only)

Date: _____

Chief Financial Officer:



Approve

Date: 3/7/18

Mayor or Designee:

Approve

Date: 3/6/18

Council Action:

Approve

Date: _____

Budget Adjustment Detail

Budget Year: 2018 *** Requesting Department:** 23000000 AGING AND ADULT SERVICES
Budget Period: Pre-June Interim *** Req Item No:** 230000IA02 *** Adjustment Title:** Position 8923 from TL to Merit
Adjustment Type(s): Technical

Expense Budget String(s): *This adjustment involves a reclass or grade change; while the next year's financial impact may be presented, no actual budget adjust*

FUND	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
120	2300000602	601030			43,212
120	2300000602	601040			(43,212)

TOTAL EXPENDITURES Page 1: \$0
TOTAL EXPENDITURES ALL PAGES: \$0

Revenue Budget String(s):

FUND	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT

TOTAL REVENUES Page 1: \$0
TOTAL REVENUES ALL PAGES: \$0

Balance Sheet/Fund Unrestriction String(s):

Bal sheet strings only required for Proprietary Fund adjustments or fund unrestricted; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT or 499999	
		BAL_SHT or 499999	
		BAL_SHT or 499999	

TOTAL BALANCE SHEET CHANGE: \$0

*** Ongoing (Y or N):** Y **No. of New FTEs:** 0.00 (2)
If Yes, next year's CF impact: \$0 **No. of New Time Limited FTEs:** 0.00 (2)
 No. of Transferred FTEs: 0.00 (2)
 No. of Other FTEs: 0.00 (2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and justification: (Attach additional pages as needed.)*

Aging and Adult Services is requesting to reclassify the position #8923 from a time limited position to a merit position. This case manager position is fully funded by Medicaid to provide services for the Medicaid Waiver clients. It has been proven that the Medicaid funding is ongoing and steady. Also, due to the caseloads remain at the maximum capacity, by changing this position's status from time limited to merit, it'd help to increase the success in recruiting the qualified candidates for the position. This request is a technical adjustment and requires no additional county funding.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.
 (2) For FTE related requests, complete and print the "Position" tab. Totals from that tab will be carried over to here.

Position Management Information

INSTRUCTIONS: Complete one section for each position. To facilitate efficient execution of HR actions, please complete ALL fields as requested. TO fields are required for all position actions while FROM fields only need to be entered for position transfers. Print pages for completed sections and attach to the budget adjustment form.

Position 1			
Position Number (For changes to existing positions)	8923		
Existing/Proposed Job Start Date	3/16/2018		
Existing/Proposed Job Code	9993/379		
Existing/Proposed Job Title	Time Limited/Merit		
Position Type: Full-Time (FT), Part-Time (PT)	FT		
Time Limited? Yes / No	Yes/No		
If Time Limited, expected expiration date	na		
Location Code (four digit number)	1005		
Fund	To: 120	From: 120	
PS/BRASS Sub Department Id	To: 2300000602	From: 2300000602	
Reports To Position Number	2340		
Reports To Job Title	Aging Section Manager		
FTE (Example: .50 / .75 / 1.0)	To: 1	From: -1	
Action Type: (New position (N), New TL (TL), Reclassification (R), Transfer (T), FTE Change/Re-Allocation (RA), Abolish (A), Other (O))	R		

15.14

SL COUNTY BUDGET REQUEST / ADJUSTMENT FORM

Executive Summary

Reference No: 230000IA01	For Fiscal Year: 2018
Requesting Organization: 23000000 AGING AND ADULT S	Date of Request: 6-Mar-18
Budget Adjust Type(s): Appropriation Unit Shift	Ongoing (Y or N): N
	If Yes, next year's CF impact: \$0
	Net FTE Change: 0.00

Description and Justification:

Transportation Software Implementation: Aging and Adult Services will be implementing a new software to increase efficiency of scheduling client medical rides. During 2018 budget process, this project has been reviewed and recommended by Technology Advisory Board. The total project budget is \$67,500 and is within the operations appropriation unit. This adjustment request is to move \$40,610 from the operations appropriation unit to the capital purchase appropriation unit for the implementation costs, per MFA/Capital Assets team. This request is a technical adjustment and requires no additional county funding.

Fund Impact

SUMMARY OF FUND IMPACT BY FUND

FUND:	120 GRANT PROGRAMS FUND
Fund Impact (Budgetary)	\$0
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	\$0

SUMMARY OF CNTY FUNDING IMPACT BY DEPT

DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
TOTALS	0	0	0	0

Approvals

Division Director:

Paul Leggett Digitally signed by Paul Leggett
Date: 2018.03.06 14:42:35
-07'00'

Date: _____

Dept. or Elected Fiscal Mgr:

Yanping Ding Digitally signed by Yanping Ding
Date: 2018.03.06 14:44:39
-07'00'

Date: _____

Dept. Dir. or Elected Official:

Karen Crompton Digitally signed by Karen Crompton
Date: 2018.03.06 16:34:54
-07'00'

Date: _____

Facilities Division Director:
(Capital Projects Only)



Date: _____

Chief Financial Officer:


Approve

Date: 3/7/18

Mayor or Designee:


Approve

Date: 3/6/18

Council Action:

Approve

Date: _____

Budget Adjustment Detail

Budget Year: 2018 *** Requesting Department:** 23000000 AGING AND ADULT SERVICES
Budget Period: Pre-June Interim *** Req Item No:** 230000A01 *** Adjustment Title:** Transportation Software Implementation
Adjustment Type(s): Appropriation Unit Shift

Expense Budget String(s):

FUND	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
120	2300000402	615035			(40,610)
120	2300000402	679005			40,610

TOTAL EXPENDITURES Page 1: \$0
TOTAL EXPENDITURES ALL PAGES: \$0

Revenue Budget String(s):

FUND	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT

TOTAL REVENUES Page 1: \$0
TOTAL REVENUES ALL PAGES: \$0

Balance Sheet/Fund Unrestriction String(s):

☐ Bal sheet strings only required for Proprietary Fund adjustments or fund unrestricted; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT or 499999	
		BAL_SHT or 499999	
		BAL_SHT or 499999	

TOTAL BALANCE SHEET CHANGE: \$0

*** Ongoing (Y or N):** N **No. of New FTEs:** 0.00 (2)
If Yes, next year's CF impact: \$0 **No. of New Time Limited FTEs:** 0.00 (2)
 No. of Transferred FTEs: 0.00 (2)
 No. of Other FTEs: 0.00 (2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and justification: (Attach additional pages as needed.)*

Aging and Adult Services will be implementing a new software to increase efficiency of scheduling client medical rides. During 2018 budget process, this project has been reviewed and recommended by Technology Advisory Board. The total project budget is \$67,500 and is within the operations appropriation unit. This adjustment request is to move \$40,610 from the operations appropriation unit to the capital purchase appropriation unit for the implementation costs, per MFA/Capital Assets team. This request is a technical adjustment and requires no additional county funding.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.
 (2) For FTE related requests, complete and print the "Position" tab. Totals from that tab will be carried over to here.

15.15

REQUEST FOR SL COUNTY BUDGET ADJUSTMENT

Executive Summary

Reference No: 554700IA01	For Fiscal Year: 2018
Requesting Organization: 55470000 PARKS AND REREATI	Date of Request: 21-Feb-18
Budget Adjust Type(s): Existing Capital Project	Ongoing (Y or N): N
	If Yes, next year's CF impact: \$0
	Net FTE Change: 0.00

Description and Justification:

Parks & Recreation Bond Project Adjustments: The 2016 Parks and Recreation Bond approved \$31,000,000 for capital renewal and replacement projects. This \$31 million dollar fund is divided into multiple sub-projects. Parks & Recreation proposes to shift funding in four areas of the capital renewal and replacement projects without seeking new County funds:


- Taylorsville Pool – Replace the sand filters in the outdoor pool. The filters clean the water and are nearly 20 years old. They have served their expected life and beyond and need to be replaced to operate the pool. \$135,000 funded by capital renewal and replacement projects under-expend. No new County funding requested.
- Sugar House Park playground – We are refurbishing the central playground in Sugar House Park adjacent to Parleys Creek, the project needs additional funds. Sugar House Park Authority is contributing \$80,000 towards the project and we need \$30,000 to complete. \$30,000 funded by capital renewal and replacement projects under-expend. No new County funding requested.
- Acord Ice & County Ice ammonia evaporators – We are replacing the ice rink ammonia evaporators, and have received construction bids that are slightly higher than anticipated. The project needs additional funds of \$85,000, which are proposed to be funded by capital renewal and replacement projects under-expend. No new County funding requested.
- Equestrian Park – Improvements to the Equestrian Park sound system have been identified as a priority by Equestrian Park Advisory Board. This will better allow the park to utilize the outdoor area and run events efficiently. A portion of the project is already funded. \$15,000 is requested to finish the project. Funded by Equestrian Park bond project under-expend. No new County funding requested.


Fund Impact


SUMMARY OF FUND IMPACT BY FUND	
FUND:	484 PARKS AND RECREATION GO BOND FUND
Fund Impact (Budgetary)	\$0
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	\$0


SUMMARY OF CNTY FUNDING IMPACT BY DEPT				
DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
5547000000 PARKS AND RECREATION GO BOND PRJCTS PRGM	80,000	80,000	0	0
TOTALS	80,000	80,000	0	0


Approvals

Division Director: 

Dept. or Elected Fiscal Mgr: 

Dept. Dir. or Elected Official: 

Facilities Division Director:
(Capital Projects Only) 

Chief Financial Officer: 

Date: 2/21/18

Date: 2-21-18

Date: 2-23-18

Date: 2-23-18

Date: 3-5-18

Date: 3-7-18

Date: _____

Mayor or Designee: 

Approve

Council Action: _____

Approve

Budget Adjustment Detail

Budget Year: 2018 *** Requesting Department:** 55470000 PARKS AND REREATION GO BOND PROJE
Budget Period: Pre-June Interim *** Req Item No:** 554700IA01 *** Adjustment Title:** Parks & Recreation Bond Project Adjustments
Adjustment Type(s): Existing Capital Project

Expense Budget String(s):

FUND	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
484	5547000000	607010		PARB17CRRP	(127,534)
484	5547000000	607015		PARB17CRRP	(22,466)
484	5547000000	629025		PARB17CRRP	135,000
484	5547000000	639025		PARB17CRRP	(15,000)
484	5547000000	664005		PARB17CRRP	110,000

TOTAL EXPENDITURE CHANGE: \$80,000
TOTAL EXPENDITURES ALL PAGES: \$80,000

Revenue Budget String(s):

FUND	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
484	5547000000	417005		PARB17CRRP	80,000

TOTAL REVENUE CHANGE: \$80,000
TOTAL REVENUES ALL PAGES: \$80,000

Balance Sheet/Fund Unrestriction String(s):

☐ Bal sheet strings only required for Proprietary Fund adjustments or fund unrestrictedions; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT or 499999	
		BAL_SHT or 499999	
		BAL_SHT or 499999	

TOTAL BALANCE SHEET CHANGE: \$0

* **Ongoing (Y or N):** N **No. of New FTEs:** 0.00 (2)
If Yes, next year's CF impact: \$0 **No. of New Time Limited FTEs:** 0.00 (2)
 No. of Transferred FTEs: 0.00 (2)
 No. of Other FTEs: 0.00 (2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and justification: (Attach additional pages as needed.)*

The 2016 Parks and Recreation Bond approved \$31,000,000 for capital renewal and replacement projects. This \$31 million dollar fund is divided into multiple sub-projects. Parks & Recreation proposes to shift funding in four areas of the capital renewal and replacement projects without seeking new County funds:

- Taylorsville Pool – Replace the sand filters in the outdoor pool. The filters clean the water and are nearly 20 years old. They have served their expected life and beyond and need to be replaced to operate the pool. \$135,000 funded by capital renewal and replacement projects under-expend. No new County funding requested.
- Sugar House Park playground – We are refurbishing the central playground in Sugar House Park adjacent to Parleys Creek, the project needs additional funds. Sugar House Park Authority is contributing \$80,000 towards the project and we need \$30,000 to complete. \$30,000 funded by capital renewal and replacement projects under-expend. No new County funding requested.
- Acord Ice & County Ice ammonia evaporators – We are replacing the ice rink ammonia evaporators, and have received construction bids that are slightly higher than anticipated. The project needs additional funds of \$85,000, which are proposed to be funded by capital renewal and replacement projects under-expend. No new County funding requested.
- Equestrian Park – Improvements to the Equestrian Park sound system have been identified as a priority by Equestrian Park Advisory Board. This will better allow the park to utilize the outdoor area and run events efficiently. A portion of the project is already funded. \$15,000 is requested to finish the project. Funded by Equestrian Park bond project under-expend. No new County funding requested.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.

2017 PARK RECREATION BOND / CAPITAL RENEWAL REPLACEMENT PROJECTS - FEBRUARY 2018 BUDGET ADJUSTMENT

Requested Action	ID	Location	Project	Account	Project Net Budget	Requested Change	Proposed Project Net Budget	Clarification
Create New Sub-Project	NCAPTVPL2	Taylorsville Pool	Replace Sand Filters	629025	\$ -	\$ 135,000	\$ 135,000	New Sub-Project needed in order to ensure that pool is ready to open for summer, to be funded by the reobligation of underspend from Sub-Projects at or nearing substantial completion
	NCAPDDPK1	Dimple Dell Park	Slurry Seal Granite Parking Lot	607010	\$ 27,630	\$ (303)	\$ 27,327	Sub-Project at or near substantial completion, no change in scope
	NCAPDDRC1	Dimple Dell Rec	Epoxy Park Restroom Floors	607010	\$ 44,184	\$ (4,029)	\$ 40,155	Sub-Project at or near substantial completion, no change in scope
	NCAPHILRC2	Holladay Lions Rec	Playground Drainage	607010	\$ 50,000	\$ (23,401)	\$ 26,599	Sub-Project at or near substantial completion, no change in scope
	NCAPOHHPK2	Olympus Hills Park	Repair Restroom	607010	\$ 75,000	\$ (29,943)	\$ 45,057	Sub-Project at or near substantial completion, no change in scope
	NCAPSCPL1	South County Pool	Epoxy Locker Room	607015	\$ 113,341	\$ (7,711)	\$ 105,630	Sub-Project at or near substantial completion, no change in scope
Increase Sub-Project Budget	NCAPWBPK1	Welby Park	Slurry Seal BMX Parking	607010	\$ 150,000	\$ (69,613)	\$ 80,387	Sub-Project at or near substantial completion, no change in scope
	NCAPSHPK2	Sugar House Park	Playground Replacement	664005	\$ 350,000	\$ 110,000		No change in scope, but current bids and estimates indicate additional budget is needed. The Sugar House Park Authority has committed to contribute \$80,000 to the County for this Sub-Project in order to fund part of the increase. The remainder of the increase is to be funded by the reobligation of underspend from a Sub-Project at or nearing substantial completion.
	NCAPDDRC4	Dimple Dell Rec	Replace Pool Slide Stairs	607015	\$ 150,000	\$ (30,000)	\$ 120,000	Sub-Project at or near substantial completion, no change in scope
Increase Sub-Project Budget	BIMPACI3	Acord Ice	Ammonia Evaporator Repair	607015	\$ 194,000	\$ 12,000	\$ 206,000	Construction bids have been received; sub-project requires additional budget to accomplish original scope.
	NCAPGRC2	Gene Fullmer Rec	Replace Chiller Controls	607015	\$ 15,000	\$ (3,435)	\$ 11,565	Sub-Project at or near substantial completion, no change in scope
	NCAPDDRC3	Dimple Dell Rec	Resurface Gym Floor	607015	\$ 45,816	\$ (3,955)	\$ 41,861	Sub-Project at or near substantial completion, no change in scope
	NCAPVIPK1	Vista Park	Slurry Seal 4 Plex Parking Lot	607010	\$ 18,087	\$ (4,610)	\$ 13,477	Sub-Project at or near substantial completion, no change in scope
Increase Sub-Project Budget	BIMPCOIC2	County Ice	Ammonia Evaporator Repair	607015	\$ 194,000	\$ 63,000	\$ 257,000	Construction bids have been received; sub-project requires additional budget to accomplish original scope.
	NCAPCOIC1	County Ice	Replace Chiller Controls	607015	\$ 25,000	\$ (13,313)	\$ 11,687	Sub-Project at or near substantial completion, no change in scope
	NCAPCRPK1	Canyon Rim Park	Slurry Seal Parking Lot	607010	\$ 40,000	\$ (10,157)	\$ 29,843	Sub-Project at or near substantial completion, no change in scope
	NCAPRWRC4	Redwood RC	Repair East Restroom	607010	\$ 18,000	\$ (478)	\$ 17,522	Sub-Project at or near substantial completion, no change in scope
Shift Budget to specific Sub-Project	NCAPTVRC2	Taylorsville Rec	Resurface Gym Floor	607015	\$ 100,000	\$ (39,052)	\$ 60,948	Sub-Project at or near substantial completion, no change in scope
	(None)	Equestrian Park	Unallocated Funds	639025	\$ 4,337,340	\$ (15,000)	\$ 4,322,340	Unallocated Equestrian Park project funds will transfer to a specific Equestrian Park project.
	NCAPEQPK5	Equestrian Park	Replace Arena Sound System	607010	\$ 25,000	\$ 15,000	\$ 40,000	No change in scope, but current bids and estimates indicate additional budget is needed.

Net: \$ - NO ADDITIONAL COUNTY FUNDING IS REQUESTED