Mayor's Office: Council Agenda Item Request Form

This form and supporting documents (if applicable) are due the Wednesday before the COW meeting by noon.

Date Received	
(office use)	

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Date of Request	February 21, 2018
Requesting Staff Member	Deputy Mayor Hale
Requested Council Date	February 27, 2018
Topic/Discussion Title	Specialty Drug Court Update
Description	An informational update on the status of specialty drug court program.
Requested Action ¹	Discussion
Presenter(s)	Noella Sudbury, Salt Lake County CJAC Director and Tucker Samuelsen, CJAC
Time Needed ²	15 minutes
Time Sensitive ³	Yes
Specific Time(s) ⁴	
Contact Name & Phone	Noella 8-7096
Please attach the supporting documentation you plan to provide for the packets to this form. While not ideal, if supporting documents are not yet ready, you can still submit them by 10 am the Friday morning prior to the COW agenda. Items without documentation may be taken off for consideration at that COW meeting.	

Mayor or Designee approval:

¹ What you will ask the Council to do (e.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms.

² Assumed to be 10 minutes unless otherwise specified.

³ Urgency that the topic to scheduled on the requested date.

⁴ If important to schedule at a specific time, list a few preferred times.