

Mayor's Office: Council Agenda Item Request Form
*This form and supporting documents (if applicable) are due the Wednesday
before the COW meeting by noon.*

Date Received (office use)	
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Date of Request	3/7/2018
Requesting Staff Member	Anna Vukin-Chow
Requested Council Date	3/13/2018
Topic/Discussion Title	Mayor's Contribution Fund
Description	Contribution of \$500 to "Pillows for Prisoners". This is an organization that works to build awareness, compassion, and hope inside and outside the walls of the Salt Lake County Jail through donations of pillows to female inmates at Mother's Day and Christmas. This contribution would be made directly to the jail.
Requested Action¹	Council Approval, Consent Items
Presenter(s)	
Time Needed²	
Time Sensitive³	
Specific Time(s)⁴	
Contact Name & Phone	Anna Vukin-Chow (ext. 8-7031)
Please attach the supporting documentation you plan to provide for the packets to this form. While not ideal, if supporting documents are not yet ready, you can still submit them by 10 am the Friday morning prior to the COW agenda. Items without documentation may be taken off for consideration at that COW meeting.	

Mayor or Designee approval: _____



¹ What you will ask the Council to do (e.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms.

² Assumed to be 10 minutes unless otherwise specified.

³ Urgency that the topic to scheduled on the requested date.

⁴ If important to schedule at a specific time, list a few preferred times.

March 13, 2018

The Honorable County Council
2001 S. State Street, Suite N2200
Salt Lake City, Utah 84190

Attn: Amy Winder Newton, Chair

Re: Community Contribution Recommendation

Council Members:

I have reviewed and approved the Salt Lake County Contribution Review Committee's recommendations for the following community contribution amount under the Mayor's Contribution Fund, subject to the ratification of the County Council as outlined in county ordinance:

Entity	Granted
Pillows for Prisoners	\$500.00
<hr/>	
	\$500.00 Cash

Purpose: To support Pillows for Prisoners' work, which is to build awareness, compassion, and hope inside and outside the walls of the Salt Lake County jail through donations of pillows to female inmates at Mother's Day and Christmas.

This contribution is approved under the authority of **County Wide Policy 1200:**

- 2.9 Public Purpose - Salt Lake County government's authority or responsibility to promote the safety, health, prosperity, moral well-being, peace, order, comfort, or convenience of County inhabitants.

This contribution will be appropriated in the Salt Lake County Mayor's 2018 budget. Please place this item on your next available agenda for action. Thank you for your help in this matter.

Sincerely,

Ben McAdams
Mayor, Salt Lake County



APPLICATION FOR CONTRIBUTION

NAME OF ORGANIZATION: Pillows for Prisoners (in cooperation w/ SLCo Jail)
ADDRESS: 2810 Hermosa Way
CITY: SLC STATE: UT ZIP CODE: 84124
CONTACT PERSON: Sabrina Sate-Mangum PHONE NUMBER: 801 750 8338 EMAIL: ssvitemangum@gmail.com

ORGANIZATION OVERVIEW (which could include mission, history, and demographics served):

Pillows for Prisoners is an organization that works to build awareness, compassion and hope inside and outside the walls of the Salt Lake County jail through donations of pillows to the female inmates at Christmas & Mother's Day.

TYPE OF REQUEST: Money ☒ In-Kind ☐

Have you previously requested money from SLCo? ☐ NO

If yes, when and how much (previous three years)? _____

What is the amount of your request? \$500

The amount you are requesting is 0.00% of your annual agency budget.

What is the purpose of the money you are requesting?:

to be used directly to purchase pillows by the jail for the female inmates by Mother's Day

PLEASE ATTACH:

☐ Copy of 501(c)(3)

☐ Copy of independent audit. If you do not have one, please enclose a copy of current financial statements.

You will be expected to report to the Salt Lake County Mayor on how the money was used and the success of the project.

The undersigned hereby acknowledges that he or she has authority to bind the organization listed in the application. The applicant accepts the following terms and conditions as a condition of receiving and using County funds or the waiver of fees: County funds will be used solely for the purposes approved by the Mayor of Salt Lake County as applied for in this application. Any expenditure for purposes other than those approved will require a return of the entire grant amount and may disqualify the grantee from receiving any additional County funds. It is further understood that no grant fund will be made available to any County officer or employee or in violation of the requirements of the Public Employees Ethics Act (67-16-1 et seq.). No grant funds will be used for political or campaign purposes. As a further condition of the grant, all County funds may be subject to an audit as required by Salt Lake County. The applicant is required to complete the Disbursement of Funds Report Form for contributions more than \$2,500.

Dated this 23 day of Jan, 18

Applicant [Signature]

Application for Contribution: Additional Information

Pillows for Prisoners is an organization that seeks to build awareness and advocacy for the plight of female inmates through donations of pillows to the women at the Salt Lake County Jail.

Although gaining 501 (c)(3) status is a goal for our organization in 2018, Pillows for is not currently a non-profit. However, donations made for the effort are given directly to the jail (which does have non-profit status) and then earmarked to be used to purchase the pillows.

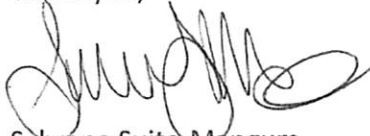
Through online and fundraising efforts, Pillows for Prisoners has received more than \$9500 worth of donations inside and outside the county. The first pillow "gift" was in December of 2017, when more than 350 pillows were delivered to the women at the Salt Lake County Jail. For this transaction (\$5900), funds were given directly to the jail, approved unanimously by the County Council and then used to purchase the pillows through the jail's approved vendor.

We are planning additional "gifts" in 2018 to coincide with the weekend of Mother's Day (Sunday, May 13, 2018) and for the winter holidays prior to Christmas (estimated date: Monday, December 19, 2018).

We are applying for a contribution from the Mayor's discretionary fund as the result of talks directly with Mayor McAdams (at his suggestion) and from his support in helping us move the original approval forward.

You can learn more about the program online at www.pillowsforprisoners.com or via Instagram: @pillowsforprisoners.

Thank you,



Sabrena Suite-Mangum
Co-Founder Pillows for Prisoners
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Email ssuitemangum@gmail.com