

SL COUNTY BUDGET REQUEST / ADJUSTMENT FORM

Executive Summary

Reference No: 102000IA01 For Fiscal Year: 2018
 Requesting Organization: 10200000 MAYOR ADMINISTRAT Date of Request: 20-Feb-18
 Budget Adjust Type(s): New Revenue or Expense Ongoing (Y or N): N
 If Yes, next year's CF impact: \$0
 Net FTE Change: 0.00

Description and Justification:

New American/Refugee AmEx Grant: The \$25,000 grant from American Express is for the following:
 \$20,000 – provide ESL classes at Senior Centers
 \$5,000 – Senior Center/ USU Extension nutrition program

Fund Impact

SUMMARY OF FUND IMPACT BY FUND

FUND:	110 GENERAL FUND
Fund Impact (Budgetary)	\$0
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	\$0

SUMMARY OF CNTY FUNDING IMPACT BY DEPT

DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
1020001201 NEW AMERICANS AND REFUGEES	25,000	25,000	0	0
TOTALS	25,000	25,000	0	0

Approvals

Division Director: _____

Date: 2/20/2018

Dept. or Elected Fiscal Mgr: _____

Date: 2/20/2018

Dept. Dir. or Elected Official: _____

Date: 2/26/2018

Facilities Division Director:
 (Capital Projects Only) _____

Date: _____

Chief Financial Officer: _____

Date: 2/21/2018

Mayor or Designee: _____

Date: 2/21/18

Council Action: _____

Date: _____

Approve

Budget Adjustment Detail									
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Budget Year: 2018

* Requesting Department: 10200000 MAYOR ADMINISTRATION

Budget Period: Pre-June Interim * **Req Item No:** 102000IA01 * **Adjustment Title:** New American/Refugee AmEx Grant

Adjustment Type(s): New Revenue or Expense

Expense Budget String(s):

[illegible]

TOTAL EXPENDITURES Page 1:	\$25,000
TOTAL EXPENDITURES ALL PAGES:	\$25,000

Revenue Budget String(s):

[illegible]

TOTAL REVENUES Page 1:	\$25,000
TOTAL REVENUES ALL PAGES:	\$25,000

Balance Sheet/Fund Unrestriction String(s):

☐ Bal sheet strings only required for Proprietary Fund adjustments or fund unrestrictions; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL SHT or 499999	
		BAL SHT or 499999	
		BAL SHT or 499999	

TOTAL BALANCE SHEET CHANGE:	\$0
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* Ongoing (Y or N): N
If Yes, next year's CF Impact: \$0

No. of New FTEs:	0.00	(2)
No. of New Time Limited FTEs:	0.00	(2)
No. of Transferred FTEs:	0.00	(2)
No. of Other FTEs:	0.00	(2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and justification: (Attach additional pages as needed.)*

The \$25,000 grant from American Express is for the following:
 \$20,000 – provide ESL classes at Senior Centers
 \$5,000 – Senior Center/ USU Extension nutrition program

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.

Dan J. Curtis

From: Ze Xiao
Sent: Tuesday, February 20, 2018 11:14 AM
To: Dan J. Curtis
Cc: Javaid I. Majid; Karen Hale
Subject: RE: \$25,000 grant from American Express

Hi Dan,

It is ready to process.

Thank you
Zee

From: Dan J. Curtis
Sent: Tuesday, February 20, 2018 11:03 AM
To: Ze Xiao
Cc: Javaid I. Majid; Karen Hale
Subject: RE: \$25,000 grant from American Express

Hi Zee,

Would you like to make any changes or is this ready to process?

Thanks,

Dan

From: Ze Xiao
Sent: Tuesday, February 20, 2018 10:56 AM
To: Dan J. Curtis <DJCurtis@slco.org>
Subject: RE: \$25,000 grant from American Express

Thank you

From: Dan J. Curtis
Sent: Friday, February 16, 2018 4:45 PM
To: Ze Xiao
Cc: Javaid I. Majid; Karen Hale
Subject: RE: \$25,000 grant from American Express

Hi Zee,

Attached please find a copy of the American Express grant budget request form for your review and approval. Please review the description/justification and feel free to add additional support if desired.

Please do not hesitate to contact me if you have questions or need additional information

Regards,

Dan

Dan Curtis
Budget Analyst
Mayor's Financial Administration
Ph. 385-468-7106



From: Ze Xiao
Sent: Monday, February 12, 2018 1:40 PM
To: Dan J. Curtis <DJCurtis@slco.org>
Cc: Javaid I. Majid <JMajid@slco.org>
Subject: RE: \$25,000 grant from American Express

Hi Dan,

Please apply the \$25,000 grant to 639025 - OTHER PROFESSION.

Thank you for your help.

Zee

From: Dan J. Curtis
Sent: Monday, February 12, 2018 12:13 PM
To: Ze Xiao
Cc: Javaid I. Majid
Subject: FW: \$25,000 grant from American Express

Hi Zee,

Just checking to see if you have thought about what line items you would like to use for budgeting the \$25k AmEx. (See email below and attachments)

Thanks,

Dan

From: Dan J. Curtis
Sent: Monday, January 29, 2018 4:28 PM
To: Ze Xiao <ZXiao@slco.org>
Cc: Javaid I. Majid <JMajid@slco.org>
Subject: RE: \$25,000 grant from American Express

Hi Zee,

Thank for the documentation.

Could you please provide us with the line items you would like to budget this on? For example, 609005 Food Provisions, 611015 Education & Training Serv/Supp, or 639010 Consultants' Fees etc.

Once we know what line item(s) and how much, we can prepare a budget adjustment for 2018, and submit for your review.

I have attached a copy of your budget and a budget adjustment form.

Thanks,

Dan

From: Ze Xiao
Sent: Monday, January 29, 2018 3:26 PM
To: Dan J. Curtis <DJCurtis@slco.org>
Subject: FW: \$25,000 grant from American Express

Hi Dan,

Please let me know what you will need from me.

Thank you
Zee

From: Javaid I. Majid
Sent: Friday, January 26, 2018 2:54 PM
To: Ze Xiao
Cc: Karen Hale; Michelle Hicks; Dan J. Curtis; Becky Timothy
Subject: RE: \$25,000 grant from American Express

Thanks Zee, please work with Dan to adjust your 2018 budget accordingly. Javaid

From: Ze Xiao
Sent: Friday, January 26, 2018 2:49 PM
To: Javaid I. Majid <JMajid@slco.org>
Cc: Karen Hale <KHale@slco.org>; Michelle Hicks <MHicks@slco.org>
Subject: \$25,000 grant from American Express

Hi Javaid,

The \$25,000 grant from American Express is restricted.

\$20,000 – provide ESL classes at Senior Centers
\$5,000 – Senior Center/ USU Extension nutrition program

Please see grant proposal attached.

Zee



OFFICE for
NEW AMERICANS
& REFUGEES

Ze Min Xiao
Director

2001 South State Street, N1-130

T 3854684861
M 8015185530
zxiao@slco.org

Dan J. Curtis

From: Robby R. Beesley
Sent: Friday, January 26, 2018 2:00 PM
To: Dan J. Curtis; Javaid I. Majid
Subject: Prepaid AMEX Grant

Per your instructions I have moved the \$25,000 from 423000 to 227005 on JE 0000024619 dated 12/21/17 (to match the date of the deposit.) I reversed the accrual on JE 0000024620 dated 01/01/18.

Robby R. Beesley
Accountant
Salt Lake County Mayor's
Financial Administration
2001 S State St N4-202
PO Box 144575
Salt Lake City, UT 84114-4575
385-468-7105



Notes/Statistics

<https://www.hks.harvard.edu/fs/gborjas/publications/journal/ILRR2011.pdf>

- "It is evident that the immigrant share in the older population has continued to rise at a fast pace."

<https://www.ncbi.nlm.nih.gov/pmc/articles/PMC2920201/>

- "Older people are at an increased risk of inadequate diet and malnutrition"

Requirements

Please upload a cover page with a summary of the grant request, gap need, expected measurable outcomes and amount of funding being requested.

Describe the project or program, and how it meets one of the following needs:

- Affordable housing for LMI individuals.
- Essential (critical) community services targeting LMI individuals (i.e., financial literacy, healthcare, employment, and/or safety net measures to alleviate poverty).
- Activities that promote economic development (through financing small businesses).
- Activities that revitalize or stabilize LMI areas, distressed or underserved rural communities, or designated disaster areas.

*** Please enter the project description, taking into account the aforementioned tips.**

Immigrants and refugees over the age of 60 are often vulnerable to loneliness and economic and health problems due to limited English language proficiency, little or no U.S. work experience, and weak ties to social institutions (src). Approximately 134,000 Salt Lake County residents (13%) are foreign-born. The New American elderly population is twice as likely to be in poverty as U.S.-born seniors^[1]. Salt Lake County's Adult and Aging Services operates 19 senior centers as a way of providing valuable resources and programs for seniors. As the elderly population grows, and the foreign-born population increases within this demographic, the Salt Lake County Mayor's Office for New Americans has identified two opportunities to serve their unique challenges via senior center programs. Through these efforts, seniors, particularly New Americans, will have the opportunity to improve their overall health.

The first component of this programming is designed to better seniors' financial health by teaching English and financial literacy. For foreign-born elderly individuals, limited language skills can be a barrier to a secure financial future and can lead to loneliness and isolation (src). By improving seniors' language and financial literacy capabilities, this program seeks to improve well-being in the foreign-born elderly population, giving them a more stable financial and social future and to preventing seniors from falling victim to predatory lending and scams.

Another part of the proposed programming at the senior centers involves improving elderly health by securing physical and financial access to fresh produce. As people age, proper nutrition plays an increasingly important role in their physical and mental wellbeing. Although many elderly New Americans arrive in the states physically healthy, limited financial resources and language barriers can lead them to adopt less healthy eating practices and can reduce their

access to quality healthcare (src). Approximately 15% of Utah seniors face the threat of hunger and over 50,000 seniors report they are currently struggling with hunger (2010 Census).

In 2016, USU Extension partnered with Salt Lake County Adult and Aging Services to launch pop-up farmers markets to disseminate locally grown, culturally appropriate free produce at senior centers throughout the county. 96% of those surveyed stated that the markets helped them save money, and 85% reported an increase in their consumption of fresh fruits and vegetables. Because New American seniors are more often afflicted by poverty, they benefit physically and emotionally from having fresh produce that is native to their homelands and familiar to them. Program growth requires more produce; planting a new garden would increase both the quality and reach of the program.

The development and implementation of these programs in tandem across Salt Lake County will improve the overall health and well-being of seniors, particularly New Americans. Estimated cost for the ESL and financial literacy class is \$35,000 annually, while the free produce program's cost is \$10,000. This application serves as a request for a grant of \$30,000, with \$20,000 allocated for ESL and financial literacy, and \$10,000 to help develop a new garden at Wheeler Farm to grown produce that are familiar to new American seniors.

*** Describe the community need for this project or program. Include information demonstrating this need. (i.e., demographic or statistical information).**

Much of the existing programming for New Americans within Salt Lake County focuses on younger populations like children and those who are currently in the workforce. This leaves many older immigrants and refugees with fewer opportunities to make connections to the community and to receive critical care. This is especially detrimental to New Americans, many of whom come from communities where they are accustomed to having a large familial presence in their lives and a close-knit local community; for these individuals, transitioning to life in Salt Lake County often means learning to deal with social isolation. This isolation is often exacerbated by a lack of English skills, leaving New American seniors vulnerable to diminished emotional and mental health.

Moreover, many elderly individuals in Utah struggle with poverty, and the New American population is especially susceptible to this condition. Poverty affects many aspects of one's health, and can be particularly damaging for seniors, whose ability to augment their income is often diminished by a lack of physical and/or mental mobility, frequently leaving them with a great deal of stress. A lack of financial resources often leads to Utah seniors facing hunger and not being able to afford nutritious foods and adequate health care.

In the following fields, upload a project plan and a budget; you must include information on timelines, key milestones, etc.

*** Explain how the effectiveness of the project or program will be determined (outcomes must be reported on a 6 and 12 month grant usage report).**

The financial literacy and ESL portion of the programming will be conducted using curriculum from the Family Prosperity Initiative. This initiative was founded by Salt Lake County library services to provide an innovative approach to financial education for low income

individuals, families and communities. FPI's curriculum is designed to improve participant financial literacy through evidence-based and culturally adapted curriculum that addresses basic financial concepts as well as the specific needs of the families participating. The curriculum's design allows it to be incorporated into ESL classes and is built with immigrants and refugees in mind.

This curriculum has measures of success built into the classes. (Ask Zee to help elaborate here).

The farmers market component of the proposed programming will undergo evaluation via surveys. During last year's programming, nearly 20% of the patrons of the farmers markets completed a survey measuring the ability of the markets to meet the goals of the program. This year, we would like to increase the percent of participant seniors who take the survey to 35%. Survey responses will be used to gauge the effectiveness of the program and to gather input on what improvements should be made.

*** Please describe the impact on LMI community.**

This proposed programming will benefit the LMI community by providing essential services to those who might not normally have financial or physical access to such programs.

The ESL and financial literacy class will give seniors a brighter financial future by equipping them with the linguistic and financial tools needed to take care of their finances and protect themselves from predatory lending and financial mishaps. Providing ESL instruction alongside the financial literacy curriculum allows the program to tackle two difficulties at once in a way that is sensible and complementary. Additionally, although there may be free ESL classes provided at other locations, bringing the courses directly to the target audience will increase participation and retention. Moreover, because the curriculum is developed specifically with New American seniors in mind, it will undoubtedly prove to be more effective than if the seniors were to pursue similar opportunities outside of senior centers.

Teaching LMI individuals English can improve their quality of life by allowing them to communicate with a wider variety of individuals and by opening them up more to the world around them. Understanding the language primarily spoken in one's country of residence can act as a powerful integration mechanism and can give one a sense of community. This is key for seniors who often struggle with social isolation, especially New Americans who may not have many existing ties to the community.

Understanding basic financial literacy is also beneficial for elderly individuals who may be contacted for predatory lending schemes and are often preyed on for financial scams. Moreover, understanding financial literacy can help seniors in poverty by equipping them with the skills to effectively manage their money and improve their financial knowledge. Having a course dedicated to teaching these skills to the elderly specifically is helpful for seniors who learn differently and sometimes at a slower pace than younger populations.

The free produce program will also positively impact the elderly population, especially New Americans who frequently struggle with poverty and may have difficulty maintaining a healthy diet due to financial restrictions and a lack of produce they are familiar with and know how to prepare. Providing elderly individuals with free, nutritious produce will improve their quality of life by improving their physical health, mitigating the risk of some diseases through proper nutrition, decreasing mental and financial stress, and reducing instances of hunger.

*** Name the sources and amounts of funding for the project or program, specify if funding is committed or proposed (i.e., other financial institutions, foundations, government agencies, private donors, etc.).**

(Ask Zee for details)

*** Explain what makes your approach in serving the community unique and effective.**

(Ask Zee what to write about)

*** Describe how American Express will be acknowledged for the grant (i.e., press release, newsletter, etc.).**

(Ask Zee)

Financial and Health Prosperity for New American Seniors

SL COUNTY BUDGET REQUEST / ADJUSTMENT FORM

Executive Summary

Reference No: 503700IA01	For Fiscal Year: 2018
Requesting Organization: 50370000 EXCISE TAX ROAD P	Date of Request: 15-Feb-18
Budget Adjust Type(s): Technical	Ongoing (Y or N): N
	If Yes, next year's CF impact: \$0
	Net FTE Change: 0.00

Description and Justification:

Transfer Excise Tax Projects to Dept 4510000000: Department 5037000000, Excise Tax Bond, was closed at the end of 2017. This budget adjustment is to transfer the 2018 project budgets from Department 5037000000 to Department 4510000000.

Fund Impact

SUMMARY OF FUND IMPACT BY FUND

FUND:	426 EXCISE TAX ROAD REV BOND PROJECTS FUND	735 PUBLIC WORKS AND OTHER SERVICES FUND
Fund Impact (Budgetary)	\$5,821,555	(\$5,703,393)
Fund Impact (Transfers)	\$0	\$0
TOTAL FUND IMPACT	\$5,821,555	(\$5,703,393)

SUMMARY OF CNTY FUNDING IMPACT BY DEPT

DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
4510000106 KEARNS CLASS C PROJECTS	0	1,700,044	0	1,700,044
4510000202 MILLCREEK CAPITAL PROJECTS	0	14,000	0	14,000
4510000204 EMIGRATION CNYN CAPITAL PROJECTS	0	527,868	0	527,868
4510000205 UNINCORP CAPITAL PROJECTS	0	500,000	0	500,000
4510000206 KEARNS CAPITAL PROJECTS	0	388,886	0	388,886
4510000207 MAGNA CAPITAL PROJECTS	0	2,572,595	0	2,572,595
5037000000 EXCISE TAX ROAD PROJECTS UNINCORP PRGM	0	(5,821,555)	0	(5,821,555)
TOTALS	0	(118,162)	0	(118,162)

Approvals

Division Director:



Date: 2/16/2018

Dept. or Elected Fiscal Mgr:



Date: 2/20/2018

Dept. Dir. or Elected Official:



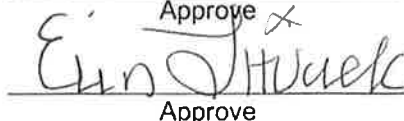
Date: 20 Feb 2018

Facilities Division Director:
(Capital Projects Only)



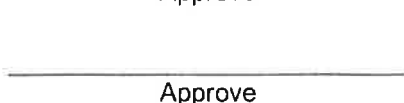
Date:

Chief Financial Officer:


Approve

Date: 2/20/2018

Mayor or Designee:


Approve

Date: 2/21/18

Council Action:

Date:

Budget Adjustment Detail

Budget Year: 2018 *** Requesting Department:** 50370000 EXCISE TAX ROAD PROJECTS UNINCORP *
Budget Period: Pre-June Interim * **Req Item No:** 503700IA01 * **Adjustment Title:** Transfer Excise Tax Projects to Dept 4510000000
Adjustment Type(s): Technical

Expense Budget String(s):

FUND	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
426	5037000000	664005		EFCTB150001	(44,801)
426	5037000000	664005		EFCTB160001	(500,000)
426	5037000000	664005		EFCTB160002	(474)
426	5037000000	664005		EFCTB170001	(1,864,725)
426	5037000000	664005		EFCTB170002	(14,000)
426	5037000000	664005		TB140001	(2,572,595)
426	5037000000	664005		TB140002	(21,964)
426	5037000000	664005		TB140004	(50,923)
426	5037000000	664005		TB140005	(224,205)
426	5037000000	664005		TB140006	(527,868)

TOTAL EXPENDITURES Page 1: (\$5,821,555)
TOTAL EXPENDITURES ALL PAGES: (\$118,162)

Revenue Budget String(s):

FUND	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT

TOTAL REVENUES Page 1: \$0
TOTAL REVENUES ALL PAGES: \$0

Balance Sheet/Fund Unrestriction String(s):

Bal sheet strings only required for Proprietary Fund adjustments or fund unrestricted; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT or 499999	
		BAL_SHT or 499999	
		BAL_SHT or 499999	

TOTAL BALANCE SHEET CHANGE: \$0

* **Ongoing (Y or N):** N **No. of New FTEs:** 0.00 (2)
If Yes, next year's CF impact: \$0 **No. of New Time Limited FTEs:** 0.00 (2)
 No. of Transferred FTEs: 0.00 (2)
 No. of Other FTEs: 0.00 (2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and justification: (Attach additional pages as needed.)*

Department 5037000000, Excise Tax Bond, was closed at the end of 2017. This budget adjustment is to transfer the 2018 project budgets from Department 5037000000 to Department 4510000000.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.

REQUEST FOR INTERIM/JUNE/YEAR-END BUDGET ADJUSTMENT (Additional Detail)

Expense Budget String(s):

[illegible]**Revenue Budget String(s):**[illegible]

<u>und</u> <u>SPT</u>	<u>Project</u>	<u>Agency</u> <u>Account</u>	<u>Budget</u>	<u>Assoc Revenue</u>	<u>Planned</u>	<u>PreEncumbrance</u>	<u>Encumbrance</u>	<u>Expense</u>	<u>Remaining</u>
26	EFCTB150001	000001	44,801.00	0.00	0.00	0.00	0.00	0.00	44,801.00
037000000	2018								
26	EFCTB160001	000001	500,000.00	0.00	0.00	0.00	0.00	0.00	500,000.00
037000000	2018								
26	EFCTB160002	000001	474.00	0.00	0.00	0.00	0.00	0.00	474.00
037000000	2018								
26	EFCTB170001	000001	1,864,725.00	0.00	0.00	0.00	0.00	0.00	1,864,725.00
037000000	2018								
26	EFCTB170002	000001	14,000.00	0.00	0.00	0.00	0.00	0.00	14,000.00
037000000	2018								
26	TB140001	000001	2,572,595.00	0.00	0.00	0.00	0.00	0.00	2,572,595.00
037000000	2018								

Agency: All values

Dept: 5037000000

Bud Ref: 2018

<u>Ind</u>	<u>Project</u>	<u>Agency</u>	<u>Budget</u>	<u>Assoc Revenue</u>	<u>Planned</u>	<u>PreEncumbrance</u>	<u>Encumbrance</u>	<u>Expense</u>	<u>Remaining</u>
<u>pt</u>	<u>Bud Ref</u>	<u>Account</u>							
16	TB140002								
137000000	2018	000001	21,964.00	0.00	0.00	0.00	0.00	0.00	21,964.00
16	TB140004								
137000000	2018	000001	50,923.00	0.00	0.00	0.00	0.00	0.00	50,923.00
16	TB140005								
137000000	2018	000001	224,205.00	0.00	0.00	0.00	0.00	0.00	224,205.00
16	TB140006								
137000000	2018	000001	527,868.00	0.00	0.00	0.00	0.00	0.00	527,868.00
Subtotal for Fund 426 :			5,821,555.00	0.00	0.00	0.00	0.00	0.00	5,821,555.00
Grand Total :			5,821,555.00	0.00	0.00	0.00	0.00	0.00	5,821,555.00

End of Report

SL COUNTY BUDGET REQUEST / ADJUSTMENT FORM

Executive Summary

Reference No: 355099IA02 For Fiscal Year: 2018
 Requesting Organization: 35509900 SPCC RESERVE CAPI Date of Request: 6-Feb-18
 Budget Adjust Type(s): Technical Ongoing (Y or N): N
 If Yes, next year's CF impact: \$0
 Net FTE Change: 0.00

Description and Justification:

Restroom Funds Transfer: We would like to transfer the balance of funds from the AV project to create a standard restroom renovation plan for our lobbyside restrooms. The AV project is complete and these funds were not required. This will help advance an area of concern brought to our attention from post event client interviews. The restrooms are over 20 years old and are not up to current high standards of competitive facilities around the country. Clients are expecting a more modern and higher quality restrooms for attendees than we currently offer.

Fund Impact

SUMMARY OF FUND IMPACT BY FUND

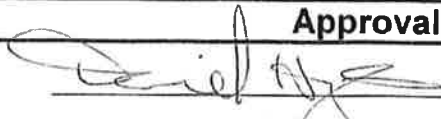
FUND:	180 RAMPTON SALT PALACE CONV CTR FUND
Fund Impact (Budgetary)	\$0
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	\$0

SUMMARY OF CNTY FUNDING IMPACT BY DEPT

DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
TOTALS	0	0	0	0

Approvals

Division Director:



Date: 2/5/2018

Dept. or Elected Fiscal Mgr: Robert Trujillo

Digitally signed by Robert Trujillo
Date: 2018.02.14 14:18:06 -07'00'

Date: _____

Dept. Dir. or Elected Official:


Rory Payne

Digitally signed by Rory Payne
Date: 2018.02.21 08:46:48 -07'00'

Date: 2/15/18

Facilities Division Director:
(Capital Projects Only)

Date: _____

Chief Financial Officer:



Date: 2/21/18

Mayor or Designee:


Approve

Date: 2/21/18

Council Action:

Approve

Date: _____

Budget Adjustment Detail

Budget Year: 2018 * Requesting Department: 35509900 SPCC RESERVE CAPITAL PROJECTS
 Budget Period: Pre-June Interim * Req Item No: 3550991A02 * Adjustment Title: Restroom Funds Transfer
 Adjustment Type(s): Technical

Expense Budget String(s):

FUND	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
180	3550990000	607015		SP0083	(32,680)
180	3550990000	607015		SP0086	32,680

TOTAL EXPENDITURES Page 1: \$0
 TOTAL EXPENDITURES ALL PAGES: \$0

Revenue Budget String(s):

FUND	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT

TOTAL REVENUES Page 1: \$0
 TOTAL REVENUES ALL PAGES: \$0

Balance Sheet/Fund Unrestriction String(s):

☐ Bal sheet strings only required for Proprietary Fund adjustments or fund restrictions; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT or 499999	
		BAL_SHT or 499999	
		BAL_SHT or 499999	

TOTAL BALANCE SHEET CHANGE: \$0

* Ongoing (Y or N): N
 If Yes, next year's CF impact: \$0
 No. of New FTEs: 0.00 (2)
 No. of New Time Limited FTEs: 0.00 (2)
 No. of Transferred FTEs: 0.00 (2)
 No. of Other FTEs: 0.00 (2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and justification: (Attach additional pages as needed.)*

We would like to transfer the balance of funds from the AV project to create a standard restroom renovation plan for our lobbyside restrooms. The AV project is complete and these funds were not required. This will help advance an area of concern brought to our attention from post event client interviews. The restrooms are over 20 years old and are not up to current high standards of competitive facilities around the country. Clients are expecting a more modern and higher quality restrooms for attendees than we currently offer.

- (1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.
 (2) For FTE related requests, complete and print the "Position" tab. Totals from that tab will be carried over to here.

Version 93: Last Updated: 1/29/2018

SL COUNTY BUDGET REQUEST / ADJUSTMENT FORM

Executive Summary

Reference No: 355099IA01	For Fiscal Year: 2018
Requesting Organization: 35509900 SPCC RESERVE CAPI	Date of Request: 6-Feb-18
Budget Adjust Type(s): Unforeseen / Exigency	Ongoing (Y or N): N
	If Yes, next year's CF impact: \$0
	Net FTE Change: 0.00

Description and Justification:

Conveyor: The current dishwasher is 22 years old. The conveyor is no longer usable. We need to get a new one as soon as possible so we can efficiently clean dishes. Dishes are currently being washed by hand. In the next few months we will be holding larger events and will not be able to keep up with demand. We are also going to need a new and larger dishwasher but do not want to proceed with buying one just yet due to the kitchen redesign that is in process. This new conveyor will meet the needs until the capital project of redesigning and expanding the kitchen is completed.

Fund Impact

SUMMARY OF FUND IMPACT BY FUND

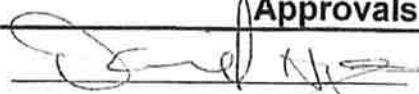
FUND:	180 RAMPTON SALT PALACE CONV CTR FUND
Fund Impact (Budgetary)	(\$41,000)
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	(\$41,000)

SUMMARY OF CNTY FUNDING IMPACT BY DEPT

DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
3550990000 SPCC RESERVE CAPITAL PROJECTS PRGM	0	41,000	0	41,000
TOTALS	0	41,000	0	41,000

Approvals

Division Director:



Date: 2/5/2018

Dept. or Elected Fiscal Mgr:

Robert Trujillo
Digitally signed by Robert Trujillo
Date: 2018.02.14 14:14:56 -07'00'

Date: _____

Dept. Dir. or Elected Official:



Date: 2/15/18

Facilities Division Director:
(Capital Projects Only)

Rory Payne
Digitally signed by Rory Payne
Date: 2018.02.21 08:46:17 -07'00'

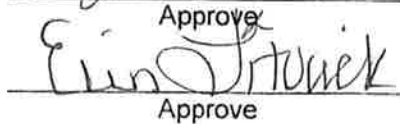
Date: _____

Chief Financial Officer:



Date: 2/21/18

Mayor or Designee:


Approve

Date: 2/21/18

Council Action:

Approve

Date: _____

Budget Adjustment Detail

Budget Year: 2018 * Requesting Department: 36509900 SPCC RESERVE CAPITAL PROJECTS
 Budget Period: Pre-June Interim * Req Item No: 355C99/A01 * Adjustment Title: Conveyor
 Adjustment Type(s): Unforeseen / Emergency

Expense Budget String(s):

FUND	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
180	3550990000	607015		SP0112	41,000

TOTAL EXPENDITURES Page 1: \$41,000
 TOTAL EXPENDITURES ALL PAGES: \$41,000

Revenue Budget String(s):

FUND	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT

TOTAL REVENUES Page 1: \$0
 TOTAL REVENUES ALL PAGES: \$0

Balance Sheet/Fund Unrestriction String(s):

Balance sheet strings only required for Proprietary Fund adjustments or fund unrestrictions; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL. SHT or 499999	
		BAL. SHT or 499999	
		BAL. SHT or 499999	

TOTAL BALANCE SHEET CHANGE: \$0

* Ongoing (Y or N): N
 If Yes, next year's CF Impact: \$0

No. of New FTEs: 0.00 (2)
 No. of New Time Limited FTEs: 0.00 (2)
 No. of Transferred FTEs: 0.00 (2)
 No. of Other FTEs: 0.00 (2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and Justification: (Attach additional pages as needed.)*

The current dishwasher is 22 years old. The conveyor is no longer usable. We need to get a new one as soon as possible so we can efficiently clean dishes. Dishes are currently being washed by hand. In the next few months we will be holding larger events and will not be able to keep up with demand. We are also going to need a new and larger dishwasher but do not want to proceed with buying one just yet due to the kitchen redesign that is in process. This new conveyor will meet the needs until the capital project of redesigning and expanding the kitchen is completed.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.
 (2) For FTE related requests, complete and print the "Position" tab. Totals from that tab will be carried over to here.

SL COUNTY BUDGET REQUEST / ADJUSTMENT FORM

Executive Summary

Reference No: 355099IA03	For Fiscal Year: 2018
Requesting Organization: 35509900 SPCC RESERVE CAPI	Date of Request: 6-Feb-18
Budget Adjust Type(s): Unforeseen / Exigency	Ongoing (Y or N): Y
New Request	If Yes, next year's CF impact: \$0
New Capital Project	Net FTE Change: 0.00

Description and Justification:

Escalator Repair: Replace all steps on escalator E7. This escalator did not pass state inspection because the stairs have been knifed (sharpened) by an object that got wedged in the escalator that caused the wear on the "blades" in the escalator steps. This was identified during a routine state inspection. It has been suggested by Kone (SLCo's escalator contractor) that it is most often caused by a screw or coin wedged in the comb that is not large enough to cause the sensor to stop the unit. ~~We are requesting the funds from capital project revolving fund.~~

Fund Impact

SUMMARY OF FUND IMPACT BY FUND

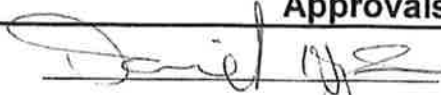
FUND:	180 RAMPTON SALT PALACE CONV CTR FUND
Fund Impact (Budgetary)	(\$49,000)
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	(\$49,000)

SUMMARY OF CNTY FUNDING IMPACT BY DEPT

DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
3550990000 SPCC RESERVE CAPITAL PROJECTS PRGM	0	49,000	0	49,000
TOTALS	0	49,000	0	49,000

Approvals

Division Director:



Date: 2/5/2018

Dept. or Elected Fiscal Mgr:

Robert Trujillo

Digitally signed by Robert Trujillo
Date: 2018.02.15 11:58:44 -07'00'

Date:

Dept. Dir. or Elected Official:



Date: 2/15/18

Facilities Division Director:
(Capital Projects Only)

Rory Payne

Digitally signed by Rory Payne
Date: 2018.02.21 08:45:42 -07'00'

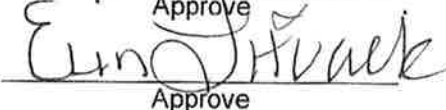
Date:

Chief Financial Officer:



Date: 2/21/18

Mayor or Designee:


Approve

Date: 2/21/18

Council Action:

Approve

Date:

Budget Adjustment Detail									
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* Requesting Department: 35500000 SPCC RESERVE CAPITAL PROJECTS

* Adjustment Title: Escalator Repair

New Capital Project

[illegible][illegible]

☐ Bal sheet strings only required for Proprietary Fund adjustments or fund unrestrictions; check if applicable.

TOTAL BALANCE SHEET CHANGE:		\$0
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No. of New FTEs:	0.00	(2)
No. of New Time Limited FTEs:	0.00	(2)
No. of Transferred FTEs:	0.00	(2)
No. of Other FTEs:	0.00	(2)

[illegible]

Replace all steps on escalator E7. This escalator did not pass state inspection because the stairs have been knifed (sharpened) by an object that got wedged in the escalator that caused the wear on the "blades" in the escalator steps. This was identified during a routine state inspection. It has been suggested by Kone (SLCo's escalator contractor) that it is most often caused by a screw or coin wedged in the comb that is not large enough to cause the sensor to stop the unit. We are requesting the funds from capital project revolving fund.

(1) If the request is for a grant, include the dates the grant will expire and what obligations are required of the County after the grant expires.
(2) For FTE related requests, complete and print the "Position" tab. Totals from that tab will be carried over to here.

SL COUNTY BUDGET REQUEST / ADJUSTMENT FORM

Executive Summary

Reference No:	102500IA01	For Fiscal Year:	2018
Requesting Organization:	10250000 REGIONAL ECONOMIC	Date of Request:	20-Feb-18
Budget Adjust Type(s):	New Request	Ongoing (Y or N):	N
	New Request	If Yes, next year's CF impact:	\$0
		Net FTE Change:	0.00

Description and Justification:

Employment Transportation Support: From 2014-16, several of the cities and Salt Lake County entered an interlocal agreement to develop a Street Engagement Team (SET) to further outreach efforts in the community to encourage those who were experiencing homelessness to take advantage of services. At the end of the interlocal agreement with these cities ending (8/31/16), there were unspent contributions from these cities totaling \$19,005 and was returned to fund 110 (general fund) in 2016.

Proposal: The County has been an active participant in Operation Rio Grande which has been in place for nearly a year. The third phase has now begun which is providing employment services with a goal of securing employment for those who have now completed treatment. Through a cooperative arrangement with LDS Humanitarian Services, a van has been secured which can provide transportation services for formerly homeless clients to employment. The van will be given to Advantage Services who will hire a driver. These funds will be used to pay the cost of the driver. It is requested that \$19,000 be appropriated for this purpose with the funds being placed in our Department to oversee this operation. The \$19,000 is the unspent funds from the interlocal agreement with these cities and returned to fund 110 in 2016.

After approval, a contract with Advantage Services will be put in place outlining the terms, conditions, and outcomes of this service.

Fund Impact

SUMMARY OF FUND IMPACT BY FUND

FUND:	110 GENERAL FUND
Fund Impact (Budgetary)	(\$19,000)
Fund Impact (Transfers)	\$0
TOTAL FUND IMPACT	(\$19,000)

SUMMARY OF CNTY FUNDING IMPACT BY DEPT

DEPT	REVENUE	EXPENSE	BAL SHEET	CNTY FUNDING
1025000610 CRD ADMINISTRATION	0	19,000	0	19,000
TOTALS	0	19,000	0	19,000

Approvals

Division Director:

Date: _____

Dept. or Elected Fiscal Mgr: Robert Trujillo Digitally signed by Robert Trujillo
Date: 2018.02.20 15:24:53 -0700'

Date: _____

Dept. Dir. or Elected Official: Carlton Christensen

Date: 2/20/18

Facilities Division Director:
(Capital Projects Only)

Date: _____

Chief Financial Officer:

Date: 2/2/18

Mayor or Designee:

Date: 2/21/18

Council Action:

Date: _____

Approve

Budget Adjustment Detail

Budget Year: 2018 * Requesting Department: 10250000 REGIONAL ECONOMIC DEVELOPMENT
 Budget Period: Pre-June Interim * Req Item No: 1025000A01 * Adjustment Title: Employment Transportation Support
 Adjustment Type(s): New Request New Request

Expense Budget String(s):

FUND	SUB-DEPT ID	EXPENSE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT
110	1025000610	639025 OTHER PROFESSIONAL FEES			19,000

TOTAL EXPENDITURES Page 1: \$19,000
 TOTAL EXPENDITURES ALL PAGES: \$19,000

Revenue Budget String(s):

FUND	SUB-DEPT ID	REVENUE ACCOUNT	PROG/ACT ID (OPT)	PROJECT ID (CAP)	AMOUNT

TOTAL REVENUES Page 1: \$0
 TOTAL REVENUES ALL PAGES: \$0

Balance Sheet/Fund Unrestriction String(s): Balance sheet strings only required for Proprietary Fund adjustments or fund unrestricted; check if applicable.

FUND	SUB-DEPT ID	BAL. SHEET ACCOUNT	AMOUNT
		BAL_SHT or 499999	
		BAL_SHT or 499999	
		BAL_SHT or 499999	

TOTAL BALANCE SHEET CHANGE: \$0

* Ongoing (Y or N): N No. of New FTEs: 0.00 (2)
 If Yes, next year's CF impact: \$0 No. of New Time Limited FTEs: 0.00 (2)
 No. of Transferred FTEs: 0.00 (2)
 No. of Other FTEs: 0.00 (2)

Fund Balance Transfers:

From Fund	From Dept ID	To Fund	To Dept ID	Amount

Description and justification: (Attach additional pages as needed.)*

From 2014-16, several of the cities and Salt Lake County entered an interlocal agreement to develop a Street Engagement Team (SET) to further outreach efforts in the community to encourage those who were experiencing homelessness to take advantage of services. At the end of the interlocal agreement with these cities ending (8/31/16), there were unspent contributions from these cities totaling \$19,005 and was returned to fund 110 (general fund) in 2016.

Proposal: The County has been an active participant in Operation Rio Grande which has been in place for nearly a year. The third phase has now begun which is providing employment services with a goal of securing employment for those who have now completed treatment. Through a cooperative arrangement with LDS Humanitarian Services, a van has been secured which can provide transportation services for formerly homeless clients to employment. The van will be given to Advantage Services who will hire a driver. These funds will be used to pay the cost of the driver. It is requested that \$19,000 be appropriated for this purpose with the funds being placed in our Department to oversee this operation. The \$19,000 is the unspent funds from the interlocal agreement with these cities and returned to fund 110 in 2016.

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