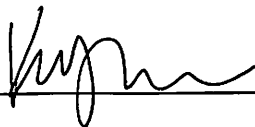


Mayor's Office: Council Agenda Item Request Form
*This form and supporting documents (if applicable) are due the Wednesday
before the COW meeting by noon.*

Date Received (office use)	
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Date of Request	1/30/18
Requesting Staff Member	Anna Vukin-Chow
Requested Council Date	2/6/18
Topic/Discussion Title	Contribution from the Mayor's Administration (General Fund)
Description	Contribution to Salt Lake (SL) American Muslim for \$5,000, as is noted in the 2018 Adopted Budget under Salt Lake County Contributions.
Requested Action¹	Consent
Presenter(s)	
Time Needed²	
Time Sensitive³	
Specific Time(s)⁴	
Contact Name & Phone	Karen Hale 8-7035
Please attach the supporting documentation you plan to provide for the packets to this form. While not ideal, if supporting documents are not yet ready, you can still submit them by 10 am the Friday morning prior to the COW agenda. Items without documentation may be taken off for consideration at that COW meeting.	This contribution is already in the Salt Lake County 2018 Adopted Budget. It is listed on page 40 of the PDF posted on the SLCO website, and that page is included here.

Mayor or Designee approval: _____



¹ What you will ask the Council to do (e.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms.

² Assumed to be 10 minutes unless otherwise specified.

³ Urgency that the topic to scheduled on the requested date.

⁴ If important to schedule at a specific time, list a few preferred times.



2018 Adopted Budget

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Fund Summary	1
Fund Balance Transfers	4
Revenue	7
Other Financing Sources and Uses	19
Expenditures	23
Full Time Equivalent Employees	35
Contributions	40
Capital Improvements	42

Salt Lake County Council

Salt Lake County Mayor Office of Financial Administration

December 19, 2017

Salt Lake County Contributions (Line 667005) 2018 Adopted Budget

110 - General Fund

1020 Mayor's Administration	Juneteenth Activities - Project Success Coalition	5,000
	Other Contributions (Misc.)	20,000
	United Way Refugee Support	54,760
	YWCA-Rape Recovery Center	42,124
	SL American Muslim	5,000
1025 Office of Regional Development	Vest Pocket	5,000
	Buy Local First Program	18,000
	SCORE	15,000
	Catholic Community Services Weigand Center Operations	100,000
	Housing Authority of Salt Lake County - Tenant Based Rental Assistance	450,000
	Downtown Alliance - Winter Farmer Market	15,000
2350 Extension Service	Junior Livestock Council	27,000
2400 Criminal Justice Division	YWCA Family Justice Center	50,000
3630 Parks	Murray City - Murray Lifeguard	40,000
	Jordan River Commission	41,200
4350 Emergency Services	USDA Forest Service - Avalanche Contract - Alta	43,000
	Wildland Fire Program	61,318
6310 Facilities Management	Utah Clean Energy	25,000
7010 Council	Contributions (Misc.)	18,000
TOTAL GENERAL FUND		1,035,402

181 - TRCC Fund

1070 TRCC	Sandy City - Sandy Amphitheater	456,500
	Sugarhouse Park Authority	200,000
	Visit Salt Lake - Ski Salt Lake Marketing	450,000
	Days of 47 Rodeo Arena	1,000,000
	CFSP - West Jordan Cultural Arts Facility	1,000,000
	CFSP - Butler Auditorium Lighting	33,060
	CFSP - Jordan Valley, Localscapes Garden Exhibit	100,000
	CFSP 2015 - Kingsbury Hall Digital Package	50,000
	Mountview Park Restroom Expansion and Shade Structure Project	105,000
	Canyon Rim Park Splashpad	240,000
	Youth Engagement - Boys & Girls Clubs Partnership	100,000
	Sorenson Campus Unification and Enhancements	1,086,500
	Central Wasatch Trail Improvement Project	138,000
	West Jordan Urban Fishery	250,000
	Butler Park Pickleball Court Expansion	250,200
	Murray City Amphitheater	200,000
	Salt Lake Area Restaurant Association - Food and Wine Festival	25,000
TOTAL TRCC FUND		5,684,260



APPLICATION FOR CONTRIBUTION

NAME OF ORGANIZATION: Salt Lake American
ADDRESS: 9988 Aplomado Drive
CITY: Sandy STATE: UT ZIP CODE: 84092
CONTACT PERSON: Ghulam H Hasnain PHONE NUMBER: 8016716709 EMAIL: saltlakeamerica@gmail.com

ORGANIZATION OVERVIEW (which could include mission, history, and demographics served):

Salt Lake American a Utah nonprofit and 501(c)(3) was established in 2006 to serve those who need our help the most specifically refugees who do not know English and their way around the system. We provide language interpreters from their own community who also help them navigate the system. Our service is free and available 24-7. We are engaged with the Somali, Iraqi, Afghan, and Iranian refugees living in Salt Lake County. We also acculturate and teach these refugees contextual survival English so that they learn to manage themselves without needing our help.

TYPE OF REQUEST: Money ☒ In-Kind ☐

Have you previously requested money from SLCo? ☐

If yes, when and how much (previous three years)? 01/01/2015

What is the amount of your request? \$ 5,000.00

The amount you are requesting is 20.00% of your annual agency budget.

What is the purpose of the money you are requesting?:

The 80% of the money is used to pay a nominal fixed flat amount to the refugee helper \$25 for a regular assignment such as doctor visit and \$50 for a middle of the night emergency. 10% of the money is used for Survival English and Acculturation Training. In 2017 the \$5,000 Salt Lake County Mayor's office contribution enables us to serve 62 non-duplicated clients performing 200 assignments and train 12 students in our custom designed English class for refugees.

PLEASE ATTACH:

- ☒ Copy of 501(c)(3)
- ☒ Copy of independent audit. If you do not have one, please enclose a copy of current financial statements.

You will be expected to report to the Salt Lake County Mayor on how the money was used and the success of the project.

The undersigned hereby acknowledges that he or she has authority to bind the organization listed in the application. The applicant accepts the following terms and conditions as a condition of receiving and using County funds or the waiver of fees: County funds will be used solely for the purposes approved by the Mayor of Salt Lake County as applied for in this application. Any expenditure for purposes other than those approved will require a return of the entire grant amount and may disqualify the grantee from receiving any additional County funds. It is further understood that no grant fund will be made available to any County officer or employee or in violation of the requirements of the Public Employees Ethics Act (67-16-1 et seq.). No grant funds will be used for political or campaign purposes. As a further condition of the grant, all County funds may be subject to an audit as required by Salt Lake County. The applicant is required to complete the Disbursement of Funds Report Form for contributions more than \$2,500.

Dated this 1 day of 2018, 2018

Applicant Ghulam H Hasnain

Digitally signed by Ghulam H Hasnain
Date: 2018.01.10 19:38:55 -07'00'

Anna Vukin-Chow

From: Ghulam Hasnain <saltlakeamerican@yahoo.com>
Sent: Wednesday, January 10, 2018 8:10 PM
To: Anna Vukin-Chow
Subject: Application for SL County Mayor's 2018 Contribution
Attachments: Application For Contribution 2018.pdf; 501C3 IRS Letter.pdf; Salaam Balance Sheet Dec 2017.pdf; SALAAM IncStmntPrftLoss 2017.pdf

Hi Anna,

I have attached the 2018 Contribution Application form.

Some of the fields on the form will not let me enter data correctly.

In the section Organization Overview for the question

Have you previously requested money from SLCo
the system lets me go to the answer box and pick Yes but when
I move the cursor to the next field below the answer box goes blank.

Then for the next question If yes, when and how much, I cannot make
the cursor go to the second answer blank for the amount, which is
\$5,000 but the system will not let me enter it. I have actually received
this contribution for more than three years since the time of Mayor
Corroon.

At the bottom for the date, I am able to pick the day and the year
but not the month the middle field for the date. The month middle
field forces me to pick a year instead of a month.

I have attached my 501c3 letter and financial statements: Balance
Statement and Profit and Loss.

I am not in a rush to receive the contribution and if the contribution
is approved then receiving it by the middle of February say the 16,
2018 would work well for me.

I appreciate your guidance through this process, thanks a lot!

Sincerely,

Ghulam Hasnain

Cell Phone: (801) 671-6709

Email: saltlakeamerican@yahoo.com

Website: www.saltlakeamericanmuslim.com

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 1 2007

SALT LAKE AMERICAN
9988 APLOMADO DR
SANDY, UT 84092-4017

Employer Identification Number:
20-5361935
DLN:
17053071021047
Contact Person:
DONNA ELLIOT-MOORE ID# 50304
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
DECEMBER 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
YES
Effective Date of Exemption:
OCTOBER 13, 2006
Contribution Deductibility:
YES

Dear Applicant:

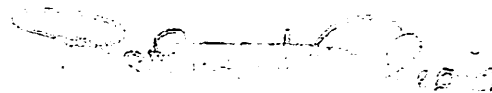
We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Revenue Procedure 75-50, published in Cumulative Bulletin 1975-2 on page 578, sets forth guidelines and record keeping requirements for determining whether private schools have racially nondiscriminatory policies as to students. You must comply with this revenue procedure to maintain your tax-exempt status.

Sincerely,



Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Information for Organizations Exempt Under Section 501(c)(3)

Salt Lake American
A Utah Nonprofit 501C3 Corporation

INCOME STATEMENT - PROFIT & LOSS
January 1, 2017 - December 31, 2017

INCOME

Grants Cash

Social Services of Survival	\$20,000
Eccles \$7,500; SLCounty \$5,000, LDS Church \$5,000; Am Exp \$2,500	
Survial English & Acculturation Class	\$4,700
UT DWS RSO 2,200; Eccles \$2,500	
Utah Dept of Health	\$3,000
Festival	\$4,900
ZAP SLCounty \$2,000; SLCity ACE \$1,000; SLC Arts Council \$900; Utah Div of Arts & Museums \$1,000	
Subtotal	\$32,600

Grants In-kind Merchandise

LDS Church Bishops Storehouse	\$2,000
LDS Church Deseret Industries	\$7,000
Subtotal	\$9,000

Sub-total Grants Income **\$41,600**

Interest Income **\$0**

Rental Income **\$0**

Royalties **\$0**

Misc Income **\$0**

Sub-toal Non-grants Income **\$0**

Total Income **\$41,600**

EXPENSES

Corporate & Office Expenses

Office Rent	\$1,080
Utilities	\$0
Postage	\$10
Internet and Phone	\$900
Office Equipment & Supplies	\$50
Transportation	\$0
Advertizing	\$0
Meals and Entertainment	\$0
Conference Attendance	\$0
Gov Licenses & Registration	\$85
Insurance	\$494
Association Membership	\$65
Administrative Salaries	\$0

Sub-total Corporate & Office Expenses \$2,684

Cash Grant Fulfillment Expenses

Social Services of Survival	\$19,000
Eccles \$7,000; SLCounty \$5,000	
LDS Church \$5,000; Am Exp \$2,000	
Survial English & Acculturation Class	\$4,500
Eccles & UT DWS RSO	
Utah Dept of Health	\$2,000
Festival	\$4,400
ZAP SLCounty \$2,000; SLCity ACE	
\$1,000; SLC Arts Council \$900;	
Utah Div of Arts & Museums \$1,000	
Subtotal	\$29,900

In-kind Merchandise Fulfillment

LDS Church Bishops Storehouse	\$2,000
LDS Church Deseret Industries	\$7,000
Subtotal	\$9,000

Sub-total Grant Fulfillment \$38,900

Total Expenses \$41,584

Net Income/Loss \$16

Salt Lake American - Balance Sheet

Dated 12/24/2017

ASSETS

Cash on hand		
Savings	\$25	
Checking	\$2,130	
Subtotal Cash on hand corp acct		\$2,155
 Furnishings and Equipment		
Office Furniture	\$200	
Computers & Printer	\$500	
Communications	\$0	
Subtotal Furnishings and Equipment		\$700
 Office Supplies		\$20
 Automobiles		\$0
 Inventory		\$0
 Prepaid Items		
Insurance Annual paid thru June 2013	\$494	
Subtotal Prepaid Items		\$494
 Receivables 2018 calendar year:		
Social Services LDS Church Cash Grant due Dec 31, 2017		\$5,000
 Social Services 2018 Grants Anticipated SLCounty \$5,000; Eccles \$7,500; 2018 Social Services Total Anticipated \$17,500		
English Class 2018 Grants Anticipated - Eccles \$4,400		
 Festival 2018 Grants Anticipated - SL County ZAP \$2,000; SLC ACE \$1,000 SLC Arts Council \$1,000; Utah Div of Arts Utah Div of Arts & Museums \$1,000 2018 Festival Total Anticipated \$5,000		
 Notes Receivable		\$0
 Investments		\$0
 Total Assets		\$8,369

LIABILITIES

Accounts Payable	\$0
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Notes Payable	\$0
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Encumbrances

Social Services - LDS Church Cash Grant	\$5,000
3 months	

Sub-total Encumbrances	\$5,000
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Rent \$90 Monthly for 3 months	\$270
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Phone & Internet 3 months	\$225
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Wages/payroll taxes payable	\$0
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Total Liabilities	\$5,495
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FOUNDATION EQUITY

Carry forward	\$2,874
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